

Meeting Minutes - Draft

Salt Spring Island Local Community Commission

Thursday, September 11, 2025

9:00 AM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

Provisional Budget

PRESENT:

COMMISSIONERS: E. Rook, G. Holman (Director), B. Corno, G. Baker (EP), B. Webster,

STAFF: S. Henderson, General Manager, Electoral Area Services; D. Ovington, Senior Manager, SSI Administration; Carolyn Hopp, Manager SSI Engineer, Financial Services; Lia Xu, Manager Local Services, Financial Services; K. Vincent, Senior Financial Advisor, Finance Services (EP); A. Elliyoan, Financial Analyst, Finance Services (EP); L. Taylor, Recreation Receptionist, SSI Park and Recreation; M. Williamson, Committee Clerk, (Recorder)

EP- Electronic Participation

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 09:00 am.

1. Territorial Acknowledgement

Commissioner Rook provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Commissioner Corno, **SECONDED** by Director Holman,
That agenda for the September 11, 2025, meeting of the Local Community
Commission be approved as presented.
CARRIED

3. Adoption of Minutes

3.1. Minutes of May 22, 2025 Salt Spring Island Local Community Commission

MOVED by Commissioner Corno, **SECONDED** by Director Holman,
That the minutes of the May 22, 2025 meeting be adopted as circulated.
CARRIED

4. Chair, Director, and Commissioner Reports

Commissioner Rook spoke of the following items:

- New Fire Hall Tour
- Southern Gulf Island Forum
- Hands Across the Water Event
- Joint meeting with SSI Local Trust Committee

Director Holman spoke of the following items:

- SSI budget proposed requisition percentage
- SSI Transit Service Levy Bylaw

Commissioner Webster spoke of the following items:

- SSI Transit Service Levy Bylaw
- LCC Governance

Commissioner Webster left the meeting room 9:13am.

5. Senior Manager Report

D. Ovington spoke regarding the increase in parks visitors this Summer.

6. Presentations/Delegations

There were no Presentations or Delegations.

7. Commission Business

7.1. CRD Financial Literacy

This report was received for information.

7.2. LCC Strategic Priorities Fund Infrastructure Grant Application

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission direct staff to amend
the Salt Spring Island Parks and Recreation Service (1.459) provisional Five-Year
Financial Plan by increasing "Project (26-09) from \$1,500,000 to \$1,800,000 in the
2026 Capital Plan funded by \$1,750,000 of debt funding and \$50,000 of capital
reserves.
CARRIED

7.3. 2026 Provisional SSI Local Community Commission Budget Review

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the rules of the Capital Regional District Board Procedures be suspended to
allow Richard Swann and Karen Hudson to speak regarding the SSI Public
Library service budget.
CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to increase
the contribution to Library for service 1.141 SSI Public Library by 10% in 2027 and
5% in 2028 and reduce transfers to capital reserve in the same amount.
CARRIED
OPPOSED Rook

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to reduce
the 1.455 Community Parks transfers to reserves by \$5,000 by reducing the 2026
transfer to ORF by \$2,500 from \$8,000 to \$5,500 and the 2026 transfer to CRF by
\$2,500 from \$18,000 to \$15,500.
DEFEATED
OPPOSED Corno, Rook

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to defer
project 23-03 Playground Upgrades in the 1.455 Community Parks Five-year
financial plan from 2026 to 2027.
CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to defer
project 26-04 Centennial Park Upgrades in the 1.455 Community Parks Five-year
financial plan from 2026 to 2027.
CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to defer
project 26-01 Park Maintenance Vehicle Replacement in the 1.455 Community
Parks Five-year financial plan from 2026 to 2027.
CARRIED
OPPOSED Corno

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to reduce
project 24-02 Park Maintenance Equipment by \$13,000 from \$28,000 to \$15,000 in
the 1.455 2026 Community Parks Five-year financial plan funded by \$15,000 of
Equipment Replacement Funds.
CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to reduce
project 26-07 Raquet Sport Court Designs from \$75,000 to \$45,000 in the 1.458 2026
Community Parks Five-year financial plan funded by \$45,000 of Capital Reserves.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to defer
project 24-02 Ganges Harbourwalk Detailed Designs in the 1.458 Community
Recreation Five-year financial plan from 2026 to 2027.

CARRIED

OPPOSED Corno

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to reduce
the 1.459 Pool and Park Land transfers to reserves by \$30,000 by reducing the
2026 transfer to Pool CRF by \$5,000, from \$50,000 to \$45,000, the 2026 transfer to
Pool ERF by \$5,000 from \$70,000 to \$65,000 and the 2026 transfer to Parkland CRF
by \$20,000 from \$60,000 to \$40,000.

DEFEATED

OPPOSED Corno, Rook

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to defer
project 26-12 Phoenix Upgrades in the 1.459 Pool and Park Land Five-year
financial plan from 2026 to 2027.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to defer
project 23-06 SIMS Upgrades in the 1.459 Pool and Park Land Five-year financial
plan from 2026 to 2027.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to amend
project 25-08 SIMS Roof Replacement in the 1.459 Pool and Park Land Five-year
financial plan to be funded by Debt rather than Grant in 2026.

WITHDRAWN

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to reduce
the 1.236 Fernwood Dock transfers to reserves by \$5,000 by reducing the 2026
transfer to CRF from \$9,000 to \$4,000.

DEFEATED

OPPOSED Corno, Rook

MOVED by Director Holman, **SECONDED** by Commissioner Corno
That the Salt Spring Island Local Community Commission directs staff to reduce
project 26-01 Bus Shelter from \$200,000 to \$185,000 in the 1.238A 2026 Community
Transit Five-year financial plan funded by \$175,000 Grant and \$10,000 Capital
Reserves in 2026.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the meeting be extended past the 3-hour scheduled time.

CARRIED

The Commission recessed at 11:58 pm.

The Commission reconvened at 12:34 pm

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to defer
project 27-03 Pathway Construction in the 1.238B Community Transportation
Five-year financial plan from 2026 to 2027.

DEFEATED

OPPOSED Baker, Corno, Rook

MOVED by Commissioner Baker, **SECONDED** by Director Holman,
That the Salt Spring Island Local Community Commission Direct staff to remove
\$75,000 of community works funds from the 27-03 pathway construction in 1.238 B
community transportation five-year financial plan from 2026.

CARRIED

MOVED by Commissioner Baker, **SECONDED** by Director Holman,
That the Salt Spring Island Local Community Commission directs staff to reduce
the 1.238B Community Transportation transfer to Capital Reserve by \$23,060 in
2026 by reducing the 2026 transfer to capital reserves from \$43,060 to \$20,000 in
2026.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to reduce
the 3.705 Septage Composting transfer to Reserve by \$10,000 in 2026 by reducing
the 2026 transfer to CRF from \$46,310 to \$41,310 and reducing the 2026 transfer to
ORF from \$25,000 to \$20,000.

DEFEATED

OPPOSED Corno, Rook

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission directs staff to reduce
the 1.124 SSI Economic Development ongoing supplementary item from \$20,000
to \$10,000 in 2026.

DEFEATED

OPPOSED Baker, Corno, Rook

MOVED by Commissioner Corno, **SECONDED** by Commissioner Baker,
The Salt Spring Island Local Community Commission recommends the
Committee of the Whole recommend to the Capital Regional District Board:

1. That the 2026 LCC Service Budgets be given provisional approval with
specific direction on amendments and
2. That the new initiatives identified in Appendix B remain in the Five-Year
Financial Plans with specific direction on amendments.
3. That the new initiatives identified in Appendix C for January 1, 2026,
implementation be approved with specific direction on amendments.

CARRIED

OPPOSED Holman

8. Notice(s) of Motion

8.1. Notice of Motion: Grant-in-Aid Reporting Requirement (B. Corno)

Commissioner Corno proposed the following Notice of Motion for consideration at the next meeting

"That the Salt Spring Island Local Community Commission (LCC) amend the Salt Spring Electoral Grant-In-Aid criteria to require that all recipients report back to the LCC within one (1) year of receiving their grant, detailing the specifics and outcomes of their funded project."

8.2. Notice of Motion: Centennial Park Washrooms (B. Corno)

Commissioner Corno proposed the following Notice of Motion for consideration at the next meeting

"That the Salt Spring Island Local Community Commission direct staff to install a portable toilet at Centennial Park, and that the permanent washroom facilities at Centennial Park be closed daily at sundown."

8.3. Notice of Motion: LCC Governance Training (B. Corno)

Commissioner Corno proposed the following Notice of Motion for consideration at the next meeting

"That the Salt Spring Island Local Community Commission (LCC) request staff report back on options for governance training for incoming LCC Commissioners in the next term, including recommendations on program design, delivery methods, and potential resource implications."

9. Adjournment

**MOVED by Commissioner Corno, SECONDED by Commissioner Baker,
That the Local Community Commission adjourn the meeting at 1:46pm.
CARRIED**

CHAIR

SENIOR MANAGER