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**REPORT TO CAPITAL REGIONAL DISTRICT BOARD
MEETING OF WEDNESDAY, MAY 13, 2026**

SUBJECT **Bylaws No. 4435: Juan de Fuca Soil Removal or Deposit Bylaw No. 2, 2025 and Bylaw No. 4672: CRD Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 83, 2025 – Amendment and Adoption**

ISSUE SUMMARY

Proposed Bylaw No. 4435, “Juan de Fuca Soil Removal or Deposit Bylaw No. 2, 2025”, has received Ministry of Environment and Parks approval. Its corresponding ticket authorization bylaw, Bylaw No. 4672, “CRD Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 83, 2025”, requires minor corrections before adoption.

BACKGROUND

On February 12, 2025, the CRD Board gave Bylaws No. 4435 and Bylaw No. 4672 three readings and referred Bylaw No. 4435 to the Ministry of Environment and Parks for Ministerial approval. Ministerial approval has been received and Bylaw No. 4435 may be adopted by the Board.

In preparation for this meeting’s agenda, several citations and typos were identified in Bylaw No. 4672, the accompanying ticket authorization bylaw. As a result, Bylaw No. 4672 must be returned to second reading, revised, then read a third time before adoption. This does not impact Bylaw No. 4435’s provincial approval.

ALTERNATIVES

Alternative 1

1. That third reading of Bylaw No. 4672, “CRD Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 83, 2025”, be rescinded.
2. That Bylaw No. 4672 be amended:
 - a. Under section 1(a), by replacing the words “Juan de Fuca Soil Removal or Deposit Bylaw, 2021, Bylaw No. 4435” with the words “Juan de Fuca Soil Removal or Deposit Bylaw No. 2, 2025, Bylaw No. 4435”;
 - b. Under section 2, by replacing the word “2024” with “2025”;
 - c. In Appendix A, by replacing the word “2024” with “2025” in the citation of “Juan de Fuca Soil Removal or Deposit Bylaw No. 2” immediately proceeding the table of offences;
 - d. In Appendix A, in the table of offences, item 2, by replacing the word “20,000” with “4,000”;
3. That Bylaw No. 4672, be read a third time as amended.
4. That Bylaw No. 4672 be adopted.

Alternative 2

That this report be referred back to staff for additional information.

IMPLICATIONS

Service Delivery Implications

Adoption of an updated ticket information bylaw accords with the February 12, 2025 direction of the Board. A Municipal Ticket Information is a cost-effective way of prosecuting bylaw offences. It is anticipated that EA Administration and Bylaw Enforcement staff will prepare an accompanying amendment to the CRD's Bylaw Notice Enforcement bylaw at a future date.

CONCLUSION

Typos were identified in Bylaw No. 4672, "CRD Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 83, 2025", which should be corrected prior to Board adoption.

RECOMMENDATION

1. That third reading of Bylaw No. 4672, "CRD Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 83, 2025", be rescinded.
2. That Bylaw No. 4672 be amended:
 - a. Under section 1(a), by replacing the words "Juan de Fuca Soil Removal or Deposit Bylaw, 2021, Bylaw No. 4435" with the words "Juan de Fuca Soil Removal or Deposit Bylaw No. 2, 2025, Bylaw No. 4435";
 - b. Under section 2, by replacing the word "2024" with "2025";
 - c. In Appendix A, by replacing the word "2024" with "2025" in the citation of "Juan de Fuca Soil Removal or Deposit Bylaw No. 2" immediately proceeding the table of offences;
 - d. In Appendix A, in the table of offences, item 2, by replacing the word "20,000" with "4,000";
3. That Bylaw No. 4672, be read a third time as amended.
4. That Bylaw No. 4672 be adopted.

Submitted by:	Steven N. Carey, B.Sc, J.D., Acting General Manager, Corporate Services
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

- Appendix A: Bylaw No. 4672 (Redline)
Appendix B: February 12, 2025 Board Report (with attachments)