



**TECHNICAL AND COMMUNITY ADVISORY COMMITTEE
CORE AREA WASTEWATER TREATMENT
Meeting Minutes**

Friday, January 19, 2024

**City Hall, City of Victoria
Songhees Nation Meeting Room (second floor)
1 Centennial Square
Victoria, BC V8W 1P6**

1:00 pm

PRESENT: B. Donald (EP), C. Coleman (Chair), C. Valeo (EP), D. Kobayashi (Vice Chair) (EP),
I. Leung, J. Andrews, J. Clary, J. Paul, J. Roe (EP), K. Wilson (EP), L. Hatch (EP),
M. Engelsjord, R. Ding, W. Pugh (EP)

STAFF: D. Green, G. Harris, J. McAloon, L. Nickerson (Recorder), P. Kickham, Z. Gray (EP)

GUESTS: C. Counce (EP), C. Johnston, K. Hamilton (EP), R. Beise

REGRETS: C. Remington, D. Monsour, G. Gillespie

(EP) = Electronic Participation

Chair Coleman called the meeting to order at 1:03 pm.

1. Territorial Acknowledgement

Chair Coleman provided a Territorial Acknowledgement.

2. Chair's Remarks

Chair Coleman informed the group that the Technical and Community Advisory Committee (TCAC) will continue to report on Inflow and Infiltration (I&I) to the CRD Core Area Liquid Waste Management Committee but will be reporting on long-term biosolids management planning to the CRD Environmental Services Committee.

3. Approval of Agenda

Agenda for the January 19, 2024 Technical and Community Advisory Committee meeting:

**MOVED by J. Andrews and SECONDED by R. Beise
That the agenda be approved as circulated.
CARRIED**

4. December 11, 2023 RTF Tour Summary

P. Kickham spoke about the Residuals Treatment Facility (RTF) tour for TCAC members on December 11, 2023. Chair Coleman requested CRD staff organize a second tour if possible, for the members who were unable to attend.

Two tour handouts are available on the [TCAC collaboration site](#). Questions regarding the RTF can be directed to Peter Kickham (pkickham@crd.bc.ca).



5. Collaboration Site

P. Kickham gave an overview of the [TCAC collaboration site](#) which contains a collection of materials for TCAC members to review including agendas, minutes, presentations and reports that have been discussed at prior meetings. More information will be provided on biosolids prior to the next TCAC meeting.

6. Review of Core Area LWMP Section 5: Management of I&I and Control of Wastewater Overflows by Kerr Wood Leidal (KWL) - Chris Johnston

C. Johnston presented to the group. The presentation is attached as [Appendix A](#). He discussed the existing and proposed I&I reduction commitments in Section 5 of the current 2019 Consolidated Liquid Waste Management Plan (LWMP). In April 2022, CRD and municipal engineers developed an update of Section 5, and additional changes have been suggested by KWL to provide the current proposed update to Section 5 of the LWMP.

The draft report titled *Review of Core Area LWMP Section 5: Management of I&I and Control of Wastewater Overflows* is attached as [Appendix B](#).

7. BREAK (14 minutes)

8. Municipal Asset Management Planning Update - Municipal Engineers

The municipal engineers each gave updates on their Municipal Asset Management Plans.

I. Leung - Town of View Royal
J. Paul - City of Victoria
J. Clary - Township of Esquimalt

J. Andrews - City of Colwood
L. Hatch - District of Saanich
R. Ding - District of Oak Bay

9. Biosolids Introduction – P. Kickham

P. Kickham introduced the “[Get Involved](#)” Long-Term Biosolids Management Plan public engagement website that was launched on January 11, 2024 to provide broad public consultation on all of the biosolids management options available that comply with provincial legislation. This site offers educational material, a survey and FAQs for public review and feedback.

10. Biosolids Engagement Update – K. Hamilton

K. Hamilton advised the “[Get Involved](#)” public engagement website will be active until March 6, 2024 and includes a dedicated email (biosolids@crd.bc.ca) to give the public an opportunity to ask questions and submit written feedback. Members of the public can also ask questions of the project team through the site and subscribe for project updates.

A public online information session is being planned offering information from the technical team and the technical advisor on biosolids management uses.



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11. Other Business

P. Kickham and G. Harris discussed the use of biosolids in other parts of Canada and answered questions from the committee members.

12. Next meeting: February 13, 2024

The next meeting will be held at 1:00 pm on February 13, 2024.

13. Closing Comments

There were no closing comments.

14. Adjournment

**MOVED and ALL IN FAVOR
That the January 19, 2024 Technical And Community Advisory Committee
meeting be adjourned at 3:31 pm.
CARRIED.**