

Meeting Minutes

Capital Region Housing Corporation Board

Wednesday, May 13, 2026

12:05 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT

DIRECTORS: Z. de Vries (Chair), J. Caradonna (Vice Chair), P. Brent, S. Brice, J. Brownoff, C. Coleman, B. Desjardins, K. Guiry (for S. Goodmanson), G. Holman, P. Jones, S. Kim (for M. Alto) (EP), D. Kobayashi, M. Little, C. McNeil-Smith, K. Murdoch, D. Murdock, D. Thompson, S. Tobias (EP), M. Wagner (EP), M. Westhaver (for C. Plant) (EP), A. Wickheim, K. Williams

STAFF: T. Robbins, Chief Administrative Officer; S. Carey, Acting General Manager, Corporate Services; N. Chan, Chief Financial Officer/General Manager, Finance and Technology; S. Henderson, General Manager, Electoral Area Services; L. Jones, General Manager, Parks, Recreation and Environmental Services; P. Klassen, Acting General Manager, Housing, Planning and Protective Services; M. Alsdorf, Senior Manager, SEAPARC Recreation (EP); M. Barnes, Senior Manager, Health and Capital Planning Strategies; D. Elliott, Senior Manager, Regional Housing; I. Lawrence, Senior Manager, Juan de Fuca Administration; M. MacIntyre, Senior Manager, Regional Parks (EP); S. May, Senior Manager, Facilities Management and Engineering Services; C. Neilson, Senior Manager, People, Safety and Culture; D. Ovington, Senior Manager, Salt Spring Island Administration; R. Tooke, Senior Manager, Environmental Innovation; L. Ferris, Manager, Resource Recovery and Innovation, Environmental Innovation; C. Vrabel, Manager, Fire Services, Protective Services; M. Mikle, Deputy Corporate Officer/Manager, Legislative Services; T. Pillipow, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors M. Alto, S. Goodmanson, C. Plant, M. Tait, R. Windsor

The meeting was called to order at 12:37 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

2. APPROVAL OF THE AGENDA

MOVED by Director Murdoch, **SECONDED** by Director Little,
That the agenda for the Capital Region Housing Corporation Board meeting of
May 13, 2026 be approved.
CARRIED

3. ADOPTION OF MINUTES

- 3.1. [26-0392](#) Minutes of the Capital Region Housing Corporation Board Meeting of March 11, 2026

MOVED by Director Brice, **SECONDED** by Director Little,
That the minutes of the Capital Region Housing Corporation Board meeting of March 11, 2026 be adopted as circulated.
CARRIED

4. REPORT OF THE CHAIR

Chair de Vries noted the progress made in delivering affordable housing within the region, and work to still be done.

5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

6. CONSENT AGENDA

MOVED by Director Brice, **SECONDED** by Director Coleman,
That consent agenda item 6.1. be approved.
CARRIED

- 6.1. [26-0314](#) Capital Region Housing Corporation 2025 Audit Findings Report and Audited Financial Statements

That the Capital Region Housing Corporation 2025 Audited Financial Statements be approved.
CARRIED

7. ADMINISTRATION REPORTS

- 7.1. [26-0446](#) Capital Region Housing Corporation 2025 Annual Report

P. Klassen presented Item 7.1. for information.

This report was received for information.

8. REPORTS OF COMMITTEES

There were no reports of committees.

9 NOTICE(S) OF MOTION

There were no notice(s) of motion.

10. NEW BUSINESS

There was no new business.

11. ADJOURNMENT

MOVED by Director Wickheim, **SECONDED** by Director Coleman,
That the Capital Region Housing Corporation Board meeting of May 13, 2026 be
adjourned at 12:42 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER