



ADOPTED

Minutes for a Meeting of the Mayne Island Parks and Recreation Commission at the Community Centre on November 11, 2021 at 3 pm.

Present: Debra Bell (Chair) Peter Askin (Vice Chair) Veronica Euper
 Adrian Wright Kestutis Banelis Lauren Edwards (Recorder)

Absent: Lance Shook David Howe, Director, CRD, Southern Gulf Islands

The meeting was called to order at 3:00 pm

1. Territorial Acknowledgement

It was acknowledged that the meeting was held on the traditional lands of the Coast Salish First Nation people.

2. Approval of Agenda

MOVED by Commissioner Wright and **SECONDED** by Commissioner Euper, that the agenda be approved as presented.

CARRIED

3. Adoption of Minutes of October 14, 2021

MOVED by Commissioner Bell and **SECONDED** by Commissioner Banelis, that the minutes of October 14, 2021 be approved as presented.

CARRIED

4. Chair's Remarks

- Commissioner Banelis was welcomed as a new park commissioner.
- Remembrance Day recognized with flags flown at half-mast in parks and Commissioner Banelis will check whether the Kippen Road park flag is in place.
- MIPRC acknowledged the receipt of two thank you cards.

5. Reports

5.1. Treasurer's Report

5.1.1. Treasurer's Report for the period October 1 - 31, 2021

MOVED by Commissioner Bell and **SECONDED** by Commissioner Wright, that the Treasurer's report for the period October 1-31, 2021 be approved as presented.

CARRIED

**Mayne Island Parks and Recreation Commission
Minutes for November 11, 2021**

- 5.1.2. Budgeting for cultural monitoring
The budget request for cultural monitoring has been approved by CRD.

5.2. Administration

- 5.2.1. Follow up Action Report (not covered elsewhere)
It was agreed that W̱SÁNEĆ Leadership Council Society will be asked to consider First Nation names for the hiking and walking trails brochure.
- 5.2.2. SGI Active Transportation update
There have been no further meetings to report on.
- 5.2.3. Meeting location availability
MIPRC members can meet in the library in small committee groups. The Commission is scheduled to meet at the Community Centre until next spring.
- 5.2.4. Recreational funding: Youth Night
Commissioner Euper will follow up on this item.
- 5.2.5. Flag policy
MIPRC will follow provincial guidelines until CRD guidelines are developed.

5.3. Committees

- 5.3.1. Land Acquisition
Priority list for property acquisitions:
- A draft guideline document was distributed for review and comments by November 20th.
 - The draft guidelines were prepared through researching other small communities and adapted for Mayne Island.
 - The guidelines encompass parks, trails, water access and affordability.
 - Once finalized, a brief introduction will tie it to the Parks Master Plan and it was recommended it be included in the supplement to the Commissioners' Handbook.

5.4. Parks

- 5.4.1. Miners Bay - Report received for information (attached)
The no smoking sign has been installed.
- 5.4.2. Dinner Bay
- a) Commissioner Bell will continue to follow up on the Lions building license.
 - b) Adachi Pavilion has been cleaned out and winterized. Commissioner Wright will follow up to replace the outdated fire extinguisher.
 - c) Commissioner Banelis will check on the park regularly while Commissioner Shook is away.

**Mayne Island Parks and Recreation Commission
Minutes for November 11, 2021**

5.4.3. Japanese Garden
Initiatives put forward by garden volunteers raise questions pertaining to commercial activities and allowable social media. Commissioner Bell will follow up and liaise with Justine Starke as necessary.

5.4.4. Cotton Park – Report received for information (Attached)

5.4.5. Emma and Felix Jack Park

Sign installation update:

The cultural monitor was on site when post holes were dug. A photo was taken and will be posted. The sign should be installed by November 18th.

5.4.6. Anson Road/Pocket parks

a) Revegetation and sign update:

- Some signs are up, but there were no pack in/out garbage signs and no smoking signs available.
- Discussed the CRD contracted work for this site and the liaison required with MIPRC commissioners as this is a unique situation.

b) Pocket park assessment

- It was decided that assessing pocket parks will continue and Commissioner Banelis will contact the arborist to assess next the pocket park at Charter Road and Club Crescent.
- Discussed the requirement that the arborist report should provide advice for the timing of follow-up assessments and that this advice can be added to the completed Don Herbert Pocket Park assessment.
- Commissioner Banelis will inquire whether the standard Arborist Association report may be used.

5.4.7. Beechwood Drive

It was reported that CRD had been consulted on the path forward regarding dedicated recreational usage for park properties and the recommendation was for neighbourhood consultation. Islands Trust advised park zoning (P) allows for recreational development.

5.4.8. Trail Network Development – Report received for information (attached)

6. Correspondence/Meetings

- 6.1. Card of appreciation from recreational funding recipient.
- 6.2. Email application to become a commissioner of MIPRC.
- 6.3. Email request for family reunion at the Adachi Pavilion summer 2022.
- 6.4. Emails to/from CRD re: Village Bay Boat ramp tenure.
- 6.5. Emails regarding Japanese Garden donations.
- 6.6. Draft agreements received from CRD re: Mt. Parke Improvement District and BC Hydro.

**Mayne Island Parks and Recreation Commission
Minutes for November 11, 2021**

6.7. Application for a wedding August 27, 2022 at the Adachi Pavilion.

7. New Business

Transportation Integration Plan:

- It was recommended that each commissioner complete the online survey individually.
- It was stated that the Active Transportation Integration Plan will set up a new commission to address services provided for water, bus, bike and pedestrian access and that a community referendum will be necessary.
- Discussed concerns for informing the research on this project.

8. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90(1)(a) and that recorder and staff attend the meeting.

MOVED by Commissioner Bell and **SECONDED** by Commissioner Wright,
That the meeting be closed in accordance with the Community Charter Part 4, Division 3, Section 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and that the recorder and staff attend the meeting.

CARRIED

8.1. New commissioner applications

8.2. Reappointments

9. Rise and Report (If any)

Motions were passed to recommend the appointment of Jane Schneider and Michael Kilpatrick as new MIPRC commissioners.

Motions were passed to recommend the reappointment of Adrian Wright, Peter Askin, Veronica Euper and Debra Bell as MIPRC commissioners.

10. Meeting Adjournment

MOVED by Commissioner Wright and **SECONDED** by Commissioner Euper,
that the Mayne Island Parks and Recreation Commission meeting be adjourned.

CARRIED

The meeting adjourned at 4:53

Original signed by

December 9, 2021

Debra Bell, Chair

DATE

Original signed by

Lauren Edwards, Recorder

Miners Bay Park Report

1. Bandstand painting half complete. To be continued as weather permits.
2. Bandstand flooring project in limbo.
3. Christmas lights to go up as weather permits.
4. Evestrough clearing ongoing.
5. Awaiting windows for replacement.

Cotton Park Report for the period ended November 11, 2021

- Fall cleanup in progress including leaf blowing; deadheading and mulching garden beds;
- Lawn cut (Gareth) and all edging done (Mitch);
- Irrigation lines blown out with assistance from Michael K. from Japanese Garden;
- Cleaned the gutters;
- Planted 2 camas lilies; and 35 tulip and other bulbs.

Trail Network Development Committee Report

- (1) The chip distribution for the 68 metre linking trail through Mary Jeffery Park, and joining the Flag Trail & the Mt. Parke trail network has been completed. The last short stretch was completed on 11/10 with a trailer load from the remaining leftover chips from the Edith Point Road donor. (Thanks to Irene for her help this morning).
- (2) The signage for the aforementioned trail was picked up this afternoon and shall be installed asap.
- (3) I'll be picking up more cut rebar for the split rail fence (but the official dedication can proceed without the completion of said fence).
- (4) Trail Guardian Debra wants chips for the Orca Trail (& I presume for the Seal Point trail as well). If she wants fine chips, we can get permission from the Fire Dept. to donate from the pile of chips behind the firehall. If she wants larger chips, we can get a load from arborists Ben and Adam.
- (5) Trail guardian Jan Wherly reports the Chu-an trail is in good shape.
- (6) Trail Guardian Steve Mathison reports the Loop Trail in PPP is in good shape.
- (7) Not strictly TNDC news, but there will soon be new signage provided by the CRD for the Anson Road beach access, now known as the Anson Road dock.

Submitted by: Peter Askin TNDC