CAPITAL REGIONAL DISTRICT BOARD sitting as COMMITTEE OF THE WHOLE
October 29, 2025
Board Room, 625 Fisgard Street, Victoria

BUDGET REVIEW
Part B

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5. Parks, Recreation & Environmental Services

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Reference to First Nations participation may include services provided as a client to a service by way of service agreement, services provided under a CRD to non-status residents on reserve, or services provided to those Nations that fall within the administrative boundaries of the Juan de Fuca Electoral Area. First Nations service provision and taxation is context dependent, and services may be invoiced or requisitioned depending on the nature of the relationship (for example, where participation in services are as a "client" or where services are provided through taxation by the First Nation on CRD's behalf).

CAPITAL REGIONAL DISTRICT

2026 BUDGET

PARKS, RECREATION & ENVIRONMENTAL SERVICES

COMMITTEE OF THE WHOLE

October 2025

COMMITTEE OF THE WHOLE
October 29, 2025
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Parks and Recreation

5.7 Cont'd

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Regional Parks

COMMITTEE OF THE WHOLE

October 2025

Service:	1.280	Regional Parks	Committee: Regional Parks Committee & Transportation Committee

DEFINITION:

To establish an extended service of Regional Parks for all of the Regional District for the purpose of operating Regional Parks.
Bylaw No. 1749 (November 1989); Amended Bylaw No. 2419 (October 1996).

Land Acquisition Fund: 2000 to 2009 Requisition increase equates to $10 per average household each year.
2010 increased requisition equates to $12 per average household.
2011-2014 increased requisition further $2 per average household in each year.
2015-2019 requisition equates to $20 per average household in each year.
2020 requisition equates to $20 per average household in each year.
2021-2025 increased requisition further $1 per average household in each year

SERVICE DESCRIPTION:

This is a service to administer and coordinate the provision of regional parks and trails systems for residents and visitors to the Capital Region. Services include planning and developing strategies for growth and protection of parks and trails, project management of capital facilities, environmental interpretation, conservation, education, security and parks operations of all regional parks and trails. The land acquisition fund acquires regionally significant natural areas to achieve the vision for future regional parks and trails systems. Land acquisition contributes to environmental, social and economic regional sustainability.

PARTICIPATION:

All member municipalities and electoral areas participate.

MAXIMUM LEVY:

Based on converted hospital assessed values for land and improvements.

CAPITAL BORROWING:

Authorized: Bylaw.4142 - Construction of E&N Trail Phase 3&4	$ 6,100,000
Borrowed:	$ (6,100,000)
Remaining	$ -
Authorized: Bylaw.4506 - Acquiring Land for Regional Parks	$ 25,000,000
Borrowed:	$ (5,000,000)
Remaining	$ 20,000,000
Authorized: Bylaw.4588 - Trestles Renewal, Trails Widening and Lighting	$ 50,000,000
Borrowed:	$ -
Remaining	$ 50,000,000

Change in Budget 2025 to 2026
Service: 1.280 Regional Parks

	Total Expenditure	Comments
2025 Budget	**21,310,198**	
Change in Wages & Benefits:		
Base wages & benefits change	326,757	Inclusive of estimated collective agreement changes
Step increase/paygrade change	8,162	
2 FTE transfer	(208,044)	CRD Evolve transfer to 1.118 Communications
2 FTE transfer	(233,255)	CRD Evolve transfer to 2.670 Regional Water Supply (Fleet)
Increase auxilary	125,000	George Hill acquisition
Total Change in Wages & Benefits	18,620	
Other Changes:		
Standard Overhead Allocation	37,082	Increase in 2025 operating costs
Human Resources Allocation	24,889	Increase in 2025 wages & benefits
Corp Communications Allocation	265,744	CRD Evolve transition new allocation for communications
Contract for services one time cost	50,000	Dam Safety initiative
Fleet Services Allocation	261,408	CRD Evolve transition new allocation for fleet maintenance
Transfer to Capital Reserve Fund	52,463	Inflationary growth in transfer
Regional Trails debt servicing	355,000	
LAF debt servicing	27,544	
2025 one time items	(385,000)	Royal Oak Golf Course
One time costs	150,000	George Hill acqusition
Other Costs	281,189	
Total Other Changes	1,120,319	
2026 Budget	**22,449,137**	

Summary of % Expense Increase

Base wages & benefits change	1.5%	
Step increase/paygrade change	0.0%	
CRD Evolve transfer to Communications	-1.0%	
CRD Evolve transfer to Fleet	-1.1%	
Increase auxilary	0.6%	
Standard Overhead Allocation	0.2%	
Human Resources Allocation	0.1%	
Corp Communications Allocation	1.2%	
Contract for services one time cost	0.2%	
Fleet Services Allocation	1.2%	
Transfer to Capital Reserve Fund	0.2%	
Regional Trails debt servicing	1.7%	
LAF debt servicing	0.1%	
2025 one time items	-1.8%	
One time costs	0.7%	
Other Costs	1.3%	
% expense increase from 2025:	***5.3%***	
% Requisition increase from 2025 (if applicable):	***6.9%***	*Requisition funding is (89.5)% of service revenue*

Overall 2025 Budget Performance

(expected variance to budget and surplus treatment)

There is an estimated one-time favourable variance of $781,000 (3.7%) due mainly to staff vacancies and debt servicing savings . This variance will be moved to Capital Reserve, which has an expected year end balance of $5,900,000 before this transfer.

REGIONAL PARKS SUMMARY	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	10,022,995	9,552,309	10,041,615	125,000	-	10,166,615	10,624,519	10,920,310	11,176,723	11,439,012
Internal Allocations	562,416	479,215	517,661	-	2,500	520,161	517,360	533,597	544,668	555,967
Standard Overhead Allocation	740,445	740,445	777,527	-	-	777,527	791,522	807,353	823,499	839,970
Human Resources Allocation	354,148	354,148	379,037	-	-	379,037	443,467	464,331	447,014	451,346
Fleet Services Allocation	-	-	261,408	-	-	261,408	267,944	274,643	281,509	288,546
Communications Allocation	-	-	265,744	-	-	265,744	276,540	283,978	294,992	301,760
Insurance Cost	91,460	91,460	89,715	-	-	89,715	94,201	98,911	103,858	109,052
Consultant and Contract for Services	1,255,616	1,116,790	1,354,752	5,000	125,000	1,484,752	1,394,707	1,402,201	1,430,246	1,458,851
Vehicles and Equipment	664,310	645,907	621,566	-	-	621,566	633,997	646,676	659,610	672,802
Parks Maintenance and Repairs	485,416	610,549	538,990	-	-	538,990	549,770	560,763	571,979	583,420
Utilities & Disposal Costs	241,553	280,401	269,858	-	-	269,858	275,254	280,761	286,373	292,102
Operating Supplies	592,614	748,630	635,509	-	-	635,509	587,018	598,761	610,732	622,948
Legal/Licences/Surveys Cost	66,743	59,308	66,188	-	-	66,188	67,513	68,863	70,240	71,643
Telecommunications&Training	182,275	195,944	179,036	-	-	179,036	182,619	186,267	189,994	193,794
Operating Cost - Other	494,309	428,864	509,730	-	-	509,730	519,924	535,323	546,027	556,948
TOTAL OPERATING COSTS	**15,754,300**	**15,303,970**	**16,508,336**	**130,000**	**127,500**	**16,765,836**	**17,226,355**	**17,662,738**	**18,037,464**	**18,438,161**
*Percentage increase over prior year		-2.9%	4.79%			6.42%	2.75%	2.5%	2.1%	2.2%
CAPITAL / TRANSFER RESERVES										
Transfer to Operating Reserve Fund	15,000	185,000	15,000	-	-	15,000	15,040	15,081	15,122	15,165
Transfer to Capital Fund	275,400	275,400	210,357	-	75,000	285,357	214,564	218,855	223,233	227,697
Land Acquisition Levy	-	-	-	-	-	-	-	-	-	-
Transfer to ERF Reserve	732,830	732,830	746,021	-	-	746,021	871,366	940,974	1,040,813	1,061,629
Transfer to Capital Reserve Fund	3,206,411	3,477,438	3,008,874	-	-	3,008,874	3,068,151	3,128,614	3,190,287	3,253,193
TOTAL CAPITAL / RESERVE TRANSFER	**4,229,641**	**4,670,668**	**3,980,252**	**-**	**75,000**	**4,055,252**	**4,169,121**	**4,303,524**	**4,469,455**	**4,557,684**
*Percentage increase over prior year		10.4%	-5.90%			-4.12%	2.81%	3.2%	3.9%	2.0%
*Percentage increase over prior year Ops and Cap			2.53%			4.19%	2.76%	2.7%	2.5%	2.2%
LAF Debt	574,999	472,543	574,999	7,544	20,000	602,543	791,193	1,019,843	1,344,493	1,734,143
Trail Widening Debt	180,000	20,000	180,000	255,000	100,000	535,000	1,728,251	3,026,502	4,323,003	5,241,253
E&N Trail Debt	571,258	571,258	572,128	-	-	572,128	572,128	572,128	572,128	572,128
Debt Charges	1,326,257	1,063,801	1,327,127	262,544	120,000	1,709,671	3,091,572	4,618,473	6,239,624	7,547,524
TOTAL COSTS	**21,310,198**	**21,038,439**	**21,815,715**	**392,544**	**322,500**	**22,530,759**	**24,487,048**	**26,584,735**	**28,746,543**	**30,543,369**
*Percentage increase over prior year			2.37%			5.73%	8.68%	8.6%	8.1%	6.3%
Internal Recoveries	(77,539)	(77,066)	(81,622)	-	-	(81,622)	(83,256)	(84,920)	(86,617)	(88,350)
OPERATING LESS RECOVERIES	**21,232,659**	**20,961,373**	**21,734,093**	**392,544**	**322,500**	**22,449,137**	**24,403,792**	**26,499,815**	**28,659,926**	**30,455,019**
FUNDING SOURCES (REVENUE)			2.36%			5.73%	8.71%	8.6%	8.2%	6.3%
Estimated balance C/F from current to Next yea	-	340,000	-		-	-	-	-	-	-
Balance C/F from Prior to Current year	(535,000)	(535,000)	-	(17,500)	(322,500)	(340,000)	-	-	-	-
Fee Income	(796,816)	(804,530)	(877,913)	-	-	(877,913)	(892,094)	(906,558)	(921,311)	(936,360)
Rental Income	(106,090)	(113,090)	(108,212)	-	-	(108,212)	(110,376)	(112,584)	(114,835)	(117,132)
Transfer from Operating Reserve Fund	-	-	(20,000)	-	-	(20,000)	(20,000)	-	-	-
Payments - In Lieu of Taxes	(887,899)	(887,899)	(887,899)	-	-	(887,899)	(887,899)	(887,899)	(887,899)	(887,899)
Grants - Other	(60,000)	(114,000)	(60,000)	-	-	(60,000)	-	-	-	-
TOTAL REVENUE	(2,385,805)	(2,114,519)	(1,954,024)	(17,500)	(322,500)	(2,294,024)	(1,910,369)	(1,907,041)	(1,924,045)	(1,941,391)
REQUISITION	**(18,846,854)**	**(18,846,854)**	**(19,780,069)**	**(375,044)**	**-**	**(20,155,113)**	**(22,493,423)**	**(24,592,774)**	**(26,735,881)**	**(28,513,628)**
*Percentage increase over prior year requisition			4.95%			6.94%	11.60%	9.33%	8.71%	6.65%
PARTICIPANTS: Regional. AUTHORIZED POSITIONS:	83.4	83.4	83.4	-4.0	0.0	79.4	79.4	79.4	79.4	79.4

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.280 Regional Parks	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$350,000	$610,000	$1,250,000	$1,000,000	$1,300,000	$0	$4,160,000
	Equipment	$0	$183,000	$74,000	$92,000	$466,000	$0	$815,000
	Land	$0	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$10,000,000
	Engineered Structures	$1,043,862	$19,918,862	$21,315,000	$20,175,000	$7,070,000	$4,180,000	$72,658,862
	Vehicles	$0	$2,085,000	$650,000	$788,000	$560,000	$568,000	$4,651,000
		$1,393,862	**$24,796,862**	**$25,289,000**	**$24,055,000**	**$11,396,000**	**$6,748,000**	**$92,284,862**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$1,393,862	$1,593,862	$0	$0	$0	$0	$1,593,862
	Debenture Debt (New Debt Only)	$0	$17,000,000	$18,500,000	$18,450,000	$6,500,000	$6,000,000	$66,450,000
	Equipment Replacement Fund	$0	$2,268,000	$724,000	$880,000	$726,000	$568,000	$5,166,000
	Grants (Federal, Provincial)	$0	$500,000	$1,000,000	$300,000	$0	$0	$1,800,000
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$0	$3,435,000	$5,065,000	$4,425,000	$4,170,000	$180,000	$17,275,000
		$1,393,862	**$24,796,862**	**$25,289,000**	**$24,055,000**	**$11,396,000**	**$6,748,000**	**$92,284,862**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.280

Service Name: Regional Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
19-05	Renewal	Repair GGRT Bridges (5)	Repairs/replacement Veitch Creek, Bilsten (2), Charters and Interurban.	$ 2,574,000	S	Cap	$ -	$ -	$ -	$ -	$ -	$ -	$ -
19-05	Renewal	Repair GGRT Bridges (5)	Repairs/replacement Veitch Creek, Bilsten (2), Charters and Interurban.		S	Res	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
20-03	Renewal	Park Facilities St. John Point	Constructing parking lot, pit toilet, information kiosk, and benches at St. John Point	$ 163,000	S	Res	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
20-03	Renewal	Park Facilities St. John Point	Constructing parking lot, pit toilet, information kiosk, and benches at St. John Point		S	Cap	$ 101,193	$ 101,193	$ -	$ -	$ -	$ -	$ 101,193
20-08	New	Develop Matthew's Point Facilities	Develop visitor facilities at Matthews Point Regional Park as identified in the management plan.	$ 90,000	S	Res	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000.00
20-08	New	Develop Matthew's Point Facilities	Develop visitor facilities at Matthews Point Regional Park as identified in the management plan.		S	Cap	$ 14,669	$ 14,669	$ -	$ -	$ -	$ -	$ 14,669.00
22-02	Renewal	Beaver Lake Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report	$ 1,675,000	S	Res	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
22-02	Renewal	Beaver Lake Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report		S	Debt	$ -	$ -	$ -	$ 1,250,000	$ -	$ -	$ 1,250,000
22-02	Renewal	Beaver Lake Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report		S	Cap	$ 120,000	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000
22-04	Study	Sooke Potholes Lodge Feasibility Study	Feasibility study for removal and design to rehabilitate old lodge site at Sooke Potholes	$ 200,000	B	Res	$ -	$ 100,000	$ 100,000	$ -	$ -	$ -	$ 200,000
23-01	New	Purchase of New Genset for Mt. McDonald	New backup power supply required for emergency communication equipment on Mt. McDonald.	$ 300,000	E	Res	$ -	$ -	$ -	$ -	$ 300,000	$ -	$ 300,000
23-05	New	Design & Construct Salt Spring Island Regional Trail	Feasibility study, design and construct 5km of regional trail on Salt Spring Island.	$ 4,690,000	S	Res	$ -	$ -	$ 300,000	$ 330,000	$ -	$ -	$ 630,000
23-05	New	Design & Construct Salt Spring Island Regional Trail	Feasibility study, design and construct 5km of regional trail on Salt Spring Island.		S	Debt	$ -	$ -	$ -	$ -	$ 3,000,000	$ 1,000,000	$ 4,000,000
23-11	Renewal	Replace Two Bridges at Witty's Lagoon	Design and Construction of Two Bridges at Witty's Lagoon - Asset IDs 100 and 133	$ 710,000	S	Res	$ -	$ 275,000	$ -	$ -	$ -	$ -	$ 275,000
23-11	Renewal	Replace Two Bridges at Witty's Lagoon	Design and Construction of Two Bridges at Witty's Lagoon - Asset IDs 100 and 133		S	Res	$ -	$ 375,000	$ -	$ -	$ -	$ -	$ 375,000
23-14	Replacement	Equipment Replacement	Equipment replacement of outdoor and indoor eqiupment and furniture.	NA	E	ERF	$ -	$ 183,000	$ 74,000	$ 92,000	$ 166,000	$ -	$ 515,000
23-15	New	Potential Land Acquisition Transactions	Potential land acquisition transactions.	NA	L	Debt	$ -	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 10,000,000
24-04	Renewal	Design & Construct Brookleigh Boat Launch	Improvements to the boat launch and dock at Brookleigh Beach with additional site improvements to enhance access, parking, and washrooms accessibility	$ 750,000	S	Res	$ -	$ -	$ 150,000	$ -	$ 500,000	$ -	$ 650,000
24-05	New	Regional Trestle Renewal, Trails Widening and Lighting Project	Design and construct renewal of 3 regional trail trestles and 6 km of trail widening and lighting.	$ 50,000,000	S	Debt	$ -	$ 15,000,000	$ 16,500,000	$ 15,000,000	$ -	$ -	$ 46,500,000
24-05	New	Regional Trestle Renewal, Trails Widening and Lighting Project	Design and construct renewal of 3 regional trail trestles and 6 km of trail widening and lighting.		S	Grant	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000
24-07	Renewal	Site Planning for Regional Parks Operations	Development of site plans, design and construction activities at Regional Parks operational facilities	$ 250,000	B	Res	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ 200,000
24-11	New	Portal Signs	Replace portal signs or install new portal signs at main regional park and trail access points to allign with Corporate Sign Strategy.	$ 1,055,000	S	Res	$ -	$ 285,000	$ 270,000	$ 50,000	$ -	$ -	$ 605,000
24-11	New	Portal Signs	Replace portal signs or install new portal signs at main regional park and trail access points to allign with Corporate Sign Strategy.		S	Cap	$ 170,000	$ 170,000	$ -	$ -	$ -	$ -	$ 170,000
24-12	Replacement	Weed Harvester	Replace 2006 aquatic weed harvester	$ 700,000	V	ERF	$ -	$ 700,000	$ -	$ -	$ -	$ -	$ 700,000
24-13	Renewal	Durrance Lake Dam - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report	$ 3,300,000	S	Res	$ -	$ 150,000	$ 150,000	$ -	$ -	$ -	$ 300,000
24-13	Renewal	Durrance Lake Dam - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report		S	Debt	$ -	$ -	$ -	$ -	$ 1,500,000	$ 1,500,000	$ 3,000,000

Service #: 1.280

Service Name: Regional Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
24-14	Replacement	Light Duty Vehicle Replacement - 2024 Carryforward	Vehicle replacement based on a schedule for fleet vehicles- 2024 carryforward	$ 200,000	V	ERF	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000
25-02	Study	Options Analysis of Shoreline Stabilization	Options analysis for shoreline stabilization at Jordan River Regional Park and Island View Beach Regional Park	$ 150,000	S	Res	$ -	$ -	$ -	$ -	$ -	$ -	$ -
25-02	Study	Options Analysis of Shoreline Stabilization	Options analysis for shoreline stabilization at Jordan River Regional Park and Island View Beach Regional Park		S	Cap	$ 150,000	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
25-04	Renewal	Design and Construct- Regional Trail Bridge Renewals (4)	Design and Construct Regional Trail bridge renewals for Bilston #3, Firehall, Charters, Interurban and Wilkinson bridges based on 20-year renewal plan.	$ 2,175,000	S	Res	$ -	$ -	$ 950,000	$ 900,000	$ -	$ -	$ 1,850,000
25-04	Renewal	Design and Construct- Regional Trail Bridge Renewals (4)	Design and Construct Regional Trail bridge renewals for Bilston #3, Firehall, Charters, Interurban and Wilkinson bridges based on 20-year renewal plan.		S	Cap	$ 125,000	$ 125,000	$ -	$ -	$ -	$ -	$ 125,000
25-05	Replacement	Implement Kiosk Strategy	Implement kiosk strategy for the purpose of replacing ageing information kiosks.	$ 100,000	S	Res	$ -	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ -	$ 80,000
25-06	Study	Beaver Lake Dams - IDSRMP	Develop Interim Dam Safety Risk Management Plan - Beaver Lake Dams	$ 200,000	S	Res	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
25-07	New	Coles Bay Shoreline Restoration	Design shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay	$ 1,350,000	S	Grant	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ 1,000,000.00
25-07	New	Coles Bay Shoreline Restoration	Design shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay		S	Cap	$ 188,000	$ 188,000	$ -	$ -	$ -	$ -	$ 188,000.00
25-08	Replacement	Royal Oak Golf Course Site Securement Fund	Replace the culvert between the two lower ponds and Remediate hydrocarbon-contaminated soils in the storage yard, building, and property fund at ROGC	$ 250,000	S	Cap	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000
25-09	Renewal	Upgrading electrical capacity and HVAC at Mill Hill Worksite	Upgrading electrical capacity, Installation of Fleet EV chargers and HVAC system upgrading for the building at Mill Hill worksite.	$ 800,000	B	Res	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ 300,000
25-09	Renewal	Upgrading electrical capacity and HVAC at Mill Hill Worksite	Upgrading electrical capacity, Installation of Fleet EV chargers and HVAC system upgrading for the building at Mill Hill worksite.		B	Cap	$ 350,000	$ 350,000	$ -	$ -	$ -	$ -	$ 350,000.00
25-10	New	Spillway alterations and log boom installation	Design and construct Humpback and Thetis spillway log boom installation and Thetis spillway alterations	$ 200,000	S	Res		$ -	$ 200,000	$ -	$ -	$ -	$ 200,000
25-10	New	Spillway alterations and log boom installation	Design and construct Humpback and Thetis spillway log boom installation and Thetis spillway alterations		S	Cap	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000.00
25-11	Study	Killarney Lake Dam - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Killarney Lake Dam. Outcomes from the various studies will inform future capital improvements.	$ 80,000	S	Res	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
25-14	Replacement	Replace Wooden Culvert (Trail Way)	Replace Sooke Hills Wilderness Trail wooden culvert	$ 230,000	S	Res	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000
25-15	Replacement	F-450 Dump Truck Replacement	F-450 dump truck replacement based on a schedule for fleet vehicles	$ 175,000	V	ERF	$ -	$ 175,000	$ -	$ -	$ -	$ -	$ 175,000
25-16	Replacement	Light Duty Vehicle Replacement - 2025 Carryforward	Vehicle replacement based on a schedule for fleet vehicles	NA	V	ERF	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
26-05	Renewal	Site Paving at Mill Hill Work Site	Site paving and related enhancements at Mill Hill work site.	$ 200,000	S	Res	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ 200,000
26-06	Renewal	Renewal of Elk Beaver Regional Park road surfacing	Full depth renewal and paving of Beaver Lake Road and new paving at Bear Hill Road	$ 450,000	S	Res	$ -	$ -	$ 300,000	$ 150,000	$ -	$ -	$ 450,000
26-07	Replacement	Design and Construct - Jordan River Regional Park Boardwalk	Design and Construct boardwalk at Jordan River Regional Park.	$ 245,000	S	Res	$ -	$ 45,000	$ 200,000	$ -	$ -	$ -	$ 245,000
26-08	Renewal	Humpback Dam - Deficiency Resolution Program	Ongoing program to address dam safety deficiencies from the Dam Safety Risk Register, which have been identified through the 2023 Dam Safety Review & IDSRMP	$ 300,000	S	Res	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ 300,000
26-09	Study	Thetis Lake Dams - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Thetis Lake Dams. Outcomes from the various studies will inform future capital improvements.	$ 300,000	S	Res	$ -	$ 150,000	$ 150,000	$ -	$ -	$ -	$ 300,000.00
26-10	Decommission	Bear Hill Regional Park Workshop Decommissioning	Decommission Bear Hill Regional Park workshop based on the Asset Retirement Obligation requirements.	$ 160,000	B	Res	$ -	$ 160,000	$ -	$ -	$ -	$ -	$ 160,000
26-11	New	Fleet EV chargers at 728 Work Site	Installation of Fleet EV chargers at 728 Work Site based on fleet electrification plan	$ 200,000	S	Res	$ -	$ 50,000	$ 150,000	$ -	$ -	$ -	$ 200,000.00
26-12	Replacement	Regional Park and Trail Water Fountain Replacement	Supply and install replacement water fountains for 10 locations on the Regional Trails and 5 locations within Regional Parks	$ 250,000	S	Res	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000.00
26-13	Replacement	Thetis Lake West beach parking lot - water drainage improvements and asphalt replacement	Rehabilitation of the existing parking lot experiencing significant asphalt erosion and cracking. Work includes replacement of the existing drainage pipe and installation of new asphalt and line painting	$ 150,000	S	Res	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000.00
26-14	New	Haliburton Creek wetland	Design and construct new wetland habitat to expand and enhance the riparian corridor along Haliburton Creek.	$ 280,000	S	Res	$ -	$ 50,000	$ 30,000	$ -	$ -	$ -	$ 80,000.00

Service #: 1.280

Service Name: Regional Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-14	New	Haliburton Creek wetland	Design and construct new wetland habitat to expand and enhance the riparian corridor along Haliburton Creek.		S	Grant	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ 200,000.00
26-15	Replacement	John Deere 6105E Tractor Replacement	Replace 2022 John Deere 6105E Tractor	$ 325,000	V	ERF	$ -	$ 325,000	$ -	$ -	$ -	$ -	$ 325,000
26-16	Replacement	Light Duty Vehicle Replacement	Vehicle replacement based on a schedule for fleet vehicles	NA	V	ERF	$ -	$ 435,000	$ 650,000	$ 788,000	$ 560,000	$ 568,000	$ 3,001,000
27-02	Replacement	Replace pit toilet at Lone Tree Hill	Replace and standardize Lone Tree Hill toilet building that has exceeded its serviceable life span	$ 150,000	B	Res	$ -	$ -	$ -	$ -	$ 150,000	$ -	$ 150,000
27-03	New	Jordan River and Island View Beach Shoreline Stabilization	Design and Construct shoreline Stabilization at Jordan River Regional Park and Island View Beach Regional Park	$ 1,500,000	S	Res	$ -	$ -	$ -	$ 750,000	$ 750,000	$ -	$ 1,500,000
27-04	Replacement	Spring Slamon Place Toilet Upgrades	Replace the existing single wooden pit toilet and old tank at the north end of the campground along with the two-pack wooden toilet building near the cooking shelter	$ 150,000	S	Res	$ -	$ -	$ 150,000	$ 150,000	$ -	$ -	$ 300,000.00
27-05	Decommission	Francis King Rental Bulding Decommissioning	Decommission existing rental bulding at Francis King Regional Park due its age, presence of mold and lack of operational or visitor experience value.	$ 250,000	B	Res	$ -	$ -	$ 250,000	$ -	$ -	$ -	$ 250,000.00
27-06	Replacement	Replace pit toilet at Francis King Regional Park	Replace existing double pit toilets at Francis King Regional Park that has exceeded its serviceable life span	$ 150,000	B	Res	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ 150,000.00
27-07	Replacement	Pike and Iron Mine Bay Washroom Replacement	Replace and relocate the vault toilets at Pike Road and Iron Mine Bay that has exceeded its serviceable life span	$ 250,000	S	Res	$ -	$ -	$ 50,000	$ 200,000	$ -	$ -	$ 250,000.00
27-08	Renewal	Gonzales Hill Service Road Paving	Renewal and paving of service road in the park as the asphalt has reached the end on its service life	$ 75,000	S	Res	$ -	$ -	$ 75,000	$ -	$ -	$ -	$ 75,000.00
27-09	Replacement	Design and construct Technical Training Area at Mount Work Regional Park	Design and construct technical training area within the Designated Mountain Bike Area at Mount Work Regional Park	$ 170,000	S	Res	$ -	$ -	$ 70,000	$ -	$ -	$ -	$ 70,000.00
27-09	Replacement	Design and construct Technical Training Area at Mount Work Regional Park	Design and construct technical training area within the Designated Mountain Bike Area at Mount Work Regional Park		S	Grant	$ -	$ -	$ -	$ 100,000	$ -	$ -	$ 100,000.00
27-10	Replacement	Thetis Lake Washroom Facility Replacement	Design and construct new accessible washroom facility at Thetis Lake, including demolition of the old washroom and decommissioning of the existing septic system off the dam.	$ 2,250,000	B	Res	$ -	$ -	$ 250,000	$ 1,000,000	$ 1,000,000		$ 2,250,000
28-01	Renewal	Thetis Lake Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Thetis Lake Dams - Regulatory, Planning & Analysis Program	$ 150,000	S	Res	$ -	$ -	$ -	$ 50,000	$ 100,000	$ -	$ 150,000
28-02	New	Washroom Replacement and Campground Accessibility Improvements at Island View	Remove the existing six-pack vault toilet, construct three new two-pack vault toilets and develop 3–4 accessible campsites to improve accessibility	$ 550,000	S	Res	$ -	$ 150,000	$ 400,000	$ -	$ -	$ -	$ 550,000
28-03	New	Assess and Repair Regional Trail Land Protection	Conduct culvert assessment and repairs.	$ 550,000	S	Res	$ -	$ -	$ -	$ 250,000	$ 300,000	$ -	$ 550,000
28-04	New	Upgrade Regional Trail surfacing	Upgrade Regional Trail surfacing to paved for Sooke Road to Aldene.	$ 250,000	S	Res	$ -	$ -	$ -	$ 250,000	$ -	$ -	$ 250,000
28-05	Renewal	Design and Construct- Regional Trail Bridge Renewals (4)	Design and Construct Regional Trail bridge renewals for Wildwood/Matheson, Hereward, Island Highway and Helmeken bridges based on 20-year renewal plan.	$ 2,175,000	S	Res	$ -	$ -	$ -	$ 325,000	$ 900,000	$ -	$ 1,225,000
28-07	Renewal	Renewal of Regional Trail surfacing - Juskun Road to Mt. Newton	Full depth renewal and paving of Lochside Regional Trail section from Juskun Road to Mt. Newton	$ 1,700,000	S	Debt	$ -	$ -	$ -	$ 200,000	$ -	$ 1,500,000	$ 1,700,000
29-01	Replacement	Hamsterly Beach Waterline Replacement	Replace the waterline at Hamsterly Beach	$ 75,000	S	Cap	$ 75,000	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000.00
29-02	Renewal	Renew Sitting Lady Falls Parking	Construct renewal to Witty's Lagoon - Sitting Lady Falls Parking that has exceeded its serviceable life span.	$ 250,000	S	Res	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
29-03	Replacement	Replace pit toilet at Durrance-Mount Work Regional Park	Replace existing double pit toilets to improve location, accessibility and water protection/infiltration	$ 150,000	B	Res	$ -	$ -	$ -	$ -	$ 150,000	$ -	$ 150,000
30-01	New	Sooke Potholes Parking Lot 3 Upgrades	Upgrade the existing gravel road and Parking Lot #3 at Sooke Potholes	$ 80,000	S	Res	$ -	$ -	$ -	$ -	$ -	$ 80,000	$ 80,000
30-02	Renewal	Killarney Lake Dam - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Killarney Lake Dam - Regulatory, Planning & Analysis Program.	$ 100,000	S	Res	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000
													$ -
													$ -
			Grand Total	**$ 86,022,000**			**$ 1,393,862**	**$ 24,796,862**	**$ 25,289,000**	**$ 24,055,000**	**$ 11,396,000**	**$ 6,748,000**	**$ 92,284,862**

Service: **1.280** **Regional Parks**

Project Number	19-05	**Capital Project Title**	Repair GGRT Bridges (5)	**Capital Project Description**	Repairs/replacement Veitch Creek, Bilsten (2), Charters and Interurban.
Project Rationale	Repairs/replacement Veitch Creek, Bilsten (2), Charters and Interurban bridges on the Galloping Goose Trail. The scope of work for the Interurban bridge is expected to continue through 2025, with an increased budget of $150,000.				

Project Number	20-03	**Capital Project Title**	Park Facilities St. John Point	**Capital Project Description**	Constructing parking lot, pit toilet, information kiosk, and benches at St. John Point
Project Rationale	Design and construct parking lot, toilet, benches, and information kiosk The St. John Point to addresses actions identified in the Regional Park Management Plan.				

Project Number	20-08	**Capital Project Title**	Develop Matthew's Point Facilities	**Capital Project Description**	Develop visitor facilities at Matthews Point Regional Park as identified in the management plan.
Project Rationale	This project is to install facilities at Matthews Point including trail work, signs, kiosk, and toilet building.				

Project Number	22-02	**Capital Project Title**	Beaver Lake Dams - Upgrades and Improvements Program	**Capital Project Description**	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report
Project Rationale	This is an ongoing program to be adaptable to addressing projects in the Beaver Lake Dams from the Dam Safety Risk Register. Some key projects in the near term include: Hydrotechnical and geotechnical assessment, Preliminary design of upgrades for Beaver Lake Dams, Beaver Lake Dam Upgrades – detailed design & construction				

Project Number	22-04	**Capital Project Title**	Sooke Potholes Lodge Feasibility Study	**Capital Project Description**	Feasibility study for removal and design to rehabilitate old lodge site at Sooke Potholes
Project Rationale	This project is to conduct a comprehensive feasibility study focusing on safety measures for the removal and design rehabilitation of the old lodge site which has been abandoned since the 1980s to ensure that all necessary precautions are taken to secure the site and evaluate the best approaches for its rehabilitation.				

Service:	1.280	Regional Parks

Project Number	23-01	**Capital Project Title**	Purchase of New Genset for Mt. McDonald	**Capital Project Description**	New backup power supply required for emergency communication equipment on Mt. McDonald.
Project Rationale	A new backup power supply is required for the emergency communication equipment located on Mount McDonald.				

Project Number	23-05	**Capital Project Title**	Design & Construct Salt Spring Island Regional Trail	**Capital Project Description**	Feasibility study, design and construct 5km of regional trail on Salt Spring Island.
Project Rationale	This project continues implementation of the Gulf Islands Regional Trail Plan to construct regional trails on each of the Gulf Islands. Grant dependent.				

Project Number	23-11	**Capital Project Title**	Replace Two Bridges at Witty's Lagoon	**Capital Project Description**	Design and Construction of Two Bridges at Witty's Lagoon - Asset IDs 100 and 133
Project Rationale	Replacement of Two Bridges at Witty's Lagoon (Asset IDs 100 and 133), including detailed design and construction.				

Project Number	23-14	**Capital Project Title**	Equipment Replacement	**Capital Project Description**	Equipment replacement of outdoor and indoor eqiupment and furniture.
Project Rationale	Regional Parks maintains an equipment replacement fund in order to replace equipment that is not captured within the vehicle replacement program. This includes office eqiupment and operational field equipment.				

Project Number	23-15	**Capital Project Title**	Potential Land Acquisition Transactions	**Capital Project Description**	Potential land acquisition transactions.
Project Rationale	Potential land acquisition transactions estimated at $2 million per year.				

Service: **1.280** **Regional Parks**

Project Number	24-04	**Capital Project Title**	Design & Construct Brookleigh Boat Launch	**Capital Project Description**	Improvements to the boat launch and dock at Brookleigh Beach with additional site improvements to enhance access, parking, and washrooms accessibility

Project Rationale Improve visitor experience and enhance safe access through improving the boat launch at Brookleigh Beach on Elk Lake so it more easily accommodates the type of boats that frequent the facility.
In 2026, the scope will be extended to include site improvements at the Brookleigh boat launch to augment 2025 dock replacement, enhance the visitor experience, and improve accessibility. Proposed works include:
- Extent boat ramp as trailers are bottoming out during low water
- pave/formalize the parking to better accommodate trailer/boat launch access and use
- washroom upgrades to improve accessibility

Project Number	24-05	**Capital Project Title**	Regional Trestle Renewal, Trails Widening and Lighting Project	**Capital Project Description**	Design and construct renewal of 3 regional trail trestles and 6 km of trail widening and lighting.

Project Rationale Design and construct the renewal and enhancement of the Swan, Brett, and Selkirk Trestle, and widen and light 6 km of Regional Trail along priority sections of the Lochside and Galloping Goose Regional Trail.

Project Number	24-07	**Capital Project Title**	Site Planning for Regional Parks Operations	**Capital Project Description**	Development of site plans, design and construction activities at Regional Parks operational facilities

Project Rationale Long-term site planning, design and construction of building and improvements at the 728 work site, including office space capacity, electric service capacity, HVAC system and equipment storage based on 2025 feasibility study

Project Number	24-11	**Capital Project Title**	Portal Signs	**Capital Project Description**	Replace portal signs or install new portal signs at main regional park and trail access points to allign with Corporate Sign Strategy.

Project Rationale Install new portal signs at regional park access points to align with Corporate Sign Strategy.

Project Number	24-12	**Capital Project Title**	Weed Harvester	**Capital Project Description**	Replace 2006 aquatic weed harvester

Project Rationale Replace 2006 weed harvester through the vehicle replacement fund as the equipment reaches end of serviceable life.

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Project Number	24-13	**Capital Project Title**	Durrance Lake Dam - Upgrades and Improvements Program	**Capital Project Description**	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report
Project Rationale	This is an ongoing program to be adaptable to addressing projects in the Duurance Lake Dam from the Dam Safety Risk Register. Some key projects in the near term include: Design, public engagement, and implementation of the dam alteration plan for Durrance Lake Dam, including submission of the plan to the Provincial Dam Safety Office				

Project Number	24-14	**Capital Project Title**	Light Duty Vehicle Replacement - 2024 Carryforward	**Capital Project Description**	Vehicle replacement based on a schedule for fleet vehicles- 2024 carryforward
Project Rationale	Replace vehicles using the vehicle replacement fund as reaching the end of their serviceable life				

Project Number	25-02	**Capital Project Title**	Options Analysis of Shoreline Stabilization	**Capital Project Description**	Options analysis for shoreline stabilization at Jordan River Regional Park and Island View Beach Regional Park
Project Rationale	Options analysis for shoreline stabilization at Jordan River Regional Park and Island View Beach Regional Park, including an environmental study of the proposed options.				

Project Number	25-04	**Capital Project Title**	Design and Construct- Regional Trail Bridge Renewals (4)	**Capital Project Description**	Design and Construct Regional Trail bridge renewals for Bilston #3, Firehall, Charters, Interurban and Wilkinson bridges based on 20-year renewal plan.
Project Rationale	Design and Construct Regional Trail bridge renewals, identified as a priority in the 20-year renewal plan. Bridges include the Bilston Creek Bridge #3, Firehall Creek Bridge, Charters Creek Trestle, Interurban Bridge, and Wilkinson Bridge.				

Project Number	25-05	**Capital Project Title**	Implement Kiosk Strategy	**Capital Project Description**	Implement kiosk strategy for the purpose of replacing ageing information kiosks.
Project Rationale	This is a continuing project to replace ageing information kiosk structures in Regional Parks, project is anticipated to continue through to 2029.				

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Project Number	25-06	**Capital Project Title**	Beaver Lake Dams - IDSRMP	**Capital Project Description**	Develop Interim Dam Safety Risk Management Plan - Beaver Lake Dams
Project Rationale	Develop Interim Dam Safety Risk Management Plan for the Elk/Beaver Lake dams as required by the dam consultant and acepted by the Provincial Dam Safety Office				

Project Number	25-07	**Capital Project Title**	Coles Bay Shoreline Restoration	**Capital Project Description**	Design shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay
Project Rationale	Design and Construct shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay. This is an opportunity to build relationship with the Pauquachin First Nation.				

Project Number	25-08	**Capital Project Title**	Royal Oak Golf Course Site Securement Fund	**Capital Project Description**	Replace the culvert between the two lower ponds and Remediate hydrocarbon-contaminated soils in the storage yard, building, and property fund at ROGC
Project Rationale	Replace the culvert between the two lower ponds, Remove gate vale, vegetation clearing and remediate hydrocarbon-contaminated soils in the storage yard to to ensure compliance with BC Contaminated Site Regulation, building, and property fund at ROGC.				

Project Number	25-09	**Capital Project Title**	Upgrading electrical capacity and HVAC at Mill Hill Worksite	**Capital Project Description**	Upgrading electrical capacity, Installation of Fleet EV chargers and HVAC system upgrading for the building at Mill Hill worksite.
Project Rationale	Upgrading the electrical capacity to support the EV fleet, HVAC system, and equipment storage and upgrading the building's HVAC system at Mill Hill Worksite to reduce energy consumption and greenhouse gas (GHG) emissions				

Project Number	25-10	**Capital Project Title**	Spillway alterations and log boom installation	**Capital Project Description**	Design and construct Humpback and Thetis spillway log boom installation and Thetis spillway alterations
Project Rationale	Design and construct Humpback and Thetis spillway log boom installation and Thetis spillway alterations based on Engineer inspection report recommendation				

Service:	**1.280**	**Regional Parks**	

Project Number	25-11	**Capital Project Title**	Killarney Lake Dam - Regulatory Compliance, Dam Safety Planning & Analyses	**Capital Project Description**	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Killarney Lake Dam. Outcomes from the various studies will inform future capital improvements.
Project Rationale	Capital funding will be used to resolve a prioritized list of issues from the Dam Safety Risk Register, identified during dam surveillance activities and Dam Safety Reviews / inspection. The issues to be resolved relate to dam safety analyses, dam safety planning and program work, and regulatory compliance including Breach Study, Inundation Mapping, and Consequence Classification				

Project Number	25-14	**Capital Project Title**	Replace Wooden Culvert (Trail Way)	**Capital Project Description**	Replace Sooke Hills Wilderness Trail wooden culvert
Project Rationale	Design and construct replacament of Sooke Hills Wilderness Trail Wooden Culvert (Trail Way) . The bridge is closed to vehicles following an engineering assessment.				

Project Number	25-15	**Capital Project Title**	F-450 Dump Truck Replacement	**Capital Project Description**	F-450 dump truck replacement based on a schedule for fleet vehicles
Project Rationale	Replace F-450 dump truck based on a schedule for fleet vehicles				

Project Number	25-16	**Capital Project Title**	Light Duty Vehicle Replacement - 2025 Carryforward	**Capital Project Description**	Vehicle replacement based on a schedule for fleet vehicles
Project Rationale	Vehicle replacement based on a schedule for fleet vehicles				

Project Number	26-05	**Capital Project Title**	Site Paving at Mill Hill Work Site	**Capital Project Description**	Site paving and related enhancements at Mill Hill work site.
Project Rationale	Site paving and related enhancements at the Mill Hill work site.				

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Project Number	26-06	**Capital Project Title**	Renewal of Elk Beaver Regional Park road surfacing	**Capital Project Description**	Full depth renewal and paving of Beaver Lake Road and new paving at Bear Hill Road
Project Rationale	Full depth renewal and paving of the Elk Beaver Lake Regional Park road.				

Project Number	26-07	**Capital Project Title**	Design and Construct - Jordan River Regional Park Boardwalk	**Capital Project Description**	Design and Construct boardwalk at Jordan River Regional Park.
Project Rationale	Design and Construct boardwalk that is approaching end of life at Jordan River Regional Park.				

Project Number	26-08	**Capital Project Title**	Humpback Dam - Deficiency Resolution Program	**Capital Project Description**	Ongoing program to address dam safety deficiencies from the Dam Safety Risk Register, which have been identified through the 2023 Dam Safety Review & IDSRMP
Project Rationale	This is an ongoing program to be adaptable to addressing projects in the Humpback Dam from the Dam Safety Risk Register, which have been identified through the 2023 Dam Safety Review				

Project Number	26-09	**Capital Project Title**	Thetis Lake Dams - Regulatory Compliance, Dam Safety Planning & Analyses	**Capital Project Description**	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Thetis Lake Dams. Outcomes from the various studies will inform future capital improvements.
Project Rationale	Capital funding will be used to resolve a prioritized list of issues from the Dam Safety Risk Register, identified during dam surveillance activities, Dam Safety audits, and legislated Dam Safety Reviews. The issues to be resolved relate to dam safety analyses, dam safety planning and program work, and regulatory compliance.				

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Project Number	26-10	**Capital Project Title**	Bear Hill Regional Park Workshop Decommissioning	**Capital Project Description**	Decommission Bear Hill Regional Park workshop based on the Asset Retirement Obligation requirements.
Project Rationale	Decommission Bear Hill Regional Park workshop based on the Asset Retirement Obligation requirements.				

Project Number	26-11	**Capital Project Title**	Fleet EV chargers at 728 Work Site	**Capital Project Description**	Installation of Fleet EV chargers at 728 Work Site based on fleet electrification plan
Project Rationale	Installation of Fleet EV chargers at 728 Work Site based on fleet electrification plan. Phases are as follows: 2026 - Design for the installation of six (6) level 2 chargers. 2027 - Installation of six (6) level 2 chargers on existing electrical infrastructure.				

Project Number	26-12	**Capital Project Title**	Regional Park and Trail Water Fountain Replacement	**Capital Project Description**	Supply and install replacement water fountains for 10 locations on the Regional Trails and 5 locations within Regional Parks
Project Rationale	Supply and install replacement water fountains for 10 locations on the Regional Trails and 5 locations within Regional Parks. Current fountains are end of life with no sourcing for replacement parts. Source water fountains to meet accessible standards.				

Project Number	26-13	**Capital Project Title**	Thetis Lake West beach parking lot - water drainage improvements and asphalt replacement	**Capital Project Description**	Rehabilitation of the existing parking lot experiencing significant asphalt erosion and cracking. Work includes replacement of the existing drainage pipe and installation of new asphalt and line painting
Project Rationale	The asphalt surface on the existing parking lot is eroded and cracking in many areas. This project would involve the removal of the existing pipe and collecton chambers, replacement of these components, backfilling, removal of the parking area asphalt and replacement with new asphalt and line painting.				

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Project Number	26-14	**Capital Project Title**	Haliburton Creek wetland	**Capital Project Description**	Design and construct new wetland habitat to expand and enhance the riparian corridor along Haliburton Creek.
Project Rationale	Design and construction of new wetland habitat to expand and enhance the riparian corridor along Haliburton Creek where it enters EBLRP from the highway. This work aligns with the Elk/Beaver Lake Watershed Management Plan. Wetland design would begin in 2026, with construction in 2028.				

Project Number	27-02	**Capital Project Title**	Replace pit toilet at Lone Tree Hill	**Capital Project Description**	Replace and standardize Lone Tree Hill toilet building that has exceeded its serviceable life span
Project Rationale	Replace and standardize Lone Tree Hill toilet building that has exceeded its serviceable life span.				

Project Number	27-03	**Capital Project Title**	Jordan River and Island View Beach Shoreline Stabilization	**Capital Project Description**	Design and Construct shoreline Stabilization at Jordan River Regional Park and Island View Beach Regional Park
Project Rationale	Design and Construct shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest at Jordan River Regional Park and Island View Beach Regional Park				

Project Number	27-04	**Capital Project Title**	Spring Slamon Place Toilet Upgrades	**Capital Project Description**	Replace the existing single wooden pit toilet and old tank at the north end of the campground along with the two-pack wooden toilet building near the cooking shelter
Project Rationale	Replace the existing single wooden pit toilet and old tank with a new universal pit toilet at the north end of the campground. Additionally, replace the existing two-packt wooden toilet building near the cooking shelter with a new universal pit toilet building. Both toilet buildings are in poor condition, and upgrading them would enhance the visitor experience at the campground.				

Service:	1.280	Regional Parks

Project Number	27-05	**Capital Project Title**	Francis King Rental Bulding Decommissioning	**Capital Project Description**	Decommission existing rental bulding at Francis King Regional Park due its age, presence of mold and lack of operational or visitor experience value.
Project Rationale	This project would involve the demolition of the existing rental bulding at Francis King Regional Park. This building is showing signs of mold and has no operational or visitor experinece value to the location. Once removed, the location of the building will be filled and graded to provide additonal parking spots and improved parking lot spacing for visitors to the park.				

Project Number	27-06	**Capital Project Title**	Replace pit toilet at Francis King Regional Park	**Capital Project Description**	Replace existing double pit toilets at Francis King Regional Park that has exceeded its serviceable life span
Project Rationale	The existing double toilet has exceeded its serviceable life span and showing deterioration. The project would involve removal of the old toilets and construction of a new set of pump-out toilets near the same area.				

Project Number	27-07	**Capital Project Title**	Pike and Iron Mine Bay Washroom Replacement	**Capital Project Description**	Replace and relocate the vault toilets at Pike Road and Iron Mine Bay that has exceeded its serviceable life span
Project Rationale	This project aims to replace the vault toilets at Pike Road and Iron Mine Bay, as ongoing slope stabilization issues threaten their long-term integrity. The project includes an archaeological impact assessment for Iron Mine Bay, the construction of two new vault toilets, the deconstruction of the existing ones, and site restoration at both locations. There is a possibility of salvaging and resusing both of the existing tanks.				

Project Number	27-08	**Capital Project Title**	Gonzales Hill Service Road Paving	**Capital Project Description**	Renewal and paving of service road in the park as the asphalt has reached the end on its service life
Project Rationale	This project is to renew the 60 m long service road in the park as the asphalt has reached the end on its service life. The project will start at the property line and extend up to the water service buiding, and will include the 3 stall parking area.				

Project Number	27-09	**Capital Project Title**	Design and construct Technical Training Area at Mount Work Regional Park	**Capital Project Description**	Design and construct technical training area within the Designated Mountain Bike Area at Mount Work Regional Park
Project Rationale	Design and construction of a technical training area within the Designated Mountain Bike Area at Mount Work Regional Park. Area design to include community engagement through the South Island Mountain Bike Society, intergration of current risk management best practices and consideration for rider development.				

Service: **1.280** **Regional Parks**

Project Number	27-10	**Capital Project Title**	Thetis Lake Washroom Facility Replacement	**Capital Project Description**	Design and construct new accessible washroom facility at Thetis Lake, including demolition of the old washroom and decommissioning of the existing septic system off the dam.

Project Rationale This project involves the construction of a new washroom facility at Thetis Lake Regional Park to improve accessibility and visitor experience. The scope includes the full demolition of the existing aging washroom facility and the decommissioning of the associated septic system located off the dam. The new facility will be designed to meet current building codes and accessibility standards. The new washroom facility will be connected to sewer and hydro services and will include staff office space and staff EV chargers

Project Number	28-01	**Capital Project Title**	Thetis Lake Dams - Upgrades and Improvements Program	**Capital Project Description**	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Thetis Lake Dams – Regulatory Planning &

Project Rationale Budget to address capital improvements identified through the Dam Safety Risk Register

Project Number	28-02	**Capital Project Title**	Washroom Replacement and Campground Accessibility Improvements at Island View Beach	**Capital Project Description**	Remove the existing six-pack vault toilet, construct three new two-pack vault toilets and develop 3–4 accessible campsites to improve accessibility

Project Rationale To improve visitor experience and accessibility at a park with high visitation that attracts a diverse range of users. This project include : Replacement of the six pack vault toilet on the Coast Loop Trail with 1 x 2 pack vault toilets. Construction of 2 x 2 pack vault toilets within the campground. Creation of 3-4 sites within the campground that meet accessibility standards, this includes but is not limited to; paving between the sites and the vault toilets and water tank, resurfacing of site, installation of accessible picnic tables, installation of updated signage.

Project Number	28-03	**Capital Project Title**	Assess and Repair Regional Trail Land Protection	**Capital Project Description**	Conduct culvert assessment and repairs.

Project Rationale Assess and repair Regional Trails culvert infrastructure.

Project Number	28-04	**Capital Project Title**	Upgrade Regional Trail surfacing	**Capital Project Description**	Upgrade Regional Trail surfacing to paved for Sooke Road to Aldene.

Project Rationale Upgrade the section of Galloping Goose Regional Trail, from Wale Road to Aldene Road, from gravel surface to paved surface, a priority section identified in the Regional Trails Management Plan.

Service:	1.280	**Regional Parks**

Project Number	28-05	**Capital Project Title**	Design and Construct- Regional Trail Bridge Renewals (4)	**Capital Project Description**	Design and Construct Regional Trail bridge renewals for Wildwood/Matheson, Hereward, Island Highway and Helmeken bridges based on 20-year renewal plan.
Project Rationale	Design and Construct Regional Trail bridge renewals, identified as a priority in the 20-year renewal plan. Bridges include the the Wildwood/Matheson Creek Bridge, Hereward Bridge, Island Highway Bridge and Helmeken Bridge.				

Project Number	28-07	**Capital Project Title**	Renewal of Regional Trail surfacing - Juskun Road to Mt. Newton	**Capital Project Description**	Full depth renewal and paving of Lochside Regional Trail section from Juskun Road to Mt. Newton
Project Rationale	Full asphalt renewal of approximately 1,300m of trail between Juskun Road to Mt. Newton. Some sections may require full depth replacement. Considerations may include: trail widening (currently 2.5m), re-alignment over culverts to reduce safety risk.				

Project Number	29-01	**Capital Project Title**	Hamsterly Beach Waterline Replacement	**Capital Project Description**	Replace the waterline at Hamsterly Beach
Project Rationale	Replace the waterline at Hamsterly Beach				

Project Number	29-02	**Capital Project Title**	Renew Sitting Lady Falls Parking	**Capital Project Description**	Construct renewal to Witty's Lagoon - Sitting Lady Falls Parking that has exceeded its serviceable life span.
Project Rationale	Construct renewal to Witty's Lagoon - Sitting Lady Falls Parking that has exceeded its serviceable life span.				

Service:	1.280	**Regional Parks**

Project Number	29-03	**Capital Project Title**	Replace pit toilet at Durrance- Mount Work Regional Park	**Capital Project Description**	Replace existing double pit toilets to improve location, accessibility and water protection/infiltration
Project Rationale	Budget to address capital improvements identified through the Dam Safety Risk Register				

Project Number	30-01	**Capital Project Title**	Sooke Potholes Parking Lot 3 Upgrades	**Capital Project Description**	Upgrade the existing gravel road and Parking Lot #3 at Sooke Potholes
Project Rationale	Upgrade the existing gravel road and Parking Lot #3 at Sooke Potholes, extending to the Spring Salmon Place Campground gatehouse turnaround, from gravel to asphalt surfacing. Lot #3 upgrades will also include installing a two-pack vault toilet building. These improvements will enhance visitor experience, improve access, and increase accessibility within the park.				

Project Number	30-02	**Capital Project Title**	Killarney Lake Dam - Upgrades and Improvements Program	**Capital Project Description**	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Killarney Lake Dam - Regulatory, Planning & Analysis Program.
Project Rationale	This is an ongoing program to be adaptable to addressing projects in the Killarney Lake Dam from the Dam Safety Risk Register. Some key projects include: Design, public engagement, and implementation of the dam alteration plan, including submission of the plan to the Provincial Dam Safety Office				

1.280 Regional Parks
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Regional Parks

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Summary

Reserve/Fund Summary	Est Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Operating Reserve	312,948	310,948	305,988	321,069	336,191	351,356
Operating Reserve - Legacy Fund	19,731	20,431	20,431	20,431	20,431	20,431
Total projected year end balance	**332,678**	**331,378**	**326,418**	**341,499**	**356,621**	**371,786**

See attached reserve schedules for projected annual cash flows.

1.280 Regional Parks
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Regional Parks

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105500

Operating Reserve Schedule	Est Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	123,948	312,948	310,948	305,988	321,069	336,191
Planned Purchase	-	(20,000)	(20,000)	-	-	-
Transfer from Ops Budget	185,000	15,000	15,040	15,081	15,122	15,165
Interest Income*	4,000	3,000				
Total projected year end balance	**312,948**	**310,948**	**305,988**	**321,069**	**336,191**	**351,356**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.280 Regional Parks Legacy Fund
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Regional Parks Legacy Fund

Established by Bylaw No. 4103. Money received for specific purposes through bequests, charitable donations, or otherwise given will paid into this specified Legacy reserve fund.

Operating Reserve Schedule - FC 105102

Operating Reserve Schedule	Est Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Beginning Balance	19,031	19,731	20,431	20,431	20,431	20,431
Planned Purchase						
Donation Received	-					
Interest Income*	700	700				
Total projected year end balance	**19,731**	**20,431**	**20,431**	**20,431**	**20,431**	**20,431**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.280 Regional Parks
Asset and Reserve Summary Schedule
2026 - 2030 Financial Plan

Asset Profile

Regional Parks

Regional Parks and Trails consists of 31 parks and reserves with 400 km of hiking trails and 3 regional trails (100 km). Assets held by the Regional park service consist of lands, buildings, public washrooms as well as various park equipment and vehicles.

Summary

Regional Parks Reserve/Fund Summary	**Est Actual**	**Budget**				
Projected year end balance	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
- Land Acquisition Levy	2,628,739	2,728,739	2,728,739	2,728,739	2,728,739	2,728,739
- Infrastructure/SSI&SGI Trail/Dams	6,170,800	5,944,674	3,947,825	2,651,439	1,671,726	4,744,919
Total Capital Reserve Fund	**8,799,539**	**8,673,413**	**6,676,564**	**5,380,178**	**4,400,465**	**7,473,658**
Parks Statutory Land Acquisition Reserve	**26,452**	**26,452**	**26,452**	**26,452**	**26,452**	**26,452**
Equipment Replacement Fund	**1,996,771**	**482,292**	**629,658**	**690,632**	**1,005,445**	**1,499,074**
Total projected year end balance	**10,822,762**	**9,182,157**	**7,332,674**	**6,097,262**	**5,432,362**	**8,999,184**

See attached reserve schedules for projected annual cash flows.

1.280 Regional Parks
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule

Reserve Fund: 1.280 Regional Parks Capital Reserve Fund (Bylaw No. 2313)

- Capital Reserve Fund for Regional Parks Service was established in 1995 under Bylaw No. 2313.
- These reserves can only be used to fund capital expenditure.
- Funding for this reserve may be paid from "the current revenue or, as available, from general revenue surplus, or as otherwise provided in the Municipal Act".

Cost Centre: 101469 (PLO)

Land Acquisition Levy Portion	Est Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	2,528,739	2,628,739	2,728,739	2,728,739	2,728,739	2,728,739
Land Acquisition Expenditure	-	-	-	-	-	-
LAF Levy Net Contribution	-	-	-	-	-	-
Other proceeds						
Interest Income*	100,000	100,000				
Ending Balance $ - Land Acquisition Levy Portion	**2,628,739**	**2,728,739**	**2,728,739**	**2,728,739**	**2,728,739**	**2,728,739**
Restricted	2,000,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000
Unrestricted Balance	**628,739**	**478,739**	**478,739**	**478,739**	**478,739**	**478,739**

Assumptions/Background:

- A Regional Park Land Acquisition Requisition was established in 2000 for a ten year period (2000-2009) at a rate of $10 per average residential household assessment. In 2010, the requisition was extended for another ten years(2010-2019) at a rate of $12 per average residential household assessment starting in 2010 and increasing by $2 per year to a maximum of $20 in 2015 and then remaining at this rate until 2019. Program renewed for an additional 10 year 2020-2029 at $20 per average residential household assessment. Beginning in 2021 the rate is to increase by $1 per year until 2025. In 2022 teh program was suspended in favor of debt financing for land acquisition.

1.280 Regional Parks
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule

Infrastructure Portion	Est Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	7,582,362	6,170,800	5,944,674	3,947,825	2,651,439	1,671,726
Planned Capital Expenditure (Based on Capital Plan)	(5,139,000)	(3,435,000)	(5,065,000)	(4,425,000)	(4,170,000)	(180,000)
Transfer from Operating Budget						
--Other Infrastructure	2,118,931	1,645,697	1,700,210	1,755,814	1,812,531	1,870,888
--SSI/SGI Trails	233,507	238,177	242,941	247,800	252,756	257,305
--Dam/Bridge/Trestle	200,000	200,000	200,000	200,000	200,000	200,000
--Infrastructure Renewal Special	925,000	925,000	925,000	925,000	925,000	925,000
Interest Income*	250,000	200,000	-	-	-	-
Ending Balance $ - Infrastructure Portion	**6,170,800**	**5,944,674**	**3,947,825**	**2,651,439**	**1,671,726**	**4,744,919**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.280 Regional Parks
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule

Reserve Fund: 1.280 Regional Parks Land Acquisition Reserve Fund (Bylaw No. 1831)

Cost Centre: 101375 (PLO)

Parks Statutory Land Acquisition Reserve	Est Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,251,452	26,452	26,452	26,452	26,452	26,452
Park Land Acquisition	(1,275,000)	-	-	-	-	-
Proceeds from Sale of Surplus Park Land						
Interest Income	50,000					
Ending Balance $ - Parks Statutory Land Acquisition Reserve	**26,452**	**26,452**	**26,452**	**26,452**	**26,452**	**26,452**

1.280 Regional Parks
Equipment Replacement Fund Schedule (ERF)
2026 - 2030 Financial Plan

Equipment Replacement Fund Schedule (ERF)

ERF Fund: 1.280 Regional Parks ERF (Bylaw No. 945)

Cost Centre: 101423 (PLO)

Equipment Replacement Fund	Est Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,901,196	1,996,771	482,292	629,658	690,632	1,005,445
Planned Purchase (Based on Capital Plan)	(644,755)	(2,268,000)	(724,000)	(880,000)	(726,000)	(568,000)
Transfer from Operating Budget	732,830	746,021	871,366	940,974	1,040,813	1,061,629
Disposal Proceeds		-	-	-	-	-
Interest Income*	7,500	7,500				
Ending Balance $	**1,996,771**	**482,292**	**629,658**	**690,632**	**1,005,445**	**1,499,074**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Panorama Recreation

COMMITTEE OF THE WHOLE

October 2025

Service:	1.44X Panorama Recreation	Commission: Peninsula Recreation

DEFINITION:

To operate an ice arena, swimming pool and recreation and community use service for the Municipalities of Sidney, North Saanich and Central Saanich combined as Saanich Peninsula Recreation Service (Bylaw No. 3008 - October 9, 2002).

SERVICE DESCRIPTION:

This is a service for the provision of community recreation opportunities for Central Saanich, North Saanich, and Sidney through the operation, maintenance, and programming of: Panorama Recreation Centre (2 hockey arenas, 2 pools, 6 tennis courts, 2 squash courts, fitness rooms, weight room, multi-purpose rooms), Greenglade Community Centre in Sidney, Central Saanich Community and Cultural Centre and North Saanich Middle School.

PARTICIPATION:

50% by population and 50% on hospital assessments. North Saanich and Sidney.
Central Saanich added as a participant in 1996, Bylaw No. 2363.

MAXIMUM LEVY:

The greater of $11,220,000 or $1.134 / $1,000 on net taxable value of land and improvements.

CAPITAL DEBT:

Authorized:	Bylaw No. 4116 - Replacement of Arena Floor	$	1,080,000
Borrowed:		$	1,080,000
Remaining:		$	-
Authorized:	Bylaw No. 4546 - Centennial Park Multi-Sport Box	$	2,900,000
Borrowed:		$	-
Remaining:		$	2,900,000
Authorized:	Bylaw No. 4547 - Panorama Heat Recovery System	$	2,453,000
Borrowed:		$	-
Remaining:		$	2,453,000

COMMISSION:

Peninsula Recreation Commission
Established by Bylaw # 2397 (May 1996), amended by Bylaw # 2480 (1997), Bylaw # 2759 (2000) and Bylaw # 3142 (2004).
Originally established in 1976 (Bylaw # 314).

FUNDING:

Change in Budget 2025 to 2026
Service: 1.44X Panorama Recreation

	Total Expenditure	Comments
2025 Budget	**11,508,989**	
Change in Wages & Benefits:		
Base wages & benefits change	241,639	Inclusive of estimated collective agreement changes
Step increase/paygrade change	41,113	
1 FTE transfer	(110,727)	CRD Evolve transfer to 1.118 Communications
Auxiliary wages	198,541	Increased program offering
Total Change in Wages & Benefits	370,566	
Other Changes:		
Standard Overhead Allocation	33,901	Increase in 2025 operating costs
Human Resources Allocation	18,200	Increase in 2025 wages & benefits
Communication Allocation	132,872	CRD Evolve transition in 2026 reflecting consolation of Communication staff.
Software Licences	44,718	Estimated increase in licence fees
Strategic planning	200,000	Develop updated service master plan
Transfers to reserve	49,060	Reflects growth in assets and inflation
Operating supplies	56,199	Increased program offering and increase to cost of supplies.
Other Costs	21,667	
Total Other Changes	556,617	
2026 Budget	**12,436,172**	

Summary of % Expense Increase		
2026 Base salary and benefit change	2.1%	
Step increase/paygrade change	0.4%	
Communication staff transfer	-1.0%	
Auxiliary wages	1.7%	
Standard Overhead Allocation	0.3%	
Human Resources Allocation	0.2%	
Communication Allocation	1.2%	
Software Licences	0.4%	
Strategic planning	1.7%	
Transfers to reserve	0.4%	
Operating supplies	0.5%	
Other Costs	0.2%	
% expense increase from 2025:	***8.1%***	
% Requisition increase from 2025 (if applicable):	***3.3%***	*Requisition funding is (49)% of service revenue*

Overall 2025 Budget Performance
(expected variance to budget and surplus treatment)

There is an estimated one-time favourable variance of $89,600 (0.8%) due mainly to saving on debt serving offset by additional operating cost. This variance will be moved to Capital Reserve, which has an expected year end balance of $5,617,000 before this transfer.

PANORAMA RECREATION	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
			BUDGET REQUEST				**FUTURE PROJECTIONS**			
OPERATING COSTS:										
Salaries and Wages	6,456,805	6,461,954	6,822,371	5,000	-	6,827,371	7,001,614	7,180,354	7,341,325	7,505,876
Utilities	625,400	625,400	634,625	-	-	634,625	647,320	660,260	673,460	686,920
Recreation Programs and Special Events	605,088	606,388	551,028	-	200,000	751,028	566,050	581,370	597,000	612,930
Operating Supplies	471,209	470,210	527,408	-	-	527,408	537,950	548,690	559,660	570,880
Maintenance and Repairs	560,114	577,114	577,488	-	-	577,488	589,030	600,810	612,820	625,080
Standard Overhead Allocation	466,007	466,007	499,908	-	-	499,908	508,907	519,085	529,466	540,056
Human Resources Allocation	225,975	225,975	244,175	-	-	244,175	285,680	299,121	287,966	290,757
Communications Allocation			-	132,872	-	132,872	138,270	141,989	147,496	150,880
Other Internal Allocations	23,047	23,047	14,106	-	10,812	24,918	14,517	14,939	15,307	15,686
Licences/Surveys/Legal/Meeting	250,432	382,558	342,049	-	-	342,049	328,190	334,740	341,430	348,230
Advertising/Printing/Brouchures/Signs	42,980	43,180	51,479	-	-	51,479	52,510	53,570	54,640	55,730
Telephone/IT & Network Systems	68,430	68,429	66,912	-	-	66,912	68,260	69,620	71,000	72,420
Vehicles, Travel and Training	111,334	118,034	117,151	-	-	117,151	119,490	121,860	124,260	126,720
Insurance	100,950	100,950	105,450	-	-	105,450	110,724	116,261	122,073	128,177
TOTAL OPERATING COSTS	**10,007,771**	**10,169,246**	**10,554,150**	**137,872**	**210,812**	**10,902,834**	**10,968,512**	**11,242,669**	**11,477,903**	**11,730,342**
*Percentage increase over prior year			5.46%			8.94%	0.60%	2.5%	2.1%	2.2%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	-	-	-	-	-	20,000	20,400	20,810	21,230
Transfer to Capital Reserve Fund	688,000	777,625	700,760		-	700,760	714,780	729,070	743,650	758,520
Transfer to Equipment Replacement Fund	414,000	414,000	450,300	-	-	450,300	459,310	468,490	477,870	487,430
TOTAL CAPITAL / RESERVES	**1,102,000**	**1,191,625**	**1,151,060**	**-**	**-**	**1,151,060**	**1,194,090**	**1,217,960**	**1,242,330**	**1,267,180**
*Percentage increase over prior year			4.45%			4.45%	3.74%	2.00%	2.00%	2.00%
DEBT CHARGES	399,218	166,308	328,748	-	53,530	382,278	618,748	618,748	618,748	618,748
TOTAL COSTS	**11,508,989**	**11,527,179**	**12,033,958**	**137,872**	**264,342**	**12,436,172**	**12,781,350**	**13,079,377**	**13,338,981**	**13,616,270**
*Percentage increase over prior year		0.16%	4.56%			8.06%	2.78%	2.33%	1.98%	2.08%
Internal Recoveries										
Recoveries - Other	-	-	-	-	-	-	-	-	-	-
OPERATING LESS RECOVERIES	**11,508,989**	**11,527,179**	**12,033,958**	**137,872**	**264,342**	**12,436,172**	**12,781,350**	**13,079,377**	**13,338,981**	**13,616,270**
FUNDING SOURCES (REVENUE)										
Estimated balance C/F from current to Next year										
Balance C/F from Prior to Current year	(52,000)	(52,000)	-	-	-	-				
Fee Income	(3,795,284)	(3,808,474)	(4,318,195)	-	-	(4,318,195)	(4,404,560)	(4,492,660)	(4,582,520)	(4,674,160)
Rental Income	(1,156,599)	(1,161,599)	(1,252,767)	-	-	(1,252,767)	(1,277,810)	(1,303,390)	(1,329,460)	(1,356,040)
Sponsorships	(29,380)	(29,380)	(29,050)	-	-	(29,050)	(29,640)	(30,240)	(30,850)	(31,470)
Transfer from Operating Reserve Fund	(41,517)	(41,517)	-	-	(200,000)	(200,000)	-	-	-	-
Payments - In Lieu of Taxes	(169,950)	(169,950)	(169,950)	-	-	(169,950)	(169,950)	(169,950)	(169,950)	(169,950)
Grants - Other	(366,295)	(366,295)	(370,989)	-	-	(370,989)	(378,410)	(385,980)	(393,700)	(401,570)
TOTAL REVENUE	**(5,611,025)**	**(5,629,215)**	**(6,140,951)**	**-**	**(200,000)**	**(6,340,951)**	**(6,260,370)**	**(6,382,220)**	**(6,506,480)**	**(6,633,190)**
*Percentage increase over prior year		0.32%	9.44%			13.01%	-1.27%	1.95%	1.95%	1.95%
REQUISITION	**(5,897,964)**	**(5,897,964)**	**(5,893,007)**	**(137,872)**	**(64,342)**	**(6,095,221)**	**(6,520,980)**	**(6,697,157)**	**(6,832,501)**	**(6,983,080)**
*Percentage increase over prior year			-0.08%			3.34%	6.99%	2.70%	2.02%	2.20%
PARTICIPANTS: North Saanich. Sidney,Central Saanich										
AUTHORIZED POSITIONS:										
Salaried	39.75	39.75	39.75	-1.00	0.00	38.75	38.75	38.75	38.75	38.75
Converted Auxillaries	0.50	0.50	0.50	0.00	0.00	0.50	0.50	0.50	0.50	0.50

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.44x Panorama Recreation	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$65,000	$4,083,000	$3,545,000	$555,000	$150,000	$1,065,000	$9,398,000
	Equipment	$0	$1,143,109	$360,400	$755,207	$706,845	$505,313	$3,470,874
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$0	$545,000	$350,000	$0	$40,000	$0	$935,000
	Vehicles	$0	$126,000	$0	$0	$0	$0	$126,000
		$65,000	**$5,897,109**	**$4,255,400**	**$1,310,207**	**$896,845**	**$1,570,313**	**$13,929,874**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$65,000	$65,000	$0	$0	$0	$0	$65,000
	Debenture Debt (New Debt Only)	$0	$1,368,000	$0	$0	$0	$0	$1,368,000
	Equipment Replacement Fund	$0	$669,909	$260,400	$715,207	$706,845	$405,313	$2,757,674
	Grants (Federal, Provincial)	$0	$875,000	$0	$0	$0	$0	$875,000
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$0	$2,919,200	$3,995,000	$595,000	$190,000	$1,165,000	$8,864,200
		$65,000	**$5,897,109**	**$4,255,400**	**$1,310,207**	**$896,845**	**$1,570,313**	**$13,929,874**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.44x

Service Name: Panorama Recreation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE											
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
17-08	Renewal	Arena concourse (lobby) roof	renew arena concourse (lobby) roof due to leakage	$ 130,000	B	Cap	$ 65,000	$ 65,000	$ -	$ -	$ -	$ -	$ 65,000
18-02	New	Install Plant Maintenance SAP Program	Plant Maintenance SAP Program for PRC maintenance projects	$ 150,000	E	Res	→	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
18-03	Replacement	DDC Replacement (direct digital controls)	Installation of new software controls, additional wiring and upgrading of present DDC controllers and hardware.	$ 150,000	B	Res	→	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
18-09	Replacement	Replace Pool change room HVAC Air handling Unit	Replace Pool room HVAC Air handling Unit due to end of life	$ 50,000	B	Res	→	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
19-15	New	Heat Recovery Plant	Construct heat recovery plant	$ 4,153,000	B	Debt	$ -	$ 953,000	$ -	$ -	$ -	$ -	$ 953,000
19-15	New	Heat Recovery Plant	Construct heat recovery plant		B	Cap	$ -	$ -	$ -	$ -	$ -	$ -	$ -
19-15	new	Heat Recovery Plant	Construct heat recovery plant		B	Res	$ -	$ 900,000	$ -	$ -	$ -	$ -	$ 900,000
19-15	new	Heat Recovery Plant	Construct heat recovery plant		B	Grant	$ -	$ 800,000	$ -	$ -	$ -	$ -	$ 800,000
22-02	Replacement	Replace Daktronic/Electronic Road Sign	Replace Daktronic/Electronic Road Sign due to end of life	$ 70,000	S	Res	→	$ 70,000	$ -	$ -	$ -	$ -	$ 70,000
23-01	Renewal	LED Lighting - Arenas, Pool, GG, Parking lot & general facility	Change lighting in all areas to LED (other than Tennis bldg)	$ 340,000	B	Res	→	$ 265,000	$ -	$ -	$ -	$ -	$ 265,000
23-01	Renewal	LED Lighting - Arenas, Pool, GG, Parking lot & general facility	Change lighting in all areas to LED (other than Tennis bldg)		B	Grant	→	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000
23-07	Replacement	Replace Chevrolet Passenger car	Replace Chevrolet Passenger car due to end of life	$ 46,000	V	ERF	→	$ 46,000	$ -	$ -	$ -	$ -	$ 46,000
23-17	New	Centennial Park Multi-Sport Box	Covered sport box in Centennial Park, Central Saanich	$ 4,972,908	S	Debt	→	$ 415,000	$ -	$ -	$ -	$ -	$ 415,000
23-17	New	Centennial Park Multi-Sport Box	Covered sport box in Centennial Park, Central Saanich		S	Grant	$ -	$ -	$ -	$ -	$ -	$ -	$ -
23-17	New	Centennial Park Multi-Sport Box	Covered sport box in Centennial Park, Central Saanich		S	Res	→	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
24-01	Replacement	Arena A&B insulation	Replace and install insulation Arena A&B ceiling and walls due to end of life	$ 110,000	B	Res	→	$ 110,000	$ -	$ -	$ -	$ -	$ 110,000
24-11	New	Truck (gas) (IBC)	truck for notice in motion new service area	$ 80,000	V	ERF	→	$ 80,000	$ -	$ -	$ -	$ -	$ 80,000
25-04	Replacement	Replace lap pool heater	Replacement of 2 gas boilers - pool	$ 100,000	E	Res	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ 100,000
25-06	Renewal	Re-tile pool	Re-tile pool	$ 300,000	B	Res	$ -	$ -	$ 150,000	$ 150,000	$ -	$ -	$ 300,000
25-07	Renewal	Upgrade flooring in GG	Upgrade flooring throughout the facility classrooms and hallways	$ 125,000	B	Res	→	$ 125,000	$ -	$ -	$ -	$ -	$ 125,000
25-09	Renewal	GG HVAC Upgrade	GG HVAC replacement design & consult	$ 290,000	E	Res	→	$ 290,000	$ -	$ -	$ -	$ -	$ 290,000
25-10	New	Boardroom IT upgrade	Boardroom IT upgrade	$ 10,000	E	Res	→	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
25-12	Replacement	PRC main boiler storage tanks	PRC main boiler storage tanks	$ 60,000	E	ERF	→	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
25-16	Renewal	WIFI upgrades PRC Centre	WIFI upgrades throughout the PRC complex	$ 100,000	E	Res	→	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
25-18	New	Hearing Loops at GG & PRC	Hearing Loops at GG & PRC	$ 9,200	E	Res	→	$ 9,200	$ -	$ -	$ -	$ -	$ 9,200.00
25-18	New	Hearing Loops at GG & PRC	Hearing Loops at GG & PRC		E	Grant	$ -	$ -	$ -	$ -	$ -	$ -	$ -
26-01	Replacement	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account	$ 483,909	E	ERF	$ -	$ 483,909	$ -	$ -	$ -	$ -	$ 483,909.00
26-03	Replacement	Replace sound system in Arena A&B	Replace sound system in Arena A&B	$ 32,000	E	ERF	$ -	$ -	$ -	$ 32,000	$ -	$ -	$ 32,000.00
26-05	Replacement	HVAC equipment replacement	HVAC equipment replacement link building, weight room, arena lobby, fitness studio and courts	$ 100,000	B	Res	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000.00
26-07	Replacement	Replace squash court floors	Replace squash court floors	$ 30,000	B	Res	→	$ -	$ -	$ 30,000	$ -	$ -	$ 30,000.00
26-08	Renewal	Upgrade pool chlorination system	Upgrade/replace pool chlorination system	$ 230,000	B	Res	$ -	$ 230,000	$ -	$ -	$ -	$ -	$ 230,000.00
26-09	Replacement	Fire Doors	Fire safety doors throughout Panorama Rec	$ 60,000	B	Res	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000.00
26-10	New	CO_2 tanks for the pools	Upgrade CO_2 system to control the pool pH	$ 20,000	B	Res	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000.00
26-11	Renewal	ARC Room Renos	ARC Room Renos	$ 30,000	B	Res	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000.00

Service #: 1.44x

Service Name: Panorama Recreation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-12	Renewal	Weight Room Structure Upgrades	Weight Room Structure Upgrades	$ 50,000	B	Res	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000.00
26-13	New	Greenglade Pre-school Yard	Greenglade Pre-school Yard Enhancements	$ 40,000	E	Res	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ 40,000.00
27-01	Replacement	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account	$ 260,400	E	ERF	$ -	$ -	$ 260,400	$ -	$ -	$ -	$ 260,400.00
27-02	Renewal	Panorama exterior painting	Panorama exterior painting	$ 150,000	S	Res	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ 150,000.00
27-03	Renewal	Panorama lower parking lot renewal	Panorama lower parking lot renewal	$ 200,000	S	Res	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ 200,000.00
27-04	Replacement	Resurface/line painting (outdoor) Tennis courts	Resurface/line painting (outdoor) Tennis courts due to end of life	$ 40,000	S	Res		$ -	$ -	$ -	$ 40,000	$ -	$ 40,000.00
28-01	Replacement	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account	$ 363,207	E	ERF	$ -	$ -	$ -	$ 363,207	$ -	$ -	$ 363,207.00
28-02	Renewal	Arena renovation	Arena changerooms, washrooms and support spaces enhancement design & renovation	$ 3,385,000	B	Res	$ -	$ 100,000	$ 3,285,000	$ -	$ -	$ -	$ 3,385,000.00
28-03	Renewal	Arena B rubber floor replacement	Arena B rubber floor replacement (part of 28-02)	$ 110,000	B	Res	$ -	$ -	$ 110,000	$ -	$ -	$ -	$ 110,000.00
28-04	Replacement	Pool air handing unit	replace pool air handling unit due to end of life	$ 250,000	B	Res	$ -	$ -	$ -	$ 100,000	$ -	$ -	$ 100,000.00
28-05	Replacement	Link building roof replacement	replace link building roof due to end of life	$ 200,000	B	Res	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ 200,000.00
28-06	Replacement	LCD Arena B screen (Hockeyville)	replace LCD screen in areana B (Hockeyville)	$ 100,000	E	ERF	$ -	$ -	$ -	$ 100,000	$ -	$ -	$ 100,000.00
28-07	Replacement	Refinish indoor tennis surface	Refinish indoor tennis surface due to end of life	$ 75,000	B	Res	$ -	$ -	$ -	$ 75,000	$ -	$ -	$ 75,000.00
28-08	Renewal	Dehumidifer Socks	Upgrade Dehumidifer Socks Pool	$ 40,000	E	Res	$ -	$ -	$ -	$ 40,000	$ -	$ -	$ 40,000.00
29-01	Replacement	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account	$ 324,845	E	ERF	$ -	$ -	$ -	$ -	$ 324,845	$ -	$ 324,845.00
29-02	Replacement	Replace Ice Resurfacer #1	Olympia ice resurfacer (electric units replace 7 yrs)	$ 220,000	E	ERF		$ -	$ -	$ 220,000	$ -	$ -	$ 220,000.00
29-03	Replacement	Replace Ice Resurfacer #2	Olympia ice resurfacer (electric units replace 7 yrs)	$ 220,000	E	ERF	$ -	$ -	$ -	$ -	$ 220,000	$ -	$ 220,000.00
29-07	Replacement	Replace Passenger Bus	24 passenger bus (used) (2007 Model)	$ 132,000	E	ERF	$ -	$ -	$ -	$ -	$ 132,000	$ -	$ 132,000.00
29-04	Replacement	Replace Autoscubber	Autoscrubber - Ride on (old comp room)	$ 30,000	E	ERF	$ -	$ -	$ -	$ -	$ 30,000	$ -	$ 30,000.00
29-05	Renewal	Arena A rubber floor replacement	Arena A rubber floor replacement	$ 100,000	B	Res	$ -	$ -	$ -	$ -	$ 100,000	$ -	$ 100,000
29-06	Renewal	Arena A Concrete Pads	Replace concrete pads in Ice Resurfacer area in Arena A	$ 50,000	B	Res	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000
30-01	Replacement	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account	$ 405,313	E	ERF	$ -	$ -	$ -	$ -	$ -	$ 405,313	$ 405,313.00
30-02	Replacement	Main Lobby Doors	Auto open doors Concourse main Lobby	$ 30,000	B	Res	$ -	$ -	$ -	$ -	$ -	$ 30,000	$ 30,000.00
30-03	Replacement	Arena Doors	Arena A & B interior doors from Concourse	$ 45,000	B	Res	$ -	$ -	$ -	$ -	$ -	$ 45,000	$ 45,000.00
30-04	Replacement	Slide Replacement	Waterslide replacement	$ 850,000	B	Res	$ -	$ -	$ -	$ -	$ -	$ 850,000	$ 850,000.00
30-05	Replacement	Rec software system replacement	Rec software system replacement	$ 100,000	E	Res	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000.00
30-06	New	Island Room Development	Island Room dev - Food Services	$ 65,000	B	Res	$ -	$ -	$ -	$ -	$ -	$ 65,000	$ 65,000.00
30-07	Replacement	Floor/tile Replacement link building	Floor/tile Replacement link building	$ 75,000	B	Res	$ -	$ -	$ -	$ -	$ -	$ 75,000	$ 75,000.00
													$ -
													$ -
			Grand Total	**$ 20,142,782**			**$ 65,000**	**$ 5,897,109**	**$ 4,255,400**	**$ 1,310,207**	**$ 896,845**	**$ 1,570,313**	**$ 13,929,874**

Service:	1.44x	**Panorama Recreation**

Project Number	17-08	**Capital Project Title**	Arena concourse (lobby) roof	**Capital Project Description**	renew arena concourse (lobby) roof due to leakage
Project Rationale	***2020 Update*** Roof is at end of life. Project on hold due until energy recovery project is complete as dehumification equipment will be relocated from this roof. ***2021 Update*** waiting on heat recovery project. ***2022 Update*** roof will be replaced once dehumidifier replacement is complete				

Project Number	18-02	**Capital Project Title**	Install Plant Maintenance SAP Program	**Capital Project Description**	Plant Maintenance SAP Program for PRC maintenance projects
Project Rationale	SAP Plant Maintenance (PM) project focused on maintaining the already purchased, built and/or installed assets. Support departments' enhanced asset management activities to manage lifecycles and to plan and schedule maintenance activities as well as monitor job costs.***2018 Update*** update through David Hennigan. I.T. does not have the resources to initiate this project at this time. Will readdress as staffing availablity and I.T. priorities change *** 2019 Update*** No change ***2020 Update*** No change ***2021 Update*** no change ***2024 Update*** preliminary project work began in 2023. expected to come online in 2025				

Project Number	18-03	**Capital Project Title**	DDC Replacement (direct digital controls)	**Capital Project Description**	Installation of new software controls, additional wiring and upgrading of present DDC controllers and hardware.
Project Rationale	Installation of new software controls, additional wiring and upgrading of present DDC controllers and hardware. The present DDC system were installed in 1977. The software and hardware is nearing the end of its life cycle and requires upgrades to the software and controllers in order to fully automate the facilities. Integration will tie into the new Perfect Mind software which will ensure the two systems communicate, offering seamless bookings, control the HVAC, lighting and automated building controls. Houle Electric has provided a quote for this work. This will extend the automation controls for an additional 15 years. Budget includes contingency, hazmat, other unknown costs. ***2018 update*** project to initiate after energy recovery study and/or project construction. There are likely recommendations from the study to help guide the needs of the DDC system upgrade ***2019 Update*** waiting energy recover project approval. This project should directly follow energy recovery in 2021, If energy recovery project does not move forward project should happen in 2020 ***2020 Update*** heat recovery project approved combining funding for this project. Approval contingent on securing a minimum of $700k in grant funding ***2021 Update*** waiting on decision on ICIP grant ***2024 Update*** to begin after energy recovery				

Project Number	18-09	**Capital Project Title**	Replace Pool change room HVAC Air handling Unit	**Capital Project Description**	Replace Pool room HVAC Air handling Unit due to end of life
Project Rationale	Replace existing air handler unit installed in 2003 as it has received its end of life. This unit supplies tempered air to all pool change rooms. Quote from Island Temperature Controls has been received for replacement of existing unit. Budget includes contingency, hazmat and engineering support. ***2018 Update*** project likely to tie in to energy recovery project. On hold until study is complete. ***2019 Update*** awaiting energy recovery project approval. THis unit near end of life. IF energy recovery does not get approved this unit should be replaced immediately+***2024 Update*** to begin as part of energy recovery project				

Project Number	19-15	**Capital Project Title**	Heat Recovery Plant	**Capital Project Description**	Construct heat recovery plant
Project Rationale	Total Project Budget 2.8M. assumed 700k grant funded, dehumidifier replacement project (320k) and weight room HVAC (50k) all part of 2.453M. ***2020 Update*** project approved for $2.4M contingent on $700k grant funding. Also to ulitize remaining funding from projects 17-04 and 18-09 ***2021 Update*** waiting on decision on ICIP grant ***2022 Update*** ICIP Unsuccessful, new energy recovery design without dehumidification will follow . ****2024 update***** project design has began in 2023. Completion expected in 2025				

Service:	1.44x	**Panorama Recreation**

Project Number	22-02	**Capital Project Title**	Replace Daktronic/Electronic Road Sign	**Capital Project Description**	Replace Daktronic/Electronic Road Sign due to end of life
Project Rationale	Replacement of existing Electric Road Signage due to end of life ***2024 Update*** Defer to 2025				

Project Number	23-01	**Capital Project Title**	LED Lighting - Arenas, Pool, GG, Parking lot & general facility	**Capital Project Description**	Change lighting in all areas to LED (other than Tennis bldg)
Project Rationale	***2020 Update*** Pooled LED conversion projects from multiple years ***2021 Update*** project likely to start in 2022. ***2023 Update*** project in process 2022. *** 2024 Update*** project stalled due to staff capacity. Expected to start in 2024 with new Hydro account manager and incentives.*** Defer to 2025				

Project Number	23-07	**Capital Project Title**	Replace Chevrolet Passenger car	**Capital Project Description**	Replace Chevrolet Passenger car due to end of life
Project Rationale	end of lifecycle ***2019 update*** project moved to 2021, for electification ***2021 Update*** waiting on decision on level 2 charger grant ***2024 Update*** vehicle request form submitted in 2023 *** Waiting to see if vehicle received in 2024				

Project Number	23-17	**Capital Project Title**	Centennial Park Multi-Sport Box	**Capital Project Description**	Covered sport box in Centennial Park, Central Saanich
Project Rationale	Covered sport box in Centennial Park, Central Saanich, Project expected to be completed Q1 2025				

Project Number	24-01	**Capital Project Title**	Arena A&B insulation	**Capital Project Description**	Replace and install insulation Arena A&B ceiling and walls due to end of life
Project Rationale	Replace and install insulation Arena A&B ceiling and walls due to end of lifecycle and Increase building efficiency				

Project Number	24-11	**Capital Project Title**	Truck (gas) (IBC)	**Capital Project Description**	truck for notice in motion new service area
Project Rationale	Vehicle transportation required to support expended community service				

Project Number	25-04	**Capital Project Title**	Replace lap pool heater	**Capital Project Description**	Replacement of 2 gas boilers - pool
Project Rationale	replace boilers for back up pool heat due to end of life cycle				

Service: **1.44x** **Panorama Recreation**

Project Number	25-06	**Capital Project Title**	Re-tile pool	**Capital Project Description**	Re-tile pool
Project Rationale	replace pool tile liner due to end of life				

Project Number	25-07	**Capital Project Title**	Upgrade flooring in GG	**Capital Project Description**	Upgrade flooring throughout the facility classrooms and hallways
Project Rationale	Upgrade flooring throughout the Greenglade facility classrooms and hallways				

Project Number	25-09	**Capital Project Title**	GG HVAC Upgrade	**Capital Project Description**	GG HVAC replacement design & consult
Project Rationale	GG HVAC replacement design & consult - update old systems put in by school district on that building				

Project Number	25-10	**Capital Project Title**	Boardroom IT upgrade	**Capital Project Description**	Boardroom IT upgrade
Project Rationale	Upgrade the technology in our boardrooms to improve functionality of hybrid meetings and recording				

Project Number	25-12	**Capital Project Title**	PRC main boiler storage tanks	**Capital Project Description**	PRC main boiler storage tanks
Project Rationale	Replace PRC main boiler storage tanks due to end of life				

Project Number	25-16	**Capital Project Title**	WIFI upgrades PRC Centre	**Capital Project Description**	WIFI upgrades throughout the PRC complex
Project Rationale	WIFI upgrades throughout the PRC complex to cover dead-zone areas and instability of service				

Project Number	25-18	**Capital Project Title**	Hearing Loops at GG & PRC	**Capital Project Description**	Hearing Loops at GG & PRC
Project Rationale	Increase accessible for the hearing impared with installation of an Assistive Listening System, Window Intercom system and Induction Loop Amplifier				

Service: **1.44x** **Panorama Recreation**

Project Number	26-01	**Capital Project Title**	Equipment Replacement (pooled)	**Capital Project Description**	Annual replacement of equipment in pooled account
Project Rationale	Annual replacement of equipment in pooled account due to end of life cycle				

Project Number	26-03	**Capital Project Title**	Replace sound system in Arena A&B	**Capital Project Description**	Replace sound system in Arena A&B
Project Rationale	replace due to end of life cycle				

Project Number	26-05	**Capital Project Title**	HVAC equipment replacement	**Capital Project Description**	HVAC equipment replacement link building, weight room, arena lobby, fitness studio and courts
Project Rationale	replacement due to end of life cycle				

Project Number	26-07	**Capital Project Title**	Replace squash court floors	**Capital Project Description**	Replace squash court floors
Project Rationale	refinish squash court floor due to end of life				

Project Number	26-08	**Capital Project Title**	Upgrade pool chlorination system	**Capital Project Description**	Upgrade/replace pool chlorination system
Project Rationale	Upgrade/replace pool chlorination system to new more efficient salt water chlorination system. Parts for old system becoming cost prohibitive.				

Project Number	26-09	**Capital Project Title**	Fire Doors	**Capital Project Description**	Fire safety doors throughout Panorama Rec
Project Rationale	Fire Marshall has deemed the doors necessary. They have been inactive for 13 years. Once tested if they fail test they are legally required to be replaced.				

Service: **1.44x** **Panorama Recreation**

Project Number	26-10	**Capital Project Title**	CO2 tanks for the pools	**Capital Project Description**	Upgrade CO2 system to control the pool pH
Project Rationale	Cost saving measure. Expected 1-2 year payback on capital cost. Current delivery service is unreliable.				

Project Number	26-11	**Capital Project Title**	ARC Room Renos	**Capital Project Description**	ARC Room Renos
Project Rationale	Should the arena expansion project not go through we are looking at renovating this room to have a couple office spaces in it to have a better staff presence in the arenas as well we are at capacity for offices.				

Project Number	26-12	**Capital Project Title**	Weight Room Structure Upgrades	**Capital Project Description**	Weight Room Structure Upgrades
Project Rationale	As the weight room was originally a viewing area for the pool, the Back wall of the weight room is not solid enough for the activities that take place. The wall moves with the slightest pressure applied and the drywall is cracked and chipping off.				

Project Number	26-13	**Capital Project Title**	Greenglade Pre-school Yard	**Capital Project Description**	Greenglade Pre-school Yard Enhancements
Project Rationale	Looking to install shade sails for the playground outside. The summer days are proving too hot for the little kids that spend hours outside.				

Project Number	27-01	**Capital Project Title**	Equipment Replacement (pooled)	**Capital Project Description**	Annual replacement of equipment in pooled account
Project Rationale	Annual replacement of equipment in pooled account due to end of life cycle				

Project Number	27-02	**Capital Project Title**	Panorama exterior painting	**Capital Project Description**	Panorama exterior painting
Project Rationale	renew exterior painting at Panrorama due to end of lifecycle				

Service: **1.44x** **Panorama Recreation**

Project Number	27-03	**Capital Project Title**	Panorama lower parking lot renewal	**Capital Project Description**	Panorama lower parking lot renewal
Project Rationale	refinish lower parking lot due to end of lifecycle				

Project Number	27-04	**Capital Project Title**	Resurface/line painting (outdoor) Tennis courts	**Capital Project Description**	Resurface/line painting (outdoor) Tennis courts due to end of life
Project Rationale	refinish and resurface outdoor tennis court surface and lines due to end of lifecycle				

Project Number	28-01	**Capital Project Title**	Equipment Replacement (pooled)	**Capital Project Description**	Annual replacement of equipment in pooled account
Project Rationale	Annual replacement of equipment in pooled account due to end of life cycle				

Project Number	28-02	**Capital Project Title**	Arena renovation	**Capital Project Description**	Arena changerooms, washrooms and support spaces enhancement design & renovation
Project Rationale	Arena changerooms, washrooms, reception area and support spaces enhancement design & renovation - original design started in 2017 during Hockeyville but plan to continue deferred until later date and funding could be secured				

Project Number	28-03	**Capital Project Title**	Arena B rubber floor replacement	**Capital Project Description**	Arena B rubber floor replacement (part of 28-02)
Project Rationale	to be completed with Arena changeroom and support spaces enhancements				

Project Number	28-04	**Capital Project Title**	Pool air handing unit	**Capital Project Description**	replace pool air handling unit due to end of life
Project Rationale	replace pool air handling unit due to end of life				

Service:	**1.44x**	**Panorama Recreation**

Project Number	28-05	**Capital Project Title**	Link building roof replacement	**Capital Project Description**	replace link building roof due to end of life
Project Rationale	replace link building roof due to end of life				

Project Number	28-06	**Capital Project Title**	LCD Arena B screen (Hockeyville)	**Capital Project Description**	replace LCD screen in areana B (Hockeyville)
Project Rationale	IT recommended end of life				

Project Number	28-07	**Capital Project Title**	Refinish indoor tennis surface	**Capital Project Description**	Refinish indoor tennis surface due to end of life
Project Rationale	Refinish indoor tennis surface due to end of life				

Project Number	28-08	**Capital Project Title**	Dehumidifer Socks	**Capital Project Description**	Upgrade Dehumidifer Socks Pool
Project Rationale	Replace Dehumidifier socks at same time as Pool air handling unit replacement [28-04]				

Project Number	29-01	**Capital Project Title**	Equipment Replacement (pooled)	**Capital Project Description**	Annual replacement of equipment in pooled account
Project Rationale	Annual replacement of equipment in pooled account due to end of life cycle				

Project Number	29-02	**Capital Project Title**	Replace Ice Resurfacer #1	**Capital Project Description**	Olympia ice resurfacer (electric units replace 7 yrs)
Project Rationale	End of Life replacement - last purchased in 2022				

Service:	**1.44x**	**Panorama Recreation**

Project Number	29-03	**Capital Project Title**	Replace Ice Resurfacer #2	**Capital Project Description**	Olympia ice resurfacer (electric units replace 7 yrs)
Project Rationale	End of Life replacement - last purchased in 2022				

Project Number	29-04	**Capital Project Title**	Replace Autoscubber	**Capital Project Description**	Autoscrubber - Ride on (old comp room)
Project Rationale	End of Life replacement				

Project Number	29-05	**Capital Project Title**	Arena A rubber floor replacement	**Capital Project Description**	Arena A rubber floor replacement
Project Rationale	Replace rubber flooring surface due to end of life				

Project Number	29-06	**Capital Project Title**	Arena A Concrete Pads	**Capital Project Description**	Replace concrete pads in Ice Resurfacer area in Arena A
Project Rationale	Replace concrete pad in Arena A in ice resurfacer bay				

Project Number	30-01	**Capital Project Title**	Equipment Replacement (pooled)	**Capital Project Description**	Annual replacement of equipment in pooled account
Project Rationale	Annual replacement of equipment in pool account due to end of life				

Project Number	30-02	**Capital Project Title**	Main Lobby Doors	**Capital Project Description**	Auto open doors Concourse main Lobby
Project Rationale	Replacement due to end of life				

Service:	**1.44x**	**Panorama Recreation**

Project Number	30-03	**Capital Project Title**	Arena Doors	**Capital Project Description**	Arena A & B interior doors from Concourse
Project Rationale	Replacement due to end of life				

Project Number	30-04	**Capital Project Title**	Slide Replacement	**Capital Project Description**	Waterslide replacement
Project Rationale	Replacement due to end of life				

Project Number	30-05	**Capital Project Title**	Rec software system replacement	**Capital Project Description**	Rec software system replacement
Project Rationale	Replacement / Upgrade of software				

Project Number	30-06	**Capital Project Title**	Island Room Development	**Capital Project Description**	Island Room dev - Food Services
Project Rationale	Development of under utilized space to potentially include a food services.				

Project Number	30-07	**Capital Project Title**	Floor/tile Replacement link building	**Capital Project Description**	Floor/tile Replacement link building
Project Rationale	Replacement due to end of life				

1.44X Panorama Recreation
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Panorama Recreation

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105302

Operating Reserve Schedule	Actual	Est Actual	Budget				
Projected year end balance	2024	2025	2026	2027	2028	2029	2030
Beginning Balance	428,520	456,942	425,425	233,425	253,425	273,825	294,635
Planned Purchase	-	(41,517)	(200,000)	-	-		-
Transfer from Ops Budget	8,404	-	-	20,000	20,400	20,810	21,230
Interest Income*	20,018	10,000	8,000				
Total projected year end balance	**456,942**	**425,425**	**233,425**	**253,425**	**273,825**	**294,635**	**315,865**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.44X Panaroama Recreation
Asset and Reserve Summary Schedule
2026 - 2030 Financial Plan

Asset Profile

Saanich Peninsula Recreation

Assets held by the Panaroama Recreation service consist of pools, arenas, administration building, courts (request, squash and tennis) and various vehicles and equipment to support service delivery.

Summary

Reserve/Fund Summary	Est Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Capital Reserve	5,617,484	3,599,044	318,824	452,894	1,006,544	600,064
Equipment Replacement Fund	533,666	321,057	519,967	273,250	44,275	126,392
Total projected year end balance	**6,151,150**	**3,920,101**	**838,791**	**726,144**	**1,050,819**	**726,456**

1.44X Panorama Recreation
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule

Reserve Fund: 1.44X Saanich Peninsula Recreation Service Capital Reserve Fund (Bylaw No. 3038)

1.44X Saanich Peninsula Recreation Service Capital Reserve Fund CASH FLOW

Capital Reserve Fund	Est Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	5,402,084	5,617,484	3,599,044	318,824	452,894	1,006,544
Planned Capital Expenditure (Based on Capital Plan)	(672,600)	(2,919,200)	(3,995,000)	(595,000)	(190,000)	(1,165,000)
Transfer from Operating Budget*	688,000	700,760	714,780	729,070	743,650	758,520
Donations $ other Sponsorships						
Interest Income**	200,000	200,000	-	-	-	-
Ending Balance $	**5,617,484**	**3,599,044**	**318,824**	**452,894**	**1,006,544**	**600,064**

** Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.44X Panaroama Recreation
Equipment Replacement Fund Schedule (ERF)
2026 - 2030 Financial Plan

Equipment Replacement Fund Schedule (ERF)

ERF Fund: 1.44X Saanich Peninsula Recreation Service Equipment Replacement Fund

Equipment Replacement Fund	Est Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,146,779	533,666	321,057	519,967	273,250	44,275
Planned Purchase (Based on Capital Plan)	(1,035,233)	(669,909)	(260,400)	(715,207)	(706,845)	(405,313)
Transfer to Capital Fund						
Transfer from Operating Budget	414,000	450,300	459,310	468,490	477,870	487,430
Equipment and Vehicle Disposal Proceeds	1,120					
Interest Income*	7,000	7,000				
Ending Balance $	**533,666**	**321,057**	**519,967**	**273,250**	**44,275**	**126,392**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

SEAPARC

COMMITTEE OF THE WHOLE

October 2025

Service: 1.40X **SEAPARC - Arena and Pool Facilities and Recreation** **Commission: Sooke Electoral Area Parks & Rec**

DEFINITION:

The service provides recreation programs and facilities under the authority of Bylaw No. 4029. This Bylaw No. 4029 was established in order to combine two Sooke and Electoral Area recreation services formerly operating under Bylaw No.152 and No.2598 respectively. Bylaw No.4029 merges the maximum requisitions from the former bylaw No.152 and No.2598 into one.

Bylaw history for reference purposes:

Bylaw No. 4029 (July 13, 2016; replaces Bylaw No. 152 and Bylaw No. 2598) Amended by Bylaw No. 4362 (2020)

Bylaw No. 152 (November 28, 1973); Amended Bylaw No. 195 (1975), Bylaw No. 338 (1977), Bylaw No. 412 (1977), Bylaw No. 1073 (1982), Bylaw No. 1558 (1987) and Bylaw No. 3344 (2006).

Bylaw No. 2598 (June, 1998); Amended by Bylaw No. 3345 (2006).

SERVICE DESCRIPTION:

A service established to provide recreational community programs, to construct, equip, operate and maintain recreation facilities including but not necessarily limited to the ice arena, the swimmig pool, the golf course and mutil-purpose/community use rooms, and to authorize acquisition of recreation-related real property.

PARTICIPATION:

The District of Sooke and the Electoral Area of Juan de Fuca (portions) are the participating area for this service. Cost appointment is 100% by population.

MAXIMUM LEVY:

The greater of $5,158,000 or $1.60/$1000 on the net taxable value of land and improvements.

COMMISSION:

Sooke and Electoral Area Parks and Recreation Commission
Established by bylaw to oversee this function. (Bylaw No. 2788 - April 2000, Amended by Bylaw No. 3242 - 2004, Bylaw No. 3416 - 2007 & Bylaw 4049 - 2015).

CAPITAL DEBT:

Bylaw No. 4052 - $750,000 (for DeMamiel Golf Course Acquisition), $660,000 issued).
Bylaw No. 4634 - $3,150,000 (for SEAPARC recreation upgrades), $0 issued).

Change in Budget 2025 to 2026
Service: 1.40X SEAPARC

	Total Expenditure	Comments
2025 Budget	**5,711,058**	
Change in Wages & Benefits:		
Base wages & benefits change	94,000	Inclusive of estimated collective agreement changes
Step increase/paygrade change	26,020	
Auxilary wages	95,191	Increased program offering
Total Change in Wages & Benefits	215,211	
Other Changes:		
Standard Overhead Allocation	19,645	Increase in 2025 operating costs
Transfers to reserve	49,060	Reflects growth in assets and inflation
Debt Servicing	75,000	Borrowing for Skate Park and Heat Recovery projects
Other Costs	(30,296)	
Total Other Changes	113,409	
2026 Budget	**6,039,678**	

Summary of % Expense Increase		
2026 Base salary and benefit change	1.6%	
Step increase/paygrade change	0.5%	
Auxilary wages	1.7%	
Standard Overhead Allocation	0.3%	
Transfers to reserve	0.9%	
Debt Servicing	1.3%	
Other Costs	-0.5%	
% expense increase from 2025:	***5.8%***	
% Requisition increase from 2025 (if applicable):	***7.4%***	*Requisition funding is (62)% of service revenue*

Overall 2025 Budget Performance

(expected variance to budget and surplus treatment)

There is an estimated one-time favourable variance of $82,600 (1.4%) due mainly to saving in salaries and wages. This variance will be moved to Capital Reserve, which has an expected year end balance of $640,000 before this transfer.

SEAPARC - ALL SERVICE AREAS			BUDGET REQUEST				FUTURE PROJECTIONS			
	2025 BOARD BUDGET	**2025** ESTIMATED ACTUAL	**2026** CORE BUDGET	**2026** ONGOING	**2026** ONE-TIME	**2026** TOTAL	**2027** TOTAL	**2028** TOTAL	**2029** TOTAL	**2030** TOTAL
OPERATING COSTS:										
Salaries and Wages	3,597,210	3,503,243	3,812,421	-	-	3,812,421	3,909,878	4,009,854	4,099,825	4,191,768
Electricity & Utilities	248,210	243,050	259,190	-	-	259,190	264,360	269,640	275,030	280,530
Operating Supplies & Promotion	401,380	367,273	381,262	-	-	381,262	388,910	396,690	404,630	412,740
Maintenance and Repairs	208,615	209,965	200,300	-	-	200,300	204,310	208,400	212,570	216,810
Standard Overhead Allocation	233,490	233,490	253,135	-	-	253,135	257,691	262,845	268,102	273,464
Human Resources Allocation	123,363	123,363	126,146	-	-	126,146	147,588	154,532	148,769	150,211
Internal Allocations	12,662	12,662	1,907	-	10,812	12,719	1,964	2,023	2,084	2,146
Contract for Services	82,350	104,117	94,000	-	-	94,000	95,880	97,780	99,730	101,720
Vehicles and Travel	26,775	24,567	26,000	-	-	26,000	26,520	27,050	27,590	28,140
Operating - Other	80,047	99,675	92,541	-	-	92,541	94,380	96,240	98,130	100,060
Insurance Cost	48,360	48,360	46,740	-	-	46,740	49,078	51,532	54,110	56,816
TOTAL OPERATING COSTS	**5,062,462**	**4,969,765**	**5,293,642**	**-**	**10,812**	**5,304,454**	**5,440,559**	**5,576,586**	**5,690,570**	**5,814,405**
Percentage increase over prior year		-1.8%	4.57%			4.78%	2.57%	2.5%	2.0%	2.2%
CAPITAL / TRANSFER RESERVES										
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Capital Reserve Fund	362,100	384,698	369,342	-	-	369,342	376,730	384,260	391,950	399,790
Transfer to Equipment Replacement Fund	217,300	277,300	221,646	-	-	221,646	226,080	230,600	235,210	239,910
Capital Equipment Purchases	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	**579,400**	**661,998**	**590,988**	**-**	**-**	**590,988**	**602,810**	**614,860**	**627,160**	**639,700**
		14.3%	2.00%			2.00%	2.00%	2.0%	2.0%	2.0%
DEBT CHARGES	69,196	69,196	69,236	75,000	-	144,236	221,186	353,686	353,686	353,686
TOTAL COSTS	**5,711,058**	**5,700,959**	**5,953,866**	**75,000**	**10,812**	**6,039,678**	**6,264,555**	**6,545,132**	**6,671,416**	**6,807,791**
		-0.18%	4.25%			**5.75%**	3.72%	4.48%	1.93%	2.04%
FUNDING SOURCES (REVENUE)										
Balance C/F from Prior to Current year	(25,000)	(25,000)	-	-	-	-	-	-	-	-
Fee Income	(1,793,510)	(1,743,893)	(1,829,390)	-	-	(1,829,390)	(1,865,970)	(1,903,270)	(1,941,350)	(1,980,170)
Rental Income	(389,566)	(429,084)	(447,561)	-	-	(447,561)	(456,520)	(465,650)	(474,970)	(484,460)
Transfer from Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
Payments - In Lieu of Taxes	(10,155)	(10,155)	(10,155)	-	-	(10,155)	(10,155)	(10,155)	(10,155)	(10,155)
TOTAL REVENUE	(2,218,231)	(2,208,132)	(2,287,106)	-	-	(2,287,106)	(2,332,645)	(2,379,075)	(2,426,475)	(2,474,785)
			3.10%			3.10%	1.99%	2.0%	2.0%	2.0%
REQUISITION	**(3,492,827)**	**(3,492,827)**	**(3,666,760)**	**(75,000)**	**(10,812)**	**(3,752,572)**	**(3,931,910)**	**(4,166,057)**	**(4,244,941)**	**(4,333,006)**
Percentage increase over prior year requisition			4.98%			7.44%	4.78%	5.96%	1.89%	2.07%
PARTICIPANTS: Sooke and JDF										
AUTHORIZED POSITIONS:										
Salaried	20.60	20.60	20.60	-	-	20.60	20.60	20.60	20.60	20.60

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.40X SEAPARC	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$2,572,500	$275,000	$351,000	$560,500	$2,283,000	$6,042,000
	Equipment	$0	$332,250	$132,700	$188,850	$533,500	$265,430	$1,452,730
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$0	$35,750	$35,000	$36,800	$36,500	$38,500	$182,550
	Vehicles	$0	$0	$0	$0	$0	$0	$0
		$0	**$2,940,500**	**$442,700**	**$576,650**	**$1,130,500**	**$2,586,930**	**$7,677,280**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
	Debenture Debt (New Debt Only)	$0	$1,910,000	$0	$45,000	$426,000	$1,850,000	$4,231,000
	Equipment Replacement Fund	$0	$252,250	$116,700	$127,350	$107,500	$248,430	$852,230
	Grants (Federal, Provincial)	$0	$150,000	$0	$0	$0	$0	$150,000
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$0	$628,250	$326,000	$404,300	$597,000	$488,500	$2,444,050
		$0	**$2,940,500**	**$442,700**	**$576,650**	**$1,130,500**	**$2,586,930**	**$7,677,280**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.40X

Service Name: SEAPARC

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
20-09	Replacement	Domestic Hot Water Replacement	Replacement of hot water storage tanks and update system	$ 100,000	E	Cap		$ -					$ -
22-02	Renewal	Pool Roof Replacement	Pool Roof Replacement	$ 500,000	B	Res		$ 215,000					$ 215,000
23-04	Renewal	Building Assessment and Renewal	Building assessment and repairs	$ 250,000	B	Res		$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
23-07	Renewal	Parking Lot Renewal	Renewal parking lot	$ 173,750	S	Res		$ 35,750	$ 35,000	$ 36,800	$ 36,500	$ 38,500	$ 182,550
24-04	Renewal	Roof Repairs	General Roof Repairs	$ 37,500	B	Res		$ 7,500	$ 7,500	$ 7,500	$ 7,500	$ 7,500	$ 37,500
24-06	Renewal	Replace Ventilation Fans	Replace Ventilation Fans	$ 7,000	B	Res			$ 7,500				$ 7,500
24-13	Renewal	Arena Compressor Overhaul	Refrigeration plant compressor overhaul	$ 48,000	E	Res			$ 16,000	$ 16,500			$ 32,500
24-15	Replacement	IT Equipment Replacement	Replacement of IT equipment and computers	$ 73,600	E	ERF		$ 13,600	$ 34,600	$ 3,600	$ 14,100		$ 65,900
25-01	Renewal	Implement Heat Recovery System Phase 1	Implementation of phase 1 of heat recovery system	$ 2,200,000	B	Debt		$ 1,850,000					$ 1,850,000
25-01	Renewal	Implement Heat Recovery System Phase 1	Implementation of phase 1 of heat recovery system		B	Grant							$ -
25-01	Renewal	Implement Heat Recovery System Phase 1	Implementation of phase 1 of heat recovery system		B	Grant		$ 150,000					$ 150,000
25-03	Renewal	Recoat Arena Purlins & Frames	Recoat Arena Purlins & Frames	$ 40,000	B	Res			$ 40,000				$ 40,000
25-05	Replacement	Replace Sewage & Storm Pump System	Replace Sewage & Storm Pump System	$ 20,000	B	ERF		$ 20,000					$ 20,000
25-07	Study	Thermal Evaluation of Electrical System	Thermal Evaluation of Electrical System	$ 7,750	B	Res				$ 4,000			$ 4,000
25-13	Renewal	Lighting Controls	Renewal of lighting controls	$ 80,000	B	Res		$ 35,000					$ 35,000
26-06	Replacement	Equipment Replacement (pooled)	Equipment Replacement	$ 138,900	E	ERF		$ 138,900					$ 138,900
26-08	Renewal	Duct cleaning	Duct cleaning	$ 37,000	B	Res		$ 22,000			$ 25,000		$ 47,000
26-09	Replacement	Pool Lectronator System	Replacement of lectronator cells and components	$ 85,000	E	ERF		$ 19,750	$ 21,000	$ 21,750	$ 22,750	$ 24,000	$ 109,250
26-10	Study	Infrastructure Growth Plan	Plan to guide new infrastructure needs	$ 150,000	B	Res		$ 150,000					$ 150,000
26-10	Study	Infrastructure Growth Plan	Plan to guide new infrastructure needs		B	Grant							$ -
26-11	Renewal	Irrigation allowance	Repair & replacement of irrigation components	$ 25,000	E	ERF		$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 25,000
26-12	New	Electric Key Entry System	Install electric key entry system	$ 68,000	B	Res		$ 48,000	$ 20,000				$ 68,000
26-13	New	Cellular Service Upgrade	Cellular Service Upgrade	$ 40,000	E	Res		$ 40,000					$ 40,000
26-14	Study	Pool Change Room Renovation	Pool Change Room Renovation (design/scope)	$ 25,000	B	Res		$ 25,000					$ 25,000
26-15	Replacement	Mower replacement - golf	Replace rough mower - golf course	$ 35,000	E	ERF		$ 35,000					$ 35,000
26-16	Renewal	Pool Circulation Pump renewal	Pool Circulation Pump renewal (allowance)	$ 100,000	E	ERF		$ 20,000	$ 22,000	$ 22,000	$ 22,000	$ 22,000	$ 108,000
26-17	Replacement	Turf aerator - golf	Replace greens aerator - golf	$ 60	E	Debt		$ 60,000					$ 60,000
27-03	Renewal	Replace Arena Rubber Mat Flooring	Replace Arena Rubber Mat Flooring	$ 150,000	B	Res			$ 150,000				$ 150,000
27-04	Replacement	Equipment Replacement (pooled)	Equipment Replacement	$ 34,100	E	ERF			$ 34,100				$ 34,100
28-01	Renewal	Recoat Arena Change Room & Pool Interior Roof	Locally recoat arena interior change room roof steel deck & pool interior roof deck, purlins and beams	$ 84,500	B	Res				$ 84,500			$ 84,500
28-02	Renewal	Repaint Fitness Facility Exterior	Repaint Fitness Facility Exterior	$ 25,000	B	Res				$ 25,000			$ 25,000
28-03	Renewal	Recoat Arena Metal Roof	Recoat Arena Metal Roof	$ 720,000	B	Res				$ 20,000	$ 400,000		$ 420,000
28-04	Renewal	Pool Change Room Renovation	Pool Change Room Renovation	$ 170,000	B	Res				$ 160,000			$ 160,000

Service #: 1.40X

Service Name: SEAPARC

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
28-05	Replacement	Electrification of Pool Boilers	Replacement of secondary pool boilers (oil to electric)	$ 471,000	E	Debt				$ 45,000	$ 426,000		$ 471,000
28-06	Replacement	Equipment Replacement (pooled)	Equipment Replacement	$ 75,000	E	ERF				$ 75,000			$ 75,000
29-01	Renewal	Sauna renewal	Renovate sauna room	$ 30,000	B	Res					$ 30,000		$ 30,000
29-02	Study	Electrification of Arena Dehumidifier	Design and replacement of low-temperature dehumidifiers with heat recovery tie-in	$ 30,000	B	Res					$ 30,000		$ 30,000
29-03	Renewal	Storm & Sewer repair allowance	Buried services repair allowance (storm & sanitary)	$ 18,000	B	Res					$ 18,000		$ 18,000
29-05	Replacement	Equipment Replacement (pooled)	Equipment Replacement	$ 53,250	E	ERF					$ 43,650		$ 43,650
30-01	Renewal	Replace Arena In-Slab Refrigeration	Replace Arena Ice Rink and In-Slab Refrigeration	$ 1,850,000	B	Debt						$ 1,850,000	$ 1,850,000
30-02	Renewal	Arena Change Room Renovation	Renovation of original (1976) arena change rooms	$ 150,000	B	Res						$ 150,000	$ 150,000
30-03	Renewal	Pool Window Wall Repair Allowance	Pool Window Wall Repair Allowance	$ 7,500	B	Res						$ 7,500	$ 7,500
30-04	Replacement	Replace Arena Dehumidifier	Replace Arena Dehumidifier	$ 110,000	B	Res						$ 110,000	$ 110,000
30-05	Replacement	Replace Ventilation Fans	Replace Ventilation Fans - allowance	$ 8,000	B	Res						$ 8,000	$ 8,000
30-06	Study	Energy Recovery - phase 2	Technical design of energy recovery - phase 2	$ 100,000	B	Res						$ 100,000	$ 100,000
30-07	Renewal	Arena Compressor Overhaul	Refrigeration plant compressor overhaul	$ 17,000	E	Res						$ 17,000	$ 17,000
30-08	Replacement	Radio Replacements	Radio system replacement	$ 40,000	E	ERF						$ 40,000	$ 40,000
30-09	Replacement	IT Equipment Replacement	Replacement of IT equipment and computers	$ 13,480	E	ERF						$ 13,480	$ 13,480
30-10	Replacement	Equipment Replacement (pooled)	Equipment Replacement	$ 143,950	E	ERF						$ 143,950	$ 143,950
			Grand Total	**$ 8,542,340**			**$ -**	**$ 2,940,500**	**$ 442,700**	**$ 576,650**	**$ 1,130,500**	**$ 2,586,930**	**$ 7,677,280**

Service:	1.40X	SEAPARC

Project Number	20-09	**Capital Project Title**	Domestic Hot Water Replacement	**Capital Project Description**	Replacement of hot water storage tanks and update system
Project Rationale	Service life is ended for DHW storage tanks for the arena as well as for the pool/gym. This project will consider heat recovery implications in design and implementation.				

Project Number	22-02	**Capital Project Title**	Pool Roof Replacement	**Capital Project Description**	Pool Roof Replacement
Project Rationale	Building envelope evaluation was conducted and replacement of various sections of roofing was identified to be replaced on a multi year plan based on condition and estimated remaining life. Continuing project to ensure integrity of building envelope.				

Project Number	23-04	**Capital Project Title**	Building Assessment and Renewal	**Capital Project Description**	Building assessment and repairs
Project Rationale	Aging facilities. Arena built in 1975, Pool in 2000. Increasing issues with building envelope and finishings.				

Project Number	23-07	**Capital Project Title**	Parking Lot Renewal	**Capital Project Description**	Renewal parking lot
Project Rationale	Regular repairs required to parking lot including paving, line painting and oil separator clean out.				

Project Number	24-04	**Capital Project Title**	Roof Repairs	**Capital Project Description**	General Roof Repairs
Project Rationale	Annual roof repair allowance.				

Service:	1.40X	SEAPARC

Project Number	24-06	**Capital Project Title**	Replace Ventilation Fans	**Capital Project Description**	Replace Ventilation Fans
Project Rationale	At or nearing end of life				

Project Number	24-13	**Capital Project Title**	Arena Compressor Overhaul	**Capital Project Description**	Refrigeration plant compressor overhaul
Project Rationale	Overhaul of arena compressors(alternating) to ensure continuity of service. Recommended maintenance by CIMCO.				

Project Number	24-15	**Capital Project Title**	IT Equipment Replacement	**Capital Project Description**	Replacement of IT equipment and computers
Project Rationale	CRD IT's infrastructure renewal plan				

Project Number	25-01	**Capital Project Title**	Implement Heat Recovery System Phase 1	**Capital Project Description**	Implementation of phase 1 of heat recovery system
Project Rationale	A number of pool mechanical systems approaching end of life. Heat recovery system would address replacement of these systems and benefit with reduced GHG emissions to meet climate targets.				

Project Number	25-03	**Capital Project Title**	Recoat Arena Purlins & Frames	**Capital Project Description**	Recoat Arena Purlins & Frames
Project Rationale	To prolong service life of roof supporting steel components in the arena.				

Service:	1.40X	SEAPARC			

Project Number	25-05	**Capital Project Title**	Replace Sewage & Storm Pump System	**Capital Project Description**	Replace Sewage & Storm Pump System
Project Rationale	Condition assessment indicates areas at or nearing end of life				

Project Number	25-07	**Capital Project Title**	Thermal Evaluation of Electrical System	**Capital Project Description**	Thermal Evaluation of Electrical System
Project Rationale	Code requirement				

Project Number	25-13	**Capital Project Title**	Lighting Controls	**Capital Project Description**	Renewal of lighting controls
Project Rationale	System failure. Replacement will incoporate energy efficiency in collaboration with BC Hydro.				

Project Number	26-06	**Capital Project Title**	Equipment Replacement (pooled)	**Capital Project Description**	Equipment Replacement
Project Rationale	Annual small equipment replacement schedule				

Project Number	26-08	**Capital Project Title**	Duct cleaning	**Capital Project Description**	Duct cleaning
Project Rationale	Regular maintenance of duct system.				

Service:	1.40X	SEAPARC	

Project Number	26-09	**Capital Project Title**	Pool Lectronator System	**Capital Project Description**	Replacement of lectronator cells and components
Project Rationale	Annual replacement of lectronator system components.				

Project Number	26-10	**Capital Project Title**	Infrastructure Growth Plan	**Capital Project Description**	Plan to guide new infrastructure needs
Project Rationale	Action from Strategic plan to guide recreation infrastructure growth required by the community				

Project Number	26-11	**Capital Project Title**	Irrigation allowance	**Capital Project Description**	Repair & replacement of irrigation components
Project Rationale	Annual allowance for repairs				

Project Number	26-12	**Capital Project Title**	Electric Key Entry System	**Capital Project Description**	Install electric key entry system
Project Rationale	Improve facility security and access.				

Project Number	26-13	**Capital Project Title**	Cellular Service Upgrade	**Capital Project Description**	Cellular Service Upgrade
Project Rationale	For safety and patron convenience.				

Service: 1.40X SEAPARC

Project Number	26-14	**Capital Project Title**	Pool Change Room Renovation	**Capital Project Description**	Pool Change Room Renovation (design/scope)
Project Rationale	Determine scope and pricing for 2028 project				

Project Number	27-03	**Capital Project Title**	Replace Arena Rubber Mat Flooring	**Capital Project Description**	Replace Arena Rubber Mat Flooring
Project Rationale	Flooring at end of life.				

Project Number	27-04	**Capital Project Title**	Equipment Replacement (pooled)	**Capital Project Description**	Equipment Replacement
Project Rationale	Annual small equipment replacement schedule				

Project Number	28-01	**Capital Project Title**	Recoat Arena Change Room & Pool Interior Roof	**Capital Project Description**	Locally recoat arena interior change room roof steel deck & pool interior roof deck, purlins and beams
Project Rationale	Recoating of swimming pool interior roof deck, purlins, beams as well as arena interior change room roof steel deck. Project to prolong service life of roof supporting structures.				

Project Number	28-02	**Capital Project Title**	Repaint Fitness Facility Exterior	**Capital Project Description**	Repaint Fitness Facility Exterior
Project Rationale	Maintain aesthetics and extend service life.				

Service:	**1.40X**	**SEAPARC**

Project Number	28-03	**Capital Project Title**	Recoat Arena Metal Roof	**Capital Project Description**	Recoat Arena Metal Roof
Project Rationale	Extend roof service life.				

Project Number	28-04	**Capital Project Title**	Pool Change Room Renovation	**Capital Project Description**	Pool Change Room Renovation
Project Rationale	Supported via Strategic Plan				

Project Number	28-05	**Capital Project Title**	Electrification of Pool Boilers	**Capital Project Description**	Replacement of secondary pool boilers (oil to electric)
Project Rationale	Oil tank for the secondary boiler is past end of life. Oil tank to be decommissioned and oil boiler replaced with electric boiler. Electrical upgrades required as part of this project.				

Project Number	28-06	**Capital Project Title**	Equipment Replacement (pooled)	**Capital Project Description**	Equipment Replacement
Project Rationale	Annual small equipment replacement.				

Project Number	29-01	**Capital Project Title**	Sauna renewal	**Capital Project Description**	Renovate sauna room
Project Rationale	End of life.				

Project Number	29-02	**Capital Project Title**	Electrification of Arena Dehumidifier	**Capital Project Description**	Design and replacement of low-temperature dehumidifiers with heat recovery tie-in
Project Rationale	Design and replacement of low-temperature dehumidifiers with heat receovery tie in. 2 year project				

Service: 1.40X SEAPARC

Project Number	29-03	**Capital Project Title**	Storm & Sewer repair allowance	**Capital Project Description**	Buried services repair allowance (storm & sanitary)
Project Rationale	Regular repair allowance.				

Project Number	29-05	**Capital Project Title**	Equipment Replacement (pooled)	**Capital Project Description**	Equipment Replacement
Project Rationale	Annual small equipment replacement.				

Project Number	30-01	**Capital Project Title**	Replace Arena In-Slab Refrigeration	**Capital Project Description**	Replace Arena Ice Rink and In-Slab Refrigeration
Project Rationale	End of life				

Project Number	30-02	**Capital Project Title**	Arena Change Room Renovation	**Capital Project Description**	Renovation of original (1976) arena change rooms
Project Rationale	Asset management plan and strategic plan need.				

Project Number	30-03	**Capital Project Title**	Pool Window Wall Repair Allowance	**Capital Project Description**	Pool Window Wall Repair Allowance
Project Rationale	Repairs due to leakage				

Project Number	30-04	**Capital Project Title**	Replace Arena Dehumidifier	**Capital Project Description**	Replace Arena Dehumidifier
Project Rationale	End of life				

Service: **1.40X** **SEAPARC**

Project Number	30-05	**Capital Project Title**	Replace Ventilation Fans	**Capital Project Description**	Replace Ventilation Fans - allowance
Project Rationale	End of life				

Project Number	30-06	**Capital Project Title**	Energy Recovery - phase 2	**Capital Project Description**	Technical design of energy recovery - phase 2
Project Rationale	To align with end of life for various mechanical components and climate goals				

Project Number	30-07	**Capital Project Title**	Arena Compressor Overhaul	**Capital Project Description**	Refrigeration plant compressor overhaul
Project Rationale	Regular renewal schedule				

Project Number	30-08	**Capital Project Title**	Radio Replacements	**Capital Project Description**	Radio system replacement
Project Rationale	End of life				

Project Number	30-09	**Capital Project Title**	IT Equipment Replacement	**Capital Project Description**	Replacement of IT equipment and computers
Project Rationale	End of life				

Project Number	30-10	**Capital Project Title**	Equipment Replacement (pooled)	**Capital Project Description**	Equipment Replacement
Project Rationale	Annual small equipment replacement.				

1.40X SEAPARC
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

SEAPARC

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue. Legacy Fund established by Bylaw 4103 for donations received.

Summary

Reserve/Fund Summary	Est Actual	Budget				
Projected year end balance	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Operating Reserve	36,815	37,815	37,815	37,815	37,815	37,815
Operating Reserve - Legacy Fund	2,300	2,390	2,390	2,390	2,390	2,390
Total projected year end balance	**39,115**	**40,205**	**40,205**	**40,205**	**40,205**	**40,205**

See attached reserve schedules for projected annual cash flows.

1.40X SEAPARC
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

SEAPARC

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105301

Operating Reserve Schedule	Est Actual	Budget				
Projected year end balance	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	35,815	36,815	37,815	37,815	37,815	37,815
Planned Purchase	-	-	-	-	-	-
Transfer from Ops Budget	-	-	-		-	-
Interest Income*	1,000	1,000				
Total projected year end balance	**36,815**	**37,815**	**37,815**	**37,815**	**37,815**	**37,815**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.40X SEAPARC Legacy Fund
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

SEAPARC Legacy Fund

Established by Bylaw No. 4103. Money received for specific purposes through bequests, charitable donations, or otherwise given will paid into this specified Legacy reserve fund.

Operating Reserve Schedule - FC 105101

Operating Reserve Schedule	Est Actual	Budget				
Projected year end balance	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	2,210	2,300	2,390	2,390	2,390	2,390
Planned Purchase						
Transfer from Ops Budget	-					
Interest Income*	90	90				
Total projected year end balance	**2,300**	**2,390**	**2,390**	**2,390**	**2,390**	**2,390**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.40X SEAPARC Recreation Combined
Asset and Reserve Summary Schedule
2026 - 2030 Financial Plan

Asset Profile

SEAPARC Recreation (1.401 &1.403 Combined)

Assets held by the Sooke Parks and Recreation service consist of a pool, an arena, ball field, skate park and various vehicles and equipment to support service delivery.

Summary

Reserve/Fund Summary Projected year end balance	Est Actual 2025	Budget 2026	2027	2028	2029	2030
Capital Reserve	727,145	488,237	538,967	518,927	313,877	225,167
Equipment Replacement Fund	96,090	66,236	175,616	278,866	406,576	398,056
Total projected year end balance	**823,235**	**554,473**	**714,583**	**797,793**	**720,453**	**623,223**

1.40X SEAPARC Recreation Combined
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule

Reserve Fund: 1.40X SEAPARC Recreation and Pool Combined Capital Reserve Fund

Capital Reserve Fund	Est Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	873,101	727,145	488,237	538,967	518,927	313,877
Planned Capital Expenditure (Based on Capital Plan)	(550,188)	(628,250)	(326,000)	(404,300)	(597,000)	(488,500)
Transfer from Operating Budget	374,232	369,342	376,730	384,260	391,950	399,790
Interest Income*	30,000	20,000				
Ending Balance $	**727,145**	**488,237**	**538,967**	**518,927**	**313,877**	**225,167**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.40X SEAPARC Recreation Combined
Equipment Replacement Fund Schedule (ERF)
2026 - 2030 Financial Plan

Equipment Replacement Fund Schedule (ERF)

ERF Fund: 1.40X Combined SEAPARC Recreation and Pool ERF

Equipment Replacement Fund	Est Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	270,540	96,090	66,236	175,616	278,866	406,576
Planned Purchase (Based on Capital Plan)	(393,250)	(252,250)	(116,700)	(127,350)	(107,500)	(248,430)
Transfer from Operating Budget	217,300	221,646	226,080	230,600	235,210	239,910
Equipment Disposal						
Interest Income*	1,500	750				
Ending Balance $	**96,090**	**66,236**	**175,616**	**278,866**	**406,576**	**398,056**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

GM - Parks, Recreation & Environmental Services

COMMITTEE OF THE WHOLE

October 2025

Service: 1.028 GM - Parks, Recreation & Environmental Services **Committee: Environmental Services**

DEFINITION:

The oversight of Parks, Recreation & Environmental Services for the Capital Regional District Board

SERVICE DESCRIPTION:

The General Manager provides overall direction and supporting administrative oversight for all Parks, Recreation & Environmental Services. The department and its divisions report to the Board, Hospital District Board, the Environmental Services Committee and the Regional Parks Committee.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

FUNDING:

Requisition

1.028 - GM - Parks, Recreation & Environmental Services	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027	2028	2029	2030
OPERATING COSTS										
Salaries and Wages	404,894	407,964	445,715	-	-	445,715	458,519	471,683	482,908	494,393
Contract for Services	3,279	-	10,000	-	-	10,000	10,202	3,412	3,480	3,549
Allocation - Standard Overhead	54,452	54,452	52,370	-	-	52,370	51,478	52,508	53,558	54,629
Allocation - Human Resources	15,726	15,726	15,312	-	-	15,312	17,914	18,757	18,058	18,233
Allocation - Building Occupancy	26,609	26,609	25,570	-	-	25,570	26,790	27,969	28,420	28,883
Insurance	720	720	660	-	-	660	695	731	768	807
TOTAL OPERATING COSTS	**505,680**	**505,471**	**549,627**	**-**	**-**	**549,627**	**565,598**	**575,060**	**587,192**	**600,495**
*Percentage Increase over prior year		0.0%	8.7%	0.0%	0.0%	8.7%	2.9%	1.7%	2.1%	2.3%
Recovery for First Aid Officer	(102)	(102)	(104)	-	-	(104)	(106)	(108)	(110)	(112)
NET COSTS	**505,578**	**505,369**	**549,523**	**-**	**-**	**549,523**	**565,492**	**574,952**	**587,082**	**600,383**
*Percentage increase over prior year Net Costs		0.0%	8.7%	0.0%	0.0%	8.7%	2.9%	1.7%	2.1%	2.3%
AUTHORIZED POSITIONS:										
Salaried	2.0	2.0	2.0	-	-	2.0	2.0	2.0	2.0	2.0

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Environmental Administration Services

COMMITTEE OF THE WHOLE

October 2025

Service: 1.575 **Environmental Administration Services** **Committee: Environmental Services**

DEFINITION:

To provide administrative and clerical support services to the Environmetnal Protection, Environmental Innovation, and Environmental Resource Management Divisions.

PARTICIPATION:

All Functions administered by Environmental Services

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

N/A

COST RECOVERY:

Allocations to Environmental Protection, Environmental Innovation and Environment Resource Management Divisions.

OTHER:

The Legislative and General Government requisition covers costs associated with the General Manager's services to the Board.

1.575 - Env Services - Administration	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
			BUDGET REQUEST							
OPERATING COSTS:										
Salaries and Wages	93,854	89,496	96,784	-	-	96,784	99,544	102,382	104,810	107,294
Allocations	76,590	76,590	68,486	-	-	68,486	67,887	70,468	71,711	73,191
Operating - Other Costs - Summary	47,790	48,439	55,531	-	-	55,531	59,239	61,941	63,079	64,249
TOTAL OPERATING COSTS	**218,233**	**214,525**	**220,801**	**-**	**-**	**220,801**	226,670	234,791	239,600	244,734
*Percentage Increase over prior year		-1.7%	1.2%	0.0%	0.0%	1.2%	2.7%	3.6%	2.0%	2.1%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	3,141	3,247	3,582	-	-	3,582	4,444	3,256	5,589	7,811
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	3,141	3,247	3,582	-	-	3,582	4,444	3,256	5,589	7,811
TOTAL COSTS	221,374	217,772	224,383	-	-	224,383	231,114	238,047	245,189	252,545
*Percentage Increase over prior year		-1.6%	1.4%	0.0%	0.0%	1.4%	3.0%	3.0%	3.0%	3.0%
Internal Recoveries	(217,772)	(217,772)	(224,382)	-	-	(224,382)	(231,114)	(238,047)	(245,189)	(252,544)
OPERATING COSTS LESS INTERNAL RECOVERIES	-	-	-	-	-	-	-	-	-	-
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from current to Next year	-	-	-	-	-	-	-	-	-	-
Transfer from Ops Reserve Fund	(3,604)	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	(3,604)	-	-	-	-	-	-	-	-	-
REQUISITION	-	-	-	-	-	-	-	-	-	-
*Percentage Increase over prior year										
PARTICIPANTS: Costs recovered internally										
AUTHORIZED POSITIONS:										
Salaried	1.00	1.00	1.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00
Term	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.575 Environmental Administration Serv	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$0	$0	$0	$0	$0	$0
	Equipment	$0	$5,000	$8,700	$6,000	$4,500	$4,500	$28,700
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$0	$0	$0	$0	$0	$0	$0
	Vehicles	$0	$0	$0	$0	$0	$0	$0
		$0	**$5,000**	**$8,700**	**$6,000**	**$4,500**	**$4,500**	**$28,700**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
	Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
	Equipment Replacement Fund	$0	$5,000	$8,700	$6,000	$4,500	$4,500	$28,700
	Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$0	$0	$0	$0	$0	$0	$0
		$0	**$5,000**	**$8,700**	**$6,000**	**$4,500**	**$4,500**	**$28,700**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.575

Service Name: Environmental Administration Services

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
20-01	Replacement	Office Furniture	ERF replacement of desks, chairs, shelves	$ 19,570	E	ERF	$ -	$ 3,000	$ 3,000	$ 3,000	$ 1,500	$ 1,500	$ 12,000
20-02	Replacement	Office Equipment	ERF replacement of computers, printers	$ 25,843	E	ERF	$ -	$ 2,000	$ 5,700	$ 3,000	$ 3,000	$ 3,000	$ 16,700
													$ -
													$ -
			Grand Total	**$ 45,413**			**$ -**	**$ 5,000**	**$ 8,700**	**$ 6,000**	**$ 4,500**	**$ 4,500**	**$ 28,700**

Service:	1.575	Environmental Administration Services

Project Number	20-01	**Capital Project Title**	Office Furniture	**Capital Project Description**	ERF replacement of desks, chairs, shelves
Project Rationale	2026-2030 - miscellaneous furniture required by ES-HQ, as needed (shelving, chairs, tables, desks).				

Project Number	20-02	**Capital Project Title**	Office Equipment	**Capital Project Description**	ERF replacement of computers, printers
Project Rationale	NOTE: Env Admin purchased a new MFP (ESD-30) in 2022 for $13,000. There is no equipment replacement scheduled for the MFP. It will be replaced only when broken, though this might change when IT revisits the MFP deployment and maintenance strategy.) The same is true for the shared printer (Luisa) and Wanda's printer -- only to be replaced if not working/fixable. Added computer replacements based on the four-year replacement cycle as per IT.				

1.575 ES HQ Administration
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Estimate	Budget				
Fund: 1500 Fund Center: 105523	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	82,055	85,055	85,055	85,055	85,055	85,055
Planned Purchase	-					
Transfer from Ops Budget		-	-	-	-	-
Interest Income*	3,000	-	-	-	-	-
Total projected year end balance	**85,055**	**85,055**	**85,055**	**85,055**	**85,055**	**85,055**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.575 ES HQ Administration
ERF Reserve Summary
2026 - 2030 Financial Plan

ERF Reserve Cash Flow (Equipment Portion)

ERF: Environmental HQ/Administration support Senior Budget - ERF for Equipment

Equipment Replacement Fund	Estimate	Budget				
Fund: 1022 Fund Center: 101449	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	153,619	157,669	156,251	151,995	149,251	150,340
					-	-
Planned Purchase (Based on Capital Plan)		(5,000)	(8,700)	(6,000)	(4,500)	(4,500)
Transfer from Operating Budget	3,247	3,582	4,444	3,256	5,589	7,811
Interest Income*	803	-	-	-	-	-
Total projected year end balance	**157,669**	**156,251**	**151,995**	**149,251**	**150,340**	**153,651**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Environmental Innovation

COMMITTEE OF THE WHOLE

October 2025

Service: 1.574 Environmental Innovation **Committee: Environmental Services**

DEFINITION:

To provide support services to the the Environmental Innovation Division.

PARTICIPATION:

All Functions administered by Environmental Innovation

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

N/A

COST RECOVERY:

Allocations to Climate Action Programs, Environmental Resource Programs, and Environmental Programs.

Change in Budget 2025 to 2026
Service: 1.574 Environmental Innovation

	Total Expenditure	Comments
2025 Budget	**-**	
Change in Wages & Benefits:		
Base wages & benefits change	-	Inclusive of estimated collective agreement changes
Step increase/paygrade change	-	
1.0 FTE Senior Manager - Environmental Innovation	248,559	2025 IBC 1b-4.2 Innovation Work Unit; Position relocated from service 1.521 ERM Energy Recovery
1.0 FTE Manager - Environmental Innovation	164,270	2025 IBC 1b-4.2 Innovation Work Unit; Position relocated from service 1.521 ERM Energy Recovery
1.0 FTE Manager - Climate Action Program	178,363	Position relocated from service 1.309 Climate Action Program
1.0 FTE Climate Action Coordinator	121,570	Position relocated from service 1.012 Other Leg & Gen - CLIMATE
1.0 FTE Biosolids Coordinator	107,222	Position relocated from service 1.578 Environmental Protection
1.0 FTE Community Energy Specialist	129,417	Position relocated from service 1.309 Climate Action Program
1.0 FTE Corporate Energy Specialist	137,715	Position relocated from service 1.309 Climate Action Program
1.0 FTE Climate Action Program Assistant	100,746	Position relocated from service 1.309 Climate Action Program
1.0 FTE Electric Mobility Coordinator	121,944	Position relocated from service 1.309 Climate Action Program
Auxiliary wages	50,000	
Other (explain as necessary)	14,943	
Total Change in Wages & Benefits	1,374,749	
Other Changes:		
Human Resources Allocation	18,649	Increase in 2025 wages & benefits
Environmental Services HQ Allocation	39,320	Increase in 2025 operating costs
Building Occupancy	32,918	
Contract for Services	50,000	
Staff Training & Development	8,000	
Transfer to Equipment Replacement Fund	10,000	
Transfer to Operating Reserve Fund	10,000	
Travel Expenses	25,000	
Telecommunications Costs	10,000	
Vehicle Costs	10,200	
Other Costs	25,000	
Total Other Changes	239,087	
2026 Budget	**1,613,836**	

Summary of % Expense Increase

2026 Base salary and benefit change	#DIV/0!	
Standard Overhead Allocation	#DIV/0!	
Balance of increase	#DIV/0!	
% expense increase from 2025:	***#DIV/0!***	
% Requisition increase from 2025 (if applicable):	***0%***	*Requisition funding is 0% of service revenue*

Overall 2025 Budget Performance
(expected variance to budget and surplus treatment)

N/A

1.574 - Environmental Innovation	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	-	-	1,374,748	-	-	1,374,748	1,331,324	1,340,978	1,372,805	1,270,025
Allocations	-	-	90,886	-	-	90,886	101,736	100,416	101,405	103,511
Operating - Other Costs - Summary	-	-	128,200	-	-	128,200	130,764	133,379	136,047	138,768
TOTAL OPERATING COSTS	**-**	**-**	**1,593,834**	**-**	**-**	**1,593,834**	1,563,824	1,574,773	1,610,258	1,512,304
*Percentage Increase over prior year		#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	-1.9%	0.7%	2.3%	-6.1%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	10,000	-	-	10,000	17,843	36,361	43,331	117,761
Transfer to Operating Reserve Fund	-	-	10,000	-	-	10,000	17,843	36,361	43,331	117,761
TOTAL CAPITAL / RESERVES	-	-	20,000	-	-	20,000	35,685	72,721	86,661	235,522
TOTAL COSTS	-	-	1,613,834	-	-	1,613,834	1,599,509	1,647,494	1,696,919	1,747,826
*Percentage Increase over prior year		#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	-0.9%	3.0%	3.0%	3.0%
Internal Recoveries	-	-	(1,613,834)	-	-	(1,613,834)	(1,599,509)	(1,647,494)	(1,696,919)	(1,747,826)
OPERATING COSTS LESS INTERNAL RECOVERIES	-	-	-	-	-	-	-	-	-	-
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from current to Next year	-	-	-	-	-	-	-	-	-	-
Transfer from Ops Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-	-	-	-	-	-
REQUISITION	-	-	-	-	-	-	-	-	-	-
*Percentage Increase over prior year										
PARTICIPANTS: Costs recovered internally										
AUTHORIZED POSITIONS:										
Salaried	0.00	0.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00
Term	0.00	0.00	2.00	0.00	0.00	2.00	2.00	1.00	1.00	0.00

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.574 Environmental Innovation	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$0	$0	$0	$0	$0	$0
	Equipment	$0	$6,000	$6,000	$6,000	$6,000	$6,000	$30,000
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$0	$0	$0	$0	$0	$0	$0
	Vehicles	$0	$0	$0	$0	$0	$0	$0
		$0	**$6,000**	**$6,000**	**$6,000**	**$6,000**	**$6,000**	**$30,000**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
	Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
	Equipment Replacement Fund	$0	$6,000	$6,000	$6,000	$6,000	$6,000	$30,000
	Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$0	$0	$0	$0	$0	$0	$0
		$0	**$6,000**	**$6,000**	**$6,000**	**$6,000**	**$6,000**	**$30,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.574

Service Name: Environmental Innovation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Office Furniture	ERF replacement of desks, chairs, shelves	$ 15,000	E	ERF	$ -	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 15,000
26-02	Replacement	Computer Equipment	ERF replacement of computers, printers	$ 15,000	E	ERF	$ -	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 15,000
													$ -
													$ -
			Grand Total	**$ 30,000**			**$ -**	**$ 6,000**	**$ 6,000**	**$ 6,000**	**$ 6,000**	**$ 6,000**	**$ 30,000**

Service:	1.574	Environmental Innovation

Project Number	26-01	**Capital Project Title**	Office Furniture	**Capital Project Description**	ERF replacement of desks, chairs, shelves
Project Rationale	2026-2030 - miscellaneous furniture required by Env Innovation, as needed (shelving, chairs, tables, desks).				

Project Number	26-02	**Capital Project Title**	Computer Equipment	**Capital Project Description**	ERF replacement of computers, printers
Project Rationale	2026-2030 - computer equipment required by Env Innovation				

1.574 Environmental Innovation
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Estimate	Budget				
Fund: 1500 Fund Center: 105522	2025	2026	2027	2028	2029	2030
Beginning Balance		-	10,000	27,843	64,203	107,534
Planned Purchase	-					
Transfer from Ops Budget		10,000	17,843	36,361	43,331	117,761
Interest Income*		-	-	-	-	-
Total projected year end balance	**-**	**10,000**	**27,843**	**64,203**	**107,534**	**225,295**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.574 Environmental Innovation
ERF Reserve Summary
2026 - 2030 Financial Plan

ERF Reserve Cash Flow (Equipment Portion)

ERF: Environmental Innovation Senior Budget - ERF for Equipment

Equipment Replacement Fund Fund: 1022 Fund Center: 101647	Estimate 2025	Budget 2026	 2027	 2028	 2029	 2030
Beginning Balance		-	4,000	15,843	46,203	83,534
					-	-
Planned Purchase (Based on Capital Plan)		(6,000)	(6,000)	(6,000)	(6,000)	(6,000)
Transfer from Operating Budget		10,000	17,843	36,361	43,331	117,761
Interest Income*		-	-	-	-	-
Total projected year end balance	**-**	**4,000**	**15,843**	**46,203**	**83,534**	**195,295**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Climate Action and Adaptation

COMMITTEE OF THE WHOLE

October 2025

Service: 1.309 Climate Action and Adaptation **Committee: Environmental Services**

DEFINITION:

Establishment Bylaw No. 3510 (Jan 2009), as amended by Bylaw No. 4058 (Feb 2016) and Bylaw No. 4468 (Jan 2022), to establish and to operate the service of regional climate action coordination, including:

- Collaboration and cooperation with members on climate action and adaptation, including carbon neutrality commitments
- Information dissemination and public education
- Seek funding from other regional levels of government to support regional climate action programs
- Monitoring and reporting on air quality, energy consumption and greenhouse gas emissions

SERVICE DESCRIPTION:

The service facilitates climate change action throughout the region, provides support for emission reduction and adaptation strategies to the corporation and municipal governments, and delivers outreach and education programs to the public.

PARTICIPATION:

All municipalities and electoral areas

MAXIMUM LEVY:

The greater of $1,737,635 or $0.0130 / $1,000 of taxable value of land and improvements.

MAXIMUM CAPITAL DEBT:

N/A

FUNDING:

Property value tax
Cost apportionment: 50% RPS population and 50% converted assessments

Change in Budget 2025 to 2026

Service: 1.309 - CLIMATE ACTION AND ADAPTATION	**Total Expenditure**	**Comments**
2025 Budget	**3,081,849**	
Change in Wages & Benefits:		
Base wages & benefits change	(45,000)	Inclusive of estimated collective agreement changes
Step increase/paygrade change	-	
Relocation of 5.0 FTE Climate Action	(665,111)	Position relocated from service 1.309 Climate Action Program
Other (explain as necessary)	-	
Total Change in Wages & Benefits	(710,111)	
Other Changes:		
Standard Overhead Allocation	(2,939)	
Environmental Innovation Allocation	857,294	Relocated from service 1.309 Climate Action Program to 1.574 Environmental Innovation
Human Resources Allocation	(17,825)	Relocated from service 1.309 Climate Action Program to 1.574 Environmental Innovation
Building Occupancy Allocation	(36,468)	Relocated from service 1.309 Climate Action Program to 1.574 Environmental Innovation
Contract for Services	122,321	Increase in contract cost related to building benchmarking program to support municipalities implement reporting bylaws to collect energy data from large building
Legal Services	97,000	Increase in legal cost
Contributions Projects	(163,874)	
Transfer to General Capital Fund	(189,967)	Decrease dues to the timing of contract cost for the Regional Public EV Network Program.
Transfer to ERF	(10,200)	Relocated from service 1.309 Climate Action Program to 1.574 Environmental Innovation
Other Costs	(41,849)	
Total Other Changes	613,493	
2026 Budget	**2,985,231**	

Summary of % Expense Increase

2026 Base salary and benefit change	-1.5%	
Standard Overhead Allocation	-0.1%	
Environmental Innovation Allocation	28.7%	
Contract for Services	4.0%	
Balance of increase	-34.3%	
% expense increase from 2025:	***-3.1%***	
% Requisition increase from 2025 (if applicable):	***3.3%***	*Requisition funding is 56.9% of service revenue*

Overall 2025 Budget Performance
(expected variance to budget and surplus treatment)

Projecting operating expenses under budget, mainly due to savings related to the timing of contract cost for the Home Energy Retrofit Program & Regional Public EV Network Program.

1.309 - CLIMATE ACTION AND ADAPTATION	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	710,111	716,952	-	-	-	-	-	-	-	-
Allocations - Environmental Innovation & Others	120,555	120,555	917,623	-	2,500	920,123	878,118	904,254	930,849	958,237
Allocations - Environmental Protection	13,608	13,608	14,084	-	-	14,084	14,507	14,942	15,390	15,852
Contract For Services	731,519	525,000	853,840	-	-	853,840	909,571	824,918	801,839	809,613
Operating - Other Costs	391,203	379,586	268,037	-	-	268,037	202,488	204,728	217,008	219,348
Insurance Costs	3,530	3,530	3,460	-	-	3,460	3,634	3,816	4,007	4,207
TOTAL OPERATING COSTS	**1,970,527**	**1,759,231**	**2,057,045**	**-**	**2,500**	**2,059,545**	**2,008,318**	**1,952,658**	**1,969,093**	**2,007,257**
*Percentage Increase over prior year		-10.7%	4.4%	0.0%	0.1%	4.5%	-2.5%	-2.8%	0.8%	1.9%
Transfer to General Capital Fund	1,043,257	309,649	853,290	-	-	853,290	577,000	200,000	-	-
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Equipment Replacement Fund	68,065	68,065	72,396	-	-	72,396	76,610	76,610	76,610	76,610
TOTAL CAPITAL / RESERVES	1,111,322	377,714	925,686	-	-	925,686	653,610	276,610	76,610	76,610
TOTAL COSTS	3,081,849	2,136,945	2,982,731	-	2,500	2,985,231	2,661,928	2,229,268	2,045,703	2,083,867
*Percentage Increase over prior year		-30.7%	-3.2%	0.0%	0.1%	-3.1%	-10.8%	-16.3%	-8.2%	1.9%
Internal Recoveries										
OPERATING COSTS LESS INTERNAL RECOVERIES	**3,081,849**	**2,136,945**	**2,982,731**	**-**	**2,500**	**2,985,231**	**2,661,928**	**2,229,268**	**2,045,703**	**2,083,867**
*Percentage Increase over prior year	0.00%	-30.66%	-3.22%	0.00%	0.08%	-3.14%	-10.83%	-16.25%	-8.23%	1.87%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(83,841)	(83,841)	(83,841)	-	-	(83,841)	(75,874)	(75,874)	(75,874)	(75,874)
Grants - Federal/Provincial/Other	(862,521)	(403,500)	(877,500)	-	-	(877,500)	(531,210)	(166,000)	-	-
User Fee Revenue -EV	(25,347)	(5,000)	(25,347)			(25,347)	(67,653)	(67,653)	(67,653)	(67,653)
Transfer From Own Funds	(465,536)	-	(300,000)	-	-	(300,000)	(155,790)	(54,000)	-	-
TOTAL REVENUE	(1,437,245)	(492,341)	(1,286,688)	-	-	(1,286,688)	(830,527)	(363,527)	(143,527)	(143,527)
REQUISITION	**(1,644,604)**	**(1,644,604)**	**(1,696,043)**	**0**	**(2,500)**	**(1,698,544)**	**(1,831,401)**	**(1,865,741)**	**(1,902,176)**	**(1,940,340)**
*Percentage Increase over prior year		0.0%	3.1%	0.0%	0.2%	3.3%	7.8%	1.9%	2.0%	2.0%
PARTICIPANTS: All Municipalities and Electoral Areas										

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.309 Climate Action and Adaptation	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$0	$0	$0	$0	$0	$0
	Equipment	$733,257	$1,000,000	$577,000	$200,000	$0	$0	$1,777,000
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$0	$0	$0	$0	$0	$0	$0
	Vehicles	$0	$0	$0	$0	$0	$0	$0
		$733,257	**$1,000,000**	**$577,000**	**$200,000**	**$0**	**$0**	**$1,777,000**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$197,979	$270,000	$155,790	$54,000	$0	$0	$479,790
	Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
	Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
	Grants (Federal, Provincial)	$535,278	$730,000	$421,210	$146,000	$0	$0	$1,297,210
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$0	$0	$0	$0	$0	$0	$0
		$733,257	**$1,000,000**	**$577,000**	**$200,000**	**$0**	**$0**	**$1,777,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.309

Service Name: Climate Action and Adaptation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE											
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total	Cost Estimate Class
23-01	New	Regional electric vehicle charging infrastructure	146 level 2 electric vehicle charging stations	$ 721,938	E	Cap	$ 197,979.39	$ 270,000.00	$ 155,790	$ 54,000	$ -	$ -	$ 479,790	Class B (±15-25%)
23-01	New	Regional electric vehicle charging infrastructure	146 level 2 electric vehicle charging stations	$ 1,984,991	E	Grant	$ 535,277.61	$ 730,000.00	$ 421,210	$ 146,000	$ -	$ -	$ 1,297,210	Class B (±15-25%)
													$ -	
													$ -	
			Grand Total	**$ 2,706,929**			**$ 733,257**	**$ 1,000,000**	**$ 577,000**	**$ 200,000**	**$ -**	**$ -**	**$ 1,777,000**	

Service:	**1.309**	**Climate Action and Adaptation**

Project Number	23-01	**Capital Project Title**	Regional electric vehicle charging infrastructure	**Capital Project Description**	146 level 2 electric vehicle charging stations

Project Rationale Grant supporterd: Project intends to install approximately 152 level 2 EV charging stations as part of regional network. Stations will be installed/owned/operated by CRD, some by municipal partners. TBD amount at this point. This spreadsheet assumes 152, amount will be reduced once grant confirmed and negotiations occur with municipalities as project progresses.. Climate ACTION total funding: $725,000 Clean BC Grant funding: $ $2,561,729 Approved via 2022 climate action service planning as part of regional electric vehicle infrastructure program. Leveraging provincial/federal Clean BC Investing in Canada grant to develop regional electric vehicle charging network.

1.309 Climate Action and Adaptation
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Climate Action and Adaptation

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Estimate	Budget				
Fund: 1500 Fund Center: 105503	2025	2026	2027	2028	2029	2030
Projected year end balance						
Beginning Balance	1,418,695	1,434,295	1,134,295	978,505	924,505	924,505
Planned Project						-
Transfer to/from Ops Budget		(300,000)	(155,790)	(54,000)		
Interest Income*	15,600	-	-	-	-	-
Total projected year end balance	**1,434,295**	**1,134,295**	**978,505**	**924,505**	**924,505**	**924,505**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:
Reserve balance retained for projects to be co-funded by grants. LGCAP funds ($243,347) is held in reserve.

1.309 Climate Action and Adaptation
Equipment Reserve Summary
2026 - 2030 Financial Plan

Profile

Climate Action and Adaptation

The service facilitates climate change action throughout the region, provides support for emission reduction and adaptation strategies to the corporation and municipal governments, and delivers outreach and education programs to the public.

Equipment Reserve Schedule

Equipment Replacement Fund	Estimate	Budget				
Fund: 1022 Fund Center: 102274	2025	2026	2027	2028	2029	2030
Projected year end balance						
Beginning Balance	57,866	57,907	130,303	206,913	283,523	360,133
Planned Purchase (Based on Capital Plan)						
Transfer to/from Ops Budget		72,396	76,610	76,610	76,610	76,610
Interest Income*	41	-	-	-	-	-
Total projected year end balance	**57,907**	**130,303**	**206,913**	**283,523**	**360,133**	**436,743**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Other Legislative & General - Climate

COMMITTEE OF THE WHOLE

October 2025

Service: **1.012** **Other Legislative & General - Climate** **Committee: Environmental Services**

DEFINITION:

Authorized by Letters Patent to provide for legislative expenditures of the Board.

PARTICIPATION:

All municipalities and electoral area.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

N/A

FUNDING:

Requisition

1.012 OTHER LEGISLATIVE & GENERAL - CLIMATE	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	FUTURE PROJECTIONS 2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	117,557	100,000	-	-	-	-	-	-	-	-
Allocations - Environmental Innovation & Others	901	901	120,963	-	901	121,864	124,592	128,330	132,180	136,145
Other Operating Expenses	-	5,272	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	**118,458**	**106,173**	**120,963**	**-**	**901**	**121,864**	**124,592**	**128,330**	**132,180**	**136,145**
*Percentage Increase over prior year		-10.4%	2.1%	0.0%	0.8%	2.9%	2.2%	3.0%	3.0%	3.0%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	106,090	106,090	109,273	-	-	109,273	111,458	113,687	115,961	118,280
TOTAL CAPITAL / RESERVES	**106,090**	**106,090**	**109,273**	**-**	**-**	**109,273**	**111,458**	**113,687**	**115,961**	**118,280**
TOTAL COSTS	**224,548**	**212,263**	**230,236**	**-**	**901**	**231,137**	**236,050**	**242,017**	**248,141**	**254,425**
*Percentage increase over prior year requisition		-5.5%	2.5%	0.0%	0.4%	2.9%	2.1%	2.5%	2.5%	2.5%
REVENUE										
Climate Action Grant	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	**-**	**-**	-	-	-	-	**-**	**-**	**-**	**-**
NET COSTS	**224,548**	**212,263**	**230,236**	**-**	**901**	**231,137**	**236,050**	**242,017**	**248,141**	**254,425**
*Percentage increase over prior year Net Costs		-5.5%	2.5%	0.0%	0.0%	2.9%	2.1%	2.5%	2.5%	2.5%

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Environmental Resource Management

COMMITTEE OF THE WHOLE

October 2025

PARTICIPATION:

All costs recovered through tipping fees & Sale of Goods and Services.

MAXIMUM LEVY:

No requisition

MAXIMUM CAPITAL DEBT:

Authorized:	LA Bylaw 3518	12,270,000
Borrowed:	SI Bylaw 3547	(2,000,000)
	SI Bylaw 3677	(2,500,000)
	SI Bylaw 3769	(2,200,000)
Remaining:	Expired May 14, 2013	$5,570,000

Total debt outstanding (LA3518) at Dec 31, 2025 $188,501
Final debt payments (LA3518) in 2026.

Authorized:	LA Bylaw 4515	36,000,000
Borrowed:	SI Bylaw 4562	(7,450,000)
	SI Bylaw 4597	(4,300,000)
	SI Bylaw 4621	(5,500,000)
	SI Bylaw 4659	(4,900,000)
	SI Bylaw	(3,500,000)
Remaining:		$10,350,000

Total debt outstanding (LA4515) at Dec 31, 2025 $24,359,696
Final debt payments (LA4515) in 2040

COMMISSION:

OPERATING COSTS - REFUSE DISPOSAL:

To be recovered through user fees & sale of goods and services

RESERVE FUND:

Solid Waste Refuse Disposal Reserve Fund, Bylaw No. 2164 (Sept. 8, 1993).
Waste Reduction Sustainability Operating Reserve Fund Bylaw No. 3867 (Nov 14, 2012).

Change in Budget 2025 to 2026
Service: 1.521 & 1.525 ERM

	Total Expenditure	**Comments**
2025 Budget	**54,219,524**	
Change in Wages & Benefits:		
Base wages & benefits change	127,669	Inclusive of estimated collective agreement changes
Step increase/paygrade change	-	
Other (explain as necessary)	-	
1.0 FTE Senior Manager Energy Recovery	(239,812)	Position relocated to service 1.574 Environmental Innovation
1.0 FTE Manager Energy Recovery	(179,250)	Position relocated to service 1.574 Environmental Innovation
Reduction of 1 FTE Communications Liaison	(110,544)	CRD Evolves Transition: Position relocated to service 1.128 Corporate Communications & Engagement
Total Change in Wages & Benefits	(401,937)	
Other Changes:		
Trf to Capital Reserve Fund	(3,779,520)	Decrease in Transfer to Captial Reserve Fund due to lower revenue and cost adjustments
Program Development	(1,264,378)	Decrease in waste diversion program development cost due to lower revenue and cost adjustments
Contract for Services	1,097,512	Increase in RNG project contract
Standard Overhead Allocation	1,794,578	Increase in 2025 operating costs
Human Resources Allocation	21,984	Increase in 2025 wages & benefits
Bylaw Allocation	158,172	2025 IBC 3a-1.3 Hartland 2100
Software Licences	52,000	Increase in licence fees
Communications & Engagement Allocation	265,744	CRD Evolves: Communication & Engagement support
Electricity Costs	559,220	Increase in the electricity cost for the RNG Project
Debt Expenditures	528,612	To fund 2026 Capital Plan requirements
Landfill Gas Program	(103,000)	To relocate Landfill Gas Program cost to RNG contract
Other Costs	(189,079)	
Total Other Changes	(858,155)	
2026 Budget	**52,959,432**	

Summary of % Expense Increase		
2026 Base salary and benefit change	0.2%	
Waste Diversion	-2.3%	
RNG Project	2.9%	
Standard Overhead Allocation	3.3%	
Capital Transfers	-7.0%	
Balance of increase	0.6%	
% expense increase from 2025:	***-2.3%***	
% Requisition increase from 2025 (if applicable):	***%***	*Requisition funding is 0 % of service revenue*

Overall 2025 Budget Performance
(expected variance to budget and surplus treatment)

Overall Solid Waste Tipping Revenue for 2025 is forecasted to lower than budget by $0.8 million. RNG sales revenues lower due to the delayed completion time of the RNG plant. Landfill Operations/Diversion Services/Energy Recovery services expenses are forecasted to be lower than budget for 2025 by $3.7 million. The estimated year-end transfer to the Capital Reserve Fund will be reduced from $3.7M to $2.6M.

1.521 & 1.525 - Environmental Resource Management	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
GENERAL PROGRAM EXPENDITURES:										
Diversion Services	28,643,375	25,881,174	27,539,775	-	-	27,539,775	28,720,131	28,490,466	29,895,219	29,762,028
Landfilling Services	14,989,719	14,715,691	16,304,293	-	2,500	16,306,793	14,925,897	15,259,538	15,571,688	15,894,117
Energy Recovery Services	3,679,863	2,972,309	4,995,853	-	-	4,995,853	5,054,005	5,119,220	5,183,053	5,249,044
TOTAL OPERATING COSTS	47,312,957	43,569,174	48,839,921	-	2,500	48,842,421	48,700,033	48,869,223	50,649,960	50,905,188
*Percentage Increase over prior year		-7.9%	3.2%	0.0%	0.0%	3.2%	-0.3%	0.3%	3.6%	0.5%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	204,000	204,000	204,000	-	-	204,000	204,000	204,000	204,000	204,000
Transfer to Operating Reserve Fund	419,048	419,048	420,000		-	420,000	420,000	420,000	420,000	420,000
Transfer to General Capital Reserve Fund	3,783,990	2,625,871	474,000	-	-	474,000	474,000	474,000	504,000	474,000
Transfer to Landfill Closure Capital Reserve Fund	464,222	464,222	464,222	-	-	464,222	473,506	482,977	492,636	502,489
Transfer to Millstream Remediation Debt	9,129	9,129	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	4,880,389	3,722,270	1,562,222	-	-	1,562,222	1,571,506	1,580,977	1,620,636	1,600,489
Debt Expenditures	2,026,178	1,976,526	2,554,790	-	-	2,554,790	3,028,689	3,171,591	3,231,188	3,234,688
TOTAL COSTS	54,219,524	49,267,971	52,956,932	-	2,500	52,959,432	53,300,228	53,621,791	55,501,784	55,740,365
*Percentage Increase over prior year		-9.1%	-2.3%	0.0%	0.0%	-2.3%	0.6%	0.6%	3.5%	0.4%
Allocation Recovery	(232,000)	(232,000)		-		-	-	-	-	-
OPERATING COSTS LESS INTERNAL RECOVERIES	53,987,524	49,035,971	52,956,932	-	2,500	52,959,432	53,300,228	53,621,791	55,501,784	55,740,365
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year										
Sale of Renewable Natural Gas	(6,666,938)	(4,025,000)	(6,817,254)	-	-	(6,817,254)	(6,953,599)	(7,092,671)	(7,234,524)	(7,379,215)
Revenue - Other	(13,629,520)	(15,047,120)	(16,187,680)	-	-	(16,187,680)	(16,444,630)	(16,727,120)	(17,015,260)	(17,309,150)
Transfer from Operating Reserve	(3,877,066)	(966,270)		-	-	-	-	-	(1,600,000)	(1,600,000)
TOTAL REVENUE	(24,173,524)	(20,038,390)	(23,004,934)	-	-	(23,004,934)	(23,398,229)	(23,819,791)	(25,849,784)	(26,288,365)
TIPPING FEE (based on inflation)	**(29,844,000)**	**(29,000,000)**	**(29,952,000)**		**(2,500)**	**(29,954,500)**	**(29,902,000)**	**(29,802,000)**	**(29,652,000)**	**(29,452,000)**
PROJECTED TONNAGE (General Refuse)	158,000	150,000	155,000			155,000	150,000	145,000	140,000	135,000
*Percentage Increase over prior year		-2.8%	0.4%	0.0%	0.0%	0.4%	-0.2%	-0.3%	-0.5%	-0.7%
AUTHORIZED POSITIONS:										
On-going	34.20	34.20	30.70			30.70	30.70	30.70	30.70	30.70
Term										

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.521 Environmental Resource Managem	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$0	$0	$0	$0	$0	$0
	Equipment	$0	$385,000	$385,000	$385,000	$385,000	$385,000	$1,925,000
	Land	$0	$0	$1,000,000	$0	$0	$0	$1,000,000
	Engineered Structures	$4,750,000	$16,905,000	$9,680,000	$5,680,000	$1,855,000	$2,980,000	$37,100,000
	Vehicles	$0	$0	$0	$0	$0	$0	$0
		$4,750,000	**$17,290,000**	**$11,065,000**	**$6,065,000**	**$2,240,000**	**$3,365,000**	**$40,025,000**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$4,150,000	$4,850,000	$0	$0	$75,000	$850,000	$5,775,000
	Debenture Debt (New Debt Only)	$0	$7,330,000	$1,680,000	$530,000	$1,780,000	$2,130,000	$13,450,000
	Equipment Replacement Fund	$0	$535,000	$535,000	$785,000	$385,000	$385,000	$2,625,000
	Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$600,000	$4,575,000	$8,850,000	$4,750,000	$0	$0	$18,175,000
		$4,750,000	**$17,290,000**	**$11,065,000**	**$6,065,000**	**$2,240,000**	**$3,365,000**	**$40,025,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.521

Service Name: Environmental Resource Management

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2,026	2027	2028	2029	2030	5 - Year Total
16-06	Renewal	Replacing of Small Equipments	Replacing of Small Equipments	$ 1,430,000	E	ERF	$ -	$ 270,000	$ 270,000	$ 270,000	$ 270,000	$ 270,000	$ 1,350,000
17-01	Renewal	Gas & Leachate Collection Pipe Extension	Gas & Leachate Collection Pipe Extension	$ 2,550,000	S	Res	$ -	$ 500,000	$ 550,000	$ 550,000	$ -	$ -	$ 1,600,000
17-01	Renewal	Gas & Leachate Collection Pipe Extension	Gas & Leachate Collection Pipe Extension		S	Debt	$ -	$ -	$ -	$ -	$ 550,000	$ 550,000	$ 1,100,000.00
17-02	Renewal	Aggregate Production for Internal Use	Aggregate Production for Internal Use	$ 15,135,000	S	Res	$ -	$ 500,000	$ 850,000	$ 850,000	$ -	$ -	$ 2,200,000
17-02	Renewal	Aggregate Production for Internal Use	Aggregate Production for Internal Use		S	Debt	$ -	$ -	$ -	$ -	$ 850,000	$ 850,000	$ 1,700,000.00
17-04	Renewal	Progressive Closure of External Faces	Progressive Closure of External Faces	$ 10,000,000	S	Res	$ -	$ 1,000,000	$ 6,000,000	$ 3,000,000			$ 10,000,000
17-07	Renewal	Computer Equipment	Computer Equipment	$ 71,000	E	ERF	$ -	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 75,000
17-09	Renewal	Vehicle Replacements	Vehicle Replacements	$ 500,000	E	ERF	$ -	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
18-01	New	Interim Covers	Interim Covers - West and North Slopes	$ 1,000,000	S	Res	$ -	$ -	$ 200,000	$ 200,000	$ -	$ -	$ 400,000
18-01	New	Interim Covers	Interim Covers - West and North Slopes		S	Debt	$ -	$ -	$ -	$ -	$ 200,000	$ 200,000	$ 400,000.00
22-01	Renewal	Sedimentation Pond Relining	NW Sedimentation Pond Relining & Expansion	$ 1,000,000	S	Res	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000
23-05	New	Existing Manual and Commercial Scale Upgrades	Existing Manual and Commercial Scale Upgrades	$ 250,000	S	ERF	$ -	$ -	$ -	$ 250,000	$ -	$ -	$ 250,000
24-01	New	Cell 5&6 GRW	Cell 5&6 Gravity Retaining Wall Construction	$ 2,750,000	S	Debt	$ -	$ 2,000,000	$ -	$ -	$ -	$ -	$ 2,000,000
24-01	New	Cell 5&6 GRW	Cell 5&6 Gravity Retaining Wall Construction		S	Cap	$ 750,000	$ 750,000	$ -	$ -	$ -	$ -	$ 750,000.00
24-02	Study	Hartland North Master Plan	Hartland North Master Plan	$ 150,000	S	Res	$ -	$ -	$ -	$ 150,000	$ -	$ -	$ 150,000
24-03	New	Hartland Amenity Project	Hartland Amenity Project	$ 4,000,000	S	Cap	$ -	$ -	$ -	$ -	$ -	$ -	$ -
24-05	New	Cell 5 Liner Construction	Cell 5 Liner Construction	$ 11,300,000	S	Debt	$ -	$ 3,400,000	$ -	$ -	$ -	$ -	$ 3,400,000
24-05	New	Cell 5 Liner Construction	Cell 5 Liner Construction		S	Cap	$ 3,400,000	$ 3,400,000	$ -	$ -	$ -	$ -	$ 3,400,000
24-07	New	Relocation of N. Toe Road Sedimentation Pond	Relocation of N. Toe Road Sedimentation Pond	$ 500,000	S	Cap	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000
25-02	Renewal	North End Wheel Wash	North End Wheel Wash	$ 800,000	S	Res	$ 400,000	$ 400,000	$ -	$ -	$ -	$ -	$ 400,000
25-03	New	Landfill Gas capture to meet New Federal Regs	Landfill Gas capture to meet New Federal Regs	$ 250,000	S	Res	$ 100,000	$ 100,000	$ 150,000	$ -	$ -	$ -	$ 250,000
25-04	New	Hartland Operating Certificate Renewal	Hartland Operating Certificate Renewal	$ 100,000	S	Res	$ 100,000	$ -	$ 100,000	$ -	$ -	$ -	$ 100,000
25-05	New	Hartland Leachate Pipe Mods for Pigging	Hartland Leachate Pipe Mods for Pigging	$ 75,000	S	Res	$ -	$ 75,000	$ -	$ -	$ -	$ -	$ 75,000
25-07	New	Cell 4, 5A & 5B Construction Field QA/QC	Cell 4, 5A & 5B Construction Field QA/QC	$ 500,000	S	Debt	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
25-11	New	Hartland Environmental Montoring and Containment Projects	Hartland Environmental Montoring and Containment Projects	$ 225,000	S	Cap	$ -	$ 75,000	$ -	$ -	$ 75,000	$ -	$ 150,000
26-01	New	Cell 4& 5 Bottom Lift Gas Wells / Leachate Drain	Cell 4& 5 Bottom Lift Gas Wells / Leachate Drain	$ 700,000	S	Debt	$ -	$ 350,000	$ -	$ 350,000	$ -	$ 350,000	$ 1,050,000
26-02	New	Hartland 5 year DOCP update	Hartland 5 year DOCP update	$ 125,000	S	Cap	$ -	$ 125,000	$ -	$ -	$ -	$ -	$ 125,000
26-03	New	ERM Land Acquisition	ERM Land Acquisition	$ 1,000,000	L	Res	$ -		$ 1,000,000	$ -	$ -	$ -	$ 1,000,000
26-04	New	RTF Biogas Tie-In to RNG	RTF Biogas Tie-In to RNG	$ 1,000,000	S	Res	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000
26-05	New	Exising Utilities - Relocate for Cell 5	Exising Utilities - Relocate for Cell 5	$ 1,150,000	S	Debt	$ -	$ 1,150,000	$ -	$ -	$ -	$ -	$ 1,150,000
26-06	New	Landfill Gas Wellfield Optimization	Landfill Gas Wellfield Optimization	$ 900,000	S	Debt	$ -	$ 180,000	$ 180,000	$ 180,000	$ 180,000	$ 180,000	$ 900,000
26-07	New	NW Vegetation Buffer	NW Vegetation Buffer	$ 250,000	S	Debt	$ -	$ -	$ 250,000	$ -	$ -	$ -	$ 250,000
26-08	New	Surface Water Retention Pond - 100 year storm	Surface Water Retention Pond - 100 year storm	$ 1,250,000	S	Debt	$ -	$ -	$ 1,250,000	$ -	$ -	$ -	$ 1,250,000
26-09	New	HB-13 Generator and Electrical Pole Replacement	HB-13 Generator and Electrical Pole Replacement	$ 350,000	S	Cap	$ -	$ -	$ -	$ -	$ -	$ 350,000	$ 350,000
26-10	New	Gr. Road Recycled Asphalt Milling - Dust Suppression	Gr. Road Recycled Asphalt Milling - Dust Suppression	$ 450,000	S	ERF	$ -	$ 150,000	$ 150,000	$ 150,000	$ -	$ -	$ 450,000

Service #: 1.521

Service Name: Environmental Resource Management

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2,026	2027	2028	2029	2030	5 - Year Total
26-11	New	Hartland 2100 Planning / Consultation / Permitting	Hartland 2100 Planning / Consultation / Permitting	$ 500,000	S	Cap	$ -	$ -	$ -	$ -	$ -	$ 500,000	$ 500,000
			Grand Total	**$ 60,261,000**			**4,750,000**	**17,290,000**	**$ 11,065,000**	**$ 6,065,000**	**$ 2,240,000**	**$ 3,365,000**	**$ 40,025,000**

Service:	1.521	**Environmental Resource Management**

Project Number	16-06	**Capital Project Title**	Replacing of Small Equipments	**Capital Project Description**	Replacing of Small Equipments
Project Rationale	Replacement of small equipments that have reached their end of life				

Project Number	17-01	**Capital Project Title**	Gas & Leachate Collection Pipe Extension	**Capital Project Description**	Gas & Leachate Collection Pipe Extension
Project Rationale	To meet BC Ministry of Environment regulations, gas wells and leachate collectors are installed in each lift of refuse and have to be connected to the existing header system to collect methane gas. Well heads, valves, condensation traps, monitoring points, and piping has to be installed to each gas well and leachate collector. The gas is then conveyed to the gas plant, and the leachate is conveyed to the lined storage lagoons and then discharged into the municipal sewer. Cost estimate is derived from historical construction information and includes consulting costs to layout pipe design/headers.				

Project Number	17-02	**Capital Project Title**	Aggregate Production for Internal Use	**Capital Project Description**	Aggregate Production for Internal Use
Project Rationale	Producing aggregate annually from shot rock that was quarried to make airspace provides the CRD with a number of benefits including: prolonging the landfill life (creating landfilling airspace), providing aggregate for on-site needs, effective interception of shallow groundwater inflows, cost and space savings by not having to import aggregate, and reduced social and environmental impacts by not having to truck in aggregate. Cost estimate is derived from historical tender data.				

Project Number	17-04	**Capital Project Title**	Progressive Closure of External Faces	**Capital Project Description**	Progressive Closure of External Faces
Project Rationale	As specified under the BC Ministry of Environments Landfill Criteria for Municipal Solid Waste, completed landfill areas and slopes must be closed with a progressive closure system on an annual basis. The closure system consists of a clay or synthetic cover placed over a gravel drainage layer This progressive closure system stays in place until economies of scale makes it cost effective to proceed with installation of a final closure system. The completion of Cell 3 in 2025/2026 requires closure of the areas that will not be filled against going forward.				

Project Number	17-07	**Capital Project Title**	Computer Equipment	**Capital Project Description**	Computer Equipment
Project Rationale	Replacement of computer equipment due to end of life cycle				

Project Number	17-09	**Capital Project Title**	Vehicle Replacements	**Capital Project Description**	Vehicle Replacements
Project Rationale	Replacement of vehicle due to end of life cycle				

Service: **1.521** **Environmental Resource Management**

Project Number	18-01	**Capital Project Title**	Interim Covers	**Capital Project Description**	Interim Covers - West and North Slopes
Project Rationale	Following Golder's Leachate Management Plan, once an active landfilling cell is completed, but hasn't reached future filling contours, tarping is required to shed rainwater and divert to the freshwater collection system to prevent it from entering the leachate collection system and overwhelming the leachate storage ponds. Cost estimate is derived from historical in-house cost data.				

Project Number	22-01	**Capital Project Title**	Sedimentation Pond Relining	**Capital Project Description**	NW Sedimentation Pond Relining & Expansion
Project Rationale	To prevent leakage and fines from migrating off site into the north freshwater drainage area, the sedimentation pond must be relined. In addition the sedimentation pond must be enlarged to meet MOE requirements for retaining 24 hrs of preciptiation from a 100 year storm event. Finally, the sedimentation pond requires inlet valving and piping to permit flows to be diverted to the upper lagoon in the event there is an onsite spill that must be contained and diverted from fresh water courses.				

Project Number	23-05	**Capital Project Title**	Existing Manual and Commercial Scale Upgrades	**Capital Project Description**	Existing Manual and Commercial Scale Upgrades
Project Rationale	The South Entrance Commercial scale approach/exit ramps are in poor condition. This project includes sawcutting and removal of old scale ramps and pouring new concrete with Rebar to eliminate further safety hazards to trucks and employees. The South Entrance Manual Scale deck is in poor condition. It requires replacement and/or major repair. This project accounts for all work that needs to be done after detailed assement to ensure life of the existing manual and commercial scales can continue reliably for the next 20 years.				

Project Number	24-01	**Capital Project Title**	Cell 5&6 GRW	**Capital Project Description**	Cell 5&6 Gravity Retaining Wall Construction
Project Rationale	This project will allow for the construction of a new mounded structural earth berm north of cell 1&2 at 5 corners intersection to serve as the new toe of cells 5 & 6. As part of this berm, the project includes installation of a critical sub-grade landfill leachate containment system (grout wall/curtain) and raising the clay containment berm from 130mAsl to 135mASL to ensure leachate capture from future landfill cells 4, 5 & 6. The project also includes relocation of any existing infrastructure (LFG, Leachate, Water, electrical etc) that currently resides in the future footprint of the MSE berm.				

Project Number	24-02	**Capital Project Title**	Hartland North Master Plan	**Capital Project Description**	Hartland North Master Plan
Project Rationale	With the recent completion of the new Residuals Treatment Facilty and associated access and new scales at Hartland North, this design project will ensure that there is adequate future planning and integration with the existing landfill site				

Service:	**1.521**	**Environmental Resource Management**	

Project Number	24-03	**Capital Project Title**	Hartland Amenity Project	**Capital Project Description**	Hartland Amenity Project
Project Rationale	This project considers all road and dintersection improvements necessary to move commercial access from Hartland Avenue to Willis Point Rd.				

Project Number	24-05	**Capital Project Title**	Cell 5 Liner Construction	**Capital Project Description**	Cell 5 Liner Construction
Project Rationale	A new drainage and liner system will ensure effective removal of leachate from within the new Cell 5 area and prevent any off site migration. The liner will also include an underdrain which will relieve pore pressure and ensure fresh ground water does not contribute to ongoing leachate collection and processing. Improvements include all temporary and permanent access road and related infrastructure to allow refuse to be deposited in Cell 5.				

Project Number	24-07	**Capital Project Title**	Relocation of N. Toe Road Sedimentation Pond	**Capital Project Description**	Relocation of N. Toe Road Sedimentation Pond
Project Rationale	The North Toe Road fresh water sedimentation collection pond sits ontop of Cell 1 garbage. The future Gravity Retaining Wall will be constructed ontop of the pond so it must be relocated.				

Project Number	25-02	**Capital Project Title**	North End Wheel Wash	**Capital Project Description**	North End Wheel Wash
Project Rationale	This project accounts for a new commercial truck wheel wash system to be installed on the North End to ensure trucks don't track mud onto Willis Point Road. Project includes a temporary wheel wash needed until the final Cell 5 access roads are ready to be utilized.				

Project Number	25-03	**Capital Project Title**	Landfill Gas capture to meet New Federal Regs	**Capital Project Description**	Landfill Gas capture to meet New Federal Regs
Project Rationale	Environment & Climate Change Canada has released a proposed Landfill Methane Regulation that is expected to come into force in Q1/Q2 of 2024, with the intent of reducing fugitive landfill emissions across the country. The regulation sets thresholds for surface emissions at landfills emitting more than 10,000 tonnes of CO2e per year (Hartland exceeds this). Based on required monitoring events, any surface methane concentrations that exceed proposed levels require a corrective action plan and mitigation within a specified timeframe. Based on current surface emissions data, it is expected that Hartland will need to implement additional controls, improve gas collection, or repair infrastructure to reduce surface methane concentrations to achieve compliance with these proposed limits.				

Service:	1.521	Environmental Resource Management

Project Number	25-04	**Capital Project Title**	Hartland Operating Certificate Renewal	**Capital Project Description**	Hartland Operating Certificate Renewal
Project Rationale	Hartland's Operating Certificate (OC) has not been modified since January 27, 2010. CRD has committed to updating its OC in light of recent MOE diuscussion and approval of ERM's SWMP. This project covers staff time and consultant/legal fees to assist the CRD in updating the OC with the MOE.				

Project Number	25-05	**Capital Project Title**	Hartland Leachate Pipe Mods for Pigging	**Capital Project Description**	Hartland Leachate Pipe Mods for Pigging
Project Rationale	Leachate design, materials and installation to modify the leachate piping between HB-15 and the new RTF Centrate Line to reinstate pigging of the section of pipe between HB-15 and the Centrate return line).				

Project Number	25-07	**Capital Project Title**	Cell 4, 5A & 5B Construction Field QA/QC	**Capital Project Description**	Cell 4, 5A & 5B Construction Field QA/QC
Project Rationale	Cell 4, 5 and 6 and related incfrastructure construction will occur over multiple years. The project requires that the engineer of record be onsite during critical milestones throughout the construction project to ensure the construction is installer per the design. The original design budget contemplated a 1 year installation of all capital improvements for Cell 4, 5 & 6 projects. However, logistics and filling plans required phasing of the projects over a number of years which stretches the QA/QC budget over a longer period. The funds are to allow all travel, coordination meetings, onsite QA/QC field review, design modifications etc required to ensure construction meets the design requirements.				

Project Number	25-11	**Capital Project Title**	Hartland Environmental Montoring and Containment Projects	**Capital Project Description**	Hartland Environmental Montoring and Containment Projects
Project Rationale	To ensure compliance with BC Ministry of Environment regulations, an active review of current and future environmental controls is necessary. This project accounts for consultant studies, contractor environmental mitigation controls required to review and enhance the current environmental monitoring program at the Hartland landfill and ensure compliance with MOE regulations.				

Project Number	26-01	**Capital Project Title**	Cell 4& 5 Bottom Lift Gas Wells / Leachate Drain	**Capital Project Description**	Cell 4& 5 Bottom Lift Gas Wells / Leachate Drain
Project Rationale	To meet BC Ministry of Environment regulations, gas wells and leachate collectors are installed in each lift of refuse and have to be connected to the existing collection systems to collect methane gas. Well heads, valves, condensation traps, monitoring points, and piping has to be installed to each combination gas well and leachate collector. The leachate is then conveyed to the lined storage lagoons and then discharged into the municipal sewer. Estimate is derived from historical costs.				

Service:	1.521	Environmental Resource Management

Project Number	26-02	**Capital Project Title**	Hartland 5 year DOCP update	**Capital Project Description**	Hartland 5 year DOCP update
Project Rationale	Hartland's Operating Certificate (OC) issued by the BC Ministry of Environment requires adherance to the BC Landfilling criteria which requires updates to the Landfill DOCP every 5 years. The last DOCP was finalized and submitted to the MOE on May 2022. A new update is required by May 2027. The project includes the procurement of a consultant to complete the DOCP to meet submission requirement.				

Project Number	26-03	**Capital Project Title**	ERM Land Acquisition	**Capital Project Description**	ERM Land Acquisition
Project Rationale	ERM's long term plan to maximize recycling and diversion opportunities for the region requires the acquisition of land/facilities to accommodate the growing needs of the region. This project includes those activities needed to secure land or facilities for future diversion, recycling or waste management requirements of the region.				

Project Number	26-04	**Capital Project Title**	RTF Biogas Tie-In to RNG	**Capital Project Description**	RTF Biogas Tie-In to RNG
Project Rationale	The Residual Solids Treatment facility currently reuses the biogas produced during operation to minimize energy requirements for the facility. However there remains an excess of biogas that is currently flared and contributes to the CRD's carbon footprint. There is opportunity to divert the unused gas to Hartland's newly constructed Renewal Natural Gas plant for to purify the gas and sell it to Fortis over its 20 year sale agreement with the CRD. This project includes the design, procurement and installation of all infrastructure needed to take advantage of this opportunity.				

Project Number	26-05	**Capital Project Title**	Exising Utilities - Relocate for Cell 5	**Capital Project Description**	Exising Utilities - Relocate for Cell 5
Project Rationale	Buildout of the landfill includes the installation of a new toe-berm to maximize airspace in Phase 2. The toe berm will be 10-15meters high. There are a number of utilities (landfill gas, leachate, water, electrical, waste water, surface water etc) that cross through the footprint of the toe berm. These pipes need to be protected or relocated to handle the weight of earth and refuse that will be piled ontop of them. This project includes all design and construction required to protect and/or relocate existing landfill infrastructure that sits within the footprint of the new earthen berm. It also includes any new infrastructure that will be needed to be constructed to ensure continuous service of those utilities to the landfill.				

Project Number	26-06	**Capital Project Title**	Landfill Gas Wellfield Optimization	**Capital Project Description**	Landfill Gas Wellfield Optimization
Project Rationale	This project includes all upgrades/optimizations to the landfill gas wellfield collection system to increase the collection efficiency, maximize RNG revenue potential and minimize the operating expenses needed to operate the wellfield in light of the new RNG facility commissioned in 2025.				

Project Number	26-07	**Capital Project Title**	NW Vegetation Buffer	**Capital Project Description**	NW Vegetation Buffer
Project Rationale	A section of land abutting Mount Work requires vegetation to meet the BC Landfill criteria "sight" buffer of 30-50meters along the Western property boundary. This project includes the design and construction needed to relocate ~25,000m3 of shot rock, hillside shaping, stripping and landscaping to create a vegetion buffer that meets the criteria.				

Service: **1.521** **Environmental Resource Management**

Project Number	26-08	**Capital Project Title**	Surface Water Retention Pond - 100 year	**Capital Project Description**	Surface Water Retention Pond - 100 year

Project Rationale The Landfill Criteria states that a landfill shall have the capacity to contain the surface water runoff generated in 24 hours of a 100 year precipitation event. This project covers the cost to design and build a new surface water retention pond to fulfill this criteria. This project includes the piping systems in/out of the pond to the receiving environment and/or leachate lagoons.

Project Number	26-09	**Capital Project Title**	HB-13 Generator and Electrical Pole	**Capital Project Description**	HB-13 Generator and Electrical Pole

Project Rationale The Electrical pole at HB-13 and backup generator have reached their useful life and require replacement. This project includes all cost to design, procure and construct the electrical replacement of this infrastructure.

Project Number	26-10	**Capital Project Title**	Gr. Road Recycled Asphalt Milling - Dust	**Capital Project Description**	Gr. Road Recycled Asphalt Milling - Dust

Project Rationale The roads around the landfill are mainly gravel and require constant maintenance and dust suppression. This project covers the cost of receiving recycled asphalt and deploy it on the gravel roads around the site in order to reduce maintenance and dust suppression activities.

Project Number	26-11	**Capital Project Title**	Hartland 2100 Planning / Consultation /	**Capital Project Description**	Hartland 2100 Planning / Consultation /

Project Rationale Construction efforts on Phase 3 will need to occur 15-20 years prior to the needing the airspace due to the large volume of rock that is required to be removed. Getting approval to construct will require numerous years of planning and consultation with the ministry and stakeholders. This project covers the cost of any fees, staff time, consultation, events, permits, reports, assessments and other costs that are required to initiate the planning phase, well in advance of construction needing to start.

1.521 Enviromental Resource Management
Capital Reserve Fund Schedule - ERM
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule - ERM

Capital Reserve Fund ERM - Landfill Closure Portion, Capital Reserve Portion, and Recycling Depots Portion

Capital Reserve Fund Schedule

Bylaw 2164 established a Solid Waste Refuse Disposal Reserve Fund for the ERM Service (was called Solid Waste Service). There are three portions in the Reserve Fund: Landfill Closure, restricted funds to cover the liability of closing Phase 2 - 3 and post-closure maintenance. Capital Reserve is working capital and not restricted.

Landfill Closure Portion	Estimate	Budget				
Fund: 1020 Fund Centre: 101363	2025	2026	2027	2028	2029	2030
Beginning Balance	14,271,342	14,885,564	14,349,786	8,823,293	6,306,269	6,798,906
Planned Capital Expenditure (Based on Capital Plan)	-	(1,000,000)	(6,000,000)	(3,000,000)		
Transfer from Ops Budget	464,222	464,222	473,506	482,977	492,636	502,489
Interest Income*	150,000	-	-	-	-	-
Ending Balance $	**14,885,564**	**14,349,786**	**8,823,293**	**6,306,269**	**6,798,906**	**7,301,394**

Assumptions/Background:

Liability reserve to fund closure of Phase 2-3 and post closure maintenance.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Capital Reserve Fund Schedule

Capital Reserve Portion Fund: 1020 Fund Centre: 101364	Estimate 2025	Budget 2026	2027	2028	2029	2030
Beginning Balance	9,794,032	7,865,903	4,760,903	2,380,903	1,100,903	1,600,903
Planned Capital Expenditure (Based on Capital Plan)	(4,750,000)	(3,575,000)	(2,850,000)	(1,750,000)		
Transfer to/from Ops Budget	2,621,871	470,000	470,000	470,000	500,000	470,000
Interest Income*	200,000	-	-	-	-	-
Ending Balance $	**7,865,903**	**4,760,903**	**2,380,903**	**1,100,903**	**1,600,903**	**2,070,903**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Capital Reserve Fund Schedule

Recycling Depots/Compost Center Reserve Portion	Estimate	Budget				
Fund: 1020 Fund Centre: 102102	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	19,918	23,918	27,918	31,918	35,918	39,918
Planned Capital Expenditure		-	-	-	-	-
Transfer to/from Ops Budget	4,000	4,000	4,000	4,000	4,000	4,000
Ending Balance $	**23,918**	**27,918**	**31,918**	**35,918**	**39,918**	**43,918**

Assumptions/Background:

Reimburse operating budget for capital expenditures spent by Compost Center.

1.521 Enviromental Resource Management
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Enviromental Resource Management

Bylaw 3867 - established Operating Reserve for the ERM Service to be used by the service for: mitigating fluctuations in tipping fee revenue and for covering operational expenditures as required, including debt servicing.

Operating Reserve Schedule

Operating Reserve Schedule	Estimate	Budget				
Fund: 1500 Fund Center 105509	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	6,784,571	6,374,936	6,794,936	7,214,936	7,634,936	6,454,936
Planned Capital Expenditure (Based on Capital Plan)	(966,270)					
Transfer from Ops Budget	356,634	420,000	420,000	420,000	420,000	420,000
Transfer to Ops Budget					(1,600,000)	(1,600,000)
Interest Income*	200,000			-	-	-
Total projected year end balance	**6,374,936**	**6,794,936**	**7,214,936**	**7,634,936**	**6,454,936**	**5,274,936**

Assumptions/Background:

Reserve for rate stabilization

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.521 Enviromental Resource Management
ERF Reserve Fund Schedule
2026 - 2030 Financial Plan

ERF Reserve Fund Schedule

ERF: ERM ERF or PERS Fund for Equipment

Equipment Replacement Fund Fund: 1022 Fund Centre: 101447	Estimate 2025	Budget 2026	2027	2028	2029	2030
Beginning Balance	2,028,945	2,092,945	1,761,945	1,430,945	849,945	668,945
Planned Purchase (Based on Capital Plan)	(150,000)	(535,000)	(535,000)	(785,000)	(385,000)	(385,000)
Transfer to/from Ops Budget	204,000	204,000	204,000	204,000	204,000	204,000
		-	-	-	-	-
Interest Income*	10,000	-	-	-	-	-
Ending Balance $	**2,092,945**	**1,761,945**	**1,430,945**	**849,945**	**668,945**	**487,945**

Assumptions/Background:
ERF Reserve to fund replacement of computer equipment and for PERS (Prority Equipment Replacement) type equipment that lasts less than 15 years

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Environmental Protection and Water Quality

COMMITTEE OF THE WHOLE

October 2025

Service: 1.578 Environmental Protection **Committee: Environmental Services**

DEFINITION:

To provide Protective Programs (Environmental Assessment and Regulatory Programs) relative to various Operating, Environmental and Capital programs. The cost of this function is allocated to other operating budgets and capital projects using these Services.

SERVICE DESCRIPTION:

The division provides scientific, technical and regulatory support to CRD services to ensure protection of human health and the environment.

PARTICIPATION:

Method of cost allocation is:

* Allocation on an hourly basis for services rendered to Third Party Projects, Capital & Operating functions

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

N/A

COST RECOVERY:

A mixture of allocations and time charges to Protective Programs, Environment Resource Management, and Environmental Programs.

ENVIRONMENTAL PROTECTION	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	7,085,396	6,884,636	7,040,976	-	-	7,040,976	6,921,070	7,118,894	7,303,092	7,475,698
Allocations	1,643,048	1,643,048	1,864,262	-	10,812	1,875,074	1,953,340	2,021,098	2,046,523	2,084,819
Operating Costs - Other - Summary	611,737	400,090	651,687	-	-	651,687	769,364	707,982	759,190	789,406
TOTAL OPERATING COSTS	**9,340,181**	**8,927,774**	**9,556,926**	**-**	**10,812**	**9,567,738**	**9,643,774**	**9,847,974**	**10,108,804**	**10,349,923**
*Percentage Increase over prior year		-4.4%	2.3%	0.0%	0.1%	2.4%	0.8%	2.1%	2.6%	2.4%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	250,000	250,000	225,000	-	-	225,000	98,001	117,175	161,691	196,041
Transfer to Operating Reserve Fund	137,863	137,863	-	-	-	-	25,670	24,590	23,470	22,340
TOTAL CAPITAL / RESERVES	387,863	387,863	225,000	-	-	225,000	123,671	141,765	185,161	218,381
TOTAL COSTS	9,728,044	9,315,637	9,781,926	-	10,812	9,792,738	9,767,445	9,989,739	10,293,965	10,568,304
*Percentage Increase over prior year		-4.2%	0.6%	0.0%	0.1%	0.7%	-0.3%	2.3%	3.0%	2.7%
Allocation Recovery - Environmental Services	(9,649,416)	(9,315,637)	(9,666,215)	-	-	(9,666,215)	(9,767,445)	(9,989,740)	(10,293,966)	(10,568,304)
OPERATING COSTS LESS INTERNAL RECOVERIES	78,627	(0)	115,711	-	10,812	126,523	(0)	0	(0)	(0)
FUNDING SOURCES (REVENUE)										
(Surplus) / Deficit										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Transfer From Operating Reserve	(78,627)	-	(115,711)	-	(10,812)	(126,523)	-	-	-	-
TOTAL REVENUE	(78,627)	-	(115,711)	-	(10,812)	(126,523)	-	-	-	-
REQUISITION	(0)	**-**	**-**	**-**	**-**	**-**	0	(0)	0	0
*Percentage Increase over prior year		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
PARTICIPANTS: Costs recovered internally										
AUTHORIZED POSITIONS:										
Ongoing	55.3	55.3	52.90			52.90	52.90	52.90	52.90	52.90
Term	4.1	4.1	3.00			3.00	0.00	0.00	0.00	0.00

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.578 Environmental Protection	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$0	$0	$0	$0	$0	$0
	Equipment	$0	$424,000	$163,000	$83,000	$109,000	$72,000	$851,000
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$0	$0	$0	$0	$0	$0	$0
	Vehicles	$0	$270,000	$0	$0	$0	$0	$270,000
		$0	**$694,000**	**$163,000**	**$83,000**	**$109,000**	**$72,000**	**$1,121,000**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$0	$300,000	$50,000	$0	$0	$0	$350,000
	Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
	Equipment Replacement Fund	$0	$394,000	$113,000	$83,000	$109,000	$72,000	$771,000
	Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$0	$0	$0	$0	$0	$0	$0
		$0	**$694,000**	**$163,000**	**$83,000**	**$109,000**	**$72,000**	**$1,121,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.578

Service Name: Environmental Protection

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
18-01	Replacement	Annual Scientific/Field/Outreach/Printers/Copiers equipment replacement	ERF replacement of Scientific/Field/Outreach /Printers/Copiers equipment	$ 325,000	E	ERF	$ -	$ 65,000	$ 65,000	$ 65,000	$ 65,000	$ -	$ 260,000
18-02	Replacement	Annual Computer equipment replacement	ERF replacement of computer equipment	$ 202,000	E	ERF	$ -	$ 44,000	$ 33,000	$ 8,000	$ 44,000	$ 72,000	$ 201,000
18-03	Replacement	Annual vehicle replacement	ERF replacement of vehicles	$ 270,000	V	ERF	$ -	$ 270,000	$ -	$ -	$ -	$ -	$ 270,000
18-04	Replacement	Furniture replacement	ERF replacement of furniture	$ 10,000	E	ERF	$ -	$ 5,000	$ 5,000	$ -	$ -	$ -	$ 10,000
19-01	Replacement	IT Database Programs	Address based database & EQIS	$ 350,000	E	Cap	$ -	$ 300,000	$ 50,000	$ -	$ -	$ -	$ 350,000
20-01	New	Furniture	New Furniture	$ 30,000	E	ERF	$ -	$ 10,000	$ 10,000	$ 10,000	$ -	$ -	$ 30,000
													$ -
													$ -
			Grand Total	**$ 1,187,000**			**$ -**	**$ 694,000**	**$ 163,000**	**$ 83,000**	**$ 109,000**	**$ 72,000**	**$ 1,121,000**

Service: **1.578** **Environmental Protection**

Project Number	18-01	**Capital Project Title**	Annual Scientific/Field/Outreach/Printers/Copiers equipment replacement	**Capital Project Description**	ERF replacement of Scientific/Field/Outreach /Printers/Copiers equipment
Project Rationale	Replacement of routine sampling/outreach/printers/copiers equipment				

Project Number	18-02	**Capital Project Title**	Annual Computer equipment replacement	**Capital Project Description**	ERF replacement of computer equipment
Project Rationale	Routine replacement of various computer equipment due to end of calculated lifecycle (4yrs). Note: expense is calculated on 2025 values. Each year includes a number of laptop replacements scheduled by IT.				

Project Number	18-03	**Capital Project Title**	Annual vehicle replacement	**Capital Project Description**	ERF replacement of vehicles
Project Rationale	2026-Replace F18029(Kia Soul), FQ6007 (Kia Soul-CCC), F18018(Nissan NV200-EMP), F18019(Nissan NV200-EMP)				

Project Number	18-04	**Capital Project Title**	Furniture replacement	**Capital Project Description**	ERF replacement of furniture
Project Rationale	2nd & 4th floor copier areas, office chairs, bookshelves, storage cabinets, monitor arms.				

Project Number	19-01	**Capital Project Title**	IT Database Programs	**Capital Project Description**	Address based database & EQIS
Project Rationale	Database development and maintenance - Address based database & EQIS				

Project Number	20-01	**Capital Project Title**	Furniture	**Capital Project Description**	New Furniture
Project Rationale	Additional furniture for new cubicles & meeting rooms				

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.579 Environmental Water Quality	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$0	$0	$0	$0	$0	$0
	Equipment	$0	$8,400	$8,400	$2,400	$8,600	$9,700	$37,500
	Land	$0	$0	$0	$0	$0	$0	$0
	Engineered Structures	$0	$0	$0	$0	$0	$0	$0
	Vehicles	$0	$0	$0	$0	$0	$0	$0
		$0	**$8,400**	**$8,400**	**$2,400**	**$8,600**	**$9,700**	**$37,500**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$0	$0	$0	$0	$0	$0	$0
	Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
	Equipment Replacement Fund	$0	$8,400	$8,400	$2,400	$8,600	$9,700	$37,500
	Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$0	$0	$0	$0	$0	$0	$0
		$0	**$8,400**	**$8,400**	**$2,400**	**$8,600**	**$9,700**	**$37,500**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.579

Service Name: Environmental Water Quality

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
20-32	Renewal	Annual Computer equipment replacement	ERF replacement of computer equipment	$ 49,544	E	ERF		$ 8,400	$ 8,400	$ 2,400	$ 8,600	$ 9,700	$ 37,500
													$ -
													$ -
			Grand Total	**$ 49,544**			**$ -**	**$ 8,400**	**$ 8,400**	**$ 2,400**	**$ 8,600**	**$ 9,700**	**$ 37,500**

Service:	**1.579**	**Environmental Water Quality**			

Project Number	20-32	**Capital Project Title**	Annual Computer equipment replacement	**Capital Project Description**	ERF replacement of computer equipment
Project Rationale	Routine replacement of various computer equipment due to end of calculated lifecycle (4yrs). Note: expense is calculated on 2025 values. Each year includes a number of laptop replacements scheduled by IT.				

1.578 Environmental Protection
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Environmental Protection

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Estimate	Budget				
Fund: 1500 Fund Center: 105525	2025	2026	2027	2028	2029	2030
Beginning Balance	1,082,435	1,106,435	1,057,283	1,057,283	1,057,283	1,057,283
Planned Purchase		(49,152)	-	-	-	-
Transfer from Ops Budget						
Interest Income*	24,000	-	-	-	-	-
Total projected year end balance	**1,106,435**	**1,057,283**	**1,057,283**	**1,057,283**	**1,057,283**	**1,057,283**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:
Reserve balance retained for charge-out rate stabilization

1.578 Environmental Protection
Equipment Reserve Summary
2026 - 2030 Financial Plan

ERF Reserve Cash Flow

Environmental Protection is responsible for providing scientific and technical expertise in order to protect the region's environmental resources and functions. Key areas of focus are the Climate Action Program, Integrated Watershed Management, Wastewater and Marine Environment Program.

Equipment Replacement Fund	**Estimate**	**Budget**				
Fund: 1022 Fund Center: 101492	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	1,135,037	852,160	658,160	795,160	987,160	1,203,160
Planned Purchase (Based on Capital Plan)	(300,000)	(394,000)	(113,000)	(83,000)	(109,000)	(72,000)
Transfer from Operating Budget	10,200	200,000	250,000	275,000	325,000	350,000
Equipment disposal		-	-	-	-	-
Interest Income	6,924					
Total projected year end balance	**852,160**	**658,160**	**795,160**	**987,160**	**1,203,160**	**1,481,160**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

1.579 Environmental Sustainability HQ Water Quality
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Environmental Sustainability HQ Water Quality

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	**Estimate**	**Budget**				
Fund: 1500 Fund Center: 105517	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	645,134	811,240	733,869	759,539	784,129	807,599
Planned Purchase	-	(77,371)	-	-	-	-
Transfer from Ops Budget	137,863	-	25,670	24,590	23,470	22,340
Interest Income*	28,243	-	-	-	-	-
Total projected year end balance	**811,240**	**733,869**	**759,539**	**784,129**	**807,599**	**829,939**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.579 Environmental Sustainability HQ Water Quality
Equipment Reserve Summary
2026 - 2030 Financial Plan

ERF Reserve Cash Flow

Water Quality Senior Budget - Equipment Replacement for Equipment

Equipment Replacement Fund	**Estimate**	**Budget**				
Fund: 1022 Fund Center: 102075	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Beginning Balance	91,603	81,816	98,416	115,516	138,116	154,516
Planned Purchase (Based on Capital Plan)	(10,000)	(8,400)	(8,400)	(2,400)	(8,600)	(9,700)
Transfer from Operating Budget		25,000	25,500	25,000	25,000	40,000
Interest Income*	213	-	-	-	-	-
Total projected year end balance	**81,816**	**98,416**	**115,516**	**138,116**	**154,516**	**184,816**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:
ERF Reserve to fund replacement of equipment used by the staff of the Environmental Water Quality Division.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Regional Source Control Program

COMMITTEE OF THE WHOLE

October 2025

Service: 3.755 Regional Source Control Program **Committee: Environmental Services**

DEFINITION:

Provides for the control of the direct or indirect discharge of contaminants into or through facilities connected to sewage facilities under the regulatory authority of the Capital Regional District. Est. Bylaw No. 2402, 1996, amended Bylaw No. 3351, December 2006.

SERVICE DESCRIPTION:

Source control is a waste management strategy aimed at reducing contaminants that industries, businesses, institutions and households discharge to sanitary sewers. Source control focuses on point-of-discharge reductions in contaminants in order to protect: sewage collection and treatment systems, the quality of treatment plant sewage sludge and biosolids, the marine receiving environment and public and worker health and safety.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

Greater of $1,100,000 or $0.037 / $1,000 of actual assessments

COMMITTEE:

Environmental Services

FUNDING:

Requisition, permit fees and other fees

COST APPORTIONMENT:

(1) Fees.
(2) Based on annual flow of sewage among each municipal and electoral participation area into sewage facilities owned or operated by the CRD.
(3) Remaining balance apportioned to all participating members on the basis of converted net taxable value of land and improvements.

RESERVE FUND:

Bylaw No. 4144 Operating Reserve Fund

Service: 3.755 Regional Source Control Program **Committee: Environmental Services**

COST SHARING ALLOCATION - ESTIMATED YEARLY FLOW

	Estimated Yearly Flow	% of Total Flows	
Central Saanich	1,422,410	3.98%	
Colwood	1,168,430	3.27%	
Esquimalt	2,070,117	5.79%	
Langford	3,846,904	10.76%	
North Saanich	620,617	1.74%	
Oak Bay	2,714,509	7.59%	
Saanich	9,019,968	25.23%	58.36%
Sidney	1,324,456	3.70%	
Victoria	11,976,471	33.50%	
View Royal	815,835	2.28%	
Esquimalt Nation	26,070	0.07%	
Pauquachin First Nation	49,578	0.14%	
Songhees Nation	228,273	0.64%	
Tseycum First Nation	18,690	0.05%	
D.N.D.	128,306	0.36%	
Institute of Ocean Sciences (I.O.S.)	4,159	0.01%	
Ganges Sewer	175,602	0.49%	
Maliview Sewer	17,019	0.05%	
Magic Lake Estates Sewer	103,150	0.29%	
Port Renfrew Sewer	17,482	0.05%	41.64%
TOTAL	**35,748,046**	**100.00%**	**100.00%**

Bylaw 3351

3.755 - REGIONAL SOURCE CONTROL PROGRAM	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Allocations - Environmental Protection	1,434,991	1,440,000	1,461,697	-	-	1,461,697	1,529,772	1,575,665	1,622,935	1,671,623
Operation - Other Costs	150,537	134,877	182,039	-	2,500	184,539	161,982	165,673	169,153	172,724
Contract For Services	149,673	149,800	113,080	-	-	113,080	105,140	107,250	109,390	111,580
Consultant Expenses	20,000	20,000	40,000	-	-	40,000	41,200	-	-	-
TOTAL OPERATING COSTS	**1,755,201**	**1,744,677**	**1,796,816**	**-**	**2,500**	**1,799,316**	**1,838,094**	**1,848,588**	**1,901,478**	**1,955,928**
*Percentage Increase over prior year		-0.60%	2.4%	0.0%	0.1%	2.5%	2.2%	0.6%	2.9%	2.9%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	1,755,201	1,744,677	1,796,816	-	2,500	1,799,316	1,838,094	1,848,588	1,901,478	1,955,928
*Percentage Increase over prior year		-0.6%	2.4%	0.0%	0.1%	2.5%	2.2%	0.6%	2.9%	2.9%
Internal Recoveries	(55,000)	(55,000)	(55,000)	-	-	(55,000)	(55,495)	(55,945)	(56,392)	(58,623)
OPERATING COSTS LESS INTERNAL RECOVERIES	1,700,201	1,689,677	1,741,816	-	2,500	1,744,316	1,782,599	1,792,643	1,845,086	1,897,305
*Percentage Increase over prior year		-0.6%	2.4%	0.0%	0.1%	2.6%	2.2%	0.6%	2.9%	2.8%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Fees Charged	(63,036)	(63,036)	(64,171)	-	-	(64,171)	(65,454)	(66,763)	(68,098)	(69,460)
Revenue - Other	(1,000)	(1,000)	(1,000)	-	-	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
Grants in Lieu of Taxes	(86,253)	(86,253)	(86,253)	-	-	(86,253)	(86,253)	(86,253)	(86,253)	(86,253)
Transfer From Operating Reserve	(84,483)	(73,959)	(81,000)	-	(2,500)	(83,500)	(81,625)	(43,086)	(45,395)	(46,646)
TOTAL REVENUE	(234,772)	(224,248)	(232,424)	-	(2,500)	(234,924)	(234,332)	(197,102)	(200,746)	(203,359)
REQUISITION	**(1,465,429)**	**(1,465,429)**	**(1,509,392)**	**-**	**-**	**(1,509,392)**	**(1,548,267)**	**(1,595,541)**	**(1,644,340)**	**(1,693,945)**
*Percentage Increase over prior year		0.0%	3.0%	0.0%	0.0%	3.0%	2.6%	3.1%	3.1%	3.0%
PARTICIPANTS: Colwood, Victoria, Esquimalt, Oak Bay, C. Saanich, N. Saanich, Langford; Sewered Local Areas of Ganges, Maliview, Magic Lakes, Pt. Renfrew, D.N.D.										
AUTHORIZED POSITIONS:										
Salaried	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Term	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

3.755 Regional Source Control Program
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Regional Source Control Program

Established by Bylaw No. 4144 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Estimate	Budget				
Fund: 1500 Fund Center: 105504	2025	2026	2027	2028	2029	2030
Beginning Balance	401,369	346,833	263,333	181,708	138,622	93,227
Planned Purchase	(73,959)	(83,500)	(81,625)	(43,086)	(45,395)	(46,646)
Transfer to/from Ops Budget		-	-	-	-	-
Interest Income*	19,423	-	-	-	-	-
Total projected year end balance	**346,833**	**263,333**	**181,708**	**138,622**	**93,227**	**46,581**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Septage Disposal Agreement

COMMITTEE OF THE WHOLE

October 2025

Service: 3.700 Septage Disposal Program	**Committee: Core Area Liquid Waste Management**

DEFINITION:

Provision of septage disposal facilities for all areas of the Regional District and to compel persons within all or designated portions of the region to make use of any system established for the disposal of septage and to prescribe the terms and conditions from which persons make use of such system and to impose fines and penalties in respect thereof (Letters Patent - June 1, 1978).

SERVICE DESCRIPTION:

The service provides oversight for the contract between the CRD and SPL Wastewater Recovery Ltd.

PARTICIPATION:

All member municipalities except Saltspring Island and Outer Gulf Islands. Operating and debt costs not met by user charges to be recovered by requisition to all participating members based on member percentage of participant septage input. Properties located in municipalities and capable of being drained into a municipal sanitary sewer are exempt from any levy. Properties connected to a sewage collection system within an electoral area may be exempted by by-law. Annual net cost not to exceed $0.63/1000 on taxable school assessment (excluding property that is taxable for school purposes only Special Act.)

NON-PARTICIPANT, in relation to septage, means septage originating from a municipality or electoral area which does not participate in the septage disposal function under Division XXI of the Supplementary Letters Patent of the Regional District, and as such were charged a higher tipping fee before September 1, 1996. The same tipping fee to be charged to participants and non-participants after September 1, 1996.

COST APPORTIONMENT:

(1) Fees:
User charges permitted by Septage Processing Ltd. to its customers.
Mandatory Waste Tipping Fee:

$0.320 per Imperial Gallon	2021
$0.325 per Imperial Gallon	2022
$0.330 per Imperial Gallon	2023
$0.340 per Imperial Gallon	2024
$0.345 per Imperial Gallon	2025

Septage Processing Ltd. will submit to the CRD an administration fee of $0.015 per Imperial Gallon.
Other wastes have different user charges.

(2) Remaining balance apportioned to all participating members on the basis of percentage of Septage/Sewage delivered to the Septage Facility (No requisition - 2024)

MAXIMUM LEVY:

$0.63 / $1,000 on taxable school assessments (excluding property that is taxable for school purposes only).

Service: 3.700 Septage Disposal Program **Committee: Core Area Liquid Waste Management**

SPL Liquid Waste Volumes - 2025

	Septage Vol1	FOG Vol2	Other Vol3	TOTAL	Total %	Septage %1	FOG %2	Other %3
Central Saanich	207,803	17,995	29,046	254,844	2.8	81.5	7.1	11.4
Colwood	485,812	39,935	20,996	546,743	6.1	88.9	7.3	3.8
Esquimalt	7,791	19,356	166,936	194,083	2.2	4.0	10.0	86.0
Highlands	106,812	0	604,873	711,685	7.9	15.0	0.0	85.0
Langford	332,952	32,509	152,492	517,953	5.7	64.3	6.3	29.4
Metchosin	285,204	430	37,116	322,750	3.6	88.4	0.1	11.5
North Saanich	445,986	6,766	76,668	529,420	5.9	84.2	1.3	14.5
Saanich	550,437	66,080	201,019	817,536	9.1	67.3	8.1	24.6
Sidney	38,078	35,088	45,739	118,905	1.3	32.0	29.5	38.5
Sooke	652,515	5,239	77,884	735,638	8.2	88.7	0.7	10.6
Victoria	318,991	980,359	2,855,385	4,154,735	46.1	7.7	23.6	68.7
View Royal	14,153	575	3,997	18,725	0.2	75.6	3.1	21.3
Port Renfrew	39,185	539	49,061	88,785	1.0	44.1	0.6	55.3
Juan de Fuca	0	0	0	0	0.0	0.0	0.0	0.0
	408,423	600	9,697	418,720	4.6	97.541	0.143	231.6%
TOTAL	3,486,707	1,205,496	4,323,438	9,015,641	10000%			

Notes:

1. Septage = Institutional, Commercial, and Residential

2. FOG = Fats, Oils and Greases

3. Other = Portable Toilets, San. Sew. Ships, San. Sew. Docks, PIT toilet, Car Wash, Catch Basin, Sew. Sludge, Other (whey, dairy, brewery), and Lift Station

3.700 - SEPTAGE DISPOSAL AGREEMENT	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Operating Expenditures	32,373	32,372	40,257	-	-	40,257	41,069	41,897	42,743	45,412
Allocations - Environmental Protection	57,761	57,761	59,464	-	-	59,464	61,576	63,423	65,326	67,286
Allocations - Others	73,429	73,429	66,783	-	-	66,783	67,533	68,262	68,993	67,892
TOTAL OPERATING COSTS	**163,563**	**163,562**	**166,504**	**-**	**-**	**166,504**	**170,178**	**173,582**	**177,062**	**180,590**
*Percentage Increase over prior year		0.0%	1.8%	0.0%	0.0%	1.8%	2.2%	2.0%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Sewer Capital Fund	-	-	-	-	-	-	-	-	-	-
	-									
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
	-									
TOTAL COSTS	163,563	163,562	166,504	-	-	166,504	170,178	173,582	177,062	180,590
*Percentage Increase over prior year		0.0%	1.8%	0.0%	0.0%	1.8%	2.2%	2.0%	2.0%	2.0%
Internal Recoveries	-	-	-	-	-	-	-	-	-	-
Recovery - Other	-	-	-	-	-	-	-	-	-	-
	-									
OPERATING COSTS LESS INTERNAL RECOVERIES	163,563	163,562	166,504	-	-	166,504	170,178	173,582	177,062	180,590
*Percentage Increase over prior year	0.00%	0.00%	1.80%	0.00%	0.00%	1.80%	2.21%	2.00%	2.00%	1.99%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	-	-	-	-	-	-	-	-	-	-
Fees Charged	-	-	-	-	-	-	(348)	(360)	(381)	(381)
Sale of Goods and Services	(162,843)	(163,000)	(165,774)	-	-	(165,774)	(169,090)	(172,471)	(175,921)	(179,439)
Revenue - Other	(720)	(562)	(729)	-	-	(729)	(740)	(750)	(760)	(770)
TOTAL REVENUE	(163,563)	(163,562)	(166,503)	-	-	(166,503)	(170,178)	(173,581)	(177,062)	(180,590)
REQUISITION	**(0)**	**0**	**(0)**	**-**	**-**	**(0)**	-	-	-	-
*Percentage Increase over prior year										
PARTICIPANTS: All Muniipalities										

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Millstream Site Remediation

COMMITTEE OF THE WHOLE

October 2025

Service:	3.701	Millstream Site Remediation	Committee: Environmental Services

DEFINITION:

Establishment Bylaw No. 3519, as amended, establishes a service for the purpose of the remediation of lands legally described as Lot A, Section 5, Range 3 West, Highland District, Plan 40349 operated as the Millstream Meadows Sewage Septage Facility (the "**Millstream Site**") and any other lands that may, now or in future, be affected by the operation of the Millstream Site as a sewage septage disposal facility.

SERVICE DESCRIPTION:

The service oversees the investigation and remediation of the former septage disposal site located at Millstream Meadows.

PARTICIPATION:

All municipalities and the Juan de Fuca Electoral Area.

MAXIMUM LEVY:

Greater of $1,400,000 or the amount equal to the amount that could be raised by a property value tax rate of $0.021 per $1,000 which when applied to the net taxable value of the land and improvements within the Service Area.

MAXIMUM CAPITAL DEBT:

Authorized:	LA Bylaw No. 3513 (May 14, 2008)	Amended 3662 (Mar 2010)	$7,550,000
Borrowed:	SI Bylaw No. 3547 (July 9, 2008)	5 yr term	($3,850,000)
	SI Bylaw No. 3725	15 yr term	($288,234)
	SI Bylaw No. 3817 (May 2012)	15 yr term	($200,000)
	SI Bylaw No. 3882 (May 2013)	15 yr term	($600,000)
	SI Bylaw No. 3910 (July 2013)	15 yr term	($611,766)
Remaining:	Expired		$2,000,000

COMMITTEE:

Environmental Services

FUNDING:

Capital Project cost shared:

- Agreement with provincial Ministry of Agriculture and Lands (MAL) – 39% of eligible capital costs
- CRD Share is 61% of eligible costs and 100% of ineligible costs
    - Funds on Hand $1,643,000
    - Debt Servicing – up to $5,550,000 funded from property tax from the above participating areas
    - Effective 2010, 50% of the net annual costs of site remediation of the Millstream Meadows Sewage Septage Facility is funded from the annual Solid Waste Disposal Budget

3.701 - MILLSTREAM SITE REMEDIATION	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
			BUDGET REQUEST							
OPERATING COSTS:										
Allocations	130	130	114	-	-	114	-	-	-	-
Planning Costs	-	-	50,298	-	-	50,298	-	-	-	-
TOTAL OPERATING COSTS	**130**	**130**	**50,412**	**-**	**-**	**50,412**	-	-	-	-
*Percentage Increase over prior year		0.0%	38678.5%	0.0%	0.0%	38678.5%				
CAPITAL / RESERVE										
Transfer to Sewer Capital Fund (Millstream)	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
Debt Expenditures	19,162	18,740	-	-	-	-	-	-	-	-
TOTAL COSTS	19,292	18,870	50,412	-	-	50,412	-	-	-	-
*Percentage Increase over prior year		-2.2%	161.3%	0.0%	0.0%	161.3%				
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(412)	(412)	(412)	-	-	(412)	-	-	-	-
Transfer From Own Funds	(9,129)	(9,129)	(50,000)	-	-	(50,000)	-	-	-	-
Revenue - Other	(622)	(200)	-	-	-	-	-	-	-	-
TOTAL REVENUE	(10,163)	(9,741)	(50,412)	-	-	(50,412)	-	-	-	-
REQUISITION	**(9,129)**	**(9,129)**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
*Percentage Increase over prior year		0.0%	-100.0%	0.0%	0.0%	-100.0%				
PARTICIPANTS: All Municipalities and JDF Electoral Area										
AUTHORIZED POSITIONS:										
Salaried	0.00	0.00	0.00	0.00	0.00	0.00				
Term	0.00	0.00	0.00	0.00	0.00	0.00				

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	3.701 Millstream Site Remediation	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	EXPENDITURE							
	Buildings	$0	$0	$0	$0	$0	$0	$0
	Equipment	$0	$0	$0	$0	$0	$0	$0
	Land	$60,000	$60,000	$0	$0	$0	$0	$60,000
	Engineered Structures	$0	$0	$0	$0	$0	$0	$0
	Vehicles	$0	$0	$0	$0	$0	$0	$0
		$60,000	**$60,000**	**$0**	**$0**	**$0**	**$0**	**$60,000**
	SOURCE OF FUNDS							
	Capital Funds on Hand	$60,000	$60,000	$0	$0	$0	$0	$60,000
	Debenture Debt (New Debt Only)	$0	$0	$0	$0	$0	$0	$0
	Equipment Replacement Fund	$0	$0	$0	$0	$0	$0	$0
	Grants (Federal, Provincial)	$0	$0	$0	$0	$0	$0	$0
	Donations / Third Party Funding	$0	$0	$0	$0	$0	$0	$0
	Reserve Fund	$0	$0	$0	$0	$0	$0	$0
		$60,000	**$60,000**	**$0**	**$0**	**$0**	**$0**	**$60,000**

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:	3.701
Service Name:	Millstream Site Remediation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
17-01	Renewal	Millstream Meadows Remediation	CRD contaminated site remediation	$ 15,325,734	L	Cap	$ 60,000	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
17-01	Renewal	Millstream Meadows Remediation	CRD contaminated site remediation				$ -	$ -	$ -	$ -	$ -	$ -	$ -
													$ -
													$ -
			Grand Total	**$ 15,325,734**			**$ 60,000**	**$ 60,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 60,000**

Service:	**3.701**	**Millstream Site Remediation**			

Project Number	17-01	**Capital Project Title**	Millstream Meadows Remediation	**Capital Project Description**	CRD contaminated site remediation
Project Rationale	Millstream Site Remediation: Make application for Provincial certification, 2025/2026 Project Completion. Staff will explore retention of the site for service delivery, or divestment in 2026. If retained, any carrying cost will be incurred by the services that the site will support.				

CAPITAL REGIONAL DISTRICT

2026 BUDGET

L.W.M.P. On-Site Systems Management Program

COMMITTEE OF THE WHOLE

October 2025

Service: 3.707 LWMP On Site Systems Management Program | **Committee: Environmental Services**

DEFINITION:

CRD Bylaw No. 3478 (adopted March 19, 2008) establishing a service for the purpose of developing and implementing a management program for the onsite sewage systems in the service area.
Regulation Bylaw No. 3479 approved April 9, 2008.

SERVICE DESCRIPTION:

To reduce the impacts of failing septic (onsite) systems on human health and the environment through education and regulatory requirements. The Onsite Sewage Management Program (OMP) includes regulatory Bylaw No. 3479, outlining pump-out and maintenance requirements for owners of onsite systems. The program monitors residential compliance with the Bylaw and focuses on education to promote awareness and understanding of onsite system maintenance and care.

PARTICIPATION:

The participating areas are:

	2025 Budget Onsite Systems	%
Colwood	3,063	32.99%
Langford	1,581	17.03%
Saanich	2,259	24.33%
View Royal	60	0.65%
North Saanich	2,322	25.01%
	9,285	100.00%

Note 1: Cost apportionment based on the number of parcels having onsite disposal systems within a participating area as a percentage of the total number of parcels having onsite sewage disposal systems within the service area.

MAXIMUM LEVY:

Greater of $211,070 or the amount that could be raised by a property value tax rate of $0.008 / $1,000 when applied to the net taxable value of land and improvements within the service area.

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Environmental Services

FUNDING:

Parcel tax area created by each jurisdiction apportioned among all properties other than those parcels that are not connected to an onsite sewage disposal system.

3.707 - LWMP - ON SITE SYSTEM MANAGEMENT PROGRAM	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Operating Expenditures	171,727	165,507	153,288	-	-	153,288	163,989	168,362	172,832	177,403
Contract For Services	30,000	30,000	30,500	-	-	30,500	31,100	31,700	32,300	32,900
TOTAL OPERATING COSTS	**201,727**	**195,507**	**183,788**	**-**	**-**	**183,788**	195,089	200,062	205,132	210,303
*Percentage Increase over prior year		-3.1%	-8.9%	0.0%	0.0%	-8.9%	6.1%	2.5%	2.5%	2.5%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	201,727	195,507	183,788	-	-	183,788	195,089	200,062	205,132	210,303
*Percentage Increase over prior year		-3.1%	-8.9%	0.0%	0.0%	-8.9%	6.1%	2.5%	2.5%	2.5%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)		0								
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(12,232)	(12,232)	(12,232)	-	-	(12,232)	(12,232)	(12,232)	(12,232)	(12,232)
Transfer from Operating Reserve Fund	(21,968)	(15,748)	(40,000)	-	-	(40,000)	(47,749)	(49,074)	(50,397)	(51,721)
TOTAL REVENUE	(34,200)	(27,980)	(52,232)	-	-	(52,232)	(59,981)	(61,306)	(62,629)	(63,953)
REQUISITION	**(167,527)**	**(167,527)**	**(131,556)**	**-**	**-**	**(131,556)**	**(135,108)**	**(138,757)**	**(142,502)**	**(146,350)**
*Percentage Increase over prior year		0.0%	-21.5%	0.0%	0.0%	-21.5%	2.7%	2.7%	2.7%	2.7%
PARTICIPANTS: Colwood, Langford, Saanich, View Royal, North Saanich										

3.707 L.W.M.P. On Site Systems Management Program
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

L.W.M.P. On Site Systems Management Program

Established by Bylaw No. 4144 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center: 105526	Estimate 2025	Budget 2026	2027	2028	2029	2030
Beginning Balance	401,369	404,828	364,828	317,079	268,005	217,608
Planned Purchase	(15,748)	(40,000)	(47,749)	(49,074)	(50,397)	(51,721)
Transfer from Ops Budget		-	-	-	-	-
Interest Income*	19,207	-	-	-	-	-
Total projected year end balance	**404,828**	**364,828**	**317,079**	**268,005**	**217,608**	**165,887**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

L.W.M.P. Peninsula Programs

COMMITTEE OF THE WHOLE

October 2025

Service: 3.720 L.W.M.P. (Peninsula) **Saanich Peninsula Wastewater Commission**

DEFINITION:

Implementation of the Liquid Waste Management Plan for the Saanich Peninsula. Bylaw No. 2388 (1996), amended by Bylaw No. 2439 (1996) and Bylaw No. 3073 (2003)

SERVICE DESCRIPTION:

To manage the Saanich Peninsula Liquid Waste Management Plan (SPLWMP) and implement the commitments approved under the plan as required:

- planning, reporting, amendment preparation, implementation of commitments, biosolids management program, resource recovery development and inflow/infiltration enhancement program

MAXIMUM LEVY:

Greater of $5,663,000 or $1.56 / $1,000 of actual assessments

MAXIMUM CAPITAL DEBT:

Nil

COMMITTEE:

Saanich Peninsula Wastewater Commission

FUNDING:

Requisition

RESERVE FUND:

Bylaw No. 4144 Operating Reserve Fund

COST SHARING ALLOCATION - ANNUAL WASTEWATER FLOWS

Central Saanich	43.18%
North Saanich (*see note below)	16.61%
Sidney	40.21%
Total	**100.00%**

Note:
* North Saanich taxes all of North Saanich, including the Airport, as LWMP benefits all of North Saanich, and not just the sewer area. (March 18, 2002)

Change in Budget 2025 to 2026
Service: 3.720 LWMP (PENINSULA)

	Total Expenditure	Comments
2025 Budget	**57,819**	
Change in Wages & Benefits:		
Base wages & benefits change		
Step increase/paygrade change	-	
Total Change in Wages & Benefits	-	
Other Changes:		
Contract for Services	72,411	To hire a public consultation facilitator if the SPWWC confirms that a LWMP rewrite is required. A rewrite will be a multi-year, multi-stakeholder process.
Standard Overhead Allocation	51	Increase in 2025 operating costs
Transfer to Operating Reserve	(22,593)	To Fund Contarct For Services. If the SPWWC confirms that a LWMP rewrite is required, similar draws from reserve will be required in the next couple of years.
Other Costs	1,155	Increase in environmental protection and RWC engineering allocation
Total Other Changes	51,024	
2026 Budget	**108,843**	
Summary of % Expense Increase		
2026 Base salary and benefit change	0.0%	
Contract of Services	125.2%	
Standard Overhead Allocation	0.1%	
Operating Reserve Transfers	-39.1%	
Balance of increase	2.0%	
% expense increase from 2025:	***88.2%***	
% Requisition increase from 2025 (if applicable):	***1.8%***	*Requisition funding is 0 % of service revenue*

Overall 2025 Budget Performance
(expected variance to budget and surplus treatment)

The overall 2025 budget performance is anticipated to align with the approved budget, with no significant variances expected. At this time, no operating surplus or deficit is projected, and no surplus treatment actions are anticipated.

3.720 - LWMP (PENINSULA)	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Operating Expenditures	35,226	35,226	36,432	-	-	36,432	37,492	38,586	39,713	40,870
Contract For Services	-	-	72,411	-	-	72,411	72,393	72,360	-	-
TOTAL OPERATING COSTS	**35,226**	**35,226**	**108,843**	**-**	**-**	**108,843**	**109,885**	**110,946**	**39,713**	**40,870**
*Percentage Increase over prior year		0.0%	209.0%	0.0%	0.0%	209.0%	1.0%	1.0%	-64.2%	2.9%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	22,593	22,593	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	22,593	22,593	-	-	-	-	-	-	-	-
TOTAL COSTS	57,819	57,819	108,843	-	-	108,843	109,885	110,946	39,713	40,870
*Percentage Increase over prior year		0.0%	88.2%	0.0%	0.0%	88.2%	1.0%	1.0%	-64.2%	2.9%
OPERATING COSTS LESS INTERNAL RECOVERIES	57,819	57,819	108,843	-	-	108,843	109,885	110,946	39,713	40,870
*Percentage Increase over prior year		0.0%	88.2%	0.0%	0.0%	88.2%	1.0%	1.0%	-64.2%	2.9%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(949)	(949)	(949)	-	-	(949)	(949)	(949)	(949)	(949)
Transfer From Operating Reserve	-	-	(75,000)	-	-	(75,000)	(75,450)	(75,908)	(4,061)	(4,594)
TOTAL REVENUE	(949)	(949)	(75,949)	-	-	(75,949)	(76,399)	(76,857)	(5,010)	(5,543)
REQUISITION	**(56,870)**	**(56,870)**	**(32,894)**	**-**	**-**	**(32,894)**	**(33,486)**	**(34,089)**	**(34,703)**	**(35,327)**
*Percentage Increase over prior year		0.0%	-42.2%	0.0%	0.0%	-42.2%	1.8%	1.8%	1.8%	1.8%
PARTICIPANTS: Central Saanich, North Saanich, Sidney										

3.720 L.W.M.P. Peninsula
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

L.W.M.P. Peninsula

Established by Bylaw No. 4144 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Estimate	Budget				
Fund: 1500 Fund Center: 105527	2025	2026	2027	2028	2029	2030
Beginning Balance	256,780	288,798	213,798	138,348	62,440	58,379
Planned Purchase		(75,000)	(75,450)	(75,908)	(4,061)	(4,594)
Transfer from Ops Budget	22,593	-	-	-	-	-
Interest Income*	9,425	-	-	-	-	-
Total projected year end balance	**288,798**	**213,798**	**138,348**	**62,440**	**58,379**	**53,785**

Assumptions/Background:
Retain reserve balance for future LWMP planning projects.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

L.W.M.P. Core and West Shore

COMMITTEE OF THE WHOLE

October 2025

Service: **3.750** **L.W.M.P. - Core and West Shore** **Committee: Core Area Liquid Waste Management**

DEFINITION:

To provide under authority of Trunk Sewers and Sewer Disposal Letters of Patent for the study, design, monitoring, materials acquisition, construction, equipment acquisition and all works necessary for the preparation of a Liquid Waste Management Plan and any related works within the Capital Regional District. Establishment Bylaw No. 2312 (1995), amended by Bylaw No. 3028 (2002), 3319 (2006), and 4304 (2020).

SERVICE DESCRIPTION:

To manage the Core Area and West Shore Liquid Waste Management Plan (CALWMP) and implement the commitments approved under the plan

• planning, siting, reporting, amendment preparation, implementation of commitments, public communications, liquid and solid resource recovery development

PARTICIPATION:

City of Colwood, City of Victoria, Township of Esquimalt, City of Langford, Town of View Royal, Oak Bay and District of Saanich.

FUNDING:

Requisition

RESERVE FUND:

Bylaw No. 4144 Operating Reserve Fund

Service: 3.750 L.W.M.P. - Core and West Shore Committee: Core Area Liquid Waste Management

COST SHARING ALLOCATION - ANNUAL WASTEWATER FLOWS

	Flow Amounts*	Allocation for 2025
Colwood	1,168,430	3.65%
Esquimalt	2,070,117	6.47%
Langford	3,846,904	12.02%
Oak Bay	2,714,509	8.48%
Saanich	9,019,968	28.19%
Victoria	11,976,471	37.43%
View Royal	815,835	2.55%
D.N.D	128,306	0.40%
Esquimalt Nation	26,070	0.08%
Songhees Nation	228,273	0.71%
Total	**31,994,883**	**100.00%**

* = Average Annual Flow

Bylaw 4304

3.750 - LWMP - CORE AND WEST SHORE	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Operating Expenditures	186,274	186,274	222,144	-	-	222,144	225,619	229,232	232,949	236,776
Consultant Expenses	110,376	110,376	112,363	-	-	112,363	114,610	116,902	119,240	121,625
Contract For Services	39,293	39,293	40,001	-	-	40,001	40,801	41,617	42,449	43,298
TOTAL OPERATING COSTS	**335,943**	**335,943**	**374,507**	**-**	**-**	**374,507**	**381,030**	**387,751**	**394,639**	**401,699**
*Percentage Increase over prior year		0.0%	11.5%	0.0%	0.0%	11.5%	1.7%	1.8%	1.8%	1.8%
CAPITAL / RESERVE										
Transfer to Reserve Fund	254,861	233,434	254,861	-	-	254,861	261,564	268,400	275,369	282,643
TOTAL CAPITAL / RESERVES	254,861	233,434	254,861	-	-	254,861	261,564	268,400	275,369	282,643
Debt Expenditures (3.751)	21,427	21,427	-	-	-	-	-	-	-	-
TOTAL COSTS	612,231	590,804	629,368	-	-	629,368	642,594	656,151	670,007	684,342
*Percentage Increase over prior year		-3.5%	2.8%	0.0%	0.0%	2.8%	2.1%	2.1%	2.1%	2.1%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(18,842)	(18,842)	(18,842)	-	-	(18,842)	(18,842)	(18,842)	(18,842)	(18,842)
Transfer From Operating Reserve	-	-	-	-	-	-	-	-	-	-
Revenue - Other	(200,000)	(178,573)	(200,000)	-	-	(200,000)	(204,000)	(208,080)	(212,240)	(216,480)
TOTAL REVENUE	(218,842)	(197,415)	(218,842)	-	-	(218,842)	(222,842)	(226,922)	(231,082)	(235,322)
REQUISITION	**(393,389)**	**(393,389)**	**(410,526)**	**-**	**-**	**(410,526)**	**(419,752)**	**(429,229)**	**(438,925)**	**(449,020)**
*Percentage Increase over prior year		0.0%	4.4%	0.0%	0.0%	4.4%	2.2%	2.3%	2.3%	2.3%

PARTICIPANTS: Colwood, Victoria, Esquimalt, Langford, Saanich, Oak Bay, View Royal.

3.750 L.W.M.P. Core and West Shore
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

L.W.M.P. Core and West Shore

Established by Bylaw No. 4144 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Estimate	Budget				
Fund: 1500 Fund Center: 105528	2025	2026	2027	2028	2029	2030
Beginning Balance	377,539	381,691	509,121	638,903	771,083	905,708
Planned Purchase				-	-	-
Transfer from Ops Budget		127,431	129,782	132,180	134,625	145,487
Interest Income*	4,152	-	-	-	-	-
Total projected year end balance	**381,691**	**509,121**	**638,903**	**771,083**	**905,708**	**1,051,195**

Assumptions/Background:
Retain reserve balance for future LWMP planning projects

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

3.750 L.W.M.P. Core and West Shore
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Profile

L.W.M.P. Core and West Shore

Established by Bylaw No. 4378 to enable CRD services to help accumulate resources for funding ongoing infrastructure renewal, expanding service levels, and funding unexpected capital investments is essential to ensuring long-term sustainability of infrastructure-dependent CRD services.

Capital Reserve Schedule

Capital Reserve Schedule	Estimate	Budget				
Fund: 1092 Fund Center: 102290	2025	2026	2027	2028	2029	2030
Beginning Balance		254,861	382,292	514,074	650,294	791,038
Planned Purchase						
Transfer from Ops Budget	254,861	127,431	131,782	136,220	140,744	153,727
Interest Income*						
Total projected year end balance	**254,861**	**382,292**	**514,074**	**650,294**	**791,038**	**944,765**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

L.W.M.P. - Harbour Studies

COMMITTEE OF THE WHOLE

October 2025

Service: 3.752 L.W.M.P. - Harbour Studies **Committee: Core Area Liquid Waste Management**

DEFINITION:

Core Area Liquid Waste Management Plan program - provides for the CRD to work in partnership with other agencies to protect and improve the environmental quality of Victoria and Esquimalt harbours. Establishment Bylaw No. 3743, February 16, 2011, as amende by Bylaw No. 3837 (2012).

SERVICE DESCRIPTION:

The service coordinates harbour environmental protection and improvement efforts among community, local governments and senior governments under the Core Area LWMP.

PARTICIPATION:

City of Colwood, City of Victoria, Township of Esquimalt, City of Langford, District of Saanich and Town of View Royal.

MAXIMUM LEVY:

Greater of $350,000 or $0.0064 per $1,000 of actual assessments

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

Core Area Liquid Waste Management Committee

FUNDING:

Requisition

RESERVE FUND:

Bylaw No. 4144 Operating Reserve Fund

3.752 - LWMP - HARBOURS STUDIES	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Allocations - Environmental Protection & others	327,882	327,882	337,823	-	-	337,823	347,868	358,227	368,896	379,884
Consultant Expenses	33,170	25,861	33,770	-	-	33,770	34,450	35,140	35,840	36,560
Contract for Services	2,690	10,000	2,740	-	-	2,740	2,790	2,850	2,910	2,970
Operating - Other Costs	11,871	11,871	12,060	-	-	12,060	12,313	12,577	12,842	13,118
TOTAL OPERATING COSTS	**375,614**	**375,614**	**386,393**	**-**	**-**	**386,393**	397,421	408,794	420,488	432,532
*Percentage Increase over prior year		0.0%	2.9%	0.0%	0.0%	2.9%	2.9%	2.9%	2.9%	2.9%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	375,614	375,614	386,393	-	-	386,393	397,421	408,794	420,488	432,532
*Percentage Increase over prior year		0.0%	2.9%	0.0%	0.0%	2.9%	2.9%	2.9%	2.9%	2.9%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year										
Grants in Lieu of Taxes	(22,777)	(22,777)	(22,777)	-	-	(22,777)	(22,777)	(22,777)	(22,777)	(22,777)
Revenue - Other	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	(22,777)	(22,777)	(22,777)	-	-	(22,777)	(22,777)	(22,777)	(22,777)	(22,777)
REQUISITION	**(352,837)**	**(352,837)**	**(363,616)**	**-**	**-**	**(363,616)**	**(374,644)**	**(386,017)**	**(397,711)**	**(409,755)**
*Percentage Increase over prior year		0.0%	3.1%	0.0%	0.0%	3.1%	3.0%	3.0%	3.0%	3.0%
PARTICIPANTS: Colwood, Victoria, Esquimalt, Langford, Saanich, View Royal.										
AUTHORIZED POSITIONS:										
Salaried	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hourly	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Regional Goose Management

COMMITTEE OF THE WHOLE

October 2025

Service: 1.312 **Regional Goose Management Service** **Committee: Environmental Services Committee**

DEFINITION:

Regional coordination of Canada Goose population

Establishment Bylaw No. 4522, March 2023

SERVICE DESCRIPTION:

To provide a Canada goose service to address increasing regional population and inter-regional impacts of non-migtratory, resident geese (economic, environmental and social impacts on multiple stakeholders that requires coordination across governments and with private and non-profit organizations

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

The greater of $251,900 or $0.0016 / $1,000 of taxable value of land and improvements.

MAXIMUM CAPITAL DEBT:

N/A

FUNDING:

Requisition

RESERVE FUND:

N/A

1.312 - Regional Goose Management	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Allocation - Environmental Protection	171,645	171,645	178,596	-	-	178,596	-	-	-	-
Contract For Services	147,793	147,793	164,982	-	-	164,982	-	-	-	-
Operating - other costs	12,006	6,010	16,087	-	-	16,087	-	-	-	-
TOTAL OPERATING COSTS	**331,444**	**332,148**	**359,665**	-	**-**	359,665	-	-	-	-
*Percentage Increase over prior year		0.2%	8.5%	0.0%	0.0%	8.5%				
CAPITAL / RESERVE										
Transfer to Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	331,444	332,148	359,665	-	-	359,665	-	-	-	-
*Percentage Increase over prior year		0.2%	8.5%	0.0%	0.0%	8.5%				
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants In Lieu of Taxes	(12,793)	(12,793)	(12,793)	-	-	(12,793)				
Transfer From Operating Reserve	(66,425)	(67,129)	(48,605)	-	-	(48,605)				
TOTAL REVENUE	(79,218)	(79,922)	(61,398)	-	-	(61,398)	-	-	-	-
REQUISITION	**(252,226)**	**(252,226)**	**(298,267)**	**-**	**-**	**(298,267)**	**-**	**-**	**-**	**-**
*Percentage Increase over prior year		0.0%	18.3%	0.0%	0.0%	18.3%				
PARTICIPANTS: All Municipalities and Electoral Areas										
AUTHORIZED POSITIONS:										
Salaried	-	-	-	-	-	-	-	-	-	-
Hourly	-	-	-	-	-	-	-	-	-	-

1.312 - Regional Goose Management
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

- Regional Goose Management
Established by Bylaw No. 4102 and amendend by Bylaw No.4585 to enable CRD Regional Services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Estimate	Budget				
Fund: 1500 Fund Center: 105553	2025	2026	2027	2028	2029	2030
Projected year end balance						
Beginning Balance	109,734	48,605	-	-	-	-
Planned Purchase	(67,129)	(48,605)	-	-	-	-
Transfer from/to Ops Budget						
Interest Income*	6,000					
Total projected year end balance	**48,605**	**-**	**-**	**-**	**-**	**-**

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Environmental Stewardship and Biodiversity

COMMITTEE OF THE WHOLE

October 2025

Service: **1.315** **Environmental Stewardship and Biodiversity** **Committee: Environmental Services**

DEFINITION:

Regional Coordination of Biodiversity and Environmental Stewardship

Establishment Bylaw No. 4575, (January 2025)

SERVICE DESCRIPTION:

To provide a Regional Biodiversity and Environmental Stewardship service to pursue a regional approach to biodiversity and the protection of ecological assets with public authorities and groups across the capital region.

PARTICIPATION:

All municipalities and electoral areas within the Capital Regional District.

MAXIMUM LEVY:

The greater of $500,000 or $0.0028/$1,000 if the net taxable value of the land and improvements within the service area.

MAXIMUM CAPITAL DEBT:

N/A

FUNDING:

Requisition

RESERVE FUND:

N/A

1.315 - Environmental Stewardship and Biodiversity	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Allocation - Environmental Protection	166,253	166,253	188,405	-	-	188,405	193,951	199,661	205,540	211,593
Consultant Expenses	36,500	36,500	31,151	-	-	31,151	31,774	32,409	33,057	33,719
Contract For Services	9,690	9,690	10,224	-	-	10,224	10,432	10,643	10,858	11,078
Operating - other costs	360	360	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	**212,803**	**212,803**	**229,780**	-	**-**	229,780	236,157	242,713	249,455	256,390
*Percentage Increase over prior year		0.0%	8.0%	0.0%	0.0%	8.0%	2.8%	2.8%	2.8%	2.8%
CAPITAL / RESERVE										
Transfer to Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	212,803	212,803	229,780	-	-	229,780	236,157	242,713	249,455	256,390
*Percentage Increase over prior year		0.0%	8.0%	0.0%	0.0%	8.0%	2.8%	2.8%	2.8%	2.8%
Allocation Recovery	(102,296)	(102,296)	(105,876)	-	-	(105,876)	(109,053)	(112,324)	(115,694)	(119,165)
OPERATING COSTS LESS INTERNAL RECOVERIES	110,507	110,507	123,904	-	-	123,904	127,104	130,389	133,761	137,225
*Percentage Increase over prior year		0.0%	12.1%	0.0%	0.0%	12.1%	2.6%	2.6%	2.6%	2.6%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)		-								
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Revenue - Other	-	-	-	-	-	-	-	-	-	-
Grants In Lieu of Taxes	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-	-	-	-	-	-
REQUISITION	**(110,507)**	**(110,507)**	**(123,904)**	**-**	**-**	**(123,904)**	**(127,104)**	**(130,389)**	**(133,761)**	**(137,225)**
*Percentage Increase over prior year		0.0%	12.1%	0.0%	0.0%	12.1%	2.6%	2.6%	2.6%	2.6%
PARTICIPANTS: All Municipalities but not Eas										
AUTHORIZED POSITIONS:										
Salaried	-	-	-	-	-	-	-	-	-	-
Hourly	-	-	-	-	-	-	-	-	-	-

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Sooke Stormwater Quality Management

COMMITTEE OF THE WHOLE

October 2025

Service: 1.531 Sooke Stormwater Quality Management **Committee: Environmental Services**

DEFINITION:

To provide for the control of pollution in stormwater runoff from land. "Stormwater runoff" includes seepage, overland flow and stormwater runoff within ditches, streams, rivers, ponds, lakes and other watercourses. Work is conducted for the District of Sooke by annual letter of agreement.

SERVICE DESCRIPTION:

The service provides a stormwater quality program in the Sooke Electoral Area to coordinate and provide information for management of stormwater quality and surface water resources. The program identifies levels of contaminants in stormwater discharges and prioritizes the level of public health and environmental concern posed by the discharges and then works to reduce/eliminate the contaminants.

PARTICIPATION:

The District of Sooke.

MAXIMUM LEVY:

None stated

MAXIMUM CAPITAL DEBT:

Nil

FUNDING:

Requisition

1.531 - STORMWATER QUALITY - SOOKE	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
			BUDGET REQUEST							
OPERATING COSTS:										
Operating Expenditures	26,180	26,180	23,777	-	-	23,777	24,535	25,245	25,978	26,733
Contract For Services	2,770	2,770	48,783	-	-	48,783	38,789	5,737	5,533	5,316
TOTAL OPERATING COSTS	**28,950**	**28,950**	**72,560**	**-**	**-**	**72,560**	63,324	30,982	31,511	32,049
*Percentage Increase over prior year		0.0%	150.6%	0.0%	0.0%	150.6%	-12.7%	-51.1%	1.7%	1.7%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	12,861	12,861	0	-	-	0	-	2,755	2,831	2,908
TOTAL CAPITAL / RESERVES	12,861	12,861	0	-	-	0	-	2,755	2,831	2,908
TOTAL COSTS	41,811	41,811	72,560	-	-	72,560	63,324	33,737	34,342	34,957
*Percentage Increase over prior year		0.0%	73.5%	0.0%	0.0%	73.5%	-12.7%	-46.7%	1.8%	1.8%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(154)	(154)	(154)	-	-	(154)	(154)	(154)	(154)	(154)
Transfer From Operating Reserve	-	-	(40,000)			(40,000)	(30,180)	-	-	-
TOTAL REVENUE	(154)	(154)	(40,154)	-	-	(40,154)	(30,334)	(154)	(154)	(154)
REQUISITION	**(41,657)**	**(41,657)**	**(32,406)**	**-**	**-**	**(32,406)**	**(32,990)**	**(33,583)**	**(34,188)**	**(34,803)**
*Percentage Increase over prior year		0.0%	-22.2%	0.0%	0.0%	-22.2%	1.8%	1.8%	1.8%	1.8%
PARTICIPANTS: Sooke										

1.531 Storm Water Quality - Sooke
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Storm Water Quality - Sooke

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue. 2026 is the next planned water quality objective sampling year during which money will be taken out of reserve. This sampling takes place every 4 years, with 3 years saving up.

Operating Reserve Schedule

Operating Reserve Schedule	Estimate	Budget				
Fund: 1500 Fund Center: 105518	2025	2026	2027	2028	2029	2030
Projected year end balance						
Beginning Balance	81,818	98,364	58,364	28,184	30,939	33,770
Planned Purchase		(40,000)	(30,180)	-	-	-
Transfer from Ops Budget	12,861	-	-	2,755	2,831	2,908
Interest Income*	3,685	-	-	-	-	-
Total projected year end balance	**98,364**	**58,364**	**28,184**	**30,939**	**33,770**	**36,678**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Core and West Shore Stormwater Quality Management

COMMITTEE OF THE WHOLE

October 2025

Service: **1.536** **Core and West Shore Stormwater Quality Management** **Committee: Core Area Liquid Waste Management**

DEFINITION:

This program coordinates the management of stormwater quality and surface water resources in cooperation with the seven core municipalities. The program includes investigations to assess shoreline discharges and contaminant sources and protect the marine environment using a watershed management planning approach. Establishment Bylaw 2567, adopted Feb 25, 1998.

SERVICE DESCRIPTION:

The service provides a stormwater quality program in the Core Area to coordinate the management of stormwater quality and surface water resources. The program includes investigation to assess shoreline discharges and contaminant sources and protect the marine environment using an integrated watershed management approach.

PARTICIPATION:

The apportionment of annual operating costs among the participants shall be on the basis of:

- one-sixth in proportion to population of the participants
- one-sixth in proportion to land area of the participants
- one-third in proportion to converted assessments of the participants
- one-third in proportion to the number of high and medium priority discharges of stormwater to the environment in the prior year within the boundaries of each of the participants, as determined by the Capital Region District Board.

The participants are:

City of Colwood
City of Victoria
Township of Esquimalt
District of Langford
District of Oak Bay
District of Saanich
Town of View Royal

MAXIMUM LEVY:

None listed in Establishing Bylaw

COMMISSION:

Core Area Liquid Waste Management Committee

FUNDING:

Requisition for Stormwater Program and Direct Agreement for coordinator for the Bowker Creek Initiative.

1.536 - STORMWATER QUALITY MANAGEMENT-CORE	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Operating Expenditures	600,841	599,620	632,909	-	-	632,909	651,019	669,588	688,703	708,378
Contract For Services	125,021	138,013	117,651	-	-	117,651	111,357	104,814	97,940	90,724
Consultant Expenses	49,378	49,378	50,267	-	-	50,267	51,272	52,298	53,344	54,411
TOTAL OPERATING COSTS	**775,241**	**787,011**	**800,827**	**-**	**-**	**800,827**	**813,648**	**826,700**	**839,987**	**853,512**
*Percentage Increase over prior year		1.5%	3.3%	0.0%	0.0%	3.3%	1.6%	1.6%	1.6%	1.6%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	12,992	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	12,992	-	-	-	-	-	-	-	-	-
TOTAL COSTS	788,233	787,011	800,827	-	-	800,827	813,648	826,700	839,987	853,512
*Percentage Increase over prior year		-0.2%	1.8%	0.0%	0.0%	1.8%	1.7%	1.6%	1.6%	1.6%
Internal Recoveries	-	-	-	-	-	-	-	-	-	-
Recovery - Other	(37,000)	(35,778)	(37,000)	-	-	(37,000)	(37,000)	(37,000)	(37,000)	(37,000)
OPERATING COSTS LESS INTERNAL RECOVERIES	751,233	751,233	763,827	-	-	763,827	776,648	789,700	802,987	816,512
*Percentage Increase over prior year		0.0%	1.7%	0.0%	0.0%	1.7%	1.7%	1.7%	1.7%	1.7%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year										
Grants in Lieu of Taxes	(51,554)	(51,554)	(51,554)	-	-	(51,554)	(51,554)	(51,554)	(51,554)	(51,554)
Transfer From Operating Reserve	-	-	(50,000)	-	-	(50,000)	(50,900)	(51,816)	(52,749)	(53,698)
TOTAL REVENUE	(51,554)	(51,554)	(101,554)	-	-	(101,554)	(102,454)	(103,370)	(104,303)	(105,252)
REQUISITION	**(699,679)**	**(699,679)**	**(662,273)**	**-**	**-**	**(662,273)**	**(674,194)**	**(686,330)**	**(698,684)**	**(711,260)**
*Percentage Increase over prior year		0.0%	-5.3%	0.0%	0.0%	-5.3%	1.8%	1.8%	1.8%	1.8%

PARTICIPANTS: Victoria, Saanich, Esquimalt, View Royal, Langford, Colwood.

1.536 Stormwater Quality Management - Core
Operating Reserve Summary
2026- 2030 Financial Plan

Profile

Stormwater Quality Management - Core

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	Estimate	Budget				
Fund: 1500 Fund Center: 105519	2025	2026	2027	2028	2029	2030
Projected year end balance						
Beginning Balance	441,494	450,494	400,494	349,594	297,778	245,029
Planned Purchase		-	-	-	-	-
Transfer from Ops Budget		(50,000)	(50,900)	(51,816)	(52,749)	(53,698)
Interest Income*	9,000	-	-	-	-	-
Total projected year end balance	**450,494**	**400,494**	**349,594**	**297,778**	**245,029**	**191,331**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Saanich Peninsula - Stormwater Quality Management

COMMITTEE OF THE WHOLE

October 2025

Service: 1.537 **Saanich Peninsula - Stormwater Quality Management** **Commission: Saanich Peninsula Waste Water**

DEFINITION:

Establishment Bylaw No. 3642 (2009), as amended by Bylaw No. 4141 (2017), to identify pollution in stormwater run-off from land in the service area.

SERVICE DESCRIPTION:

The service provides a stormwater quality program in the Saanich Peninsula to coordinate and provide information for management of stormwater quality and surface water resources. The program identifies levels of contaminants in stormwater discharges and prioritizes the level of public health and environmental concern posed by the discharges and then works to reduce/eliminate the contaminants.

PARTICIPATION:

District of Central Saanich, North Saanich and Town of Sidney.

MAXIMUM LEVY:

Greater of $106,017 or $0.0103/$1,000 of actual assessments.

MAXIMUM CAPITAL DEBT:

Nil

COMMITTEE:

Saanich Peninsula Wastewater Commission

FUNDING:

The apportionment of annual operating costs among the participating areas shall be on the basis of one-sixth in proportion to the population of the participating areas, one-sixth in proportion to the land area of the participating areas, one-sixth in proportion to the length of shoreline in each of the participating areas, and one-half in proportion to the number of high and medium priority discharges of stormwater to the environment in the prior year within the boundaries of each of the participating areas, as determined by the Capital Regional District Board.

USER CHARGE:

N/A

Service: 1.537 Saanich Peninsula - Stormwater Quality Management **Commission: Saanich Peninsula Waste Water**

COST SHARING ALLOCATION:

	Stormwater
Central Saanich	27.21%
North Saanich	34.69%
Sidney	24.93%
Tsawout Nations	3.99%
Tsartlip Nations	4.52%
Pauquachin Nations	2.68%
Tseycum Nations	1.98%
Total	**100.00%**

Note:
* Service established effective 2010; previously provided by agreement

Bylaw 4141

1.537 Saanich Peninsula - Stormwater Quality Mgmt	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST 2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Operating Expenditures	86,757	86,757	89,648	-	-	89,648	92,272	94,988	97,539	100,406
Contract For Services	21,134	21,134	21,515	-	-	21,515	21,945	22,384	22,832	23,288
Consultant Expenses	20,861	20,861	19,827	-	-	19,827	19,049	18,211	17,573	16,651
TOTAL OPERATING COSTS	**128,753**	**128,753**	**130,990**	**-**	**-**	**130,990**	**133,266**	**135,584**	**137,943**	**140,345**
*Percentage Increase over prior year		0.0%	1.7%	0.0%	0.0%	1.7%	1.7%	1.7%	1.7%	1.7%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	128,753	128,753	130,990	-	-	130,990	133,266	135,584	137,943	140,345
*Percentage Increase over prior year		0.0%	1.7%	0.0%	0.0%	1.7%	1.7%	1.7%	1.7%	1.7%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(4,508)	(4,508)	(4,508)	-	-	(4,508)	(4,508)	(4,508)	(4,508)	(4,508)
Transfer From Operating Reserve	-	-	(10,000)	-	-	(10,000)	(10,180)	(10,363)	(10,550)	(10,740)
TOTAL REVENUE	(4,508)	(4,508)	(14,508)	-	-	(14,508)	(14,688)	(14,871)	(15,058)	(15,248)
REQUISITION	**(124,245)**	**(124,245)**	**(116,482)**	**-**	**-**	**(116,482)**	**(118,578)**	**(120,713)**	**(122,885)**	**(125,097)**
*Percentage Increase over prior year	0.0%	0.0%	-6.2%	0.0%	0.0%	-6.2%	1.8%	1.8%	1.8%	1.8%

PARTICIPANTS: Central Saanich, North Saanich, Sidney

1.537 Saanich Peninsula - Stormwater Quality Mgmt
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Saanich Peninsula - Stormwater Quality Mgmt

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule	**Estimate**	**Budget**				
Fund: 1500 Fund Center: 105520	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**
Projected year end balance						
Beginning Balance	97,802	102,140	92,140	81,960	71,597	61,047
Planned Purchase	-	-	-	-	-	-
Transfer from/to Ops Budget		(10,000)	(10,180)	(10,363)	(10,550)	(10,740)
Interest Income*	4,338	-	-	-	-	-
Total projected year end balance	**102,140**	**92,140**	**81,960**	**71,597**	**61,047**	**50,307**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Saanich Peninsula - Source Control Stormwater

COMMITTEE OF THE WHOLE

October 2025

Service: 1.538 **Saanich Peninsula - Source Control Stormwater** **Commission: Saanich Peninsula Waste Water**

DEFINITION:

To regulate, prohibit and impose requirements in respect of discharges to the municipal stormwater system and water courses
Bylaw No. 3906 (adopted August, 2013), amended by Bylaw No. 4140 (2016).

SERVICE DESCRIPTION:

The service provides a regulatory stormwater source control program in the Saanich Peninsula to manage stormwater quality in the municipal drainage systems.

PARTICIPATION:

Districts of Central Saanich, North Saanich and Town of Sidney.

MAXIMUM LEVY:

Maximum Levy: Greater of $51,715 or $0.005/$1,000 of actual assessments.

MAXIMUM CAPITAL DEBT:

Nil

COMMITTEE:

Saanich Peninsula Wastewater

FUNDING:

The annual costs for the service, net of grants and other revenues, shall be apportioned on the basis of:
a) The population of the participating areas; and
b) The population estimate as determined annually by the Regional Planning Services department of the Capital Regional District.

USER CHARGE:

N/A

1.538 San Pen - Source Control Stormwater	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
			BUDGET REQUEST							
OPERATING COSTS:										
Operating Expenditures	62,006	59,555	54,537	-	-	54,537	55,365	56,926	58,531	60,183
Contract For Services	8,923	10,000	8,084	-	-	8,084	8,076	9,282	9,470	9,664
TOTAL OPERATING COSTS	**70,929**	**69,555**	**62,621**	**-**	**-**	**62,621**	**63,441**	**66,208**	**68,001**	**69,847**
*Percentage Increase over prior year		-1.9%	-11.7%	0.0%	0.0%	-11.7%	1.3%	4.4%	2.7%	2.7%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	70,929	69,555	62,621	-	-	62,621	63,441	66,208	68,001	69,847
*Percentage Increase over prior year		-1.9%	-11.7%	0.0%	0.0%	-11.7%	1.3%	4.4%	2.7%	2.7%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(1,594)	(1,594)	(1,594)	-	-	(1,594)	(1,594)	(1,594)	(1,594)	(1,594)
Transfer From Operating Reserve	(10,673)	(9,299)	(606)	-	-	(606)	(1,535)	(2,628)	(2,691)	(2,763)
TOTAL REVENUE	(12,267)	(10,893)	(2,200)	-	-	(2,200)	(3,129)	(4,222)	(4,285)	(4,357)
REQUISITION	**(58,662)**	**(58,662)**	**(60,421)**	**-**	**-**	**(60,421)**	**(60,312)**	**(61,986)**	**(63,716)**	**(65,490)**
*Percentage Increase over prior year		0.0%	3.0%	0.0%	0.0%	3.0%	-0.2%	2.8%	2.8%	2.8%
PARTICIPANTS: Central Saanich, North Saanich, and Sidney										
AUTHORIZED POSITIONS:										
Salaried	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Term	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

1.538 San Pen - Source Control Stormwater
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

San Pen - Source Control Stormwater

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures (such as legal challlenges and investigations), unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule (Fund: 1500 / FC: 105521)	Estimate	Budget				
	2025	2026	2027	2028	2029	2030
Projected year end balance						
Beginning Balance	61,322	54,727	54,121	52,586	49,958	47,267
Planned Purchase	(9,299)	(606)	(1,535)	(2,628)	(2,691)	(2,763)
Transfer from/to Ops Budget		-	-	-	-	-
Interest Income*	2,704	-	-	-	-	-
Total projected year end balance	**54,727**	**54,121**	**52,586**	**49,958**	**47,267**	**44,504**

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.