

## Meeting Minutes

### Capital Region Housing Corporation Board

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Wednesday, March 11, 2026

12:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### PRESENT

DIRECTORS: Z. de Vries (Chair), J. Caradonna (Vice Chair), M. Alto, P. Brent, S. Brice, J. Brownoff (EP), C. Coleman, B. Desjardins, S. Goodmanson, G. Holman, D. Kobayashi (EP), M. Little, C. McNeil-Smith, K. Murdoch, D. Murdock, C. Plant, S. Riddell (for R. Windsor), S. Shrivastava (for P. Jones), L. Szpak, D. Thompson, S. Tobias (EP), A. Wickheim, K. Williams

STAFF: T. Robbins, Chief Administrative Officer; A. Fraser, General Manager, Infrastructure and Water Services; S. Henderson, General Manager, Electoral Area Services; L. Jones, General Manager, Parks, Recreation and Environmental Services; K. Lorette, General Manager, Housing, Planning and Protective Services; K. Morley, Corporate Officer/General Manager, Corporate Services; V. Somosan, Acting Chief Financial Officer/General Manager, Finance and Technology; M. Alsdorf, Senior Manager, SEAPARC Recreation (EP); M. Barnes, Senior Manager, Health and Capital Planning Strategies; D. Elliott, Senior Manager, Regional Housing; G. Harris, Senior Manager, Environmental Protection (EP); P. Klassen, Senior Manager, Regional Planning; I. Lawrence, Senior Manager, Juan de Fuca Administration (EP); S. Miekle, Senior Manager, Panorama Recreation (EP); D. Ovington, Senior Manager, Salt Spring Island Administration; R. Tooke, Senior Manager, Environmental Innovation; A. Linwood, Controller, Financial Services; B. Semmens, Manager, Financial Planning & Performance; L. Xu, Manager, Local Services and Corporate Grants; M. Lagoa, Deputy Corporate Officer/Senior Manager, Legislative Services; M. Miklea, Deputy Corporate Officer/Manager, Legislative Services; T. Pillipow, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Director(s) P. Jones, M. Tait, R. Windsor

The meeting was called to order at 12:00 pm.

#### 1. TERRITORIAL ACKNOWLEDGEMENT

Director Coleman provided a Territorial Acknowledgement.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Director Murdoch, **SECONDED** by Director Little,  
That the agenda for the Capital Region Housing Corporation Board meeting of  
March 11, 2026 be approved.  
**CARRIED**

#### 3. ADOPTION OF MINUTES

- 3.1. [26-0259](#) Minutes of the Capital Region Housing Corporation Board Meeting of February 11, 2026

**MOVED** by Director Brice, **SECONDED** by Director Coleman,  
That the minutes of the Capital Region Housing Corporation Board meeting of February 11, 2026 be adopted as circulated.  
**CARRIED**

#### 4. REPORT OF THE CHAIR

Vice Chair Caradonna congratulated Chair de Vries on the birth of his daughter.

#### 5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

#### 6. CONSENT AGENDA

**MOVED** by Director Desjardins, **SECONDED** by Director Little,  
That consent agenda items 6.1. and 6.2. be approved.  
**CARRIED**

- 6.1. [26-0089](#) Capital Region Housing Corporation Investment Portfolio Holdings and Performance Annual Update

This report was received for information.

- 6.2. [26-0231](#) Cedar Hill Library and Affordable Housing Development - Mortgage Registration and Final Project Approval

1. That the Resolution of Directors for the Repayable Mortgage in the form required by BC Housing Management Commission for authorizing the execution of the Loan and Mortgage documents for the project on the Lands commonly known as 3950 Cedar Hill Road (PID: 032-758-146), substantially in the form attached hereto as Appendix A, be approved;

2. That the Resolution of Directors for the Forgivable Mortgage in the form required by BC Housing Management Commission for authorizing the execution of the Loan and Mortgage documents for the project on the Lands commonly known as 3950 Cedar Hill Road (PID: 032-758-146), substantially in the form attached hereto as Appendix B, be approved; and

3. That Edward Robbins, Chief Administrative Officer or Nelson Chan, Chief Financial Officer, or their respective duly authorized delegates be hereby authorized to do all things necessary to affect the project and take such steps as required to conclude the financing, lease, construction, and operation of the project located at 3950 Cedar Hill Road.  
**CARRIED**

#### 7. ADMINISTRATION REPORTS

There were no administration reports.

**8. REPORTS OF COMMITTEES**

There were no reports of committees.

**9. NOTICE(S) OF MOTION**

There were no notice(s) of motion.

**10. NEW BUSINESS**

There was no new business.

**11. ADJOURNMENT**

**MOVED** by Director Little, **SECONDED** by Director Thompson,  
That the Capital Region Housing Corporation Board meeting of March 11, 2026 be  
adjourned at 12:03 pm.  
**CARRIED**

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER