

## Meeting Minutes - Draft

### Salt Spring Island Local Community Commission

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Thursday, May 8, 2025

5:00 PM

SIMS Boardroom  
124 Rainbow Road  
Salt Spring Island BC

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PRESENT:

COMMISSIONERS: E. Rook, G. Holman (Director), B. Corno, B. Webster,

STAFF: S. Henderson, Senior Manager, Real Estate, SGI Administration and LCC, D. Ovington, Senior Manager, SSI Administration, L. Taylor, Receptionist, (Recorder)

REGRETS:

COMMISSIONER: G.Baker

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 05:00 pm.

#### 1. Territorial Acknowledgement

Commissioner Rook provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Director Holman, **SECONDED** by Commissioner Webster,  
That the agenda for the May 8, 2025, meeting of the Local Community  
Commission be approved as presented.

**CARRIED**

#### 3. Adoption of Minutes

##### 3.1. Minutes of March 13, 2025 Salt Spring Island Local Community Commission

**MOVED** by Commissioner Webster, **SECONDED** by Director Holman,  
That the minutes of the March 13, 2025, meeting be adopted as circulated.

**CARRIED**

#### 4. Chair, Director, and Commissioner Reports

Commissioner Rook spoke of the following items:

- Webinar for Federation of Canadian municipalities
- Local Trust Committee meeting

Director Holman spoke of the following items:

- Dan Ovington appointed SSI Senior Manager
- Salish Trail Feasibility Study
- Proposed Regional Transportation service AAP
- Workshop on CRD Bylaw Review
- BC Ferries community engagement process published
- Ganges Hill traffic
- Hands Across the Border event

Commissioner Webster spoke of the following items:

- Congratulated Dan Ovington on appointment
- Salish Sea Trail draft study
- Ganges Hill traffic
- BC Ferries community engagement process
- Bylaws review workshop

Commissioner Corno spoke of the following items:

- Congratulated Dan Ovington on appointment
- Volunteer Fair

#### 5. Senior Manager Report

D.Ovington

- SSI Parks and Recreation manager position posted
- Engineering Tech interviews commencing
- Ganges Fire Hall RFP

S. Henderson spoke regarding

- Regional Trails meeting
- Jackson and McPhillips side walk design awarded to engineering company
- Burgoyne Bay report
- Bus shelters
- Short term rental data being analyzed
- Staff report on business licenses
- Integrated Housing Strategy Action Plan
- LCC Strategic plan

#### 6. Presentations/Delegations

There were no presentations or delegations.

#### 7. Commission Business

**7.1.** SSI Local Community Commission Services External Grants 2025 Spring

This report was for received for information.

**7.2.** Windsor SSI - Parking & Entrance Widening

**MOVED by Commissioner Webster, SECONDED by Director Holman**  
**That the Salt Spring Island Local Community Commission approve Windsor**  
**Plywood's request to widen the westerly entrance to 166 Rainbow Road by**  
**approximately six feet, reducing available street parking.**  
**CARRIED**

**7.3.** Salt Spring Island Harbours Roundtable Workshop - Outcome

**MOVED by Commisioner Webster, SECONDED by Commissioner Corno,**  
**That the Salt Spring Island Local Community Commission (LCC) request that staff**  
**report back on the opportunities and implications of holding a follow-up harbours**  
**roundtable workshop in the fall 2025 to discuss harbour management, regulatory**  
**and service options for the future.**  
**CARRIED**

**7.4.** Housing Now HomeShare Registry Project

**MOVED by Director Holman, SECONDED by Commissioner Webster,**  
**That the Salt Spring Local Community Commission refer this report back to staff**  
**for additional information.**  
**CARRIED**

**7.5.** Parking on Saturdays in Ganges

A discussion ensued regarding parking in Ganges on Saturdays during Market hours.

**7.6.** Local Community Commission Webpage Review

A discussion ensued regarding the Local Community Commission webpage.

**8. Notice(s) of Motion**

**8.1.** Motion with Notice: License of Occupation (G.Holman)

Director Holman proposed the following Notice of Motion for consideration at a future meeting:

"That the CRD Director and staff explore possibilities for a License of Occupation or similar arrangement allowing for location of the Hearth on CRD housing's Drake Road property in proximity to the supported housing facility."

**8.2.** Notice of Motion: Mobile Speed Reader Boards (G. Holman)

Director Holman proposed the following Notice of Motion for consideration at a future meeting

"That staff submit an immediate request to MOTT for location of their mobile speed reader board on SSI at a priority location, for example: Upper Ganges southbound just before Baker Rd intersection; Sunset Drive southbound near Duck Creek Park; Vesuvius Bay Rd westbound just before ferry terminal."

**8.3.** Notice of Motion: Installation of Steel Reflectors (G. Holman)

Director Holman proposed the following Notice of Motion for consideration at a future meeting

"That the LCC develop a list of priority locations for installation of flexible steel reflectors."

**8.4.** Notice of Motion: Community Transit 5 Year Financial Plan (B.Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at the June 5, 2025.

"That the Salt Spring Island Local Community Commission (LCC) directs staff to prepare the 1.238A Community Transit (SSI) preliminary five-year financial plan by increasing the requisition for 2026 by 50 per cent of the anticipated annual amount required to fund planned 2027 service improvements, with this increased funding to go into the operating reserve."

**8.5.** Notice of Motion: Small Craft Harbour Facilities (B.Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at the June 5, 2025

"That the Salt Spring Island Local Community Commission (LCC) directs staff to prepare the 1.236 Small Craft Harbour Facilities preliminary five-year financial plan by increasing the requisition for 2026 by \$10,000 for Other Operating Expenses."

**8.6.** Notice of Motion: Saltspring Arts 5 year Financial Plan (B.Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at a future meeting

"That the Salt Spring Island Local Community Commission (LCC) directs staff to prepare the 1.299 Salt Spring Island Arts preliminary five-year financial plan by increasing the requisition for 2026 by five per cent for the Arts Centre Society and Gulf Islands Community Arts Council rather than the 12 per cent increase that was previously included in the financial plan."

**8.7.** Notice of Motion: BC Ministry of Transportation Road Safety and Congestion (B.Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at a future meeting

"That the Salt Spring Island Local Community Commission (LCC) write to the B.C. Minister of Transportation and Transit requesting:

1. In order to enhance road safety, increase active transportation options and support expanded public transit along Salt Spring Island's primary north-south transportation corridor, that the Ministry place a high priority on repaving and widening paved shoulders on Fulford-Ganges Road from Cranberry Road to the planned Blackburn/Cusheon Bridge.
2. In order to improve safety, reduce congestion and enable planning for other projects in the Ganges core, undertake an options study of long-term solutions to the intersection of Fulford-Ganges Road and Lower Ganges Road on Salt Spring Island."

**9. Rise and Report**

The Salt Spring Island Local Community Commission rose and reported on the following:

The Salt Spring Island Local Community Commission request Urban Matters be selected to complete the Integrated Housing Strategy Action Plan.

**10. Adjournment**

**MOVED by Commissioner Webster, SECONDED by Director Holman,  
That the Local Community Commission adjourn the meeting at 6:40pm  
CARRIED**

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**CHAIR**

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**SENIOR MANAGER**