



# Capital Regional District

## HOTSHEET AND ACTION LIST

### Juan de Fuca Water Distribution Commission

Tuesday, January 9, 2024

12 PM

Goldstream Meeting Room  
479 Island Highway  
Victoria, BC

The following is a quick snapshot of the FINAL Juan de Fuca Water Distribution Commission decisions made at the meeting. The minutes will represent the official record of the meeting. A name has been identified beside each item for further action and follow-up.

#### 3. ADOPTION OF MINUTES

That the minutes of the October 3, 2023 meeting be adopted.

**CARRIED**

#### 7. COMMISSION BUSINESS

##### THE FOLLOWING REPORTS WERE RECEIVED FOR INFORMATION

- 7.1 Juan de Fuca 2023 Annual Operational Update
- 7.2 Summary of Recommendations from other Water Commissions
- 7.3 Water Watch Report

#### **Actions:**

- Staff to circulate the proposed 2024 JWDC workplan.
- Staff to include consideration of emerging Provincial policy requirements, related to Housing and Emergency Management, and the implications they may have on water supply and distribution. Include consideration in future staff reports coming forward to the Commission.
- Staff to consider inviting Commissioners out to an information and demonstration session related to infrastructure in the Juan de Fuca are (eg. VGH valve chamber).



# Capital Regional District

## HOTSHEET AND ACTION LIST

### Saanich Peninsula Water Commission

Thursday, October 19, 2023

9:30 AM

Sidney Community Safety Building  
2245 Oakville Ave  
Sidney BC

The following is a quick snapshot of the FINAL Saanich Peninsula Water Commission decisions made at the meeting. The minutes will represent the official record of the meeting. A name has been identified beside each item for further action and follow-up.

#### 3. ADOPTION OF MINUTES

That the minutes of the September 28, 2023 meeting be adopted.

**CARRIED**

#### 7. COMMISSION BUSINESS

##### 7.1 Service Planning 2024 – Water Community Need Summary

**Recommendation:** The Saanich Peninsula Water Commission recommends the Committee of the Whole recommend to the Capital Regional District Board:  
That Appendix A, Community Need Summary – Water, be approved as presented and form the basis of the 2024-2028 Financial Plan.

**CARRIED**

##### 7.2 Saanich Peninsula Water Service 2024 Operating and Capital Budget

**Recommendation:** The Saanich Peninsula Water Commission recommends that the Committee of the Whole recommend that the Capital Regional District Board:

1. Approve the 2024 operating and capital budget;
2. Approve the 2024 Saanich Peninsula bulk water rate of \$1.1978 per cubic metre, and the Agricultural Research Station water rate of \$1.2330 per cubic metre, adjusted if necessary by any changes in the CRD Regional Water Supply wholesale water rate;
3. Direct staff to balance the 2023 actual revenue and expense on the transfer to capital reserve fund;
4. Direct staff to update carry forward balances in the 2024 Capital Budget for changes after year end; and,
5. Direct staff to amend the Bulk Water Rates Bylaw accordingly.

**CARRIED**

#### **Action:**

The Commission requested that staff provide a progress report on the Asset Management Plan and whether the Asset Management Registry is up to date.

**The following items were received for information:**

- 7.1 Recommendations from Other Water Commissions
- 7.2 Water Watch Report

**8. NOTICE(S) OF MOTION**

**8.1. Speaker Series: Commissioners King, Doehnel and Chair Kelbert**

**Recommendation:** Therefore, be it resolved that the Saanich Peninsula Water Commission direct staff to organize an annual speaker series for the peninsula, dedicated to presentations by researchers and public interest groups that are focused on emerging topics concerning water and wastewater.

**WITHDRAWN**

Staff to provide a report on implications and a potential budget for associated costs to organize an annual speaker series for the peninsula, dedicated to presentations by researchers and public interest groups that are focused on emerging topics concerning water and wastewater.

**CARRIED**