

**OTTER POINT VOLUNTER FIRE DEPARTMENT  
ANNUAL GENERAL MEETING  
08 November 2023**

**Commission Members Present:**

Ms. J. Hemphill - Chair  
Mr. B. Gibbons – Treasurer  
Mr. D. Gollmer – Vice Chair

Mr. S. Hemphill – Trustee & Firefighter's Rep  
Ms. D. Morton - Trustee  
Mr. P. White – Trustee

**Commission Members Absent:**

**Others Present:**

Mr. J. McCrea – OPVFD Fire Chief  
Mr. B. Patterson – OPVFD Assistant Chief  
Mr. K. Brehart, Mr. Ray Fiset, Mr. and Mrs. Joe and Caroline Kanashiro

**Call to Order:**

Meeting called to order at 1930 hrs.

**Approval of the Agenda:**

All in favour of the agenda.

**Chairman's Report:** As submitted by J. Hemphill.

**Fire Chief's Report:** As submitted by J. McCrea.

**Treasurer's Report:** As submitted by B. Gibbons.

**Firefighter's Rep. Report:** As submitted by S. Hemphill.

Discussion around the a/n reports.

**Old Business:** None.

**New Business:**

Election of Commission Members. Existing Commission members Mr. D. Gollmer, Mrs. D. Morton, and Mr. P. White are willing to stand for reappointment and as no new nominations were received, their two-year term will start January 2024.

**Meeting Adjournment:**

Motion to adjourn at 2009 hrs. Gollmer/White. All in favour. Motion carried.

The next Annual General Meeting will be held in November 2024.

**OTTER POINT VOLUNTER FIRE DEPARTMENT  
COMMISSION MINUTES OF MEETING  
WEDNESDAY 08 NOVEMBER 2023**

**Members Present:**

Ms. J. Hemphill – Chair  
Mr. B. Gibbons – Treasurer  
Mr. D. Gollmer – Vice Chair

Mr. S. Hemphill – Trustee & Firefighter’s Rep  
Ms. D. Morton – Trustee  
Mr. P. White – Trustee

**Members Absent:**

**Others Present:**

Mr. J. McCrea – Otter Point Fire Chief

**Call to Order:**

Meeting called to order at 2020 hrs.

**Approval of the Agenda:**

All in favour of the agenda.

**Approval Previous Minutes:**

None.

**Fire Chief’s Report:**

None.

**Firefighter’s Rep. Report:**

None.

**Old Business:**

None.

**New Business:**

Firefighter Honorarium. Motion to delegate the authority to the Otter Point Volunteer Fire Department Fire Chief to request the annual Honorarium. Gibbons/White. All in favour. Motion carried.

**Meeting Adjournment:**

Motion to adjourn at 2025 hrs. Gollmer/Gibbons. All in favour. Motion carried.

Next Commission meeting is to be held on Wednesday, 13 December 2023, 1930 hrs.