



## **Minutes for a meeting of the Mayne Island Parks and Recreation Commission**

**Location: Mayne Island Library, 411 Naylor Road, Mayne Island, BC**

**Date/Time: December 11, 2025 3:00 pm**

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**Present:** Debra Bell (Chair)                      Michael Kilpatrick (Vice Chair)  
Jacquie Burrows (Treasurer)      Veronica Euper  
Kestutis Banelis                      Glyn Legge  
Adrian Wright                      Lauren Edwards (Recorder)

**Absent:** Paul Brent, Director, CRD, Southern Gulf Islands

The meeting was called to order at 3:05 pm

### **1. Territorial Acknowledgement**

We are honoured to be meeting on the traditional lands of the Coast Salish First Nations. We respect and value the longstanding relationship they have with the land and seawaters that continues to this day.

### **2. Approval of Agenda**

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Wright that the agenda of December 11, 2025 be approved as presented.

**CARRIED**

### **3. Adoption of Minutes of November 13, 2025**

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Euper that the Minutes of November 13, 2025 be approved as presented.

**CARRIED**

### **4. Chair's Remarks**

It's been a good year with a list of accomplishments.

### **5. Reports**

#### **5.1. Administration**

##### **5.1.1. Health and Safety Concerns**

##### **5.1.2. Events**

**ADOPTED**

A report was received with the agenda.

a) Holiday bonfire insurance

Insurance will be obtained by the fire department.

b) Tree burning

Discussed a proposed fundraiser by the MI Firefighters Association to burn Christmas trees after the holidays. Parks is not opposed, but a majority of commissioners are in favour of wood chipping.

c) Mayne Island Truth and Reconciliation Collective – Insurance

The Collective will get the insurance as needed.

5.1.3. Hiking and Walking Trail brochure update

The brochure work continues with Alea. Discussion occurred to prioritize the Henderson Park signage.

5.1.4. Follow Up Action Report (not covered elsewhere)

5.1.5. Contracts – plumbing/water

a) CRD is preparing service contracts for a plumber on Galiano Island and MIPRC also agreed to a contract on an ‘as and when needed’ basis.

Commissioners discussed investigating plumbers who may already travel to Mayne Island as part of other contracted projects.

b) The CRD water testing contract will be extended for another year.

5.1.6. Tide Table

It was reported that the Association of Mayne Island Boaters responded that the printed tide table in the MayneLiner is not being used. Commissioners discussed cancelling the monthly printed table and investigating alternative advertising.

**MOVED** by Commissioner Burrows and **SECONDED** by Commissioner Legge that Mayne Island Parks and Recreation Commission cancel the contract with Alea for printing the tide tables monthly effective April 1, 2026.

**CARRIED**

5.2. Treasurer’s Reports

5.2.1. Treasurer’s Report for the period November 1 - 30, 2025

A report was received with the agenda.

**MOVED** by Commissioner Burrows and **SECONDED** by Commissioner Kilpatrick that Mayne Island Parks and Recreation Commission approve the Treasurer's Report for November 1 - 30, 2025 as presented.

**CARRIED**

- The Sandy Hook project account has been activated and fencing rolls will be purchased.
- Mileage and other claims must be submitted for December.

5.2.2. Finance/Information

A report was received with the agenda.

5.3. Committees

5.3.1. All-Wheels Skatepark

It was **MOVED** and **SECONDED** that Mayne Island Parks and Recreation Commission approve the All Wheels Skatepark Committee recommendation for a pilot project at Dinner Bay Park with details including signage to be finalized.

**CARRIED**

Opposed: Commissioner Burrows

5.3.2. Fitness Circuit and Putting Green

Discussion occurred regarding a couple of reports of people losing their balance due to the slope around the putting green. Remedies were discussed at length. The BC Hydro ReGreening grant application will proceed and the issue of the slope will be revisited in June and September.

5.3.3. Trails

A report was received with the agenda.

- It was discussed and agreed that a report will be made to Rogers or Telus that a cable is exposed on the Neill Road beach access trail.
- The binocular box has been moved to the library patio and receives a lot of use by children. Any necessary signage will be installed when all binoculars have been put in place.

5.4. Parks

5.4.1. Cotton Park

5.4.2. Dinner Bay

5.4.3. Henderson Park

A report was received with the agenda.

**5.4.4. Japanese Memorial Garden**

A report was received with the agenda.

**5.4.5. Miners Bay**

It was reported that flooding due to equipment failure occurred in the basement and repairs were made. More recently, water seepage in the basement occurred due to high water in the parking lot area. Discussed resolutions to avoid flooding and it was agreed that a request will be made to StreamLine Plumbing to inspect the basement and propose solutions.

**5.4.6. Sandy Hook Park**

A report was received with the agenda.

**5.4.7. Village Bay Park**

A report was received with the agenda.

**6. Correspondence/Meetings**

6.1. Emails to/from Mayne Island Skateboard Club.

6.2. Email and expression of interest in commissioner vacancy from resident.

6.3. Emails to/from Mayne Island Chamber of Commerce regarding binocular holders.

6.4. Emails to/from Mayne Island Chamber of Commerce regarding support for washroom honourariums.

- It was reported that the cheque was received.

6.5. Emails to/from Mayne Island Truth and Reconciliation Collective regarding grant application.

6.6. Email from BC Hydro ReGreening approving final report and grant for Dinner Bay Beautification Phase II.

**7. New Business**

**8. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90**

**9. Rise and Report**

## 10. Meeting Adjournment

**MOVED** by Commissioner Banelis and **SECONDED** by Commissioner Burrows that the Mayne Island Parks and Recreation Commission meeting be adjourned.  
**CARRIED.**

The meeting adjourned at approximately 4:30 p.m.

Original signed by

January 8, 2026

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**Debra Bell, Chair**

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**DATE**

Original signed by

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**Lauren Edwards, Recorder**