



Notice of Meeting and Meeting Agenda Electoral Areas Committee

Wednesday, May 14, 2025

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. McNeil-Smith (Board Chair, ex-officio)

Guest: Director M. Little

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [25-0530](#) Minutes of the Electoral Areas Committee Meeting of April 9, 2025

Recommendation: That the minutes of the Electoral Areas Committee meeting of April 9, 2025 be adopted as circulated.

Attachments: [Minutes - April 9, 2025](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

6.1. [25-0477](#) Appointment of Officers - Bylaw Enforcement

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act, and in accordance with Capital Regional District Bylaw No. 2681, Stephen Ford, Sam Skelcher, Kambiz Rezaie, Shubhro Barua, Brendan Dyck, Jorden Tytgat and Naunihal Singh be appointed as Bylaw Enforcement Officers.
(NWA)

Attachments: [Staff Report: Appointment of Officers - Bylaw Enforcement](#)

6.2. [25-0480](#) Union of British Columbia Municipalities - Public Notification and Evacuation Route Planning Grant 2025 - Motion of Support

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
That staff be instructed to apply for, negotiate, and if successful, enter into an agreement, and do all such things necessary for accepting grant funds and overseeing grant management for the proposed project.
(NWA)

Attachments: [Staff Report: UBCM-Public Notif & Evac Route Plan'g Grant 2025](#)
 [Appendix A: Public Notif & Evac Route Plan'g - App Worksheet](#)

6.3. [25-0560](#) Connected Coast: Last Mile Network Infrastructure Contribution Agreement

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
That the Last Mile Network Infrastructure Contribution Agreement with City West Cable & Telephone Corporation be approved and that the Chief Administrative Officer be authorized to execute the agreement.
(WA)

Attachments: [Staff Report: Connected Coast: Last Mile Nwk Infra Contribution Agr](#)
 [Appendix A: Last Mile Network Infrastructure Agreement](#)
 [Appendix B: Bylaw No. 4594](#)

6.4. [25-0475](#) Previous Minutes of Other CRD Committees and Commissions for Information

Recommendation: There is no recommendation. The following minutes are for information only:

- a) CRD Southern Gulf Islands Public Library Commission minutes of October 2, 2024
- b) CRD Southern Gulf Islands Public Library Commission minutes of January 15, 2025
- c) Galiano Island Parks and Recreation Commission minutes of March 6, 2025
- d) Galiano Island Parks and Recreation Commission minutes of April 3, 2025
- e) Mayne Island Parks and Recreation Commission minutes of March 13, 2025
- f) North Galiano Fire Protection and Emergency Response Service Commission minutes of January 12, 2025
- g) North Galiano Fire Protection and Emergency Response Service Commission minutes of January 15, 2025
- h) North Galiano Fire Protection and Emergency Response Service Commission minutes of February 16, 2025
- i) Pender Island Parks and Recreation Commission minutes of March 10, 2025
- j) Shirley Fire Protection and Emergency Response Commission minutes of January 24, 2025
- k) Willis Point Fire Protection and Recreation Facilities Commission minutes of March 25, 2025

Attachments: [Minutes: CRD SGI Public Library Commission - Oct 2/24](#)
 [Minutes: CRD SGI Public Library Commission - Jan 15/25](#)
 [Minutes: Galiano Island Parks & Rec Commission - Mar 6/25](#)
 [Minutes: Galiano Island Parks & Rec Commission - Apr 3/25](#)
 [Minutes: Mayne Island Parks & Rec Commission - Mar 13/25](#)
 [Minutes: N. Galiano Fire Prot'n & Emerg Resp Svc Commiss - Jan 12/25](#)
 [Minutes: N. Galiano Fire Prot'n & Emerg Resp Svc Commiss - Jan 15/25](#)
 [Minutes: N. Galiano Fire Prot'n & Emerg Resp Svc Commiss - Feb 16/25](#)
 [Minutes: Pender Island Parks & Rec Commission - Mar 10/25](#)
 [Minutes: Shirley Fire Prot'n & Emerg Resp Commiss - Jan 24/25](#)
 [Minutes: Willis Pt. Fire Prot'n & Rec Facilities Commiss - Mar 25/25](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

The next meeting is June 11, 2025.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.