



Making a difference...together

REPORT TO THE SOOKE & ELECTORAL AREA PARKS AND RECREATION COMMISSION MEETING OF TUESDAY, MAY 03, 2022

SUBJECT Asset Management Planning Program: Union of British Columbia Municipalities – 2022 Grant Application

ISSUE SUMMARY

To seek Capital Regional District Board support for a grant through the Union of British Columbia Municipalities (UBCM) for a facility/asset condition assessment for SEAPARC Leisure Complex.

BACKGROUND

As part of the 2015 SEAPARC strategic plan, it was noted that to protect and extend the service life of buildings and grounds, asset management is a key priority. Funds have been allocated in the 2022 capital plan to complete a facility/asset condition assessment to support development of a long-term capital plan.

UBCM provides funding for a range of community-based projects, including asset management planning. A 2022 grant opportunity is available to support asset management planning activities to effectively manage existing and new infrastructure to maximize benefits, reduce risks and provide satisfactory service levels to community users.

The UBCM grant can provide up to 50% of total project costs to a maximum of \$25,000. The budget for the project is \$20,000 and will fund a consultant to review and assess the structure, building envelope, fire protection equipment, mechanical systems, plumbing systems and electrical systems for the SEAPARC Leisure Complex. The completed report will provide a description of each component, current condition, and estimated remaining lifespan.

ALTERNATIVES

Alternative 1

The Sooke & Electoral Area Parks and Recreation Commission recommends to the Capital Regional District Board:

1. That an application to the Union of British Columbia Municipalities Asset Management Planning Program for 2022 be supported; and
2. That staff be directed to provide overall grant management.

Alternative 2

That staff be directed to withdraw the 2022 grant application to the Union of British Columbia Municipalities Asset Management Planning Program.

IMPLICATIONS

Financial Implications

If successful, the asset management planning grant funding would help offset the costs of the facility/asset condition assessment, reducing the capital reserve funding required to complete the project.

Service Delivery Implications

Asset management is an integrated process bringing together planning, finance, engineering and operations to effectively manage existing and new infrastructure to maximize benefits, reduce risks, and provide satisfactory levels of service to community users in a socially, environmentally and economically sustainable manner.

CONCLUSION

The Capital Regional District (CRD) and SEAPARC provide recreational programming and operate the SEAPARC Leisure Complex. The UBCM grant program is an opportunity to reduce the capital funds required for a facility/condition assessment that is planned for 2022.

RECOMMENDATION

The Sooke & Electoral Area Parks and Recreation Commission recommends to the Capital Regional District Board:

1. That an application to the Union of British Columbia Municipalities Asset Management Planning Program for 2022 be supported; and
2. That staff be directed to provide overall grant management.

Submitted by:	Melanie Alsdorf, Acting SEAPARC Manager
Concurrence:	Larisa Hutcheson, P. Eng., General Manager, Parks & Environmental Services
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer