

## Meeting Minutes

### Regional Water Supply Commission

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Wednesday, May 17, 2023

11:30 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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**PRESENT:**

G. Baird (Chair); C. Stock (Vice Chair); J. Caradonna; C. Coleman; Z. de Vries (EP);  
S. Duncan (EP); C. Graham (EP); S. Gray (EP) (12:00); C. Green; K. Guiry; S. Hammond (EP);  
K. Harper; K. Jordison (EP); S. Kim (EP); D. Lajeunesse; T. Morrison; T. Phelps Bondaroff (EP);  
J. Rogers; M. Wagner; M. Westhaver; A. Wickheim

**STAFF:**

T. Robbins, CAO; I. Jesney, Acting General Manager, Integrated Water Services;  
A. Constabel, Senior Manager, Watershed Protection; G. Harris, Senior Manager,  
Environmental Protection; J. Marr, Acting Senior Manager, Infrastructure Engineering;  
S. Irg, Senior Manager, Water Infrastructure Operations; J. van Niekerk, Senior Manager,  
Customer & Technical Services; P. Stephens (EP), Project Engineer, Infrastructure Engineering;  
T. Duthie, Manager, Administration Services; J. Zimmerman, Communications Coordinator, Integrated  
Water Services; D. Dionne, Administrative Coordinator; M. Risvold, Committee and Administrative  
Clerk (Recorder)

**REGRETS:** N. Chambers; D. Lajeunesse

EP = Electronic Participation

The meeting was called to order at 11:32 am

#### 1. TERRITORIAL ACKNOWLEDGEMENT

The Chair provided a Territorial Acknowledgement.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Commissioner Rogers and **SECONDED** by Commissioner  
Westhaver,

That the agenda be approved as circulated.

**CARRIED**

#### 3. ADOPTION OF MINUTES

- 3.1. [23-226](#) Adoption of April 19, 2023 Minutes

**Attachments:** [Draft Minutes of the April 19, 2023 Meeting](#)

**MOVED** by Commissioner Coleman and **SECONDED** by Commissioner Guiry,  
That the Minutes of the April 19, 2023 meeting be adopted.

**CARRIED**

#### 4. CHAIR'S REMARKS

The Chair spoke to the invite received for the watershed tour and thanked staff for the water quality report.

#### 5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

#### 6. GENERAL MANAGER'S REPORT

There was no report.

#### 7. WATER ADVISORY COMMITTEE UPDATE

- 7.1. [23-361](#) Water Advisory Committee Meeting Summary

**Attachments:** [Water Advisory Committee Meeting Summary](#)

Received for information.

#### 8. COMMISSION BUSINESS

8.1. [23-345](#) Bylaw No. 4099 - Water Conservation Amendment: Once-Through Cooling Equipment

**Attachments:** [Staff Report: Bylaw No. 4099 - Water Cons. Amendment: OTC Equipment](#)  
[Appendix A: Bylaw No. 4099 - Consolidated Bylaw 2021](#)  
[Appendix B: Bylaw No. 4549](#)  
[Appendix C: Bylaw No. 4553](#)

G. Harris spoke to item 8.1.

Discussion ensued regarding:

- Other initiatives within the province
- How many businesses are currently using once-through cooling
- Cost recovery
- Consultation with various stakeholders regarding once-through cooling technology

**MOVED** by Commissioner Coleman and **SECONDED** by Commissioner Wagner,

That the Regional Water Supply Commission recommends to the Capital Regional District Board:

1. That Bylaw No. 4549, "Capital Regional District Water Conservation Bylaw No. 1, 2016, Amendment Bylaw No. 3, 2023", be introduced and read a first, second, and third time; and
2. That Bylaw No. 4549 be adopted.
3. That Bylaw No. 4553 "Capital Regional District Ticket Information Authorization Bylaw 1990, Amendment Bylaw No. 76, 2023" be introduced and read a first, second, and third time; and
4. That Bylaw No. 4553 be adopted.

**CARRIED**

**8.2.** [23-353](#) Greater Victoria Drinking Water Quality - 2022 Annual Report

**Attachments:** [Staff Report: Greater Victoria Drinking Water Quality - 2022 Annual Report](#)  
[Appendix A: Greater Victoria Drinking Water Quality - 2022 Annual Report](#)

G. Harris spoke to item 8.2.

Discussion ensued regarding:

- Additional testing for coliforms
- Plans for future testing of microplastics
- Frequency of testing of microplastics
- Cross connection control program compliance
- Potential coliform exceedances and false positives
- Coordination between water service and BC wildfire service

**MOVED** by Commissioner Green and **SECONDED** by Commissioner Harper,

That the Regional Water Supply Commission recommends to the Capital Regional District Board:

That the Greater Victoria Drinking Water Quality 2022 Annual Report be approved.

**CARRIED**

**8.3.** [23-340](#) Water Quality Summary Report for Greater Victoria Drinking Water System - January to March 2023

**Attachments:** [Staff Report: Water Quality Summary Report for GVDWS - January to March 2023](#)  
[Appendix A: Water Quality Summary Report for GVDWS - January to March 2023](#)

G. Harris spoke to item 8.3.

Staff responded to a question regarding alternative ways to inspect the Kapoor Tunnel.

8.4. [23-354](#) Proposed Regional Water Supply Service Development Cost Charge Program and Bylaw

**Attachments:** [Staff Report: RWS Service DCC Program and Bylaw](#)  
[Appendix A: Presentation: Regional Water Supply Commission DCC](#)  
[Appendix B: WAC March 28, 2023 Staff Report Including Urban Systems Ltd. Presentation](#)  
[Appendix C: WAC Questionnaire Results](#)  
[Appendix D: Table of Contents, Development Cost Charge Guide for Elected Officials](#)  
[Appendix E: Table of Contents, Development Cost Charge Best Practices Guide, Ministry of Community Services](#)

S. Gray joined the meeting.

I. Jesney spoke to item 8.4 and provided a presentation.

Discussion ensued regarding:

- Potential implications
- Grant funding
- Development Cost Charge (DCC) time frame
- Impact on rates of municipalities charging DCC's
- Regional Water Supply Commission funding
- Projection of funds
- DCC program revenue
- Water rates
- Inflation

C. Green left the meeting.

- Developer input
- Capital projects related to growth
- Rates over the next 30 years
- Anticipation of future costs decreasing
- Long term interest costs

**MOVED** by Commissioner Rogers and **SECONDED** by Commissioner Harper,

That the Regional Water Supply Commission direct Capital Regional District staff to proceed with the next phases of developing and implementing a Development Cost Charge program and bylaw.

**CARRIED**

8.5. [23-355](#) Summary of Recommendations from Other Water Commissions

**Attachments:** [Summary of Recommendations](#)

Received for information.

8.6. [23-356](#) Water Watch Report

Attachments: [Water Watch Report](#)

I. Jesney spoke to item 8.6 and advised water levels are very close to the previous five years.

Received for information.

9. NOTICE(S) OF MOTION

There were no notices of motion.

10. NEW BUSINESS

There was no new business.

11. ADJOURNMENT

**MOVED** by Commissioner Coleman and **SECONDED** by Commissioner Westhaver,  
That the meeting be adjourned at 12:50 pm.

**CARRIED**

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CHAIR

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SECRETARY