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**REPORT TO CORE AREA LIQUID WASTE MANAGEMENT COMMITTEE  
MEETING OF WEDNESDAY, MARCH 25, 2026**

**SUBJECT     2026 Core Area Liquid Waste Management Committee Terms of Reference**

**ISSUE SUMMARY**

To provide the 2026 Core Area Liquid Waste Management Committee Terms of Reference for information.

**BACKGROUND**

Under the *Local Government Act* and the CRD Board Procedures Bylaw, the CRD Board Chair has the authority to establish standing committees and appoint members to provide advice and recommendations to the Board.

On January 14, 2026, the CRD Board approved the 2026 Terms of Reference for standing committees. Terms of Reference (TOR) serve to clarify the mandate, responsibilities and procedures of standing committees and provide a point of reference and guidance for the committees and members.

For 2026, all standing committees TOR were revised under section 3.0 Composition to include additional details on First Nation members voting rights on standing committees. The Core Area Liquid Waste Management Committee TOR was updated under section 5.0 Resources and Support to reflect that the General Manager of Infrastructure and Water Services will act as liaison to the committee, with support from other departments, as required.

The approved 2026 Core Area Liquid Waste Management Committee TOR is attached as Appendix A, and a redlined copy is attached as Appendix B.

The TOR are being provided for information to the Committee. Any proposed revisions to the TOR will require ratification by the Board.

**CONCLUSION**

Terms of Reference serve to clarify the mandate, responsibilities and procedures of committees and provide a point of reference and guidance for the committee and its members. Any future revisions to the TOR will require ratification by the Board.

**RECOMMENDATION**

There is no recommendation. This report is for information only.

Submitted by:	Marlene Lagoa, MPA, Manager, Legislative Services & Deputy Corporate Officer
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Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

**ATTACHMENT(S)**

Appendix A: 2026 Core Area Liquid Waste Management Committee Terms of Reference -  
Approved

Appendix B: 2026 Core Area Liquid Waste Management Committee Terms of Reference -  
Redlined