



Notice of Meeting and Meeting Agenda Governance Committee

Wednesday, August 2, 2023

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

M. Little (Chair), S. Goodmanson (Vice Chair), S. Brice, C. Coleman, B. Desjardins, G. Holman, P. Jones, K. Murdoch, D. Murdock, S. Tobias, C. Plant (Board Chair, ex officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [23-444](#) Minutes of the April 5, 2023 Governance Committee Meeting

Recommendation: That the minutes of the April 5, 2023 Governance Committee meeting be adopted as circulated.

Attachments: [Minutes - April 5, 2023](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD Board meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.bc.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

- 6.1. [23-535](#) 2023 Governance Committee Terms of Reference - Revised
- Recommendation:** That the Governance Committee recommends to the Capital Regional District Board: That the revised 2023 Governance Committee Terms of Reference be approved as presented.
- Attachments:** [Staff Report: Revised 2023 Governance Committee TOR](#)
[Appendix A: Accessibility Advisory Committee TOR \(Final\)](#)
[Appendix B: Revised Governance Committee TOR \(Draft\)](#)
[Appendix C: Revised Governance Committee TOR \(Redlined\)](#)
- 6.2. [23-531](#) Capital Regional District Advocacy Strategy
- Recommendation:** The Governance Committee recommends to the Capital Regional District Board: That the updated CRD Advocacy Strategy be approved.
- Attachments:** [Staff Report: CRD Advocacy Strategy](#)
[Appendix A: CRD Advocacy Strategy \(August 2023\)](#)
- 6.3. [23-534](#) Capital Regional District Mission Statement
- Recommendation:** The Governance Committee recommends to the Capital Regional District Board: That the following mission statement be adopted: "We are a regional federation working together to serve the public good and plan the future of our livable, sustainable and resilient region. We transcend municipal and electoral area boundaries to deliver services to residents regionally, sub-regionally and locally through an inclusive, efficient and open organization."
- Attachments:** [Staff Report: Capital Regional District Mission Statement](#)
- 6.4. [23-516](#) Bylaw No. 4556: Capital Regional District Public Notice Bylaw No. 1, 2023
- Recommendation:** The Governance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4556, "Capital Regional District Public Notice Bylaw No. 1, 2023" be introduced and read a first, second, and third time;
2. That Bylaw No. 4556 be adopted.
- Attachments:** [Staff Report: Bylaw No. 4556 - Public Notice Bylaw](#)
[Appendix A: Bylaw No. 4556](#)
[Appendix B: Public Notice Regulation, B.C. Reg. 52/2022](#)
[Appendix C: Principles for Effective Public Notice Publication](#)
[Appendix D: Draft Public Notice Policy](#)
- 6.5. [23-530](#) Membership in the Institute of Corporate Directors
- Recommendation:** The Governance Committee recommends to the Capital Regional District Board: That the Board renew its membership with the Institute of Corporate Directors for the remainder of the Board's term and ending in 2026.
- Attachments:** [Staff Report: ICD Membership](#)
[Appendix A: ICD Membership Brochure](#)

6.6. [23-539](#) Bylaw No. 4350 and 4566 - Proposed Amendments to Recreation
Commission Bylaws for Sooke and EA (2788) and Peninsula (2397)

Recommendation: That the Governance Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4350, "Sooke and Electoral Area Parks and Recreation Commission Bylaw No. 1, 2000, Amendment Bylaw No. 4, 2023" be introduced and read a first, second and third time.
2. That Bylaw No. 4350 be adopted.
3. That Bylaw No. 4566, "Peninsula Recreation Commission Bylaw No. 1, 1996, Amendment Bylaw No. 6, 2023" be introduced and read a first, second, and third time.
4. That Bylaw No. 4566 be adopted.

Attachments: [Staff Report: Proposed Amendments to Panorama and SEPARC Bylaws](#)
[Appendix A: Bylaw No. 4350](#)
[Appendix B: Bylaw No. 4566](#)
[Appendix C: Bylaw No. 2788 \(Redlined\)](#)
[Appendix D: Bylaw No. 2397 \(Redlined\)](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

The next meeting is October 4, 2023.

To ensure quorum, please advise Jessica Dorman (jdorman@crd.bc.ca) if you or your alternate cannot attend.