

Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, May 13, 2026

12:00 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

- 3.1. [26-0466](#) Minutes of the Capital Regional District Board meetings of April 8, 2026, and April 29, 2026

Recommendation: That the minutes of the Capital Regional District Board meetings of April 8, 2026, and April 29, 2026 be adopted as circulated.

Attachments: [Minutes - April 8, 2026](#)
[Minutes - April 29, 2026](#)

- 3.2. [26-0465](#) Minutes of the Committee of the Whole meetings of October 29, 2025, and April 29, 2026

Recommendation: That the minutes of the of the Committee of the Whole meetings of October 29, 2025, and April 29, 2026 be adopted as circulated.

Attachments: [Minutes - October 29, 2025](#)
[Minutes - April 29, 2026](#)

4. REPORT OF THE CHAIR

5. RECESS FOR MEETING OF THE CAPITAL REGION HOUSING CORPORATION BOARD AND THE CAPITAL REGIONAL HOSPITAL DISTRICT BOARD

6. PRESENTATIONS/DELEGATIONS

6.1. Presentations

- 6.1.1. [26-0507](#) Presentation: Don Krusel (Interim CEO) and Mark Mawhinney (Chair), Greater Victoria Harbour Authority; Re: Member Agency Report

Attachments: [Presentation: GVHA Member Update](#)

6.2. Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

7. CONSENT AGENDA

7.1. [26-0342](#) Wrap-Up Activities of the Wildlife Attractants Working Group

Recommendation: [At the April 15, 2026 Environmental Services Committee meeting, this report was received for information, with a recommendation for referral to the Electoral Areas Committee.]
The Environmental Services Committee recommends to the Capital Regional District Board:
That the agenda item be referred to the Electoral Areas Committee to provide their direction and comments.
(NWA)

Attachments: [Staff Report: Wrap-up Activities of the Wildlife Attractants Working Group](#)
[Appendix A: Wildlife Attractants Staff Report \(Mar 19, 2025\)](#)

7.2. [26-0372](#) Solid Waste Management Plan - 2025 Progress Report

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Solid Waste Management Plan - 2025 Progress Report](#)
[Appendix A: 2025 Solid Waste Management Plan Progress Report](#)
[Presentation: 2025 Solid Waste Management Plan Progress Report](#)

7.3. [26-0373](#) Climate Action Strategy - 2025 Progress Report

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Climate Action Strategy - 2025 Progress Report](#)
[Appendix A: 2025 Climate Progress Report](#)
[Presentation: 2025 Climate Action Progress Report](#)

7.4. [26-0371](#) Board Advocacy for a New Invasive Species Legislative Framework

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:
That the CRD Board Chair write a letter to the Province of BC (Ministry of Forests) requesting a review and update to the existing invasive species management regulatory framework in BC, including a ban on the sale, barter, gifting and transport of priority invasive species in British Columbia.
(NWA)

Attachments: [Staff Report: Invasive Species Legislative Framework](#)
[Appendix A: Invasive Species Legislation \(BC – Federal & Provincial\)](#)

7.5. [26-0293](#) Capital Regional District 2025 Audit Findings Report and Statement of Financial Information

Recommendation: [At the May 6, 2026 Finance Committee meeting, the 2025 Statement of Financial Information was recommended for adoption. Following the meeting, typographical corrections in the accompanying presentation were identified and a REVISED copy is attached. Specifically, slide 5 was corrected to revise the proportion attributed to sale of services revenue from 46% to 39%; slide 6 was corrected to revise the 2026-2030 5-year financial plan tangible capital asset additions from \$883 million to \$918 million; and slide 7 was corrected to align the narrative with the graphic that shows principal payments account for 57% of total CRD debt servicing costs, while interest accounts for 43%.]
The Finance Committee recommends to the Capital Regional District Board:
That the Capital Regional District 2025 Statement of Financial Information be approved.
(NWA)

Attachments: [Staff Report: CRD 2025 Audit Findings Report SOFI](#)
[Appendix A: 2025 SOFI](#)
[Appendix B: Audit Findings Report & Mgmt Letter](#)
[Appendix C: 2025 Financial Highlights](#)
[Appendix D: Financial Indicators](#)
[Appendix E: Unaudited Financial Stmts](#)
[Presentation: \(Revised\) 2025 SOFI](#)
[Presentation: 2025 SOFI](#)

7.6. [26-0316](#) Capital Regional District External Grants Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: CRD External Grants Update](#)
[Appendix A: External Grants Dashboard](#)
[Appendix B: Grant Alerts](#)

- 7.7. [26-0292](#) Capital Regional District External Grants 2025 Annual Report
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: CRD External Grants Annual Report 2025](#)
 [Appendix A: CRD External Grants Activity 2025](#)
 [Appendix B: Update on Status Grant-Funded Projects](#)
 [Appendix C: Growing Communities Fund Financial Summary](#)
 [Appendix D: Grant Alignment Community Needs](#)
- 7.8. [26-0134](#) Updates to the Capital Regional District Investment Policy
- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
That the revised Investment Policy (BRD07) be approved.
(NWA)
- Attachments:** [Staff Report: Updates to the CRD Investment Policy](#)
 [Appendix A: Investment Policy-Approved 9 Mar 2022](#)
 [Appendix B: Investment Policy-Redlined](#)
 [Appendix C: Investment Policy-Revised Mar 2026](#)
 [Appendix D: Summary Investment Policy Changes](#)
- 7.9. [26-0381](#) Julia O’Quinn, Associate Executive Director, Aboriginal Coalition to End
Homelessness; Re: Annual Update
- Recommendation:** There is no recommendation. This presentation is for information only.
- Attachments:** [Presentation: ACEH Annual Update](#)
- 7.10. [26-0414](#) Regional Parks and Trails Strategic Plan - 2025 Progress Report
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: RP&T Strategic Plan – 2025 Progress Report](#)
 [Appendix A: 2025 RP&T Strategic Plan Progress Report](#)
 [Presentation: 2025 RP&T Strategic Plan Progress Report](#)
- 7.11. [26-0438](#) Strategic Wildfire Risk Reduction in Regional Parks
- Recommendation:** The Regional Parks Committee recommends to the Capital Regional District Board:
That in 2027, staff dedicate core operating funds to initiate a Request for Proposals
process, valued at up to \$75,000, to retain a qualified consultant to assist in developing
a Strategic Forest Management Plan framework guiding future wildfire risk reduction
and forest resilience efforts.
(NWA)
- Attachments:** [Staff Report: Wildfire Risk Reduction In Regional Parks](#)

7.12. [26-0407](#) Field Operations Centre Project Capital Plan Amendment and Contract Change Order

Recommendation: The Regional Water Supply Commission recommends to the Capital Regional District Board:

1. That the project budget for the New Field Operations Centre Building (16-06), as included in the 2026 Regional Water Supply Capital Plan, be increased by \$995,000, funded through a grant from the City of Langford;
2. That the 2026 Regional Water Supply Capital Budget be amended to reallocate \$2,000,000 from the Land and Site Works (23-31) to the New Field Operations Centre Building (16-06); and
3. That a change order be authorized under the existing Design-Build contract with Kinetic Design-Build Ltd. for the construction of a sanitary line extension in the amount of \$1,242,612 (excluding GST).
(WP - All except SGI & SSI)

Attachments: [Staff Report: Capital Plan Amendment and Contract Change Order](#)
[Appendix A: Report to Commission - September 17, 2025](#)
[Appendix B: Change Order 2 - Agreement 25.11.06](#)

7.13. [26-0405](#) Municipal Finance Authority of British Columbia Equipment Financing Program Borrowing Resolution for Sooke and Electoral Area Recreation and Facilities Service

Recommendation: The Sooke & Electoral Area Parks and Recreation Commission recommends to the Capital Regional District Board:

1. That the Board of the Capital Regional District authorize borrowing of up to \$60,000 under section 403 of the Local Government Act, which applies section 175 of the Community Charter to regional districts, through the MFABC Equipment Financing Program for the purchase of a golf course turf aerator for the Sooke and Electoral Area Recreation and Facilities Service; and
2. That the loan be repaid within five (5) years, with no right of renewal.
(WA)

Attachments: [Staff Report: MFABC Equipment Financing Pgm. for SEAPARC](#)
[Appendix A: Borrowing Resolution with MFA](#)

8. ADMINISTRATION REPORTS**8.1. [26-0473](#) 2027-2030 Board Remuneration and Travel Expense Reimbursement Review**

Recommendation: That the CRD Board approve, with the information and recommendations as provided by the consultants at the meeting of May 13, 2026, that staff be directed to update the CRD Board Remuneration and Travel Expense Policy for CRD Board consideration.
(NWA)

Attachments: [Staff Report: 2027-2030 Board Remun/Travel Expense Reimbursement Review](#)
[Appendix A: Board Remuneration and Travel Expense Reimbursement Policy](#)
[Appendix B: WCBC Conclusion To Board](#)
[Presentation: CRD Board Remuneration Philosophy Conclusions](#)

8.2. [26-0445](#) Biochar Project - Public Engagement Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Biochar Project - Public Engagement Update](#)
 [Appendix A: Tavola Biosolids to Biochar Consultation Summary - April 2026](#)
 [Presentation: Biochar Project Public Engagement Update](#)

8.3. [26-0444](#) Biosolids Beneficial Use Management - April Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Biosolids Beneficial Use Management April Update](#)

8.4. [26-0487](#) Capital Regional District 2025 Annual Report

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Capital Regional District 2025 Annual Report](#)
 [Appendix A: Capital Regional District 2025 Annual Report](#)

8.5. [26-0492](#) Capital Region Housing Corporation Annual General Meeting

Recommendation: That the unanimous shareholder's resolution attached as Appendix A to the Capital Region Housing Corporation Annual General Meeting report be approved, and the Chair and Corporate Officer execute it on behalf of the Capital Regional District. (NWA)

Attachments: [Staff Report: CRHC Annual General Meeting](#)
 [Appendix A: Unanimous Resolution of Shareholders of CRHC](#)
 [Appendix B: CRHC 2025 Audited Financial Statements](#)
 [Appendix C: CRHC 2025 Annual Report](#)

9. REPORTS OF COMMITTEES**Electoral Areas Committee**

- 9.1. [26-0456](#) Bylaw No. 4757 - Amendment to Expand Shirley Fire Protection Local Service Area to Include a Section of Highway 14
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4757, "Shirley Fire Protection and Emergency Response Service Establishment Bylaw No. 1, 1991, Amendment Bylaw No. 4, 2026", be introduced and read a first, second, and a third time;
(NWA)
 2. That Bylaw No. 4757 proceed to obtain participating area approval by way of Electoral Area Director consent on behalf; and
 3. That Bylaw No. 4757 be submitted to the Inspector of Municipalities for approval.
(NWA)
- Attachments:** [Staff Report: Bylaw No. 4757 - Amendment to Bylaw No. 1927](#)
[Appendix A: Map of Proposed Shirley Fire Prot'n Svc Area Amendment](#)
[Appendix B: Bylaw No. 4757](#)
- 9.2. [26-0434](#) Bylaw No. 4749: Fulford Water Service Loan Authorization Bylaw for Water Treatment Plant Capital Upgrades
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That the attached Certification of Results of Petition for Borrowing - Fulford Water Treatment Plant be received;
(NWA)
 2. That Bylaw No. 4749, "Fulford Water Service Loan Authorization Bylaw No. 1, 2026" be introduced and read a first, second and third time; and
(WA)
 3. That Bylaw No. 4749 be forwarded to the Inspector of Municipalities for approval.
(NWA)
- Attachments:** [Staff Report: Bylaw No. 4749: Fulford Water Service Loan Auth. Bylaw](#)
[Appendix A: Certificate of Results - Fulford Petition for Borrowing](#)
[Appendix B: Bylaw No. 4749 Bylaw Update](#)

Environmental Services Committee

- 9.3. [26-0275](#) Bylaw No. 4765 - Exemption of Salt Spring Island Composting Facility from Bylaw No. 2736 - A Bylaw to Regulate the Operations of Composting Facilities in the Capital Regional District

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board that:

1. That Bylaw No. 4765, "Capital Regional District Composting Facilities Regulation Bylaw No. 1, Amendment Bylaw No. 1, 2026", be read a first, second and third time;
(WA)
2. That staff conduct an online consultation on the exemption of the Salt Spring Island Composting Facility from the application of Bylaw No. 2736 for a minimum of one month;
3. That, pending the outcome of this consultation process, staff refer Bylaw No. 4765 to the Minister of Environment and Parks for written approval; and
4. That staff incorporate a repeal of Bylaw No. 2736 into the CRD's next Solid Waste Management Plan that is scheduled to be updated by 2030, including a public engagement process, and, subject to the completion of these tasks, prepare a bylaw for the CRD Board's approval to repeal Bylaw No. 2736.
(NWA)

Attachments: [Staff Report: Bylaw 4765 – SSI Compost Facility Exemption \(Bylaw 2736\)](#)
[Appendix A: Composting Reg Bylaw Amendment – Exemption \(No. 2736\)](#)
[Appendix B: Bylaw 2736 – Composting Facilities Regulation \(Redline\)](#)

Finance Committee

- 9.4. [26-0382](#) Bylaw No. 4768: 2026-2030 Financial Plan Bylaw, 2026, Amendment Bylaw No. 1, 2026

Recommendation: The Finance Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4768, "2026 to 2030 Financial Plan Bylaw, 2026, Amendment Bylaw No. 1, 2026", be introduced and read a first, second and third time;
(WA)
2. That Bylaw No. 4768 be adopted; and
(WA, 2/3 on adoption)
3. That the revised Staff Establishment Chart as attached as Appendix B be approved.
(WA)

Attachments: [Staff Report: Bylaw No. 4768, 2026-2030 Financial Plan Amend No. 1](#)
[Appendix A: Bylaw No. 4768](#)
[Appendix B: Revised Staff Establishment Chart 2026-2030](#)

Juan de Fuca Land Use Committee

- 9.5. [26-0460](#) Public Hearing Report on Bylaw No. 4705, "Shirley-Jordan River Official Community Plan Bylaw No. 5., 2018, Amendment Bylaw No. 3, 2025" and Bylaw No. 4706, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 168, 2025"

Recommendation:

1. That the minutes that form the Report of Public Hearing for Bylaw No. 4705, "Shirley-Jordan River Official Community Plan Bylaw No. 5., 2018, Amendment Bylaw No. 3, 2025", and Bylaw No. 4706, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 168, 2025", which are certified as a fair and accurate summary of the representations that were made at the public hearing held on March 31, 2026, be received;
(NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)
2. That Bylaw No. 4705, "Shirley-Jordan River Official Community Plan Bylaw No. 5., 2018, Amendment Bylaw No. 3, 2025" be read a third time;
(NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)
3. That Bylaw No. 4705 be adopted;
(NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)
4. That Bylaw No. 4706, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 168, 2025" be read a third time; and
(NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)
5. That prior to the adoption of proposed Bylaw No. 4706, the landowner provide an amenity contribution in the form of a statutory right-of-way adjacent to West Coast Road in favour of the Capital Regional District for the purpose of establishing a public trail; and that staff be directed to ensure that all conditions are satisfied towards completion and registration.
(NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)

Attachments:

- [Staff Report: Public Hearing Report on Bylaw No. 4705 and 4706](#)
- [Appendix A: Proposed Bylaw No. 4705](#)
- [Appendix B: Proposed Bylaw No. 4706](#)
- [Appendix C: Report of Public Hearing](#)

10. BYLAWS

- 10.1.** [26-0566](#) Bylaws No. 4435: Juan de Fuca Soil Removal or Deposit Bylaw No. 2, 2025 and Bylaw No. 4672: CRD Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 83, 2025 - Amendment and Adoption
- Recommendation:** 1. That third reading of Bylaw No. 4672, "CRD Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 83, 2025", be rescinded.
2. That Bylaw No. 4672 be amended:
a. Under section 1(a), by replacing the words "Juan de Fuca Soil Removal or Deposit Bylaw, 2021, Bylaw No. 4435" with the words "Juan de Fuca Soil Removal or Deposit Bylaw No. 2, 2025, Bylaw No. 4435";
b. Under section 2, by replacing the word "2024" with "2025";
c. In Appendix A, by replacing the word "2024" with "2025" in the citation of "Juan de Fuca Soil Removal or Deposit Bylaw No. 2" immediately proceeding the table of offences;
d. In Appendix A, in the table of offences, item 2, by replacing the word "20,000" with "4,000";
3. That Bylaw No. 4672, be read a third time as amended.
4. That Bylaw No. 4672 be adopted.
- Attachments:** [Staff Report: Bylaw No. 4672 Amendment and Adoption](#)
[Appendix A: BylawNo.4672 \(Redlined\)](#)
[Appendix B: February 12, 2025 Staff Report](#)
- 10.2.** [26-0519](#) Adoption of Bylaw No. 4435, "Juan de Fuca Soil Removal or Deposit Bylaw No. 2, 2025"
- Recommendation:** That Bylaw No. 4435, "Juan de Fuca Soil Removal or Deposit Bylaw No. 2, 2025" be adopted.
(NWA)
- Attachments:** [Bylaw No. 4435](#)
- 10.3.** [26-0520](#) Adoption of Bylaw No. 4678, "Lyll Harbour/Boot Cove Water Loan Authorization Bylaw No. 1, 2025"
- Recommendation:** That Bylaw No. 4678, "Lyll Harbour/Boot Cove Water Loan Authorization Bylaw No. 1, 2025" be adopted.
(NWA)
- Attachments:** [Bylaw No. 4678](#)

11. NOTICE(S) OF MOTION**12. NEW BUSINESS****13. MOTION TO CLOSE THE MEETING**

13.1. [26-0497](#) Motion to Close the Meeting

- Recommendation:**
1. That the meeting be closed for appointments and personal information in accordance with Section 90(1)(a) of the Community Charter. [1 item]
 2. That the meeting be closed for labour relations in accordance with Section (90)(1)(c) of the Community Charter. [1 item]
 3. That the meeting be closed for first nations or indigenous entity negotiations in accordance with Section 90(2)(b)(iii) of the Community Charter. [1 item]

14. RISE AND REPORT

15. ADJOURNMENT

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)