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**Capital Regional District**  
**Grant-In-Aid Application Form**  
**FOR ELECTORAL AREAS ONLY:**

**Juan de Fuca**

**Salt Spring Island**

**Southern Gulf Islands**

[Revised November 16, 2012]

## CRD GRANT-IN-AID APPLICATION FORM

Grants-In-Aid are for the CRD Electoral Areas only: Juan de Fuca, Salt Spring Island, and Southern Gulf Islands

### ***Application Submitted By***

Name and Address of Applicant: Salt Spring Island Farmland Trust Society

[REDACTED]  
Salt Spring Island, [REDACTED]

Contact(s): Jon Cooksey  
(name) (phone) (fax)

[REDACTED]  
Email address

Contact(s): Sheila Dobie  
(name) (phone) (fax)

chair@ssifarmlandtrust.org  
Email address

### ***Application Summary***

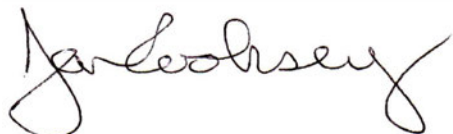
Project or purpose for which you require assistance:

The Salt Spring Island Farmland Trust wants to further its Indigenous engagement and collaboration with other groups and organizations on the island, by being part of a group of partners putting on the Indigenous Peoples Weekend on June 20 - 22, 2025. We request

Amount of grant requested \$ 5000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is:

- **NOT** being made on behalf of an industrial, commercial, or business undertaking
- **NOT** available for the personal benefit of any individual, proprietor, member or shareholder



(signature of authorized signatory)

Board Member

(title)

Jon Cooksey

(print name)

## Applicant Profile

1. Please describe the services / benefits that your organization provides to the community. Are these services / benefits available to the community from another organization or agency?

The SSI Farmland Trust (FLT) was created to receive a donation of what is now the Burgoyne Valley Community Farm, where it offers inexpensive family garden plots and a few larger farm acreages. It also operates Salt Spring's only food hub, The Root, where it hosts a variety of tenants involved in food production and distribution, as well as providing a commercial kitchen for community use and hosting the SSI Seed Sanctuary. It provides educational programs related to growing and preserving food, facilitates land-matching, supports sustainable farming models, encourages collaboration across the food sector (both locally and regionally), pursues reconciliation and collaboration with Indigenous groups and nations, and has a special focus on food security through its Food Summit, 50 Farms, Grow Local and other programs. Most of these services are unique, but we do collaborate where we can.

2. Describe the geographic area that receives services or benefits from your organization.

The FLT is mostly focused on Salt Spring Island, but since the Nov 2023 Food Summit, we are also part of a regional food production, processing and distribution conversation with groups on Vancouver Island and across the Southern Gulf Islands.

3. Is your organization voluntary and non-profit? ☐ NO ☒ YES

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

Board members (officers) do not receive any remuneration, other than reimbursements for out of pocket expenses. Board members are the only voting members of our organization, as dictated by our bylaws.

We do not have an official membership program, but are about to implement a "Friends of the Farmland Trust" opportunity. This will provide reduced rates for equipment rentals and education programs.

Please indicate the number of members / volunteers in your organization and how long your organization has been in operation.

FLT was established in 2009. We have an all-volunteer Board, a Food Security Coordinator for Emergency Preparedness and 7 part-time employees to manage our communications, outreach, projects, the Root operations and programming through Grow Local as subcontractors. Volunteer base is 50+ and growing, including food recovery/gleaning (20), community farm work parties (15), and Root permaculture gardens (12).

## Project / Proposal Profile

1. Assistance is being requested for:  
capital project and / or equipment  
special event  
other purpose ( SPECIAL EVENT )

2. Please describe the proposal for which you are requesting assistance. Attach additional information if required.

The 2024 Indigenous Peoples Weekend was a joyous celebration of pan-Indigenous culture mixed with inspirational gatherings focused on reconciliation and honouring Indigenous history. FLT acted as the fiduciary for its own potluck feast event as well as the 16 other events and paid honoraria to over 60 Indigenous participants.

FLT would like to continue this support of the 2025 IPW which promises to have even more events and participants, including the Quw'utsun Cultural Connection workshop "Journey of our Generation" and multimedia immersive exhibit "Thu-it"; Indigenous art show at ArtSpring; an all-Indigenous musical event featuring Wesley Hardisty (Dene First Nation in the North West Territories), Ed Peekeekot (Ahtakakoop Cree First Nation in Saskatchewan); Indigenous textiles workshop at the Library (Elders TBA); a clam garden event with STÁUTW (Tsawout) Elder Eric Pelkey, put on by Nature Salt Spring; Indigenous craft demonstrations put on at ArtCraft; Hawaiian history presentation with Kate Roland (Hawaiian Salish); a teepee-raising by Métis artist Sherry Leigh Williams; a youth dance ceremony to be led by Quw'utsun Elder Robert George; and a Sunday gathering/potluck feast for Elders.

3. Please describe how this proposal will benefit the community.

The Indigenous Peoples Weekend was born of a desire in the community to foster relationships with members of local Tribes and First Nations whose territory includes Salt Spring, and to better understand their culture and the culture of the many Indigenous Salt Spring residents who are not from this territory. It was intended from the beginning to maximize community participation by being a decentralized event, with multiple people and organizations taking the lead in hosting a variety of events to educate settlers about the work of reconciliation and celebrate Indigenous art and culture. The 2024 Weekend event successfully created a unique opportunity to form new authentic relationships between settlers and our Indigenous neighbours and residents, and we'll be building on that success this year. The FLT is proud to be part of this event, which does so much to help Salt Spring thrive as a resilient, inclusive community that is taking real action on reconciliation.

## Funding and Financial Information

1. Attach supporting financial information, i.e., budget / financial report. Ensure the following information is clearly itemized;
  - project budget,
  - grants / funding from other sources,
  - funding contributed by applicant through fund raising activities or other sources of revenue and,
  - financial statement that itemizes total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant / funding from another source(s)? ☐ NO ☒ YES

**If yes**, complete the following chart. **If no**, please explain \_\_\_\_\_

Name of Grant or Funding Agency	\$ Amount Applied For	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
SSI Foundation	\$15,000	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Victoria Fdn (for 2026)	\$10,000	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
MakeWay (angel donor)	\$10,000	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
MakeWay (gen'l funds)	\$11,000	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

3. Have you received assistance (grant in aid / waiving of fees, etc.), from the CRD in previous years?

☐ NO ☒ YES..... **If yes**, please complete the following chart.

Year	\$ Amount	Purpose for which assistance was used
2024	\$4000	2024 Indigenous People Weekend

4. Does your organization:

Offer direct financial assistance to individuals or families?

☐ Yes ☒ No

Provide services that fall within the mandate of either  
a senior government or a local service agency?

☐ Yes ☒ No

Provide an opportunity for individuals to make direct  
Contributions to the project (e.g., fundraising for the project)?

☒ Yes ☐ No

Or, is your organization:

part of a Provincial or National fund raising campaign?

☐ Yes ☒ No

The information provided in Section 4 is for data collection purposes.

**Followup:**

Please refer to Page 6 of the [\*\*Grant-In-Aid - Application Completion Guide\*\*](#) regarding the following:

**1. Acknowledgement**

**2. Reporting**

***Please remember to attach:***

1. Project budget
2. Financial statement for your organization

2025 Projected budget for Indigenous Peoples Weekend including SSI Farmland Trust (FLT) Potluck Feast and other feasts and events					
Updated for current events and status of grants					
4/28/25					
ITEM	Estimated Cost	Details	Not currently covered	Covered by grants received or committed*	Anticipated in-kind donations
=====	=====	=====			
<b>CASH EXPENSES</b>					
Rental expense/FLT Potluck Feast	\$1,200.00	Tables, chairs, dishes, glasses, cutlery, tents in case of rain - truck rental	\$1,200.00		
Ice & non-alcoholic drinks/ FLT Potluck Feast	\$300.00		\$300.00		
Porta-potty rentals/ FLT Potluck Feast	\$750.00		\$750.00		
Labour (2 parking monitors)/FLT Potluck Feast	\$300.00	2 people x \$25/hour x 6 hours	\$300.00		
Gas for volunteer vehicles/FLT Potluck Feast	\$100.00	Pick up/drop off of rentals, etc.	\$100.00		
Eventbrite fee	\$25.00	For RSVP's	\$25.00		
Permit fee for United Church meadow/Feast/2 days	\$100.00	Or equivalent CRD location	\$100.00		
Food for feasts	\$1,000.00		\$1,000.00		
Ice & non-alcoholic drinks for feasts	\$500.00		\$500.00		
Blankets and gifts/gift baskets	\$900.00	For welcoming indigenous folks from off-island	\$900.00		
IPW logo	\$700.00	Fee to license logo for an additional year from Indigenous artist	\$700.00		
Printing	\$500.00	Calendar flyers for posting around the island and signs for events	\$500.00		
Event insurance	\$500.00		\$500.00		
Indigenous consultation	\$450.00	On the design of the Weekend and the potluck feast event	\$450.00		
Honoraria for Indigenous participants - 36 Elders @ \$250	\$9,000.00	Based on 50% increase in attendance from 2024	\$4,325.00	\$4,675.00	
Honoraria for Indigenous participants - 36 non-Elders @ \$100	\$3,600.00	Based on 50% increase in attendance from 2024	\$3,600.00		
Handshakes for speakers	\$750.00	Based on 50% increase in attendance from 2024	\$750.00		
Travel reimbursemnt for Indigenous participants	\$1,700.00	Based on 50% increase in attendance from 2024	\$1,700.00		
Graphic design and designer	\$750.00			\$750.00	
Social Media designer, ad buys, website postings, promotion	\$1,000.00			\$1,000.00	
Organizer for Indigneous gifts, honoraria, travel	\$750.00			\$750.00	
Coordinator for all events, rentals, labour, transport	\$750.00			\$750.00	
Organizer for all food for feasts	\$750.00			\$750.00	
Organizer for all ceremony and musical participants	\$750.00			\$750.00	
Organizers of overall event	\$1,500.00			\$1,500.00	
Organzer of volunteers	\$500.00			\$500.00	
<b>ANTICIPATED IN-KIND EXPENSES</b>					
Bus Service to events	\$700.00				\$700.00
Venue rentals	\$1,000.00				\$1,000.00
<a href="https://gulfislandevents.com">GulfIslandEvents.com</a> calendar listings	\$200.00				\$200.00
Parking for events	\$250.00				\$250.00
Additional food/drinks for other anticipated gatherings/feasts	\$2,500.00				\$2,500.00
Staff/volunteer time	\$5,000.00				\$5,000.00
Gift basket items for Indigenous participants	\$3,000.00				\$3,000.00
Billeting/hotels/airbnbs for overnight stays for Indigenous participants	\$5,000.00				\$5,000.00
Advertising	\$500.00				\$500.00
Boat to take Elders to events	\$500.00				\$500.00
	=====		=====	=====	=====
<b>TOTAL</b>	<b>\$47,775.00</b>		<b>\$17,700.00</b>	<b>\$11,425.00</b>	<b>\$18,650.00</b>
<b>FUNDING</b>					
=====					
CRD grant-in-aid	\$5,000.00				
MakeWay Foundation (general funds)	\$11,000.00	Pending			
Go Fund Me/Donations to FLT	\$1,700.00	Projected			
*MakeWay Foundation on behalf of Angel donor	\$10,000.00	Received			
*Pre-donation to cover Indigenous consultation	\$250.00	Received			
*FLT End of Year Fundraising	\$175.00	Received			
*I-SEA/Peter Allen	\$1,000.00	Committed			
Victoria Foundation	\$0.00	Requested \$10,000 CAD, but will be announced in July so will likely be for 2026			
SSI Foundation	\$0.00	Requested \$15,000 CAD, did not receive any funds			
SGI Tourism Partnership	\$0.00	Donated 2024, does not appear to have sufficient funds this year			
Anticipated in-kind donations	\$18,650.00				
	=====				
<b>TOTAL</b>	<b>\$47,775.00</b>				
<b>Over/under budget</b>	<b>\$0.00</b>				



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**SALT SPRING ISLAND FARMLAND TRUST SOCIETY**  
**Compiled Financial Information**  
**Year Ended December 31, 2023**



CHARTERED PROFESSIONAL ACCOUNTANTS

## COMPILATION ENGAGEMENT REPORT

To the Members of Salt Spring Island Farmland Trust Society

On the basis of information provided by management, we have compiled the statement of financial position of Salt Spring Island Farmland Trust Society as at December 31, 2023, and the statements of revenues and expenditures and changes in net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

*McLean, Lizotte, Wheadon and Company*

Salt Spring Island, British Columbia  
May 15, 2024

**MCLEAN, LIZOTTE, WHEADON AND COMPANY**  
Chartered Professional Accountants

**SALT SPRING ISLAND**  
340 LOWER GANGES ROAD  
SALT SPRING ISLAND, BC  
V8K 2V3  
**250-537-9742**  
FAX: 250-537-9792

**VICTORIA**  
300A-3060 CEDAR HILL ROAD  
VICTORIA, BC  
V8T 3J5  
**250-475-3000**  
FAX: 250-475-2224


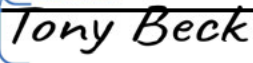
[www.mlwaccounting.ca](http://www.mlwaccounting.ca)  
email: [cpa@mlwaccounting.ca](mailto:cpa@mlwaccounting.ca)

*\*denotes partnership of professional corporations*

**SALT SPRING ISLAND FARMLAND TRUST SOCIETY**  
**Statement of Financial Position**  
**December 31, 2023**

	2023	2022
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 197,411	\$ 141,029
Accounts receivable	2,111	429
Goods and services tax recoverable	9,131	2,788
	<u>208,653</u>	<u>144,246</u>
PROPERTY, PLANT AND EQUIPMENT (Note 3)	2,304,974	2,237,031
LONG TERM INVESTMENTS	<u>21,272</u>	<u>41,571</u>
	<u><b>\$ 2,534,899</b></u>	<u><b>\$ 2,422,848</b></u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable	\$ 10,390	\$ 4,148
Deposits received	300	-
Current portion of long term debt (Note 4)	5,670	-
Deferred capital contributions	716,682	646,840
Deferred BC Rural Dividend contribution	-	18,547
	<u>733,042</u>	<u>669,535</u>
LONG TERM DEBT (Note 4)	<u>359,330</u>	<u>360,788</u>
	<u><b>1,092,372</b></u>	<u><b>1,030,323</b></u>
<b>NET ASSETS</b>		
Unrestricted	2,195	58,639
Capital assets	<u>1,440,332</u>	<u>1,333,886</u>
	<u><b>1,442,527</b></u>	<u><b>1,392,525</b></u>
	<u><b>\$ 2,534,899</b></u>	<u><b>\$ 2,422,848</b></u>

ON BEHALF OF THE BOARD

 \_\_\_\_\_ Director  
 \_\_\_\_\_ Director

See notes to financial information

**SALT SPRING ISLAND FARMLAND TRUST SOCIETY**  
**Statement of Revenues and Expenditures**  
**Year Ended December 31, 2023**

	<b>2023</b>	<b>2022</b>
<b>REVENUES</b>		
Government grant	\$ 217,680	\$ 29,389
Donations	61,291	65,770
Rentals	22,428	10,550
Other	6,757	-
	<b>308,156</b>	<b>105,709</b>
<b>EXPENSES</b>		
Advertising and promotion	4,733	9,267
Amortization	63,616	4,423
Bookkeeping	5,330	2,827
Business taxes, licenses and memberships	1,224	790
Consulting fees	18,226	2,144
Contractors	90,438	1,334
Insurance	7,022	6,159
Interest and bank charges	1,135	95
Interest on long term debt	8,041	-
Office	6,650	368
Professional fees	5,265	6,167
Public relations	5,024	-
Rental	455	-
Repairs and maintenance	38,663	851
Utilities	5,470	9,751
Workshops	38,316	850
	<b>299,608</b>	<b>45,026</b>
<b>EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS</b>	<b>8,548</b>	<b>60,683</b>
<b>OTHER INCOME</b>		
Interest income	2,953	1,177
Deferred capital contribution	38,501	2,998
	<b>41,454</b>	<b>4,175</b>
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<b>\$ 50,002</b>	<b>\$ 64,858</b>

See notes to financial information

**SALT SPRING ISLAND FARMLAND TRUST SOCIETY**  
**Statement of Changes in Net Assets**  
**Year Ended December 31, 2023**

	Unrestricted	Capital Assets	2023	2022
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 58,639	\$ 1,333,886	<b>\$ 1,392,525</b>	\$ 1,327,667
EXCESS OF REVENUES OVER				
EXPENSES	75,117	(25,115)	<b>50,002</b>	64,858
INTERFUND TRANSFERS	-	-	-	-
CAPITAL ASSET ADDITIONS	(131,561)	131,561	-	-
<b>NET ASSETS - END OF YEAR</b>	<b>\$ 2,195</b>	<b>\$ 1,440,332</b>	<b>\$ 1,442,527</b>	<b>\$ 1,392,525</b>

See notes to financial information

**SALT SPRING ISLAND FARMLAND TRUST SOCIETY**  
**Notes to Compiled Financial Information**  
**Year Ended December 31, 2023**

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**1. BASIS OF ACCOUNTING**

The basis of accounting applied in the preparation of the statement of financial position of Salt Spring Island Farmland Trust Society as at December 31, 2023, and the statements of revenues and expenditures and changes in net assets for the year then ended is on the historical cost basis and reflects cash transactions with the addition of:

- accounts receivable and gst receivable
  - property, plant and equipment recorded at historical cost and amortized on a declining balance method
  - accounts payable and accrued liabilities
  - revenues received in the current year for the following year are deferred
  - revenues received in the current year for the capital assets are deferred and recognized as revenues on the same basis as the capital asset amortization
- 

**2. PURPOSE OF THE ORGANIZATION**

Salt Spring Island Farmland Trust Society (the "organization") is a not-for-profit organization of British Columbia. As a registered charity the organization is exempt from the payment of income tax under Subsection 149(1) of the Income Tax Act.

The society operates to preserve farmland and maintain community farm, and to create and operate community gardens.

As a registered not-for-profit organization, the society is dependent on various government, foundation and corporate entities and individuals for grants and donations to subsidize its operations. The Board of Directors is confident that support from these organizations will continue through the next year.

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**3. PROPERTY, PLANT AND EQUIPMENT**

	Cost	Accumulated amortization	2023 Net book value	2022 Net book value
Land	\$ 1,062,780	\$ -	\$ 1,062,780	\$ 1,062,780
Buildings	1,305,644	76,468	1,229,176	1,162,394
Equipment	24,509	11,495	13,014	11,847
Computer equipment	856	852	4	10
	<b>\$ 2,393,789</b>	<b>\$ 88,815</b>	<b>\$ 2,304,974</b>	<b>\$ 2,237,031</b>

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The Beddis road property is a 0.6 hectare property of vacant land that was gifted to the Salt Spring Island Farmland Trust Society on December 7, 2012 as a condition of a rezoning application. No charitable receipt was issued.

The Fulford-Ganges road property is a 25 Hectare property that was gifted to the Salt Spring Island Farmland Trust Society as an amenity in a rezoning application. The property was transferred from the SSI Farmers Institute in January 2013. No charitable receipt was issued.

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**SALT SPRING ISLAND FARMLAND TRUST SOCIETY**  
**Notes to Compiled Financial Information**  
**Year Ended December 31, 2023**

**4. LONG TERM DEBT**

	<u><b>2023</b></u>	<u><b>2022</b></u>
951624 Ontario Ltd. loan bearing interest only at 2% per annum, repayable in monthly payments of \$601. The loan matures on January 22, 2024 .	\$ -	\$ 360,788
ISCU loan bearing interest at 6.9% compounded monthly, repayable in monthly blended payments of \$2,557. The loan matures on December 31, 2029.	<u><b>365,000</b></u>	<u>-</u>
	<b>365,000</b>	360,788
Amounts payable within one year	<u><b>(5,670)</b></u>	<u>-</u>
	<u><b>\$ 359,330</b></u>	<u><b>\$ 360,788</b></u>

On March 1, 2022, the mortgage was renegotiated with the lender to allow for interest only payments.

During 2023, the mortgage was renegotiated with Island Savings Credit Union.

**5. REMUNERATION**

On November 28, 2016, the new British Columbia Societies Act came into force. Included in the new Act is a requirement to disclose the remuneration paid to all directors, the ten highest paid employees and all contractors who are paid at least \$75,000 annually.

During the year, the Society did not pay any remuneration in excess of \$75,000 to any one director, employee, or contractor.