

**OTTER POINT FIRE PROTECTION AND EMERGENCY RESPONSE
SERVICE COMMISSION
MINUTES OF MEETING
WEDNESDAY 10 APRIL 2024**

Members Present:

Ms. J. Hemphill – Chair
Mr. B. Gibbons – Treasurer
Mr. D. Gollmer – Vice Chair

Mr. S. Hemphill – Trustee & FFs Rep
Ms. D. Morton – Trustee
Mr. P. White – Trustee

Members Absent:

Mr. A. Wickheim – Trustee and Dir JDF

Others Present:

Mr. J. McCrea – Otter Point Fire Chief
Mr. B. Patterson – Otter Point Assistant Fire Chief

Call to Order:

Meeting called to order at 1928 hrs.

Approval of the Agenda:

All in favour of the agenda.

Approval Previous Minutes:

MOTION to accept the minutes of the March 20th, 2024 meeting. Gibbons/Gollmer. All in favour. Motion carried.

Fire Chief's Report:

Attached.

Treasurer's Report:

Budget 2024 – on track.

Firefighter's Rep. Report:

Firefighters Association AGM 06 April. Election of Officers for the Association:
President, Shawn Fiset
Vice President, Joe Kanashiro
Secretary, John Steffan
Treasurer, Kevan Brehart
Canteen, Steve Whitmore

Family BBQ. To be held evening of Sunday, 26 May.

Annual Firefighters Appreciation Dinner. To be held Saturday, 28 September.

Old Business:

Fire Services Governance Review. Earlier today Chris Vrabel (Manager, Fire Services | Protective Services CRD) emailed an informational update (distributed). The staff report regarding the Fire Governance Implementation Plan intended for April 10, 2024 has been deferred to the May 8, 2024 meeting. Also, CRD legal has reviewed all engagement session feedback which has resulted in further amendments to Bylaw 3654.

Employment contracts. Under development.

New Business:

None.

Meeting Adjournment:

MOTION to adjourn at 2020 hrs. Gibbons/Morton. All in favour. Motion carried.

Next Commission meeting is to be held on Wednesday, 15 May 2024, 1930 hrs.