

## Meeting Minutes

### Capital Region Housing Corporation Board

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Wednesday, September 13, 2023

1:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### PRESENT

DIRECTORS: Z. de Vries (Chair), M. Tait (Vice Chair), M. Alto, P. Brent, S. Brice, J. Brownoff, J. Caradonna (1:03 pm), C. Coleman, B. Desjardins, S. Goodmanson, G. Holman, P. Jones, D. Kobayashi, M. Little, C. McNeil-Smith, K. Murdoch, C. Plant, L. Szpak, D. Thompson (EP) (1:02 pm), S. Tobias, A. Wickheim, K. Williams, R. Windsor (EP)

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; A. Fraser, General Manager, Integrated Water Services; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; M. Barnes, Senior Manager, Health and Capital Planning Strategies; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Director Murdock

The meeting was called to order at 1:00 pm

#### 1. TERRITORIAL ACKNOWLEDGEMENT

Director Little provided a Territorial Acknowledgement.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Director Brice, **SECONDED** by Director Tait,  
That the agenda for the September 13, 2023 Session of the Capital Region  
Housing Corporation Board be approved.  
**CARRIED**

#### 3. ADOPTION OF MINUTES

3.1. [23-627](#) Minutes of the July 12, 2023 Capital Region Housing Corporation Board

**MOVED** by Director Brice, **SECONDED** by Director McNeil-Smith,  
That the minutes of the Capital Region Housing Corporation Board meeting of  
July 12, 2023 be adopted as circulated.  
**CARRIED**

#### 4. REPORT OF THE CHAIR

There were no Chair's remarks.

#### 5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

#### 6. CONSENT AGENDA

There were no consent agenda items.

#### 7. ADMINISTRATION REPORTS

There were no administration reports.

Director Thompson joined the meeting electronically at 1:02 pm.

Director Caradonna joined the meeting in person at 1:03 pm.

#### 8. REPORTS OF COMMITTEES

- 8.1. [23-560](#) Carey Lane Mortgage, Final Project Approval and Major Capital Plan (2023-2027) Amendments

K. Lorette spoke to Item 8.1.

**MOVED** by Director Murdoch, **SECONDED** by Director Szpak,

1) That the Resolution of Directors in the form required by BC Housing Management Commission for the purposes of authorizing the execution of the Section 219 Covenants and the Loan and Mortgage documents for the Carey Lane Building Envelope Remediation (BER), substantially in the form as attached hereto as Appendix A, be approved;

2) That Ted Robbins, Chief Administrative Officer, and Nelson Chan, Chief Financial Officer, or their duly authorized delegates, or any two directors or officers of the Corporation be authorized to do all things necessary to affect the project and take such steps as are required to conclude the financing, construction and operation of the Carey Lane BER project; and

3) That the Capital Region Housing Corporation Major Capital Plan (2023-2027) be approved as amended in Appendix B.

**CARRIED**

#### 9. NOTICE(S) OF MOTION

- 9.1. **23-679** Notice of Motion - Drake Road Supportive Housing Updates (Director Holman)

Director Holman provided the following Notice of Motion for consideration of the Capital Region Housing Corporation Board:

"That staff include updates on the BC Housing Drake Road supportive housing projects in their progress reports to the Capital Region Housing Corporation".

**10. NEW BUSINESS**

There was no new business.

**11. ADJOURNMENT**

**MOVED** by Director Williams, **SECONDED** by Director Szpak,  
That the September 13, 2023 Capital Region Housing Corporation Board meeting  
be adjourned at 1:05 pm.  
**CARRIED**

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER