

CAPITAL REGIONAL DISTRICT  
BYLAW NO. 4446

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A BYLAW TO AMEND APPOINTMENTS FOR THE LYALL HARBOUR/BOOT  
COVE WATER LOCAL SERVICE COMMITTEE (BYLAW NO. 1875)

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**WHEREAS:**

- A. Under Bylaw No. 1875, "Lyll Harbour/Boot Cove Water Local Services Committee Bylaw, 1990", the Regional Board established a committee to administer a water supply local service, as well as to hold an in-person annual meeting of electors to solicit nominations for consideration of appointment to the committee by the Board;
- B. Bylaw No. 2920, "Lyll Harbour/Boot Cove Water Service Establishment Bylaw No. 1, 2001", has replaced Bylaw No. 513, "Saturna Island Water Supply and Distribution System Specified Area Establishment and Loan Authorization By-law No. 1, 1978";
- C. The Board wishes to amend Bylaw No. 1875 to remove the requirement for an annual meeting, and to modernize the budget process in line with other local service committees;

**NOW THEREFORE**, the Capital Regional District Board in open meeting assembled hereby enacts as follows:

- 1. Bylaw No. 1875, "Lyll Harbour/Boot Cove Water Local Services Committee Bylaw, 1990" is hereby amended as follows:
  - (a) Replacing references to Bylaw No. 513 with Bylaw No. 2920;
  - (b) Replacing section 2 in its entirety with the following:
    - 2. (a) Before January 1 each year, the Regional Board shall appoint or reappoint members to the Committee to fill the terms of office of members whose terms expire as of December 31 in that year.
    - (b) In order to fill a vacancy on the Committee, the Regional District shall accept nominations or application from qualified persons. All vacancies must be advertised or posted locally for at least thirty (30) days.
    - (c) The Electoral Area Director shall recommend individuals to the Regional Board for appointment to the Committee. The Regional Board may be guided by recommendations but is not bound by them. Appointments commence January 1 of the upcoming calendar year, or for vacancies, on the date of appointment.
    - (d) A member who fails to attend three (3) consecutive regular meetings without permission of the Committee may have their appointment to the Committee terminated by the Regional Board.
    - (e) If there are qualified persons willing to serve on the Committee, those members having served for three (3) consecutive terms may be requested not to seek reappointment for a fourth term.

(f) At the request of the Director and under unique circumstances such as a failure to attract nominations to the commission, the Regional Board may extend a Committee member's term beyond the six (6) year limit.

(g) Qualified persons serving as committee members serve without remuneration.

(c) By replacing section 3 with the following:

3. The term of office of Committee members, other than the Electoral Area Director, shall be for a two-year period, ending December 31 in the second year of appointment.

(d) By replacing section 8 with the following:

8. The Regional Board hereby delegates to the Committee all of the administrative powers of the Regional Board with respect to the provision of the local service as authorized by Bylaw No. 2920. The Committee shall advise on the overall direction and delivery of the Service, including setting priorities, recommending levels of user charges to be established by bylaw of the Regional Board, recommending the extent of requisition to be collected by way of parcel taxes, advising on community interests, and developing a draft budget. However, the Committee and individual Committee members do not direct or become involved with day-to-day administrative activities, purchasing, awarding of contracts, development of regional policies, or hands-on service delivery. The operational functions of the local service shall be performed by the staff of the Regional District.

(e) By replacing section 10 in its entirety with the following:

10. Each year, according to the District budget timetable, the Committee shall recommend a 5-year operating and capital budget for the service provided in the Service Area which shall cover all anticipated costs of development, maintenance, operational and other expenses, including debt charges, and shall submit such expenditure costs, together with estimates for expected revenue, for the approval of the Regional Board and for inclusion in the Regional Board's 5-year plan.

2. This bylaw may be cited for all purposes as "Lyall Harbour/Boot Cove Water Local Services Committee Bylaw, 1990, Amendment Bylaw No. 1, 2022".

READ A FIRST TIME THIS                      th                      day of                      20\_\_

READ A SECOND TIME THIS                      th                      day of                      20\_\_

READ A THIRD TIME THIS                      th                      day of                      20\_\_

ADOPTED THIS                      th                      day of                      20\_\_

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CHAIR

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CORPORATE OFFICER