

**OTTER POINT FIRE PROTECTION AND EMERGENCY RESPONSE
SERVICE COMMISSION
MINUTES OF MEETING
WEDNESDAY 20 MARCH 2024**

Members Present:

Ms. J. Hemphill – Chair	Ms. D. Morton – Trustee
Mr. B. Gibbons – Treasurer	Mr. P. White – Trustee
Mr. D. Gollmer – Vice Chair	
Mr. S. Hemphill – Trustee & FFs Rep	

Members Absent:

Mr. A. Wickheim – Trustee and Dir JDF

Others Present:

Mr. J. McCrea – Otter Point Fire Chief
Mr. B. Patterson – Otter Point Assistant Fire Chief

Call to Order:

Meeting called to order at 1929 hrs.

Approval of the Agenda:

All in favour of the agenda.

Approval Previous Minutes:

MOTION to accept the minutes of the February 14th, 2024 meeting. Gollmer/White. All in favour. Motion carried.

Fire Chief's Report:

Attached.

Treasurer's Report:

Budget 2024 – no update at this time.

Firefighter's Rep. Report:

None.

Old Business:

Fire Services Governance Review. Earlier this month Chris Vrabel sent out a copy of the presentation materials as well as a copy of the proposed draft amendments to Bylaw 3654, for distribution and feedback by today, 20 March after which a staff report will be submitted for the 10 April 2024 CRD Electoral Areas Committee meeting Agenda.

New Business:

None.

Meeting Adjournment:

MOTION to adjourn at 2001 hrs. Gibbons/White. All in favour. Motion carried.

Next Commission meeting is to be held on Wednesday, 10 April 2024, 1930 hrs.