



Adopted Minutes of the Mayne Island Parks and Recreation Commission meeting at the Mayne Island Community Centre on March 11, 2021

Present: Debra Bell (Chair) Peter Askin (Vice Chair) Veronica Euper
Adrian Wright Lance Shook
Lauren Edwards (Recorder)

Absent: David Howe, Director, CRD, Southern Gulf Islands

The meeting was called to order at 3:00 pm

1. Territorial Acknowledgement

Acknowledgement and appreciation was expressed for the opportunity to meet on the land of the Coast Salish people.

2. Approval of Agenda

Add 5.4.1(c) Store property of Mayne Island Little Theatre

Add 5.4.1(d) Purchase of new rope for the Christmas tree.

MOVED by Commissioner Shook and **SECONDED** by Commissioner Wright,
That the agenda be approved as amended.

CARRIED

3. Adoption of Minutes of February 11, 2021

MOVED by Commissioner Wright and **SECONDED** by Commissioner Euper,
That the minutes of February 11, 2021 be approved as presented.

CARRIED

4. Chair's Remarks

No remarks.

5. Reports

5.1. Treasurer's Report

5.1.1. Amended Treasurer's Report for the period January 1 – January 31, 2021

- Amended to show opening budget figures provided by CRD and one correction

MOVED by Commissioner Bell and **SECONDED** by Commissioner Euper,
That the Amended Treasurer's report for the period January 1 to January 31, 2021 be approved as presented.

CARRIED

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5.1.2. Treasurer's Report for the period February 1 – 28, 2021

MOVED by Commissioner Bell and **SECONDED** by Commissioner Shook,
That the Treasurer's report for the period February 1 to February 28, 2021 be approved as
presented.
CARRIED

5.2. Administration

5.2.1. Hydro for Miners Bay Christmas Tree and Tru Valu Community Spirit account

- The Community Spirit account will not cover hydro this year.
- An ad will be posted for the fund in the October *MayneLiner*.

5.2.2. Next meeting

It was agreed that the next meeting will be held at the gazebo at Miners Bay, but moved indoors if necessary.

5.3. Committees

5.3.1. Parks Master Plan

- The Master Plan has been distributed to 13 First Nations and two acknowledgements have been received.
- Letter sent to Islands Trust requesting outdated Master Plan be removed from Official Community Plan.

5.3.2. Sanitation

a) Library water system – Stream Line Plumbing

- A quote was requested again.
- Commissioner Shook will assist with opening wall for access.
- The filter needs regular cleaning due to rust coloured film and there is a leaking valve.
- It was suggested that a quote be requested with contingency for any unforeseen issues to facilitate the quotation process.

b) Miners Bay washroom

- "No smoking" sign was ordered and smoke alarm will not be installed.

5.3.3. Land Acquisition -update

- Commissioner Askin will arrange to meet with Michael Dunn.
- Discussed land acquisition fund focus and fundraising.

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5.4. Parks

5.4.1. Miners Bay

- a) Memorial tree
A spot has been selected for a small type maple tree close to the patio on the planted hillside.
- b) Tree pruning of non-native cypress and estimate
 - Discussed selective cutting and overall symmetrical shaping.
 - Commissioners Wright, Shook and Askin will meet with arborist.
- c) Storage request from Mayne Island Little Theatre
 - Discussed storage of items for island organizations and setting policy on this issue.
 - Will determine library's needs first.
 - The theatre group to be advised the basement is being cleaned before excess storage capacity is assessed.
- d) New rope for Christmas tree
Commissioner Bell approved the cost which will be less than \$500.

5.4.2. Dinner Bay

- a) Playground update:
 - Containment barrier in progress;
 - Drain tile will be put in on Saturday;
 - Purchase of pea gravel in a couple of weeks;
 - Grass seed purchase this week for area around park;
 - New equipment goes in before pea gravel; and
 - Estimate two months to completion.
- b) Association of Mayne Island Boaters and storage room
No report.
- c) Adachi Pavilion – lock and upcoming meeting
 - Lock fix is done.
 - Village Point Improvement District reserved Adachi Pavilion for their election meeting on March 27th.
- d) Lions Building license
 - CRD were to review 2011 minutes for an updated agreement between MIPRC and the Lions and are working on a current license agreement.
 - The softball group received a quote for \$450 to replace the damaged exterior door. The group offered to contribute to the costs.
 - The building is on MIPRC asset list.
 - Commissioner Bell will check on the building insurance coverage.

MOVED by Commissioner Bell and **SECONDED** by Commissioner Euper, that Mayne Island Parks and Recreation Commission pay the costs of replacing the door on the baseball shed if Mayne Island Parks and Recreation Commission cannot claim it under the insurance policy.

CARRIED

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- e) Geotechnical update
 - The current slope angle does not appear to be a slide concern.
 - Commissioner Shook reported that he could not acquire water containment culverts from Highways.
- f) Active Pass Auto account
 - There was an incorrect charge.
 - Commissioner Shook will be the only authorized user of the account.

5.4.3. Japanese Garden

- Discussed acknowledgement of a long-time volunteer who is leaving and the responsibilities taken on by other volunteers.
- All commissioners agreed the volunteer should be given a token of appreciation in recognition of his over 18 years of service.

5.4.4. Village Bay

- a) Wishing well
 - The build was reassigned and will be completed by another volunteer.
- b) Seaweed removal
 - MIPRC awaiting CRD input on this issue.
 - This will be put on the agenda for the next meeting.
- c) Wooden bridge information
 - Commissioners Askin and Euper investigated the site and reported that:
 - An aquifer leads into the parking lot drainage ditch where there is free flowing water at this time along with various grasses and possibly some fauna although none observed.
 - Environmental literature seems to support wooden bridges that do not disturb the natural area.
 - There may also be other applicable legislation.
 - After discussion, it was agreed a few replacement supports for one footbridge will be an adequate repair to last many years.
 - Guidance from CRD is being sought on culverts and advice received will be useful for future reference.
 - The footbridge repair will wait until CRD response received.

5.4.5. Cotton Park and Felix Jack Park (report attached)

- New sign was picked up and will be installed.
- The grant was denied.

5.4.6. Henderson Park

- a) Fallow Deer Committee
 - Commissioner Shook agreed to be the contact person for interested parties.
 - Commissioner Wright will participate on this committee.

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- Shelley Marshall, Fish and Wildlife, Ministry of Forests, Lands and Natural Resources, is interested in discussing fallow deer issue with MIPRC.

5.4.7. Trail Network Development/ Pocket Parks/ Shore access (report attached)

- a) Trail guardian safety protocol
 - Safety checklist to be developed.
 - A new volunteer available for assignment.
- b) Commercial general liability insurance for volunteer
For discussion at next meeting.
- c) Danger tree Wilkes Road update
Completed.
- d) Anson Road update
Justine Starke, CRD will meet with Harbour Commission to discuss pit toilet management.

6. Correspondence

6.1. Email correspondence from CRD regarding reporting on ‘land altering’ projects and agreement with Leadership Council.

- The definition is extensive – any altering such as a trail or digging is to be reported.
- This will be done going forward and it is unclear whether this is for preapproval or for information purposes.
- The CRD and WSÁNEĆ First Nation Leadership Council have held one meeting.
- Commissioner Bell will get more information.
- Justine Starke, CRD, has trained in archeological mapping and will check for any sensitive areas.

6.2. Email from CRD regarding CERIP grants.

The new roof project that the application was bundled with received funding. A better fit with the goal of job creation.

6.3. Email from Village Point Improvement District to hold elections at Adachi Pavilion, Dinner Bay Park, March 27, 2021 and cancel AGM on March 20, 2021.

6.4. Email correspondence with CRD regarding electronic ‘learning’ sessions/commonality meeting substitute.

- Galiano supports ‘orientation’ sessions for new commissioners.
- Leave commonality planning up to the commissions.

6.5. Email correspondence with Gulf Island Centre for Ecological Learning and use of Dinner Bay Park.

6.6. Email request from CRD for volunteer statistics for insurance purposes.

6.7. Email inquiry from Community Garden group and availability of parks to hold a meeting.

7. New Business

7.1. Disposal of trees

- Discussed groups willing to buck up firewood for charity.
- Larger pieces of felled trees will be left on the forest floor, but the branches can be taken.
- Discussed fire department’s advice to clear areas around trail proximity.

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- Commissioner Shook will confirm the firewood charity groups with the fire chief.

8. Motion to Close the Meeting in accordance with Community Charter (if any)

None

9. Rise and Report

February 11, 2021 closed meeting:

MOVED by Commissioner Bell, and **SECONDED** by Commissioner Askin,
That the Mayne Island Parks and Recreation Commission renew the contract with the janitorial contractor for the term April 1, 2021 – March 31, 2022 under the terms as agreed upon by the Sanitation Committee.

CARRIED

10. Meeting Adjournment

MOVED by Commissioner Askin and **SECONDED** by Commissioner Euper
That at 4:45 pm the meeting be adjourned.

CARRIED

Original signed by

April 8, 2021

Debra Bell, Chair

DATE

Original signed by

Lauren Edwards, Recorder

Cotton Park:

- Orca Trail patrolled and lightly groomed
- Several days working on the Mexican feathergrass and rosemary bed - nearly finished. To be top dressed with wood chips from Dinner Bay.
- New Canadian flag ordered as current flag is frayed - pick up next week
- New Bette's Garden Guardian - Pam S.
- lime applied

Felix Jack Park:

- Bench refurbished and installed (Gareth)
- Picnic table refurbished (Gareth)
- New Emma and Felix Jack Park sign picked up and ready for installation
- Meeting with John A. regarding 'zoning' of the park

Submitted by Commissioner Bell

(1) Bill Duggan did a patrol of the Kadonaga Beach access Trail & it's in good shape (and the drainage improvement is holding up well).

(2) Bill and I did an assessment of a wet stretch on the Doreen McLeod trail close to our existing boardwalks at the Punch's Alley end. The conclusion is that improvements can be made to the drainage without the necessity of a further boardwalk, and Bill has done this.

(3) The Doreen McLeod trail overall is in very good shape.

(4) Lance and I met on Wed. at Dinner Bay Park to flag the Ed Williams trail diversion made necessary by the collapse of the bank. The diversion will be 53 metres long and I hope to have it completed by month end. A part of it by necessity will go through a large patch of swamp grass.

(5) Lance and I also had a preliminary discussion about using a backhoe (and he has one it appears with the required insurance) to restore the portions on the Ed Williams trail from the pavilion to the stretch in the southwest corner and to the Japanese Garden entrance. The excavation would be backfilled with gravel. This work would restore the entire 600 metre trail, and be a large part of the planned fitness trail circumnavigating Dinner Bay Park.

(6) Veronica and I shall be taking a view at Village Bay Park prior to the meeting to look at the possible installation of culverts replacing the wooden bridges crossing the drainage ditch between Callaghan Road and the pocket park (one of which has partially collapsed & is a danger to the public).

(7) I'm studying the easement document from CRD Real Estate and as it pertains to a trail between the Plumper Pass Viewpoint Trail and the new addition to the Regional Park (Glen Echo Lot #7).

Finally, (8) I'm still collecting volunteer hours from the Trail Guardians for the required report to the CRD for insurance purposes.

Best wishes, Peter TNDC