

## Meeting Minutes

### Capital Regional District Board

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Wednesday, October 9, 2019

1:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### PRESENT

Directors: C. Plant (Chair), D. Blackwell (Vice-Chair), S. Brice, B. Desjardins, F. Haynes, L. Helps (1:06 pm.), M. Hicks, G. Holman, D. Howe, B. Isitt, J. Loveday, C. McNeil-Smith, R. Martin, R. Mersereau, K. Murdoch, G. Orr, K. Khakauwila (for J. Ranns), D. Screech, L. Seaton, M. Tait (1:03 pm.), N. Taylor, K. Williams, B. Thompson (for R. Windsor), G. Young

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; C. Nielson, Senior Manager, Human Resources; S. Henderson, Manager, Real Estate; D. Elliott, Manager, Aboriginal Initiatives; J. Lam, Manager, Arts Development; E. Gorman, Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder)

The meeting was called to order at 1:00 pm.

#### 1. TERRITORIAL ACKNOWLEDGEMENT

Director Desjardins provided a Territorial Acknowledgement in the preceding Capital Region Housing Corporation Board meeting.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Director Taylor, **SECONDED** by Director Loveday,  
That Lloyd Fitzsimmons be added to the agenda as a delegation speaking to  
Item 8.1b (previously 6.6.).  
**CARRIED**

**MOVED** by Director Loveday, **SECONDED** by Director Desjardins,  
That the agenda for the October 09, 2019 Capital Regional District Board be  
approved as amended.  
**CARRIED**

#### 3. ADOPTION OF MINUTES

3.1. [19-830](#) Minutes of the September 11, 2019 Capital Regional District Board Meeting

**MOVED** by Director Blackwell, **SECONDED** by Director Mersereau,  
That the minutes of the Capital Regional District Board meeting of September 11,  
2019 be adopted as circulated.  
**CARRIED**

#### 4. REPORT OF THE CHAIR

Chair Plant congratulated Director Tait for being elected UBCM President and looks forward to working with her in her new role. The Chair also thanked staff for their hard work on the provisional budget as the process of Service Planning and identifying Board Strategic Priorities begins.

#### 5. PRESENTATIONS/DELEGATIONS

##### 5.1 Presentations

##### 5.2 Delegations

- 5.2.1. 19-839** Delegation - Kathryn Laurin; Representing The Victoria Symphony: Re: Agenda Item 6.6. Board Priority 12a-1 "Facilitate a discussion of the region's art facilities needs & explore partnerships to support 100% participation in the CRD art function.

Delegation Kathryn Laurin spoke in favour of Item 8.1b. (previously 6.6.) and the CRD Board motion for art facilities needs and support.

- 5.2.2. Delegation - Lloyd Fitzsimmons; Executive Director of the Royal and McPherson Theatres Society**

Delegation Lloyd Fitzsimmons spoke in favour of Item 8.1b. (previously 6.6.) and the CRD Board motion for art facilities needs and support.

#### 6. CONSENT AGENDA

**MOVED by Director Howe, SECONDED by Director Helps,  
That Consent Agenda Items 6.1. through 6.9. be approved as presented.  
Item 6.6. was removed from the Consent Agenda and moved to Reports of  
Committees as Item 8.1b.  
CARRIED**

- 6.1. [19-796](#)** Reconciliation Progress Report

**That this report be received for information.  
CARRIED**

- 6.2. [19-735](#)** Notice of Motion: Bylaw changes to remove Port Renfrew area from Sooke and Electoral Area Recreation and Facilities Services (Director Hicks)

**That staff report back with the required bylaw changes to remove the Port Renfrew area of the Juan de Fuca Electoral Area from the Sooke and Electoral Area Recreation and Facilities Services.  
CARRIED**

- 6.3. [19-811](#)** Motion from SGI and SSI Community Economic Commissions re: Community Futures Inclusion

**That the Southern Gulf Islands Community Economic Sustainability Commission**

and the Salt Spring Island Community Economic Development Commission recommend to the Electoral Areas Committee:

**THAT the Salt Spring Island and Southern Gulf Islands Electoral Area Directors forward a letter, as soon as possible, requesting Premier Horgan for a timely decision regarding the Order in Council Regulation Change to include the Unincorporated Electoral Areas of Salt Spring Island, Southern Gulf Islands and Juan de Fuca - CRD-Capital Regional District, in the Islands Coastal Economic Trust Territory.**

**CARRIED**

**6.4. [19-842](#) Provincial Urban Deer Cost Share Program**

**That the Capital Regional District Board authorize the submission of an application to the Provincial Urban Deer Cost-Share Program for \$20,000 for the Mayne Island Fallow Deer Management Project, and that the Board authorize staff to support this project through its duration.**

**CARRIED**

**6.5. [19-803](#) CRD External Grants Update**

**That the Capital Regional District External Grants Update be received for information.**

**CARRIED**

**6.7. [19-785](#) Socially Responsible Investment Options**

**That the Socially Responsible Investment Options report be received for information.**

**CARRIED**

**6.8. [19-786](#) Debt Term Guidelines**

**That the Debt Term Guidelines report be received for information.**

**CARRIED**

**6.9. [19-790](#) Capital Regional District Deputy Emergency Manager Board Appointment**

**That Jonathan Reimer, Manager, Electoral Area Fire and Emergency Programs be appointed as the Capital Regional District Deputy Emergency Manager.**

**CARRIED**

## **7. ADMINISTRATION REPORTS**

**7.1. [19-822](#) CAO Quarterly Report No. 3 - 2019**

R. Lapham spoke to the CAO Quarterly Report No. 3 for 2019.

Discussion ensued on the following:

- sewage project costs
- climate initiatives progress tracking

**MOVED by Director Desjardins, SECONDED by Director Taylor,**

**That the CAO Quarterly Report No. 3 - 2019 be received for information.**

**CARRIED**

**7.2. [19-824](#) Family Court Committee - Continued Operations During Review**

K. Morley spoke to the Victoria Family Court Committee review.

**MOVED by Alternate Director Khakauwila, SECONDED by Director Orr,  
That this report be received for information.**

**CARRIED**

**8. REPORTS OF COMMITTEES****Governance and Finance Committee****8.1. [19-797](#) Bylaw No. 4329: Tax Exemption (Permissive) Bylaw, 2019**

**MOVED by Director Brice, SECONDED by Director Haynes,  
That Bylaw No. 4329, "Tax Exemption (Permissive) Bylaw, 2019" be  
introduced and read a first, second and third time.**

**CARRIED**

**MOVED by Director Brice, SECONDED by Director Haynes,  
That Bylaw No. 4329 be adopted.**

**CARRIED**

**8.1b. [19-733](#) Board Priority 12a-1 "Facilitate a discussion of the region's art facilities needs & explore partnerships to support 100% participation in the CRD arts function."**

Director Desjardins spoke to Item 8.1b. (Previously item 6.6 on the Consent Agenda).

Discussion ensued on the following:

- Langford's current support of the Westshore arts programs
- participating facilities and art services
- clarification on regional inclusion and consent process options
- intent of study and possible benefits of regional participation
- Select Committee composition

**MOVED by Director Brice, SECONDED by Director Haynes,  
1. That a Select Committee be formed to facilitate a discussion of the region's art facilities needs; and  
2. That the Arts Commission and the Royal & McPherson Theatres Services Committee report on the potential for full participation in their respective services.**

**MOVED by Director Martin, SECONDED by Director Desjardins,  
That the motion be amended to remove the word "full" in the wording "...on the potential for full participation in their respective services."**

**MOVED by Director Screech, SECONDED by Alternate Director Khakauwila,  
That the amendment be amended to replace the word "full" in the wording "...on the potential for full participation in their respective services." to "region-wide".**

**CARRIED**

**OPPOSED: Blackwell, Seaton**

MOVED by Director Williams, SECONDED by Director Screech,  
That the question be called on the amended amendment.

CARRIED

OPPOSED: Desjardins, Taylor, Young

MOVED by Director Martin, SECONDED by Director Desjardins,  
That the motion be amended to remove the word "full" in the wording "...on  
the potential for full participation in their respective...." and replace with the  
words "region-wide".

CARRIED

OPPOSED: Blackwell, Hicks, Blackwell

MOVED by Director Brice, SECONDED by Director Haynes,

1. That a Select Committee be formed to facilitate a discussion of the region's  
art facilities needs; and

2. That the Arts Commission and the Royal & McPherson Theatres Services  
Committee report on the potential for region-wide participation in their  
respective services.

CARRIED

### Juan De Fuca Land Use Committee

- 8.2. [19-747](#) Development Variance Permit for Lot 2, Section 97, Sooke District,  
Plan 15036 - East Sooke Road

MOVED by Director Hicks, SECONDED by Director Blackwell,  
That Development Variance Permit VA000151, for Lot 2, Section 97, Sooke  
District, Plan 15036, to vary:

i. Juan de Fuca Land Use Bylaw No. 2040, Part 1, Section 3.10(4) by reducing  
the frontage requirement for proposed Lot 3 from 149.77 m (10%) to 13.4 m  
(0.89%); and

ii. Juan de Fuca Land Use Bylaw No. 2040, Part 1, Section 3.10(5)(b) by  
reducing the minimum width of a panhandle access strip from 20 m to 10 m  
for the purpose of creating a three-lot subdivision, be approved.

CARRIED

- 8.3. [19-748](#) New Juan de Fuca Development Approval Information Bylaw No. 4294

MOVED by Director Hicks, SECONDED by Director Blackwell,  
That Bylaw No. 4294, "Juan de Fuca Development Approval Information  
Bylaw No. 3, 2019", be introduced and read a first, a second and a third time.  
CARRIED

MOVED by Director Hicks, SECONDED by Director Blackwell,  
That Bylaw No. 4294 be adopted.

CARRIED

### Planning and Protective Services Committee

- 8.4. [19-757](#) Oak Bay Regional Context Statement

MOVED by Director Williams, SECONDED by Director Desjardins,

That the District of Oak Bay regional context statement be considered in relation to the 2018 RGS (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.

**CARRIED**

**8.5.**     [19-762](#)

Consideration of Regional Growth Strategy Amendment to Update Population Projections

K. Lorette provided an overview of the Regional Growth Strategy Amendments to Update Population Projections.

**MOVED** by Director Williams, **SECONDED** by Director Mersereau,

a) That the feedback received during the consultation period on the proposed amendment to update the CRD Regional Growth Strategy population, dwelling unit and employment projections (Appendix C) be received.

b) That staff be directed refer proposed Bylaw No. 4328, "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment Bylaw No. 1, 2019" for a period of 60 days to the following municipalities, the Juan de Fuca Land Use Committee, and provincial and federal departments and agencies for comment.

**CARRIED**

## 9. BYLAWS

There were no bylaws for consideration under this section.

## 10. NOTICE(S) OF MOTION

There were no Notice(s) of Motion.

## 11. NEW BUSINESS

There was no new business.

## 12. MOTION TO CLOSE THE MEETING

**12.1.**     [19-832](#)

Motion to Close The Meeting

**MOVED** by Director Blackwell, **SECONDED** by Director Mersereau,

That the meeting be closed for Human Resources and Legal Advice under item 90 (1)(i) and (c) of the Community Charter [1 item].

**CARRIED**

**MOVED** by Director Blackwell, **SECONDED** by Director Mersereau,

That the meeting be closed for Appointments under section 90 (1)(a) of the Community Charter [1 item].

**CARRIED**

**MOVED** by Director Blackwell, **SECONDED** by Director Mersereau,

That the meeting be closed for Intergovernmental relations under section 90 (2) (b) of the Community Charter [2 items].

**CARRIED**

**MOVED** by Director Blackwell, **SECONDED** by Director Mersereau,  
That the meeting be closed for Labor Relations under item 90 (1)(c) of the  
Community Charter [1 item].  
**CARRIED**

**13. RISE AND REPORT**

The Capital Regional District Board rose from the closed session at 3:43 pm.  
and reported on the following items:

3.1 - Appointments to Capital Regional District Committees and Commissions  
**BE IT RESOLVED:**

In accordance with Bylaw No. 3450, that the following person be appointed to  
the Salt Spring Island Transportation Commission for a term to expire  
December 31, 2019: Douglas Fryett

In accordance with Bylaw No. 3654, that the following persons be appointed to  
the Willis Point Fire Protection and Recreation Facilities Commission for a term  
to begin January 1, 2020 and expire December 31, 2021: Joel Cotter, Gary  
Howell, Paul Williams

In accordance with Bylaw No. 3561, that the following persons be appointed to  
the Pender Island Parks and Recreation Commission for a term to expire  
December 31, 2021: Bruce Alexander, Michael Symons

**14. ADJOURNMENT**

**MOVED** by Director Murdoch, **SECONDED** by Director Taylor,  
That the October 09, 2019 Capital Regional District Board meeting be adjourned  
at 3:43 pm.  
**CARRIED**

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**