

PROJECT STEPS AND TENTATIVE TIMELINE
CRD Regional Parks and Trails Stewardship Plan
March 2024

PROJECT STEPS	TENTATIVE TIMELINE
Step 1: Project Preparation	
<ul style="list-style-type: none"> Prepare Statement of Work, Project Charter, First Nations & Public Engagement Plans, Communications Plan, and Privacy Impact Assessment 	3 rd Quarter - 4 th Quarter 2023
Step 2: Project Initiation	
<ul style="list-style-type: none"> Prepare staff report to launch project, including estimated project timelines and engagement opportunities 	1 st Quarter 2024
<ul style="list-style-type: none"> Post project information on the CRD's webpage, update regularly 	2 nd Quarter 2024 +
Step 3: Invite First Nations to Collaborate	
<ul style="list-style-type: none"> Extend invitations to participate in a working group, one-on-one meetings, or other chosen collaboration method 	2 nd Quarter 2024
Step 4: Information Assembly	
<ul style="list-style-type: none"> Assemble relevant ecological, recreation, and visitor use information from the State of Natural Values and State of Outdoor Recreation reports, and public feedback from the 2023 Resident Survey Initiate collaboration with interested First Nations to inform the development of the plan 	2 nd Quarter – 4 th Quarter 2024
Step 5: Project Planning	
<ul style="list-style-type: none"> Review assembled information with collaborating First Nations to identify project limitations and opportunities, as well as desired project directions and outcomes 	4 th Quarter 2024 - 1 st Quarter 2025
<ul style="list-style-type: none"> Identify relevant stakeholders 	4 th Quarter 2024
Step 6: Plan Development	
<ul style="list-style-type: none"> Engage with the public via an online survey and open houses Conduct stakeholder focus group meetings Continue collaboration with interested First Nations 	1 st Quarter 2025
<ul style="list-style-type: none"> Prepare Stewardship Plan 	1 st Quarter – 2 nd Quarter 2025
Step 7: Plan Approval	
<ul style="list-style-type: none"> Prepare staff report on plan, including a summary of engagement results 	2 nd Quarter 2025
Step 8: Plan Implementation & Monitoring	
<ul style="list-style-type: none"> Incorporate Stewardship Plan direction into future park and trail management planning and activities 	3 rd Quarter 2025 +
Step 9: Plan Evaluation	
<ul style="list-style-type: none"> Review implementation progress and any new information 	3 rd Quarter 2025 +
Step 10: Plan Replacement & Major Amendment OR Plan Renewal & Minor Amendment	
<ul style="list-style-type: none"> Renew Stewardship Plan as needed, consider replacement of Stewardship Plan after 10 years minimum 	3 rd Quarter 2025 +