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**Minutes of the Cedar Lane Water Service Commission Budget Meeting
Held October 17, 2023 at the Salt Spring Island Multi Space, 124 Rainbow Road,
Salt Spring Island, BC**

Present: **Director:** Gary Holman
 Commission Members: Tanisha Boulter (Chair); Jason Griffin;
 Marianne Hobbs
 Staff: Karla Campbell, Senior Manager SSI Electoral Area; Lia Xu, Manager,
 Finance Services (via Teams); Dan Robson, Manager, Saanich Peninsula and
 Gulf Islands Operations (via Teams); Dean Olafson, Manager Engineering;;
 Mackenzie Williamson, Committee Clerk

These minutes follow the order of the agenda although the sequence may have varied.

1. Call to Order

Commissioner Boulter called the meeting to order at 12:31 pm.

CARRIED

2. Territorial Acknowledgement / Call Meeting to Order

Commissioner Boulter provided a Territorial Acknowledgement.

CARRIED

3. Approval of Agenda

MOVED by Commissioner Griffin, **SECONDED** by Commissioner Boulter, that the Cedar Lane Water Service Commission agenda of October 17, 2023 be approved as amended by adding item number 5. Director and Commissioner Reports, as well as moving item number 5. New Business to item number 6. and, adding item number 6.2 Kangro Well Update.

CARRIED

4. Adoption of the Minutes of October 31, 2022

MOVED by Commissioner Hobbs, **SECONDED** by Commissioner Griffin, that the Cedar Lane Water Service Commission meeting minutes of October 31, 2022 be approved as presented.

CARRIED

5. Director and Commissioner Report

- Salt Spring Island Local Community Commission currently reviewing referral from the Islands Trust regarding the possibly acquiring the Salt Spring Island Watershed Protection Alliance (SSIWPA) Service.

6. New Business

6.1 2024 Operating and Capital Budget

MOVED by Commissioner Griffin, **SECONDED** by Commissioner Hobbs, that the Cedar Lane Water Service Commission:

1. Approve the 2024 operating and capital budget as presented and that the 2023 actual operating surplus or deficit be balanced on the 2023 Reserve Funds transfer (CRF and/or ORF).

CARRIED

MOVED by Commissioner Boulter, **SECONDED** by Commissioner Griffin, that the Cedar Lane Water Service Commission:

2. Recommend that the Electoral Area Committee recommend that the CRD Board approve the 2024 Operating and Capital Budget and the Five-Year Financial Plan for the Cedar Lane Water Service as presented.

CARRIED

6.2 Kangro Well Update

- Following potential communications with the Kangro developer in regard to the new well, staff will contact Island Health regarding postponement of the manganese treatment facility.

7. Next meeting – TBD

8. Adjournment

MOVED by Commissioner Boulter, that the meeting be adjourned at 2:11 p.m.

CARRIED



CHAIR



SENIOR MANAGER