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**Minutes of the Regular Meeting of the  
Salt Spring Island Parks and Recreation Commission  
Held September 21, 2021 at the SSI Public Library-121 McPhillips Ave, Salt Spring Island,  
BC**

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**Present:**      **Director:** Gary Holman  
                      **Commission Members:** Sonja Collombin, John Gauld, Colin Walde, Drew Bodaly, Sean Norgard, Drew Takahashi, Randy Cunningham, Brian Webster  
                      **Staff:** Dan Ovington, Parks and Recreation Manager; Shayla Burnham, Recording Secretary

**1. Territorial Acknowledgement / Call Meeting to Order**

Territorial Acknowledgement was provided by Chair Collombin and the meeting was called to order at 2:59 pm.

**2. Approval of Agenda**

**MOVED** by Commissioner Bodaly, **SECONDED** by Commissioner Gauld, that the Salt Spring Island Parks and Recreation Commission agenda of June 29, 2021 be approved as amended by adding items 7.2 Additional hand out to be provided at the table, 7.3 Rainbow Road Site Master Plan Update, 7.4 SSI Foundation Fall Grant Cycle, and 7.5 Hydro Fields.

**CARRIED**

**3. Adoption of Minutes of June 29, 2021**

**MOVED** by Commissioner Takahashi, **SECONDED** by Commissioner Bodaly, that the Salt Spring Island Parks and Recreation Commission approve the minutes of June 29, 2021.

**CARRIED**

- Financial questions were raised regarding the Cusheon Lake Beach Upgrades and Dock Replacement and the Brinkworthy Statutory Right of Way.
- Staff confirmed neither item had been approved and that the June 29, 2021 meeting was the Capital Planning meeting and both items were for information.
- The Capital Plan will be presented to the Commission in October 2021.

**4. Delegations/Presentation – None**

5. Report of the Chair and Director

Director Holman briefly reported:

- Estimated requisition increases for 2022 much higher than previous years and ways to lower overall increases will be explored.
- Transportation Commission planning to hire a consultant to assist with transportation planning for Ganges Village.
- Expressed appreciation towards BC Transit for providing a shuttle service to and from the Fall Fair with limited notice.

Chair Collombin briefly reported:

- Acknowledged the number of ongoing PARC projects and expressed the importance of ongoing prioritization of current projects before bringing new business to the table.

6. Outstanding Business

6.1 Salt Spring Island Parks and Recreation External Grants Update

- Staff requested an update be made to replace “500” with “400” on page 6 of the agenda, under header New Grants / Contributions Awarded, subsection 3.
- Drake Road Trail contract awarded.
- SSI Foundation received \$400 to support local youth in obtaining lifeguard certifications.
- Centennial Park Plaza and Upgrades approved. Staff put forward an application for additional funding that is pending.

**MOVED** by Commissioner Bodaly, **SECONDED** by Commissioner Gauld, that the Salt Spring Island Parks and Recreation Commission External Grants Update be received for information.

**CARRIED**

6.2 Request for a Loaner Personal Floatation Device Program at Fernwood

**MOVED** by Commissioner Walde, **SECONDED** by Commissioner Norgard, that the Salt Spring Island Parks and Recreation Commission accepts this report for information.

**CARRIED**

7. New Business

7.1 Subdivision Referral – 244 Rainbow Road, PID 006-158-005

- Staff confirmed that Kanaka Road connects to 244 Rainbow Road Site.

**MOVED** by Commissioner Walde, **SECONDED** by Commissioner Takahashi, that the Salt Spring Island Parks and Recreation Commission receives this report for information.

**CARRIED**

## 7.2 Rainbow Road Aquatic Centre Wall Rot

- An additional handout was provided to the commission for information.
- Structural engineer to complete an assessment on site and make recommendations to staff.
- Pool building is 13 years old and the life cycle maintenance costs to be expected.

## 7.3 Rainbow Road Site Master Plan Update

- Press release scheduled for Monday, September 27, 2021. Staff will forward the link to commissioners for their review.
- Public and stakeholder consultation will be held through an online platform called "Bang the Table".
- Online public survey will be available for five weeks with hard copies available at both the library and the pool.
- Online forum scheduled for October through November will allow questions to be answered as well as a section for comments.
- Virtual open house in January to review three conceptual designs which will include the maintenance facility for the public to provide feedback on.

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Gauld, that the Salt Spring Island Parks and Recreation Commission request staff to organize a meeting for the commission to review responses from the public survey and provide input/direction to the development of design options for the Rainbow Road Site Master Plan.

**CARRIED**

## 7.4 SSI Foundation Fall Grant Cycle

**MOVED** by Commissioner Walde, **SECONDED** by Commissioner Bodaly, that the Salt Spring Island Parks and Recreation Commission authorize staff to submit an application for grant funding for the Salt Spring Island Child Care Space Creation Project through the Salt Spring Island Foundation in the amount of \$5000, for the purchase of children's play equipment.

**CARRIED**

## 7.5 Hydro Fields

- Hydro fields noted as a cheaper alternative to Fernwood proposal.
- Staff confirmed grant funding for Fernwood was denied due to a lack of detailed designs with detailed cost estimates.
- It was noted that the hydro field is not large enough to accommodate both baseball fields and a soccer field.
- Commissioners expressed the need for a single Master Plan for all field locations as opposed to separate plans.
- Support was expressed for the Fernwood site proposal.

8. Correspondence

- Letter dated August 20, 2021 from Rob Grant, Salt Spring Island Community Services re: Closure of THE WALL indoor recreational climbing facility.

9. **MOVED** by Commissioner Walde, **SECONDED** by Commissioner Norgard, that the Salt Spring Island Parks and Recreation Commission **Close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1):** (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

**CARRIED**

10. Rise and Report - None

11. Next Meeting:

Tuesday, October 19, 2021, 3PM Public Library.

12. Adjournment

**MOVED** by Commissioner Gauld, **SECONDED** by Commissioner Norgard, that the Salt Spring Island Parks and Recreation Commission adjourn the meeting at 4:52 pm.

*Sonya Collobin*

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**CHAIR**

*Hampbell*

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**SENIOR MANAGER**