

**Meeting Minutes - Draft**

**Salt Spring Island Local Community Commission**

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Thursday, April 16, 2026

9:00 AM

SIMS Boardroom  
124 Rainbow Road  
Salt Spring Island BC

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PRESENT

COMMISSIONERS: E. Rook, G. Holman (Director), B. Corno, G. Baker, B. Webster,

STAFF: S. Henderson, General Manager, Electoral Area Services; D. Ovington, Senior Manager, SSI Administration; K. Bittorf, Manager, SSI Parks and Recreation; M. Williamson, Committee Clerk, SSI Administration (Recorder)

GUESTS: J. Giddings, SSI Healthy Living Society; J. Lannan, SSI Chamber of Commerce

EP- Electronic Participation

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 09:01 am.

**1. Territorial Acknowledgement**

Commissioner Rook provided a Territorial Acknowledgement.

**2. Approval of Agenda**

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Corno,  
That agenda for the April 16, 2026, meeting of the Local Community Commission  
be approved as amended by moving consideration of agenda item 6.2. before  
agenda item 6.1.  
**CARRIED**

**3. Adoption of Minutes**

**3.1.** Minutes of March 19, 2026 Salt Spring Island Local Community  
Commission

**MOVED** by Director Holman, **SECONDED** by Commissioner Baker,  
That the minutes of the March 19, 2026 meeting be adopted as circulated.  
**CARRIED**

#### 4. Chair, Director, and Commissioner Reports

Commissioner Webster spoke of the Building Our Community Together event.

Commissioner Baker spoke regarding:

- Harbours Workshop
- Laundromat operations
- Ask Salt Spring

Director Holman spoke regarding:

- CRD Geese Management program on SSI
- Noise Bylaw review
- Property information request fee increase
- Rainwater storage tank rebate
- CRD composting bylaw Burgoyne facility exemption
- SSI Regional Trail Project

Commissioner Rook spoke of the Harbours Workshop.

#### 5. Senior Manager Report

K. Bittorf provided information regarding the annual maintenance closure of the Rainbow Recreation Centre pool.

S. Henderson spoke regarding:

- New bus shelter ribbon cutting
- BC Transit Betterments Grant application for Ganges Shelter
- Crosswalk grant funding review
- Harbours Workshop
- Building inspection contractor open house

#### 6. Presentations/Delegations

##### 6.2. Delegations

6.2.1. Delegation: Jenny McClean; SSI Resident; Re: Agenda Item 7.4. Rainbow Recreation Centre Pool Use

J. McClean spoke to agenda 7.4.

##### 6.1. Presentations

**6.1.1.** Presentation: Jesse Giddings, Salt Spring Island Healthy Living Society  
Re: Proposal- Donated Synthetic Ice Rink for Salt Spring Island

J. Giddings spoke regarding a proposal for a synthetic ice rink on Salt Spring Island.

**MOVED by Director Holman, SECONDED by Commissioner Baker,  
That the proposal for a synthetic ice rink on Salt Spring Island be referred staff to  
report back with additional information.  
CARRIED**

**6.1.2.** Presentation: Jennifer Lannan, SSI Chamber of Commerce Re: Funding  
the VIC and Beautification Projects

J. Lannan spoke regarding a proposal for funding a Ganges Village  
beautification project.

**MOVED by Director Holman, SECONDED by Commissioner Webster,  
That staff work with the SSI Chamber of Commerce to refine the proposal and  
define Salt Spring Island Local Community Commission authority, potential  
further funders, potential for additional phasing, and define responsibility for  
ongoing cost.  
CARRIED**

## **7. Commission Business**

**7.1.** Project Tracker Quarterly No. 22, 2026

This report was received for information.

Discussion ensued regarding progress with ongoing projects under SSI  
Administration.

**7.2.** Motion Tracker Quarterly

This report was received for information.

**7.3.** Ganges Crosswalk Project - Draft Crosswalk Analysis

**MOVED by Commissioner Baker, SECONDED by Commissioner Webster,  
That the Salt Spring Island Local Community Commission approves the Ganges  
Crosswalk Project - Draft Crosswalk Analysis Report as presented in Appendix A.  
CARRIED**

**7.4.** Rainbow Recreation Centre Pool Use

Discussion ensued regarding low-income accessible shower spaces and  
programs on Salt Spring Island.

## **8. Notice(s) of Motion**

**8.1.** Notice of Motion: Increase Reserve Transfers for Services (B. Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at the May 14, 2026 meeting:

“That the Salt Spring Island Local Community Commission (LCC) directs staff to prepare provisional LCC budgets for all services by increasing transfers to reserves to meet CRD reserve balance guidelines and ensure there will be sufficient funding to support projects in the Five-Year Financial Plan.”

**8.2.** Notice of Motion: Increase Grants-in-Aid Funding 2027 (B. Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at the May 14, 2026 meeting:

“That the Salt Spring Island Local Community Commission directs staff to prepare the 1.116 Salt Spring Island Grants in Aid Preliminary Five-Year Financial Plan by increasing Grants in Aid from \$70,090 to \$80,000 in 2027 as an ongoing supplementary item funded by requisition.”

**8.3.** Notice of Motion: Increase Economic Development Operating Reserve (B. Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at the May 14, 2026 meeting:

“That the Salt Spring Island Local Community Commission directs staff to prepare the 1.124 Salt Spring Economic Development Preliminary Five-Year Financial Plan by increasing the transfer to the Operating Reserve from \$7,460 to \$30,000 in 2027.”

**8.4.** Notice of Motion: Increase Economic Development Project Cost Budget (B. Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at the May 14, 2026 meeting:

“That the Salt Spring Island Local Community Commission directs staff to prepare the 1.124 Salt Spring Island Economic Development Preliminary Five-Year Financial Plan by increasing Project Costs from \$51,716 to \$60,000 in 2027 as an ongoing supplementary item funded by requisition.”

**8.5.** Notice of Motion: Increase Library Contribution in 2027 (B. Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at the May 14, 2026 meeting:

“That the Salt Spring Island Local Community Commission directs staff to prepare the 1.141 Salt Spring Island Public Library Preliminary Five-Year Financial Plan by increasing Contributions to Library to by five per cent in 2027, funded by requisition.”

**8.6.** Notice of Motion: Transit Expansion APP Funding (B. Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at the May 14, 2026 meeting:

“That the Salt Spring Island Local Community Commission directs staff to prepare the 1.238A Salt Spring Island Community Transit Preliminary Five-Year Financial Plan by adding \$20,000 for alternative approval process for service expansion in 2027, funded by a one-time transfer from the Operating Reserve Fund.”

**8.7.** Notice of Motion: Bus Parking & Charging Facility Project (B. Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at the May 14, 2026 meeting:

“That the Salt Spring Island Local Community Commission directs staff to prepare the 1.238A Salt Spring Island Community Transit Preliminary Five-Year Capital Plan by adding a project for the implementation of a facility for bus parking and electric bus charging in 2028, funded by grant/reserves.”

**8.8.** Notice of Motion: Centennial/Grace Point Boardwalk Project Funding (B. Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at the May 14, 2026 meeting:

“That the Salt Spring Island Local Community Commission directs staff to prepare the 1.45X Salt Spring Island Parks & Recreation Services Preliminary Five-Year Capital Plan by revising project 25-02 to include the full Centennial / Grace Point boardwalk upgrade project to be carried out in 2029, funded 70 per cent by grant, 20 per cent by debt and ten per cent through a transfer from the Capital Reserve Fund. ”

**8.9.** Notice of Motion: LCC Membership in UBCM (E. Rook)

Commissioner Rook proposed the following Notice of Motion for consideration at the May 14, 2026 meeting:

“That the Salt Spring Island Local Community Commission directs staff to report on options for obtaining full participatory membership for the LCC in the Union of BC Municipalities (UBCM), either as a stand alone or in conjunction with other SSI elected bodies and include the initial and ongoing costs in the appropriate budget, funded by requisition.”

**8.10.** Notice of Motion: LCC Membership in AVICC (E. Rook)

Commissioner Rook proposed the following Notice of Motion for consideration at the May 14, 2026 meeting:

“That the Salt Spring Island Local Community Commission directs staff to report on options for obtaining full participatory membership for the LCC in the Association of Vancouver Island and Coastal Communities (AVICC), either as a stand alone or in conjunction with other SSI elected bodies and include the initial and ongoing costs in the appropriate budget, funded by requisition.”

**8.11.** Notice of Motion: Centennial/Grace Point Boardwalk Project Funding (B. Webster)

Commissioner Rook proposed the following Notice of Motion for consideration at the May 14, 2026 meeting:

“That the Salt Spring Island Local Community Commission directs staff to ensure that there are sufficient funds, in a separate line item, in the appropriate budget/service to fund a local referendum for any purpose [i.e. approval for borrowing, reallocation of authority, or a new service] should one be needed in 2027 and to retain and replenish such funds on an ongoing basis throughout the Preliminary Five-Year Financial Plan, funded by requisition.”

**8.12.** Notice of Motion: Review of Reversal of Transit Route 7 (G. Holman)

Director Holman proposed the following Notice of Motion for consideration at the May 21, 2026 meeting:

“That staff provide a report regarding the possible reversal of #7 transit route.”

**8.13.** Notice of Motion: Letter of Support Burgoyne Composter (G. Holman)

Director Holman proposed the following Notice of Motion for same day consideration:

“That the Salt Spring Island Local Community Commission write a letter of support of the rezoning of the Burgoyne composter site to allow for the sale of products off-site.”

**MOVED by Director Holman, SECONDED by Commissioner Corno,  
That same day consideration be applied to the Notice of Motion.  
CARRIED**

**MOVED by Director Holman, SECONDED by Commissioner Corno,  
That the Salt Spring Island Local Community Commission write a letter of support of the rezoning of the Burgoyne composter site to allow for the sale of products off-site.  
CARRIED**

**9. Adjournment**

**MOVED by Director Holman, SECONDED by Commissioner Corno,  
That the Salt Spring Island Local Community Commission adjourn the meeting at 11:46am.  
CARRIED**

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**CHAIR**

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**SENIOR MANAGER**