



Notice of Meeting and Meeting Agenda Finance Committee

Wednesday, November 5, 2025

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

S. Brice (Chair), P. Jones (Vice Chair), P. Brent, C. Coleman, S. Goodmanson, D. Kobayashi,
M. Little, K. Williams, R. Windsor, C. McNeil-Smith (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [25-1132](#) Minutes of the Finance Committee meeting of July 2, 2025

Recommendation: That the minutes of the Finance Committee meeting of July 2, 2025 be adopted as circulated.

Attachments: [Minutes - July 2, 2025](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

6.1. [25-0948](#) Capital Regional District External Grants Update

Recommendation: There is no recommendation. This report is for information only

Attachments: [Staff Report: CRD External Grants Update](#)
 [Appendix A: External Grants Dashboard](#)
 [Appendix B: Grant Alerts](#)

6.2. [25-1015](#) 2026 Budget for the Royal Theatre Service and the McPherson Playhouse Service

Recommendation: The Royal and McPherson Theatres Services Advisory Committee recommends the Finance Committee recommend to the Capital Regional District Board:
1. That the amount of \$605,955 be approved for the Royal Theatre Service; and
2. That the amount of \$750,000 be approved for the McPherson Playhouse Service.

Attachments: [Staff Report: 2026 Budget for Royal & McPherson](#)
 [Appendix A: 2024 RMTS Financial Statements](#)
 [Appendix B: 2024 RMTS Annual Report](#)
 [Appendix C: 2026 Budget for Royal Theatre](#)
 [Appendix D: 2026 Budget for McPherson Theatre](#)

6.3. [25-0968](#) Bylaw No. 4717: 2025 to 2029 Financial Plan Bylaw, 2025, Amendment Bylaw No. 4, 2025

Recommendation: The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4717, "2025 to 2029 Financial Plan Bylaw, 2025, Amendment Bylaw No. 4, 2025", be introduced and read a first, second and third time; and
2. That Bylaw No. 4717 be adopted.

Attachments: [Staff Report: Bylaw 4717 2025-29 Fin Plan Amend No 4](#)
 [Appendix A: Bylaw No. 4717](#)

6.4. [25-1006](#) Bylaw Nos. 4722 and 4723: Amendments to Operating Reserve Fund Bylaw Nos. 4146 and 4102

Recommendation: The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4722, "Capital Regional District Electoral Area Services Operating Reserve Fund Bylaw No. 1, 2016, Amendment Bylaw No. 6, 2025", be introduced and read a first, second and third time; and
2. That Bylaw No. 4722 be adopted.
3. That Bylaw No. 4723, "Capital Regional District Regional Services Operating Reserve Fund Bylaw, No. 1, 2016, Amendment Bylaw No. 6, 2025, be introduced and read a first, second and third time; and
4. That Bylaw No. 4723 be adopted.

Attachments: [Staff Report: Bylaws 4722-4723 Amendments ORF](#)
 [Appendix A: Bylaw No. 4722 w/Schedule A](#)
 [Appendix B: Bylaw No. 4723](#)

6.5. [25-1022](#) Bylaw Nos. 4724, 4725, 4726, 4727, 4728 and 4729: Capital Reserve Fund Bylaws

- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4724, "Foodlands Access Service Capital Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and
 2. That Bylaw No. 4724 be adopted.
 3. That Bylaw No. 4725, "Regional Transportation Service Capital Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and
 4. That Bylaw No. 4725 be adopted.
 5. That Bylaw No. 4726, "Galiano Island Community Parks Services Land Acquisition Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and
 6. That Bylaw No. 4726 be adopted.
 7. That Bylaw No. 4727, "Mayne Island Community Parks Services Land Acquisition Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and
 8. That Bylaw No. 4727 be adopted.
 9. That Bylaw No. 4728, "Juan de Fuca Emergency Program Act Extended Service Capital Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and
 10. That Bylaw No. 4728 be adopted.
 11. That Bylaw No. 4729, "Animal Control Service Capital Reserve Fund Bylaw No. 1, 2025", be introduced and read a first, second and third time; and
 12. That Bylaw No. 4729 be adopted.

- Attachments:** [Staff Report: Capital Reserve Bylaws](#)
 [Appendix A: Bylaw No. 4724](#)
 [Appendix B: Bylaw No. 4725](#)
 [Appendix C: Bylaw No. 4726](#)
 [Appendix D: Bylaw No. 4727](#)
 [Appendix E: Bylaw No. 4728](#)
 [Appendix F: Bylaw No. 4729](#)

6.6. [25-0949](#) Bylaw No. 4730: Revenue Anticipation (General Purpose) Bylaw No. 1, 2025

- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4730, "Revenue Anticipation Borrowing (General Purpose) Bylaw No. 1, 2025", be introduced and read a first, second and third time; and
 2. That Bylaw No. 4730 be adopted.

- Attachments:** [Staff Report: Bylaw 4730 Revenue Anticipation](#)
 [Appendix A: Bylaw 4730](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

The next meeting will be held in 2026.

To ensure quorum, please advise Jessica Dorman (jdorman@crd.bc.ca) if you or your alternate cannot attend.