



## Notice of Meeting and Meeting Agenda Electoral Areas Committee

---

Wednesday, February 12, 2025

10:00 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

---

P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. McNeil-Smith (Board Chair, ex-officio)

Guest: Director M. Little

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [25-0082](#) Minutes of the December 11, 2024 Electoral Areas Committee Meeting

**Recommendation:** That the minutes of the Electoral Areas Committee meeting December 11, 2024 be adopted as circulated.

**Attachments:** [Minutes - December 11, 2024](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

*The public are welcome to attend CRD meetings in-person.*

*Delegations will have the option to participate electronically. Please complete the online application at [www.crd.bc.ca/address](http://www.crd.bc.ca/address) no later than 4:30 pm two days before the meeting and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

### 6. Committee Business

**6.1.**      [25-0032](#)      2025 Electoral Areas Committee Terms of Reference

**Recommendation:** There is no recommendation. This report is for information only.

**Attachments:**      [Staff Report: 2025 Electoral Areas Committee TOR](#)  
[Appendix A: 2025 EAC TOR - Approved Jan 8, 2025](#)  
[Appendix B: 2025 EAC Terms of Reference - Redlined](#)

**6.2.**      [25-0091](#)      Union of British Columbia Municipalities Emergency Support Services  
Equipment and Training Grant 2025 - Motion of Support

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:  
1. That the Capital Regional District Board support an application to the Union of British Columbia Municipalities Community Emergency Preparedness for Emergency Support Services Equipment and Training Grant for 2025; and  
2. That Edward Robbins, Chief Administrative Officer, or their duly authorized delegate, be authorized to apply for, negotiate, and execute agreements with the Union of British Columbia Municipalities and receive funds through the Community Emergency Preparedness for Emergency Support Services Equipment and Training Grant and do all things incidental to finalize such agreements and deliver the program.  
(NWA)

**Attachments:**      [Staff Report: UBCM CEPF ESS Training Grant 2025](#)  
[Appendix A: CEPF ESS Equip't & Training Grant 2025 App'n Form](#)

**6.3.**      [24-1376](#)      Bylaw No. 4654: CRD Ticket Information Authorization Bylaw, 1990,  
Amendment Bylaw No. 82, 2025 and Bylaw No. 4656: Water  
Regulations Bylaw, 1990, Amendment Bylaw No. 1, 2025

**Recommendation:** 1. That Bylaw No. 4654, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 82, 2025", be introduced and read a first, second, and third time;  
(NWA)  
2. That Bylaw No. 4654 be adopted;  
(NWA)  
3. That Bylaw No. 4656, "Water Regulations Bylaw, 1990, Amendment Bylaw No. 1, 2025", be introduced and read a first, second, and third time; and  
(NWA)  
4. That Bylaw No. 4656 be adopted.  
(NWA)

**Attachments:**      [Staff Report: Bylaws No. 4654 & 4656](#)  
[Appendix A: Bylaw No. 4654](#)  
[Appendix B: Bylaw No. 4656](#)  
[Appendix C: Bylaw No. 1792 Consolidated \(to 4656\) - DRAFT](#)

- 6.4. [25-0080](#) Bylaw No. 4435: Juan de Fuca Soil Removal or Deposit Bylaw No. 2, 2025 and Bylaw No. 4672: CRD Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 83, 2025

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4435, "Juan de Fuca Soil Removal or Deposit Bylaw No. 2, 2025" be introduced and read a first, second, and third time;  
(NWA)
2. That Bylaw No. 4435 be forwarded to the Ministry of Environment and Parks for Ministerial approval prior to adoption;  
(NWA)
3. That Bylaw No. 4672, "Capital Regional District Ticket Information Authorization Bylaw 1990, Amendment Bylaw No. 83, 2025" be introduced and read a first, second, and third time; and  
(NWA)
4. That Bylaw No. 4672 be returned with Bylaw No. 4435 for adoption.  
(NWA)

**Attachments:** [Staff Report: Bylaw No. 4435 JdF Soil Removal & 4672 Ticket Info Auth.](#)  
[Appendix A: Proposed Bylaw No. 4435](#)  
[Appendix B: Bylaw No. 4672](#)  
[Appendix C: Bylaw No. 3941](#)

- 6.5. [25-0031](#) Previous Minutes of Other CRD Committees and Commissions for Information

**Recommendation:** There is no recommendation. The following minutes are for information only:

- a) East Sooke Fire Protection and Emergency Response Service Commission minutes of November 27, 2024
- b) Mayne Island Parks and Recreation Commission minutes of November 14, 2024
- c) Mayne Island Parks and Recreation Commission minutes of December 12, 2024
- d) North Galiano Fire Protection and Emergency Response Service Commission minutes of January 21, 2024
- e) North Galiano Fire Protection and Emergency Response Service Commission minutes of March 17, 2024
- f) North Galiano Fire Protection and Emergency Response Service Commission minutes of May 17, 2024
- g) North Galiano Fire Protection and Emergency Response Service Commission minutes of June 21, 2024
- h) North Galiano Fire Protection and Emergency Response Service Commission minutes of October 20, 2024
- i) Otter Point Volunteer Fire Department Annual General Meeting minutes of November 13, 2024
- j) Pender Island Parks and Recreation Commission minutes of December 2, 2024
- k) Saturna Island Parks and Recreation Commission minutes of October 20, 2024
- l) Saturna Island Parks and Recreation Commission minutes of November 6, 2024
- m) Willis Point Fire Protection and Recreation Facilities Commission minutes of November 3, 2024
- n) Willis Point Fire Protection and Recreation Facilities Commission minutes of November 26, 2024

**Attachments:** [Minutes: E. Sooke Fire Prot'n & Emerg Response Svc Commiss-Nov 27/24](#)  
[Minutes: Mayne Island Parks & Rec Commiss-Nov 14/24](#)  
[Minutes: Mayne Island Parks & Rec Commiss-Dec 12/24](#)  
[Minutes: N. Galiano Fire Prot'n & Emerg Response Svc Commiss-Jan 21/24](#)  
[Minutes: N. Galiano Fire Prot'n & Emerg Response Svc Commiss-Mar 17/24](#)  
[Minutes: N. Galiano Fire Prot'n & Emerg Response Svc Commiss-May 17/24](#)  
[Minutes: N. Galiano Fire Prot'n & Emerg Response Svc Commiss-Jun 21/24](#)  
[Minutes: N. Galiano Fire Prot'n & Emerg Response Svc Commiss-Oct 20/24](#)  
[Minutes: Otter Pt Vol Fire Dpt AGM-Nov 13/24](#)  
[Minutes: Pender Island Parks & Rec Commiss-Dec 2/24](#)  
[Minutes: Saturna Island Parks & Rec Commiss-Oct 20/24](#)  
[Minutes: Saturna Island Parks & Rec Commiss-Nov 6/24](#)  
[Minutes: Willis Pt Fire Prot'n & Rec Facilities Commis-Nov 3/24](#)  
[Minutes: Willis Pt Fire Prot'n & Rec Facilities Commis-Nov 26/24](#)

## 7. Notice(s) of Motion

### 7.1. [24-1353](#) Motion with Notice: Speed Limits in Electoral Areas (Director Wickheim)

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: Whereas Incorporated areas have the ability to set speed limits to reflect local conditions and hazards, and that Electoral Areas have similar conditions and hazards in select spots, Therefore we seek the Capital Regional District Board to advocate to the Province (Ministry of Transportation and Transit) for the ability of Electoral Areas to establish speed limits and hazard signage in their rural areas.  
(NWA)

**Attachments:** [Memo: Notice of Motion](#)

## 8. New Business

## 9. Adjournment

The next meetings are Tuesday, March 11, 2025 (Special - Budget) and Wednesday, March 12, 2025 at 10:00 am.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.