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**REPORT TO CAPITAL REGIONAL DISTRICT BOARD  
MEETING OF WEDNESDAY, JULY 8, 2026**

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**SUBJECT**     **Bylaw No. 4767: Capital Regional District Recreation Services and Facilities Fees and Charges 2026-2027**

**ISSUE SUMMARY**

To update the Capital Regional District (CRD) recreation services and facilities fees and charges schedules for 2026-2027.

**BACKGROUND**

The CRD charges fees for access to recreation services and facilities. Fee schedules are currently in place for the following recreation facilities: Saanich Peninsula (Panorama), SEAPARC, Salt Spring Island (SSI) Parks and Recreation, Juan de Fuca Electoral Area Community Parks and Port Renfrew Community Recreation Centre. Bylaw No. 4767 updates the annual fees and charges schedules (Appendix A).

Recreation fees and charges are reviewed and adjusted annually, or as required, to ensure that the cost for access to recreation services remains in line with service plan objectives and that they recover an appropriate portion of operating costs and funding for maintenance and asset investment. The overarching goal is to set reasonably affordable fees and charges that remain competitive within the marketplace.

**ALTERNATIVES**

*Alternative 1*

1. That Bylaw No.4767, "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 22, 2026", be introduced and read a first, second and third time;
2. That Bylaw 4767 be adopted.

*Alternative 2*

That the proposed fees and charges be referred back to staff for further information.

**IMPLICATIONS**

This bylaw is required to provide the necessary authority before these services can collect updated fees and charges from patrons using these facilities. Please refer to Appendix B for a list of revisions included in the bylaw. The proposed fees and charges have been recommended by the respective commissions.

**CONCLUSION**

The proposed fees and charges bylaw includes the fee schedules as approved by the respective Commissions for the 2026-2027 season.

**RECOMMENDATION**

1. That Bylaw No. 4767, "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 22, 2026", be introduced and read a first, second time, and third;
2. That Bylaw 4767 be adopted.

Submitted by:	Ben Semmens, CPA, CMA, Manager, Financial Planning and Performance
Concurrence:	Varinia Somosan, CPA, CGA, Acting Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Melanie Alsdorf, Acting General Manager, Parks, Recreation & Environmental Services
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

**ATTACHMENTS:**

Appendix A: Bylaw No. 4767, "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 22, 2026"

Appendix B: List of Revisions