



Capital Regional District
Grant-In-Aid Application Form
FOR ELECTORAL AREAS ONLY:

Juan de Fuca

Salt Spring Island

Southern Gulf Islands

[Revised November 16, 2012]

CRD GRANT-IN-AID APPLICATION FORM

Grants-In-Aid are for the CRD Electoral Areas only: Juan de Fuca, Salt Spring Island, and Southern Gulf Islands

Application Submitted By

Name and Address of Applicant: Restorative Justice Salt Spring Island

[REDACTED]

[REDACTED]

Contact(s): Jessica Terezakis [REDACTED] [REDACTED]
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Application Summary

Project or purpose for which you require assistance:

This project will build the organizational and volunteer capacity of Restorative Justice Salt Spring Island to respond to community conflict needs by increasing training opportunities, growing volunteer engagement, and expanding public awareness of Restorative Justice.

Amount of grant requested \$ 5,000.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is:

- **NOT** being made on behalf of an industrial, commercial, or business undertaking
- **NOT** available for the personal benefit of any individual, proprietor, member or shareholder

(signature of authorized signatory)

Program Director
(title)

Jessica Terezakis
(print name)

Applicant Profile

1. Please describe the services / benefits that your organization provides to the community. Are these services / benefits available to the community from another organization or agency?

Restorative Justice Salt Spring Island (RJSSI) is a provincially incorporated nonprofit and Community Accountability Program with over 25 years of experience and the only restorative justice organization on island. RJSSI provides free conflict resolution and harm repair services to the community. RJSSI has well-established partnerships with the RCMP, Victim Services, the School District, social and community service agencies, and the Salt Spring Health Advancement Network (SSHAN). These collaborations help ensure accessible, community-led restorative justice services, especially for seniors, under-housed individuals, and other vulnerable groups. RJSSI handles referrals from the RCMP, Crown Counsel, Victim Services, and community members, offering a trusted, relationship-centred alternative to punitive justice systems.

2. Describe the geographic area that receives services or benefits from your organization.

Salt Spring Island

3. Is your organization voluntary and non-profit? ☐ NO ☒ YES

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

RJSSI has one paid employee, the program director. The Program director coordinates volunteering, training, free community workshops, referrals from RCMP a victim services, inter-provincial and local collaborations between other organizations. In addition to applying for grants and standard bookkeeping and accounting practices. In the 2024-2025 fiscal year, the Program Director worked approx 9 hrs/per week or 428 hrs total @ \$40.00 per hour for a total of \$17,120.00 to ensure program delivery.

Please indicate the number of members / volunteers in your organization and how long your organization has been in operation.

Restorative Justice Salt Spring Island has over 25 years of experience as an organization on Salt Spring Island. RJSSI has a strong volunteer team of eleven members, a paid Program Director, and a board of directors with deep expertise in restorative justice, including a teacher, retired lawyer, counselor, and two practitioners with over 20 years of experience.

Project / Proposal Profile

1. Assistance is being requested for:

capital project and / or equipment

special event

other purpose (Increasing volunteer capacity to meet growing community demand)

2. Please describe the proposal for which you are requesting assistance. Attach additional information if required.

Over the past three months, RJSSI has experienced a growing demand for community-based referrals, pushing us close to capacity due to limited resources and volunteers. This increase highlights a clear and urgent need for accessible restorative mediation and conflict support services. In 2024, RJSSI—along with 14 other restorative justice organizations across the province—did not receive core funding from the Civil Forfeiture Grant cycle. We have applied again this year but have heard that they have reduced funding for this fiscal year. We planning for the possibility of not receiving this funding. To ensure long-term stability for our organization, we are actively working to diversify our funding streams and reduce reliance on a single major grant. This project will help bridge that gap by strengthening RJSSI's infrastructure, expand outreach, and volunteer capacity, ensuring that restorative justice remains a viable and accessible option for conflict resolution in our community. Please see attached document for Project Objectives and Activities.

3. Please describe how this proposal will benefit the community.

Community Benefit:

This project directly addresses community division and enhances access to non-adversarial, relationship-centred conflict resolution methods.

By increasing RJSSI's capacity, we will:

- Expand opportunities for healing and reconciliation through casework and community dialogue.
- Empower volunteers to support conflict resolution and harm repair.
- Strengthen community resilience by fostering a culture of accountability, understanding, and collaboration.
- Reduce reliance on punitive approaches to conflict, offering alternatives that prioritize relationships and long-term solutions.
- Support additional community, RCMP, Victim service referrals for non-violent crimes, neighbour disputes, and community conflicts,
- A stronger partnership with the CRD, paving the way for potential future collaboration.

Funding and Financial Information

1. Attach supporting financial information, i.e., budget / financial report. Ensure the following information is clearly itemized;
 - project budget,
 - grants / funding from other sources,
 - funding contributed by applicant through fund raising activities or other sources of revenue and,
 - financial statement that itemizes total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant / funding from another source(s)? ☐ NO ☒ YES

If yes, complete the following chart. **If no**, please explain _____

Name of Grant or Funding Agency	\$ Amount Applied For	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
Civil Forfeiture Grant*	\$ 39,100.00	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
*see note on document		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Have you received assistance (grant in aid / waiving of fees, etc.), from the CRD in previous years?

☒ NO ☐ YES..... **If yes**, please complete the following chart.

Year	\$ Amount	Purpose for which assistance was used

4. Does your organization:

Offer direct financial assistance to individuals or families? ☐ Yes ☒ No

Provide services that fall within the mandate of either
a senior government or a local service agency? ☒ Yes ☐ No

Provide an opportunity for individuals to make direct
Contributions to the project (e.g., fundraising for the project)? ☐ Yes ☒ No

Or, is your organization:

part of a Provincial or National fund raising campaign? ☐ Yes ☒ No

The information provided in Section 4 is for data collection purposes.

Followup:

Please refer to Page 6 of the ***Grant-In-Aid - Application Completion Guide*** regarding the following:

1. Acknowledgement

2. Reporting

Please remember to attach.

CRD Salt Spring Grant-in-Aid Application

Pilot Project Title: Strengthening Restorative Justice Capacity on Salt Spring Island

Amount Requested: \$5,000

Project Summary:

The **Strengthening Restorative Justice on Salt Spring Island Project** aims to expand access to restorative justice (RJ) services and strengthen community connections by addressing harm, conflict, and division. This initiative will build the organizational and volunteer capacity of **Restorative Justice Salt Spring Island (RJSSI)** to respond to community needs by increasing training opportunities, growing volunteer engagement, and expanding public awareness of RJ as an alternative conflict resolution approach. Through casework, community dialogue circles, and outreach, this project will provide more opportunities for collaborative problem-solving, ultimately fostering a more connected and resilient community.

About RJSSI:

Restorative Justice Salt Spring Island (RJSSI) is a provincially incorporated nonprofit and Community Accountability Program with over 25 years of experience. RJSSI provides free conflict resolution and harm repair services to the community. The organization has a strong volunteer team of eleven members, a coordinator, and a board of directors with deep expertise in restorative justice, including a teacher and two practitioners with over 20 years of experience. RJSSI has well-established partnerships with the RCMP, Victim Services, the School District, social and community service agencies, and the Salt Spring Health Advancement Network (SSHAN). These collaborations help ensure accessible, community-led restorative justice services, especially for seniors, under-housed individuals, and other vulnerable groups. RJSSI handles referrals from the RCMP, Crown Counsel, Victim Services, and community members, offering a trusted, relationship-centred alternative to punitive justice systems.

Salt Spring Island faces growing social division, as highlighted in the **2023 Vital Signs report**, where **65% of residents** identified community polarization as a major concern. Rising tensions around housing, income inequality, and environmental issues have created significant challenges, often leaving community leaders hesitant to act. Additionally, Salt Spring Island has **the highest per capita homelessness rate in BC**, as well as a rapidly aging population, both of which contribute to conflict and strained resources. With **2,775 RCMP service calls in 2023**, including disputes and mental health crises, RJ offers a proactive, community-driven approach to addressing harm, fostering accountability, and promoting healing.

Over the past three months, RJSSI has experienced a growing demand for community-based referrals, pushing us close to capacity due to limited resources and volunteers. This increase highlights a clear and urgent need for accessible restorative mediation and conflict support services.

In 2024, RJSSI—along with 14 other restorative justice organizations across the province—did not receive core funding from the civil forfeiture grant cycle. To ensure long-term stability, we are actively working to diversify our funding streams and reduce reliance on a single major grant. This project will help bridge that gap by strengthening RJSSI's infrastructure, expanding outreach, and ensuring that restorative justice remains a viable and accessible option for conflict resolution in our community.

Project Objectives:

- **Capacity Building:** Increase RJSSI's ability to respond to community conflict by training more volunteers and expanding operational capacity.
 - **Volunteer Engagement & Training:** Recruit and equip more community members with the skills to facilitate RJ processes effectively.
 - **Community Outreach & Education:** Raise public awareness of RJ as a process for resolving harm and strengthening relationships.
 - **Sustainable Growth:** Establish a foundation for the ongoing expansion of RJ services on Salt Spring Island.
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Project Activities:

- Develop and deliver **training sessions** for new and existing volunteers.
 - Expand **public education efforts**, including workshops and information sessions on RJ practices.
 - Increase **capacity for RJ casework and community dialogue circles** through structured volunteer support.
 - Strengthen **organizational infrastructure** to support long-term program sustainability.
 - Conduct **community engagement initiatives** to build awareness and participation.
-

Community Benefit:

This project directly addresses community division and enhances access to **non-adversarial, relationship-centred** conflict resolution methods. By increasing RJSSI's capacity, we will:

- **Expand opportunities for healing and reconciliation** through casework and community dialogue.
- **Empower volunteers** to support conflict resolution and harm repair.

- **Strengthen community resilience** by fostering a culture of accountability, understanding, and collaboration.
- **Reduce reliance on punitive approaches** to conflict, offering alternatives that prioritize relationships and long-term solutions.
- **A stronger partnership with the CRD**, paving the way for potential future collaboration.

Project Budget

Expense Category	Item Description	Amount (\$)
Training & Capacity Building	Casework Training & Community Conflict Training	
	Facilitator/Training fee (\$40/hour × 40 hours: prep, delivery, follow-up for both trainings)	\$1,600
	Venue rental for 2 days	\$600
	Supplies, materials, and refreshments for training	\$500
Subtotal		\$2,700
Volunteer Recruitment & Support	Volunteer orientation sessions	\$600
	Prep and delivery (15 hours/\$40 per hour)	
	Printing of Binders and Training Materials	\$600
Subtotal		\$1,200
Outreach & Community Engagement	Printed materials (flyers, posters, brochures for outreach)	\$420
	Community Information Session x 2	\$480

	Prep and Delivery (12 hours/\$40 per hour)	
	Supplies, materials, and refreshments for the information session	\$200
Subtotal		\$1,100
TOTAL		\$5,000

Evaluation & Reporting:

Success will be measured through:

- The number of volunteers trained and engaged in RJ casework.
- Participant and community feedback on the impact of RJ services.
- Increased community awareness and engagement in RJ initiatives.
- A final report to assess progress and identify next steps for long-term capacity building.

Conclusion:

This project represents a crucial investment in restorative justice as a community-led approach to addressing harm and conflict on Salt Spring Island. By strengthening RJSSI's capacity, we can ensure that more individuals have access to free, effective, relationship-centred conflict resolution processes that promote healing, accountability, and community well-being. With the support of this grant, RJSSI will be better positioned to expand its reach and make a lasting impact in building a more connected and resilient community.

Restorative Justice Salt Spring Financial Report	
Income	
Civil Forfeiture (2024 - did not receive) (2025-2026 pending)	
CAP (2025)	\$4000.00
Reserves from 2024 Surplus (where we are at the end of the 2024-2025 financial year - March 31, 2025)	\$ 18,995.67
Country Grocer Receipts (from 2024-2025 fiscal year)	\$ 750.86
Total Income	\$23,745.67
Expenses from (2024-2025 Fiscal Year)	
Coordinator Contract (428 hours x \$40/hour)	\$ 17,120.00
Transportation	\$ 150.05
Materials: Printing of training materials: Purchase of training materials	\$ 209.91
Bursaries/honourariums	\$ 104.86
Rent/Utilities	\$ 1,891.04
Training Opportunities	\$ 1,475.62
Other: food, advertising, supplies	\$ 1,183.55
Bank Fees - Island Savings	\$31.25
Total Expenses	\$ 22,166.28

*Average about \$750.00 a year from Country Grocer in Donations

* The 2024/2025 expenses provide an overview of our basic expenses based on basic program deliverables. If we receive other grants, this budget will shift to support other programming.