



HOTSHEET AND ACTION LIST

Juan De Fuca Water Distribution Commission

The following is a quick snapshot of the FINAL decisions made at the meeting. The minutes will represent the official record of the meeting. A name has been identified beside each item for further action and follow-up.

Tuesday, July 8, 2025

1:30 PM

Goldstream Conference Room
479 Island Hwy
Victoria BC V9B 1H7

Special Meeting

4. Special Meeting Matters

- 4.1. **25-0787** General Manager's Verbal Update – July A. Fraser

Recommendation: There is no recommendation. This verbal update is for information only.

- 4.2. **25-0647** Bylaw No. 4670 and Proposed Amendments to the Water Supply Agreement Between the Capital Regional District and the City of Langford (Westhills Development) A. Fraser
- This item is referred to CRD Board on July 9, 2025

Recommendation: The Regional Water Supply Commission and Juan de Fuca Water Distribution Commission recommends to the Capital Regional District Board:

1. That Bylaw No. 4670, "Water Distribution Local Service Area Establishment Bylaw No. 1, 1997, Amendment Bylaw No. 6, 2025", be introduced and read a first, second, and third time.
2. That staff be directed to prepare an amended agreement to the existing "Water Supply Agreement between Capital Regional District and the Corporation of the City of Langford" executed May 2, 2007, to include the six parcels as requested in the City of Langford's December 20, 2024 letter subject to successful adoption of Bylaw No. 4670.
3. That, on execution of an amended water supply agreement, Bylaw No. 4670 proceed to obtain participating area approval based on the Provincial approval process set out in the Capital Region Water Supply and Sooke Hill Protection Act, and if successful, that Bylaw No. 4670 be forwarded to the Inspector of Municipalities for approval.

- 4.3. **25-0786** *2026 Service Delivery - Staffing Requirements* A. Fraser

Motion Arising: That staff be directed to include the proposed Utility Operator and Operations Coordinator positions in the Juan de Fuca Water Distribution service budget for 2026.

- 4.4. **25-0818** *Summary of Recommendations from Other Water Commissions* A. Fraser

Recommendation: There is no recommendation. This report is for information only.

- 4.5. **25-0817** *Water Watch Report* A. Fraser

Recommendation: There is no recommendation. This report is for information only.