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**MINUTES OF A MEETING OF THE Lyall Harbour Boot Cove Water Local Service Committee, held Thursday, June 27, 2024 at 9:30 a.m., In the Goldstream Conference Room, 479 Island Highway, Victoria, BC**

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**PRESENT: Commissioners:** A. Olsen (Chair); J. Crerar; J. Money; P. Brent (EA Director) (EP); I. Rowe (10:35 am); T. Mcleod (EP)  
**Staff:** J. Marr, Senior Manager, Infrastructure Engineering; J. Kelly, Manager, Capital Projects; D. Robson, Manager, Saanich Peninsula and Gulf Island Operations; C. Moch, Manager, Water Quality; M. Risvold (Recorder)

EP = Electronic Participation

The meeting was called to order at 9:34 am.

**1. TERRITORIAL ACKNOWLEDGEMENT**

The Chair provided the Territorial Acknowledgement.

**2. APPROVAL OF AGENDA**

The following amendments were made to the agenda:

- "Fines for water overuse" was added to item 9.1.
- Item 7.2. was changed to item 5.

**MOVED** by J. Crerar, **SECONDED** by J. Money,  
That the agenda be approved as amended.

**CARRIED**

**3. ADOPTION OF MINUTES**

**MOVED** by J. Money, **SECONDED** by J. Crerar,  
That the minutes of the March 7, 2024 Lyall Harbour Boot Cove Water Local Service Committee meeting be adopted.

**CARRIED**

**4. CHAIR'S REMARKS**

The Chair provided the following remarks:

- Thanked Operations Staff for their quick response to a water leak detected in the Lyall Harbour/Boot Cove water system.
- Advised that fiberoptic cable being added to Saturna Island from Pender Island to Boot Cove.

Staff responded to a question from the committee regarding CRD's underground infrastructure and potential implications regarding fiberoptic cable installation and groundwork. Staff advised Fiberoptic Cable and digging underground would require a call to BC One Call and a referral notice would then be provided to CRD. Discussion ensued.

## **5. CAPITAL PROJECT STATUS REPORTS AND OPERATIONAL UPDATES – JUNE 2024**

J. Kelly spoke to item 5.

Staff responded to the following questions:

- If there are any current grant opportunities relevant to upcoming capital work. Staff advised that the CRD Grants Team provides monthly updates on grants that are available. There are not currently any applicable grants available.
- When the alternative approval process (AAP) will take place. Staff advised the AAP will likely take place in 2025 or 2026.
- Well transfer update. Staff advised that full ownership of the well has been transferred to the CRD.

Discussion ensued regarding:

- Fluctuating interest rates
- Short term versus long term borrowing
- Contractor availability
- Increasing costs
- Previous AAP
- Average water consumption

## **6. SENIOR MANAGER'S REPORT**

J. Marr provided updates on the following:

- The Water Conservation Bylaw is currently in effect on the service is currently on stage 1 water restrictions.
- The Ministry of Transportation and Infrastructure recently re-graded Money Lake Road.
- CRD has applied for a grant through the Union of BC municipalities for Disaster Risk Reduction – Climate Adaptation 2024. If successful, a permanent water restriction sign will be installed in the community replacing the current sandwich boards. Staff noted the proposed signage will be similar to wildfire risk signs and there would be no costs to the service.

## **7. COMMITTEE BUSINESS**

### **7.1. 2023 Annual Report**

J. Marr spoke to item 7.1.

Discussion ensued regarding:

- Boil water advisories
- Water turbidity

I. Rowe joined the meeting at 10:35am.

## 8. CORRESPONDENCE

There was none.

## 9. NEW BUSINESS

### 9.1. Fines for water overuse

The committee discussed introducing fines for water overuse.

Staff advised the committee of the following:

- Implications of leaks on properties where the owner is unaware of the leak.
- The ability for fixed and overconsumption fees, where the rate would be determined by the committee.
- Fines creating an additional administrative burden while trying to enforce a bylaw.
- Some users have high water consumption throughout the winter as noted in the March 7, 2024, Water Usage Statistics Report.
- Having certified operators with procedures in place and being part of local government allows access to apply for grants.
- Lately there has been more significant operational emergency responses to water system leaks.

Discussion ensued regarding:

- Implementing a water overconsumption fee.
- The ability for smart water meters to monitor overages.
- Grateful to be connected to the water system and managed by a local government entity.

### 9.2. Update on Money Lake

D. Robson advised as part CRD's annual dam inspection, engineering staff will visit Saturna Island and complete the dam inspections. The net boom that was installed years ago at the west side of the dam has been identified as an additional risk to the dam operation. The equipment was installed years ago was not operated or maintained by the CRD. Could be potential issue. More background information is required prior to removal. Risks include debris build-up and collection, and if the net lets go, there a risk to the dam. Staff are currently unsure if there is debris buildup behind the net.

## 10. ADJOURNMENT

**MOVED** by A. Olsen, **SECONDED** by J. Crerar,

That the June 27, 2024 Lyall Harbour Boot Cove Water Local Service Committee meeting be adjourned at 11:19 am.

**CARRIED**

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CHAIR

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SECRETARY