

PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)
Minutes of Regular Meeting
March 4, 2024 1:30 pm
Zoom/Pender Community Hall

Commissioners: George Leroux (Chair/Treasurer), Erin O'Brien, Lisa Baile, Sandra Tretick, Rob Fawcett, Andrea Mills, Paul Brent. Cecilia Suh

Regrets: Richard Sullivan

CRD: Justine Starke

Staff: Ben Symons (Maintenance Contractor), Lori Seay-Potter (Recorder)

Guests: Pender Island Community Services (Nu-To-Yu) - Pam and Jim Petrie

1. **CALL TO ORDER** - Chair Leroux called the meeting to order at 1:30 pm.

2. **APPROVAL OF AGENDA**

MOTION to approve the 04 March 2024 PIPRC agenda as amended to include 4.5 Pender Post. M-Commissioner Brent, S-Commissioner Baile.
CARRIED.

3. **ADOPTION OF MINUTES**

MOTION to approve the 29 January 2024 PIPRC minutes as presented. M-Commissioner Brent, S-Commissioner Tretick.
CARRIED.

4. **CORRESPONDENCE and BUSINESS ARISING**

4.1 **Found Rd Trail Signage:** Pending due to sign quality issues.

ACTION: Commissioner O'Brien to send signage artwork to Justine for design support.

4.2 **Masthead:** Covered in Maintenance Report.

4.3 **Conery Crescent:** The neighbour's proposal to CRD was declined after discussion with CRD and homeowner.

4.4 **Panda Bay:** Commission has asked Shaw for improved communications regarding Panda Bay cable installation and future Pender projects.

4.5 **Pender Post:** Post invited Commissioners to consider joining their BOD.

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5. MAINTENANCE/OPERATIONS REPORT - Ben Symons

Report circulated at the meeting:

Cliffside Trail closed - trail signs erected until clearance from Dave Manning / Erin.
New sign posts for 'Tiller/Starboard Trail' and 'Tiller/Compass Trail'.

Shingle Bay Park – drainage and completed lawn planning underway for Aug/Sept
with Commissioners Leroux and O'Brien together with Ben Symons.

Mortimer Spit road / parking in poor condition.

Tree reports:

'Schooner at Reef Park' tree will be taken care of by Hydro

'Buck Lake Trail' arborist report says it is safe to just observe.

'Masthead' tree will be taken care of by Michael Bradley this month.

6. DELEGATIONS:

Pam Petrie and Jim Petrie representing Nu-To-Yu and Pender Island Community Services spoke against the PIPRC Pump Track project location and asked that the Commission consider an alternate site.

7. TOPICAL ISSUES

7.1 **Master Plan:** Commission agreed that updating the Map and Park inventory, Schooner Trail, Shingle Bay Restoration, Playground amenities (pump track), and the Magic Lake dock are 2024 plans. The Commission will revisit the Master Plan for a refresh later in 2024.

7.2 **Recreation Grants 2024:** Application and timeline were circulated to the Commission prior to the meeting. Applications open April 1 and close on June 30. Commissioners Tretick, Suh and Leroux will form the Recreation Grant Committee and will bring recommendations for Commission decisions at the August 2024 meeting.

7.3 **Leases:** Disc Park and Youth Sports: The Lease has been reviewed and amended by Justine Starke and CRD Real Estate, and is ready to send to Youth Sports for review. The revised Agreement requires the leasee to— secure a Special Event permit from PIPRC when tournaments or invitationals bring significant numbers of off-islanders. The purpose for this change is to ensure the event organizers have considered off-site impacts (parking, noise, litter) and on-site requirements for fire safety and welfare facility availability. Justine will send the

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amended contract to Youth Sports and will seek to have it updated and renewed by April 1st, 2024.

- 7.4 **Project Coordinator** process: Closing date is March 8. An ad-hoc committee of Commissioners composed of Leroux, Tretick and O'Brien will review applications and make a decision.

8. PROJECTS

- 8.1 **Schooner Way Trail:** Grant decisions are expected soon from ICET and Active Transportation. Commissioner Fawcett is gathering a group of community advocates to support fundraising and grants, community engagement and corporate sponsorship following Grant decisions.
- 8.2 **Pump Track:** Rob and George met with the project proponents. Initial construction costs and volunteers are in place. A capital projects engagement process that includes Pump Track will be developed with leadership from Commissioner Fawcett. Commissioner Suh will assist.
- 8.3 **Shingle Bay / Masthead Restoration Plan:** UViC students will assist PICA with forest-side invasive removal and planting in late March. TD Friends of the Environment grant work will be completed in March. Daphne and Broom disposal will be arranged with Ben and Chair. George Hill broom removal has been underway for three years and is flagged for future discussion. There is no current agreement in place for invasives management in Regional Parks should the George Hill parks jurisdiction change.
- 8.4 **Magic Lake Dock:** Relevant materials have been sent to Magic Lake Property Owners Association. Commissioner Fawcett and Ben will organize an on-site build of a floating dock with walkway to protect the foreshore and increase access.
- 8.5 **Trail Inventory & Map Update:** Commissioner Tretick is leading the map project and is working with a designer to develop a draft with feature highlights (birding, kayak launch etc areas). Local photographer Hans Tammemagi has agreed to provide images to PIPRC to feature on map. Lori will support the trail/asset inventory project and will collect data at PIPRC's direction.

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9. REPORTS

- 9.1 **CRD Director:** Parks use is up across the region.
- 9.2 **Chair:** report circulated prior to meeting, and agenda.
- 9.3 **Treasurer:** Report circulated prior to the meeting. Treasurer reviewed park expenses by category over the past 3 fiscal years and capital project estimates.

MOTION that PIPRC approve an amendment to fiscal 2024 capital project allocation of \$45,000 for the construction of a pump track adjacent to the Ball Park. M-Commissioner Leroux, S-Commissioner Brent. **CARRIED.**

- 9.4 **Communications:** Recreation Grants information is being circulated on 01 April and will be included in the April Pender Post report. May will focus on Schooner Way Trail. Trail closure updates will be posted on social media.

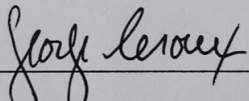
10. NEW BUSINESS

- 10.1 **Stalker Road:** Commissioner inquired about any L.O.O. on Stalker Rd..

- 11. **MOTION TO ADJOURN** The meeting adjourned at 3:30 p.m.

NEXT MEETING APRIL 8, 2024 at 3 p.m.

Approved at the 08 April 2024 PIPRC Meeting:



George Leroux

Chair-PIPRC