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**REPORT TO REGIONAL PARKS COMMITTEE
MEETING OF WEDNESDAY, JUNE 24, 2026**

SUBJECT **Bylaw No. 4774, CRD Parks Services and Facilities Fees and Charges Bylaw Amendment, & Bylaw No. 4787, CRD Parks Regulation Bylaw Amendment**

ISSUE SUMMARY

To amend Bylaw No. 3675, “Capital Regional District Parks Services and Facilities Fees and Charges Bylaw No. 1, 2010”, and Bylaw No. 4225, “Capital Regional District Parks Regulation Bylaw No. 1, 2018”, to exempt fees associated with additional vehicles at regional parks campgrounds.

BACKGROUND

On March 25, 2026, staff presented a recommendation to the Regional Parks Committee to amend Bylaw No. 3675 to eliminate the additional vehicle charge for people with disabilities at CRD regional park campgrounds. The Committee supported this recommendation, which was subsequently approved by the Capital Regional District Board on April 8, 2026.

To appropriately enact the Board’s direction, amendments are required to both Bylaw No. 3675, and Bylaw No. 4225. Redlined and consolidated versions of both bylaws are attached as appendices for the Board’s consideration.

ALTERNATIVES

Alternative 1

The Regional Parks Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4774, “Capital Regional District Regional Parks Services and Facilities Fees and Charges Bylaw No. 1, 2010, Amendment Bylaw No. 12, 2026”, be introduced and read a first, second, and third time;
2. That Bylaw No. 4774 be adopted;
3. That Bylaw No. 4787 “Capital Regional District Parks Regulation Bylaw No. 1, 2018, Amendment Bylaw No. 3, 2026”, be introduced and read a first, second, and third time; and
4. That Bylaw No. 4787 be adopted.

Alternative 2

That Bylaw No. 4774, “Capital Regional District Regional Parks Services and Facilities Fees and Charges Bylaw No. 1, 2010, Amendment Bylaw No. 12, 2026”, and Bylaw No. 4787 “Capital Regional District Parks Regulation Bylaw No. 1, 2018, Amendment Bylaw No. 3, 2026”, be referred to staff for further changes.

IMPLICATIONS

Alignment with Board & Corporate Priorities

This work supports Goal 5: Regional parks and regional trails are inclusive and accessible of the Regional Parks and Trails Strategic Plan 2022–2032. Eliminating the additional vehicle fee for

persons with disabilities at regional parks campgrounds removes a financial barrier to access and helps ensure that park experiences are equitable and inclusive for all visitors.

Equity, Diversity & Inclusion Implications

The proposed amendments enhance equity, accessibility, and community benefit within the regional parks system. Removing additional vehicle charges for people with disabilities addresses identified barriers to access, particularly for overnight camping experiences. The proposed changes also reduce administrative barriers for individuals and community organizations, supporting dignified, predictable access to regional parks and reinforcing public confidence in inclusive service delivery.

Financial Implications

In 2025, 68 additional vehicle bookings were made at the Island View Beach Regional Park campground, generating revenue of \$680. Data on the number of second vehicles for a person with a disability designation was not collected. However, staff estimate that approximately 10 to 20% (or \$68 to \$136) of these vehicles may have carried this designation. Implementing a program to waive the additional vehicle charge for persons with disabilities may result in a negligible reduction in annual campground revenue. System-wide, eventual implementation of this program across the three CRD campgrounds should result in less than \$1,000 in lost revenue.

First Nations Implications

The removal of the additional vehicle fee for persons with disabilities has specific implications at the Spring Salmon Place (KWL-UCHUN) campground in Sooke Potholes Regional Park, which is operated by T'Sou-ke First Nation under an operating agreement with the CRD and functions on a first-come, first-served basis. T'Sou-ke First Nation has expressed support for this direction, and staff will continue to work collaboratively with the Nation to ensure the exemption is implemented in a manner that respects the operating agreement and supports shared objectives related to accessibility, inclusivity, and visitor experience.

Intergovernmental Implications

Overall, the proposed changes are complementary to intergovernmental objectives and are not expected to generate adverse impacts or require formal intergovernmental agreements.

Service Delivery Implications

Providing clearer exemption provisions for non-profit organizations, emergency services training, and people with disabilities is expected to improve consistency in permit administration and decision-making. These changes help staff deliver services in accordance with established expectations and ensure that Regional Parks continue to accommodate essential training and activities that benefit communities and parks.

CONCLUSION

The proposed bylaw amendments are necessary to implement the Capital Regional District Board's direction to eliminate the additional vehicle charge for people with disabilities at regional park campgrounds. These changes support equitable access and ensure consistency across the

CRD Parks regulatory and fee framework. Adoption of the amendments will align bylaws with Board policy direction and reinforce the CRD’s commitment to accessibility and inclusive service delivery.

RECOMMENDATION

The Regional Parks Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4774, “Capital Regional District Regional Parks Services and Facilities Fees and Charges Bylaw No. 1, 2010, Amendment Bylaw No. 12, 2026”, be introduced and read a first, second, and third time;
2. That Bylaw No. 4774 be adopted;
3. That Bylaw No. 4787 “Capital Regional District Parks Regulation Bylaw No. 1, 2018, Amendment Bylaw No. 3, 2026”, be introduced and read a first, second, and third time; and
4. That Bylaw No. 4787 be adopted.

Submitted by:	Mike MacIntyre, Senior Manager, Regional Parks
Concurrence:	Melanie Alsdorf, Acting General Manager, Parks, Recreation & Environmental Services
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: Bylaw No. 4774: “Capital Regional District Regional Parks Services and Facilities Fees and Charges Bylaw No. 1, 2010, Amendment Bylaw No. 12, 2026”.

Appendix B: Bylaw No. 3675 Consolidation to 4774 – Redlined

Appendix C: Bylaw No. 4787: “Capital Regional District Parks Regulation Bylaw No. 1, 2018, Amendment Bylaw No. 3, 2026”

Appendix D: Bylaw No. 4225 Consolidation to 4787 – Redlined