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**MINUTES OF A MEETING OF THE MAGIC LAKE ESTATES WATER AND SEWER COMMITTEE held Tuesday, May 12, 2020 in the Main Conference Room, 479 Island Highway Victoria, BC**

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**PRESENT:** **Committee Members (via tele-conference):** K. Heslop, J. Deschenes, M. Fossil, W. Foster (9:38 am), M. Kenwell, D. Reed, D. Howe, Southern Gulf Islands Electoral Area Director

**Staff (at 479 Island Highway):** I. Jesney, Senior Manager, Infrastructure Engineering; M. McCrank, Senior Manager Wastewater Operations; M. Cowley, Manager, Wastewater Engineering and Planning; S. Orr (recorder)

The meeting was called to order at 9:32 am

**1. APPROVAL OF AGENDA**

**MOVED** by M. Kenwell, **SECONDED** by M. Fossil,  
That the agenda be approved.

**CARRIED**

**2. ADOPTION OF MINUTES OF FEBRUARY 11, 2020**

**MOVED** by J. Deschenes, **SECONDED** by D. Reed,  
That the minutes of the meeting held February 11, 2020 be adopted.

**CARRIED**

**3. COMMITTEE BUSINESS**

**3.1. Water Update**

I. Jesney stated the following:

- Capital Regional District (CRD) staff and the CRD lawyer continue to work on the Stainless Steel Replacement issue involving Rohl/insurer through Rohl's lawyer.
- Currently the insurer is prepared to pay for the work although a contract has not been executed.
- Due to the COVID-19 situation progress is at a standstill.

**3.2. Operations Update**

M. McCrank stated the following:

**Water Operations Highlights:**

- Critical maintenance completed on the chemical feed system.
- Service leak repairs:
  - 2646 / 2648 Galleon Way
  - 2705 Anchor Way
- Magic Lake 150 mm portable lake syphon successful testing and commissioning activities.
- Corrective maintenance performed on the Buck Lake raw water pumps.
- Corrective maintenance performed on the Magic Lake Water Treatment Plant saturator pumps.

- Preventative maintenance performed on the Magic Lake Estates Water Treatment Plant dissolved air flotation tanks.

**Wastewater Operations Highlights:**

- Emergency response to Schooner Wastewater Treatment Facility, due to tank high level critical alarm.
- Cutlass Crescent Pump Station pump rail bracket replacement.
- Several emergency responses to Schooner Wastewater Treatment for low intensity Ultra-violet alarms.

**3.3. Grants Discussion**

There was no discussion.

**4. MAGIC LAKE ESTATES SEWER UPGRADES- RFP 2020-578 CONSULTING SERVICES CONTRACT**

M. Cowley introduced the report and provided a summary of the proposals received for the Magic Lake Estates Sewer Upgrades contract.

Discussion took place and staff answered questions from the committee about:

- Financial information presented in the report;
- Infrastructure Program - British Columbia – Green Infrastructure - Environmental Quality grant application; and,
- Contractor work during COVID-19.

**MOVED** by M. Kenwell, **SECONDED** by D. Reed,

1. That the Magic Lake Estates Water and Sewer Committee direct staff to proceed with awarding a contract to Stantec Consulting Ltd. in the amount of \$163,085.83 including 5% disbursements (excluding taxes).

**CARRIED**

***Item 2 not considered.***

2. Approve a provision for an increase of fees up to a maximum of \$281,174.10 to complete the entire 6.3 km sewer replacement design, should the grant be received.

**5. CORRESPONDENCE**

**5.1. Letter from Island Health, dated February 20, 2020, re: Investing in Canada Infrastructure Program Grant Support**

**MOVED** by D. Howe, **SECONDED** by M. Fossil,

That the correspondence from Island Health be received for information.

**CARRIED**

**6. NEW BUSINESS**

Discussion took place about the following:

- Lump sum payments for loan re-payment
- Electronic meeting procedures
- Sewer upgrade project cost to taxpayers
- Notification about contractors coming onto Pender Island for work

**7. ADJOURNMENT**

**MOVED** by D. Howe, **SECONDED** by M. FossI,  
That the Magic Lake Estates Water and Sewer Committee be adjourned at 10:36 am.

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Chair

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Secretary