

Meeting Minutes

Environmental Services Committee

Wednesday, May 20, 2026

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

Directors: B. Desjardins (Chair), S. Tobias (Vice Chair), J. Brownoff (EP), J. Caradonna, G. Holman (EP), D. Kobayashi (EP), C. Plant, M. Tait (9:38 am) (EP), D. Thompson, C. McNeil-Smith (Board Chair, ex-officio) (9:36 am)

Staff: T. Robbins, Chief Administrative Officer; L. Jones, General Manager, Parks, Recreation and Environmental Services; R. Smith, Senior Manager, Environmental Resource Management; P. Enright, Manager, Climate Action, Environmental Innovation; M. Tromp Hoover, Manager, Environmental Resource Management Policy and Planning; M. Miklea, Manager, Legislative Services/Deputy Corporate Officer; J. Dorman, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: A. Wickheim

The meeting was called to order at 9:30 am.

1. Territorial Acknowledgement

Vice Chair Tobias provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Thompson, **SECONDED** by Director Plant,
That the agenda for the Environmental Services Committee meeting of May 20,
2026 be approved.
CARRIED

3. Adoption of Minutes

- 3.1. [26-0508](#) Minutes of the Environmental Services Committee meeting of April 15, 2026

MOVED by Director Tobias, **SECONDED** by Director Plant,
That the minutes of the Environmental Services Committee meeting of April 15,
2026 be adopted as circulated.
CARRIED

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [26-0461](#) Recycling in Schools - Opportunities for Diversion

L. Jones and R. Smith spoke to Item 6.1.

Director McNeil-Smith joined the meeting in person at 9:36 am.

Director Tait joined the meeting online at 9:38 am.

Discussion ensued on the following:

- regulation of household versus institutions and commercial recyclables
- source separation regulation and enforcement
- identification of measurables and reporting data analysis
- existing initiatives and grants
- funding allocations to school programs versus other recycling initiatives
- fine allocations for haulers versus waste generating entities
- school specific waste composition studies and audits
- waste generator studies and inclusion of schools

Motion Arising 1:

MOVED by Director Plant, **SECONDED** by Director Tobias,
The Environmental Services Committee recommends to the Capital Regional District Board:

That the recommendation be referred to staff and a report be brought back with options to conduct a waste stream and food scrap audit.

DEFEATED

Opposed: Brownoff, Caradonna, Desjardins, Holman, Kobayashi, McNeil-Smith, Plant, Tait, Thompson, Tobias

Motion Arising 2:

MOVED by Director Plant, **SECONDED** by Director McNeil-Smith,
The Environmental Services Committee recommends to the Capital Regional District Board:

That staff conduct audits in the four School Districts and provide program options to the Committee.

CARRIED

6.2. [26-0462](#) Beyond the Curb - Drop-off Recycling Program for Non-curbside Materials

L. Jones and R. Smith presented Item 6.2. for information.

Director Tait left the meeting at 10:31 am.

Discussion ensued on the following:

- goals, targets, effectiveness and expectations of the initiative
- measurable deliverables and levels of success
- messaging and marketing plans to promote program
- baselining, data analysis and reporting back
- cost allocation for initiative
- participating community markets and market suggestions
- hub locations during late fall and winter months

6.3. [26-0464](#) Previous Minutes of Other CRD Committees and Commissions for Information

The following minutes were received for information:

a) Solid Waste Advisory Committee - January 9, 2026

7. Notice(s) of Motion**7.1. [26-0579](#) Motion with Notice: Community Energy Association Support (Director Thompson)**

D. Thompson spoke to Item 7.1.

Discussion ensued on the previous funding provided and the future funding requests timeline.

**MOVED by Director Thompson, SECONDED by Director Caradonna,
The Environmental Services Committee recommends to the Capital Regional
District Board:**

**That the Capital Regional District provide \$15,750 to the Community Energy
Association to act as a secretariat and support priority initiatives of the
Vancouver Island and Coastal Communities Climate Leadership Steering
Committee through 2026.**

CARRIED

8. New Business

There was no new business.

9. Adjournment

**MOVED by Director McNeil-Smith, SECONDED by Director Plant,
That the Environmental Services Committee meeting of May 20, 2026 be
adjourned at 10:38 am.**

CARRIED

CHAIR

RECORDER