



Notice of Meeting and Meeting Agenda Finance Committee

Wednesday, January 6, 2021

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

S. Brice (Chair), K. Williams (Vice Chair), D. Blackwell, D. Howe, J. Loveday, G. Orr, D. Screech,
N. Taylor, R. Windsor, G. Young, C. Plant (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

4. Chair's Remarks

5. Presentations/Delegations

In keeping with directives from the Province of BC, this meeting will be held by Live Webcast without the public present.

To participate electronically, complete the online application for "Addressing the Board" on our website. Alternatively, you may email the CRD Board at crdboard@crd.bc.ca.

- 5.1. [21-008](#) Capital Regional District 2020 Audit Planning Presentation (Verbal),
Lenora Lee, Lead Audit Engagement Partner, KPMG

6. Committee Business

- 6.1. [21-002](#) 2021 Finance Committee Terms of Reference

Recommendation: That the 2021 Finance Committee Terms of Reference attached at Appendix A be received for information.

Attachments: [Staff Report: Finance Committee 2021 Terms of Reference](#)
[Appendix A: Finance Committee 2021 Terms of Reference](#)
[Appendix B: Tracked Changes Past Gov/Fin to New Finance ToR](#)

- 6.2. [21-003](#) 2021 Royal & McPherson Theatres Services Advisory Committee Terms of Reference

Recommendation: The Finance Committee recommends to the Capital Regional District Board:
That the 2021 Royal & McPherson Theatres Services Advisory Committee Terms of Reference attached at Appendix A be approved.

Attachments: [Staff Report: 2021 RMTS Advisory Committee Terms of Reference](#)
[Appendix A: 2021 RMTS Advisory Committee Terms of Reference](#)
[Appendix B: RMTSAC Tracked Changes 2021 Terms of Reference](#)

6.3. [21-005](#) Capital Regional District 2020 Audit Planning Discussion

Recommendation: The Finance Committee recommends to the Capital Regional District Board:
That the Capital Regional District 2020 Audit Plan developed by KPMG be approved.

Attachments: [Staff Report: CRD 2020 Audit Planning Discussion](#)
[Appendix A: CRD 2020 Audit Plan KPMG](#)

6.4. [21-006](#) Capital Regional District External Grants Update

Recommendation: The Finance Committee recommends to the Capital Regional District Board:
That the Capital Regional District External Grants Update be received for information.

Attachments: [Staff Report: CRD External Grants Update](#)
[Appendix A: CRD Grants Dashboard](#)

6.5. [21-007](#) Bylaw Nos. 4399 and 4400: Security Issuing Bylaws, Spring 2021

Recommendation: The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4399, "Security Issuing Bylaw No. 1, 2021", be introduced and read a first, second, and third time; and
2. That Bylaw No. 4399 be adopted.
3. That Bylaw No. 4400, "Security Issuing Bylaw No. 2, 2021", be introduced and read a first, second, and third time; and
4. That Bylaw No. 4400 be adopted.

Attachments: [Staff Report: Bylaws 4399 & 4400 - MFA Security Issue 2021 Spring](#)
[Appendix A: Bylaw No. 4399 Security Issuing No.1, 2021 CRD](#)
[Appendix B: Bylaw No. 4400 Security Issuing No.2, 2021 Saanich](#)

7. Notice(s) of Motion

7.1. [20-778](#) Motion with Notice: Social Procurement (Director Helps and Tait)

Recommendation: That staff be directed to report to the Governance and Finance committee about the potential for the Capital Regional District to join the Coastal Communities Social Procurement Initiative.

Attachments: [CCSPI Flyer 2021](#)

8. New Business

9. Adjournment

The next meeting is March 3, 2021.

To ensure quorum, please advise Sherri Closson (sclosson@crd.bc.ca) if you or your alternate cannot attend.

