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**REPORT TO GOVERNANCE COMMITTEE
MEETING OF WEDNESDAY, DECEMBER 04, 2024**

SUBJECT **2025 Appointment of Liaison to Accessibility Advisory Committee**

ISSUE SUMMARY

Appoint a liaison between the Accessibility Advisory Committee and the Governance Committee.

BACKGROUND

On April 12, 2023, the CRD Board approved the Accessibility Advisory Committee (AAC) Terms of Reference (Appendix A). The Terms of Reference states that “*The Governance Committee will recommend AAC member appointments to the CRD Board for up to a two-year term; and appoint a member as the liaison between the AAC and the Governance Committee.*”

The Governance Committee must appoint one of its members to the AAC. A one-year term is recommended as standing committee appointments are established annually by the elected Board Chair. The Committee meets every two months on the third Tuesday at 1:00 pm. The next meeting is January 21, 2025. For additional information, please refer to the previous staff report dated April 5, 2023 (Appendix B).

Staff have solicited applications for the member vacancies on the AAC. The Appointments Advisory Committee will meet in the coming weeks to select eligible candidates and will report its recommendations directly to the Regional Board in January.

ALTERNATIVES

Alternative 1

The Governance Committee recommends to the Capital Regional District Board:
That Director [X] be appointed as the Governance Committee liaison to the Accessibility Advisory Committee for a one-year term ending December 31, 2025.

Alternative 2

That this report be referred back to staff for additional options on appointing a CRD liaison to the Accessibility Advisory Committee.

RECOMMENDATION

The Governance Committee recommends to the Capital Regional District Board:
That Director [X] be appointed as the Governance Committee liaison to the Accessibility Advisory Committee for a one-year term ending December 31, 2025.

Submitted by:	Marlene Lagoa, MPA, Manager, Legislative Services & Deputy Corporate Officer
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services & Corporate Officer
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT(S)

Appendix A: Accessibility Advisory Committee Terms of Reference
Appendix B: Previous Staff Report dated April 5, 2023