



Sticks Allison Water Local Service Committee

March 31, 2026



Territorial Acknowledgement

The CRD conducts its business within the traditional territories of many First Nations, including but not limited to BOKÉCEN (Pauquachin), MÁLEXEŁ (Malahat), Pacheedaht, Pune'laxutth' (Penelekut), Sc'ianew (Beecher Bay), Songhees, SÁUTW (Tsawout), T'Sou-ke, WJOLEŁP (Tsartlip), WŠIKEM (Tseycum), and x^wsepsəṃ (Esquimalt), all of whom have a long standing relationship with the land and waters from time immemorial that continues to this day.

Agenda

1. Introduction
2. Governance
3. Service Overview
4. Budget(s)
5. Key initiatives
6. Links and Resources



Meet the team

Justine Starke, RPP, MCIP Senior Manager, Southern Gulf Islands Electoral Area Administration	Stephen Henderson General Manager, Electoral Area Services Department
Jared Kelly, P.Eng., Manager, Capital Projects	Dan Robson, A.Sc.T., Manager, Saanich Peninsula and Gulf Islands Operations
Christoph Moch, Dipl.-Ing., P.Eng., Manager, Water Quality Operations	Katarina Konicek Manager, Water Distribution Eng and Planning
Megan MacDonald Legislative Services Coordinator	Lia Xu, M.Sc., CPA, CGA, Manager, Finance Services

Role and Responsibility of Committee



Sticks Allison Water Service Committee:

- Subject to Committee Bylaw
- Provide input on the overall direction and delivery of services
- Recommend 5-year operating and capital budget for Regional Board approval
 - Set priorities and, recommend levels of user charges to be established by bylaw of the Regional Board
 - Recommend the extent of requisition to be collected by way of parcel taxes
- Advise on community interests and liaise with community on behalf of CRD.

Governance Overview



Committee Governance

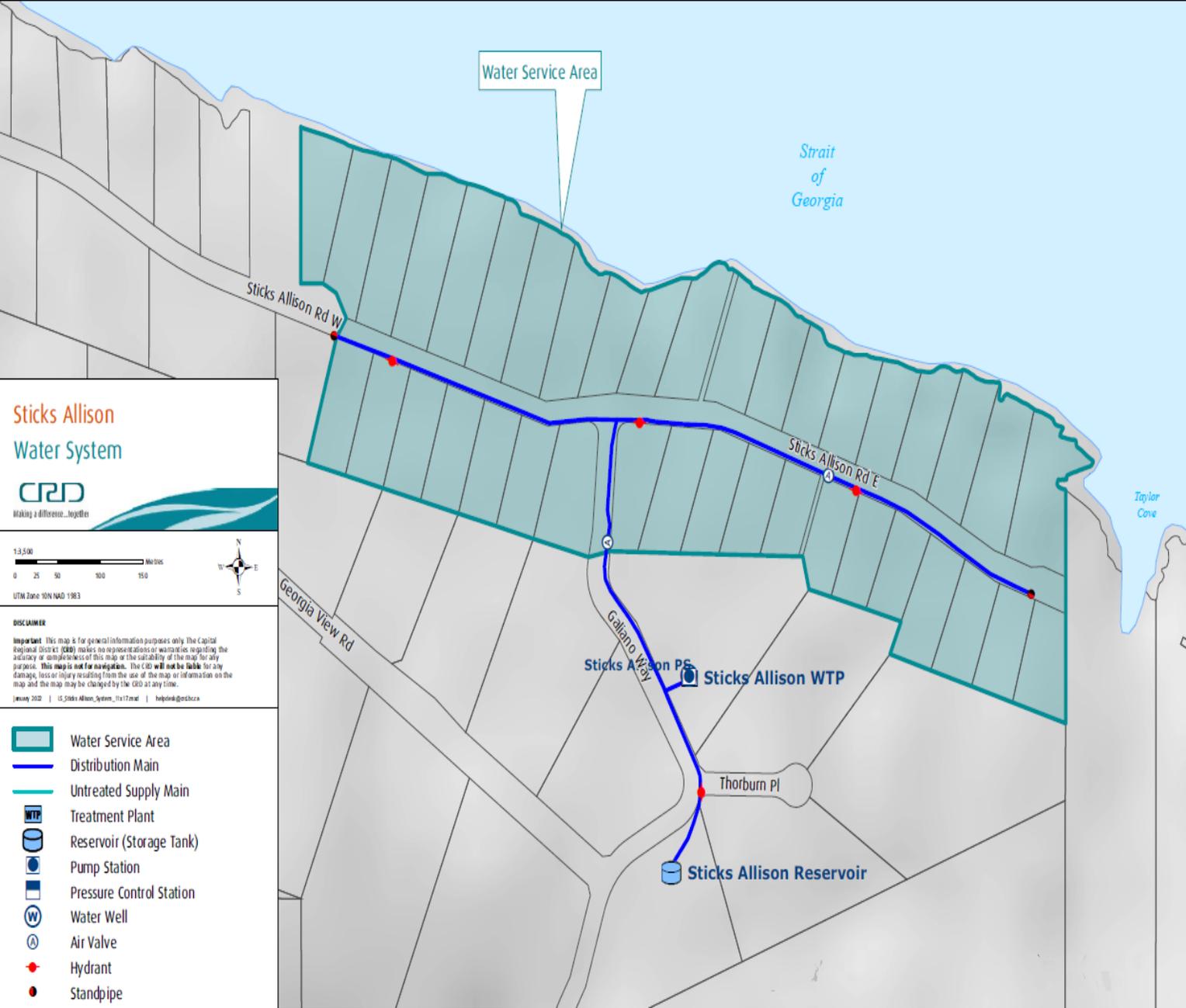
- Committee Bylaw No. 2558
- Procedures Bylaw No. 3828
- Roberts Rules of Order
- Community Charter and Open Meeting Rule
- Public Notice Required
- Quorum = Meeting
- When in doubt – ask staff!

Role and Responsibility of the Capital Regional District



Capital Regional District

- Day-to-day administrative activities
- Hands-on service delivery
- Operational functions will be performed by Regional District staff



Service Area

Service Overview



Sticks Allison Water

Sticks Allison was originally serviced by a private water utility. In 1996 the service converted to the Capital Regional District (CRD). The Sticks Allison water service is made up of:

- 38 parcels
- 37 customers connected to the water system as of end of 2025
- Ground water well source
- Disinfection process equipment(UV and Chlorine)
- 90 cubic metre(25,000 gallon) steel storage tank
- 1,400 metres of mostly 150mm (6") pipe

Service Levels



Capital Regional District

- “CRD Evolves” – Re-org, phased implementation
- Electoral Areas Services Dept. supports committee facilitation; meeting coordination and legislative duties shared with Leg Services and IWS administrative staff
- Engineers and technicians provide operational management for the supply, treatment, storage and purveying of retail water supply
- Finance staff provide retail billing services.
- Engineering and planning support shared across divisions along with asset management and maintenance planning.

Service Levels



Water Quality Monitoring

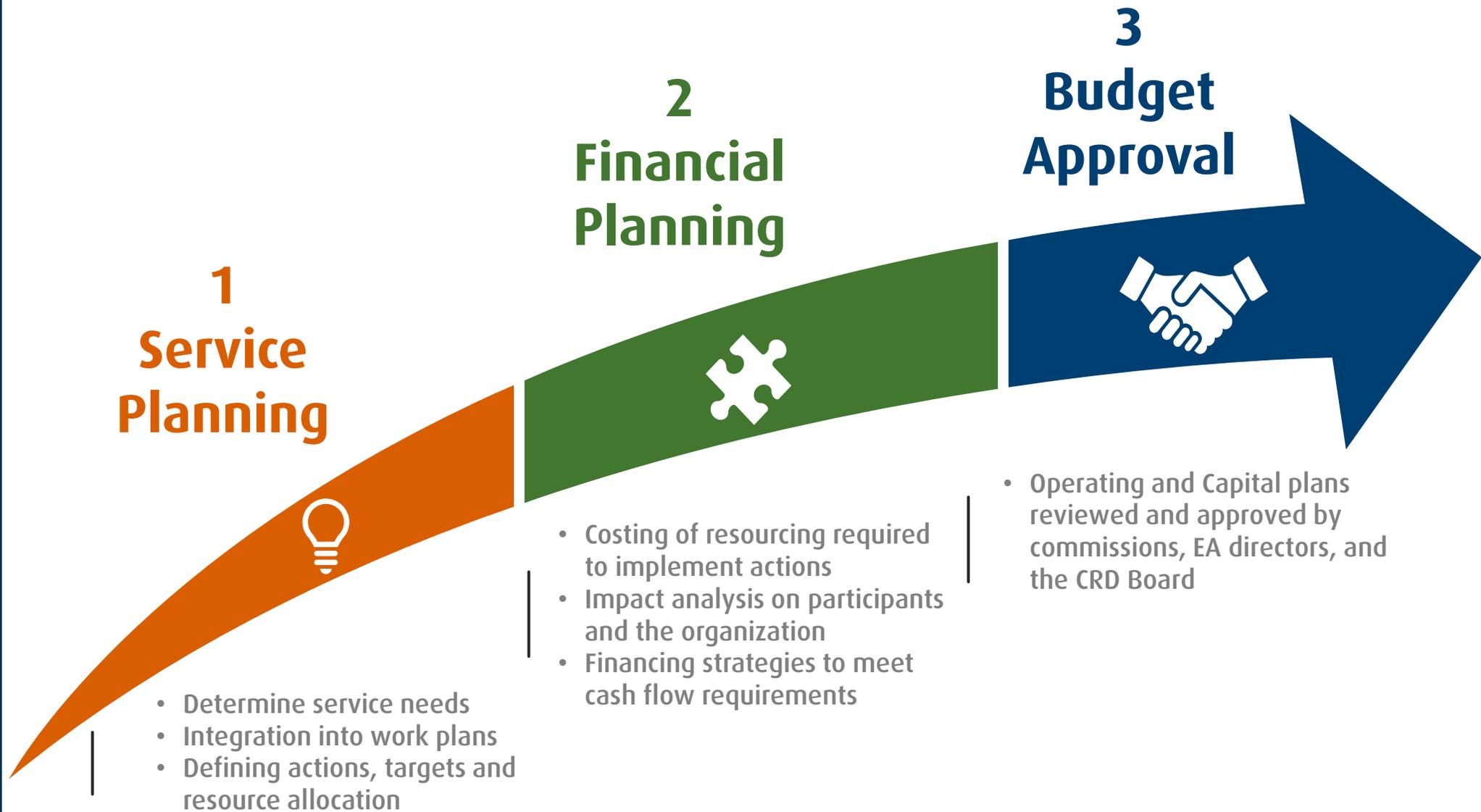
- Based on legislative requirements and a system specific water quality risk assessment: water quality sampling - collection, analysis and reporting
- Operational support (maintenance, repairs)
- Lab Services (ISO 17025 accredited)
- Emergency response (e.g., spills, pipe breaks, public advisories)
- Research, planning and risk assessment support for long-term planning

Key trends

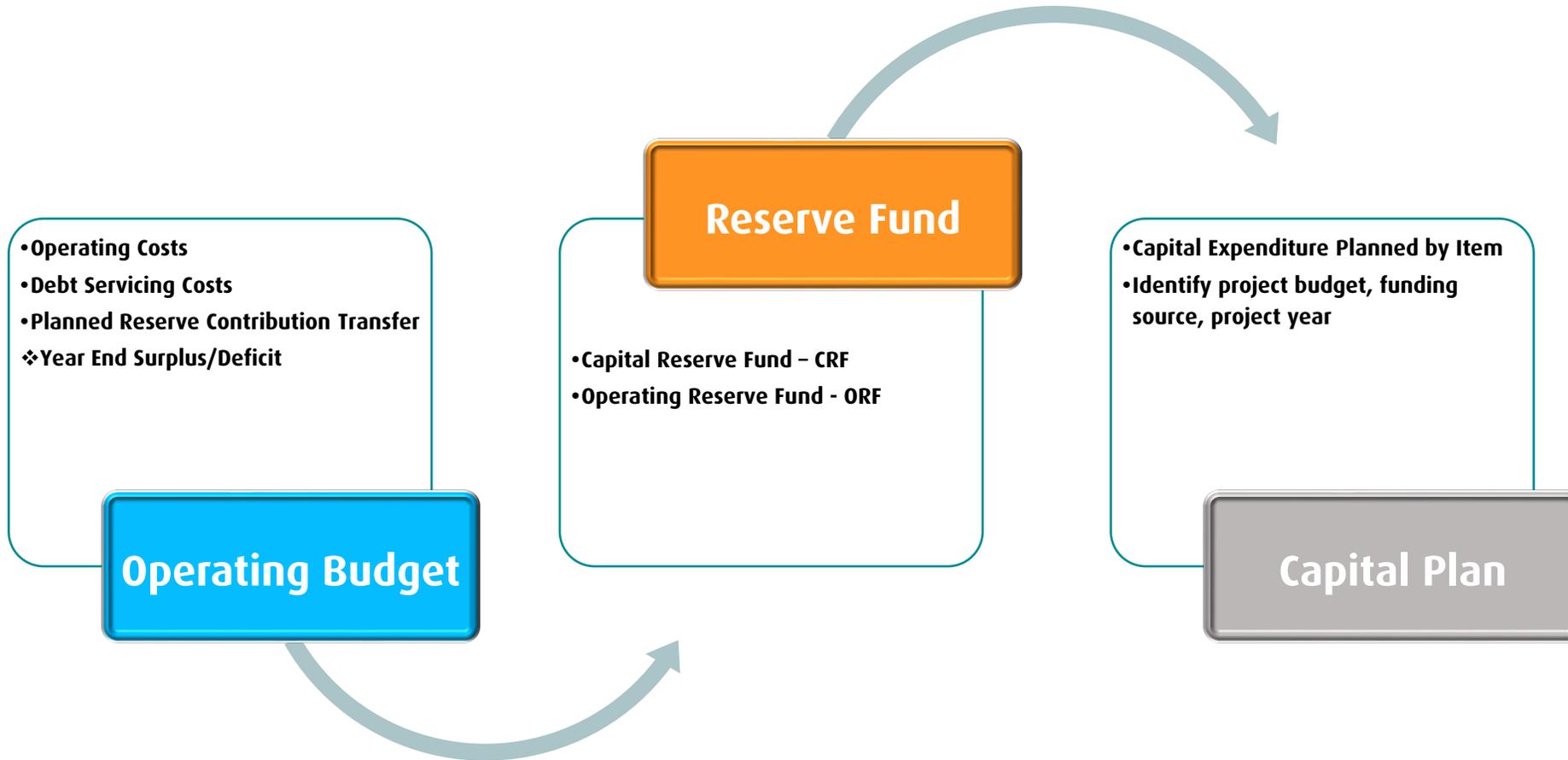
- Aging infrastructure: infrastructure deficit and future management needs
- Increasing operational & maintenance needs
- Asset Management Planning - The capital renewal forecast based on the expected service life of assets and their replacement cost.
- Long-term capital plans need to support infrastructure investment and maintain service levels
- Climate change poses risk to water supply with impacts on watershed, water demand, water quality



Building a Budget and Process



Three Major Budget Components



Sticks Allison Water Budget

Operating Budgets:

Reflect the annual costs to operate the service. The operating budget for 2026 is estimated at **\$94,744**

The budget is funded entirely by a combination of tax requisitions and retail user charges.

Capital Expenditure Plan

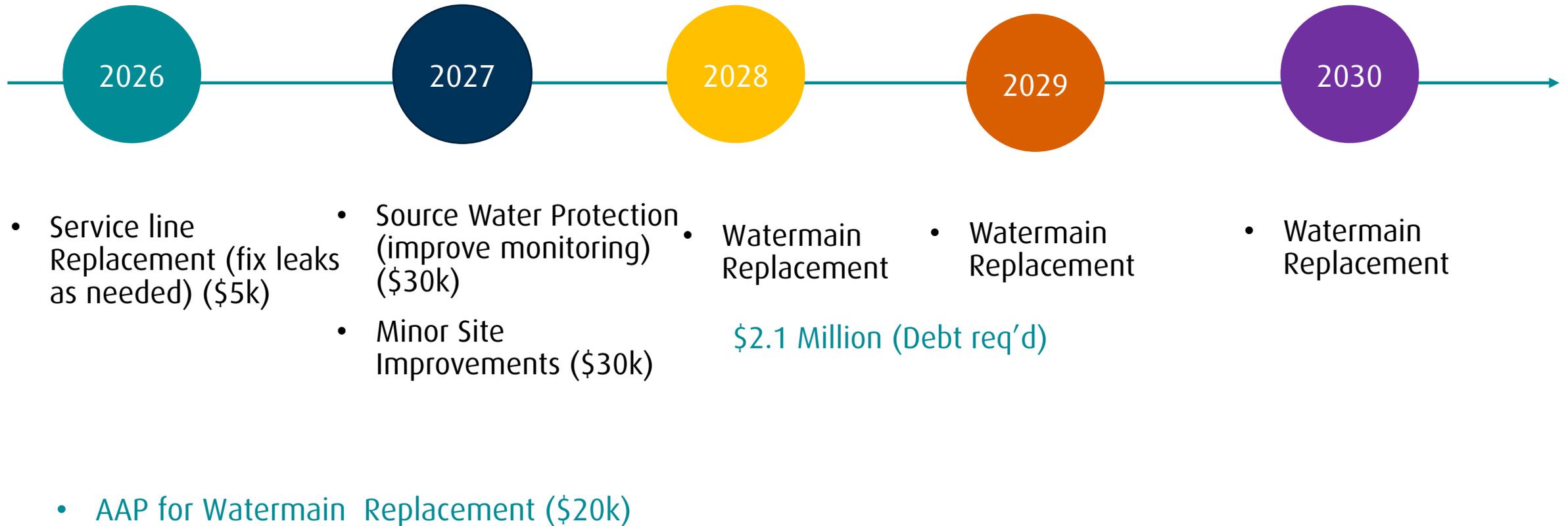
Priority projects identified based on the condition of existing assets and infrastructure, regulatory, environmental, and health and safety factors.

Capital projects are funded by a combination of reserves, grants and long-term debt (needs approval)

The capital budget for 2026 is estimated at **\$5,000**

Key initiatives

The Financial Plan for the years 2027 to 2030 is forecasted and can be updated in future years.



Links and Resources:

- [Sticks Allison Park Estates Water System](#)
- [Sticks Allison Water Service Committee](#)
- [Board Procedures Bylaw, 2012 \(Consolidated\) | Capital Regional District](#)

2026 Meeting Schedule & Locations

Sticks Allison Water Service Committee:

- Tuesday March 31, 1:00 pm – (SPWWTP)
 - Thurs June 25, 9:30 am (**ONLINE?**)
 - Tues Nov 3, 9:30 am (SPWWTP)
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- * Agenda deadlines for new business – 2 weeks
 - * Agendas distributed one week ahead of meetings.



Thank you



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Capital Regional District



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