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**REPORT TO THE ELECTORAL AREAS COMMITTEE
MEETING OF WEDNESDAY, NOVEMBER 13, 2019**

SUBJECT **Alternative Approval Process for Bylaw 4325 – Salt Spring Island Community Safety Service**

ISSUE

To conduct an Alternate Approval Process for Bylaw No. 4325 by confirming the deadline to receive elector responses, establish the total number of electors, and approve the Notice of Alternative Approval Process and the Electoral Response Form prior to the deadline and certification of results.

BACKGROUND

At its meeting held September 11, 2019, the CRD Board gave three readings to Bylaw No. 4325, “Salt Spring Island Community Safety Service Establishing Bylaw No. 1, 2019”, and directed staff to conduct an alternative approve process to obtain elector assent.

The intent of Bylaw 4325 is to authorize the establishment of a new service for the purpose of funding community safety projects and a requisition for that service for the greater of \$65,000 or an amount equal to the amount that could be raised by a property value tax of \$0.016 per One Thousand Dollars (\$1,000) when applied to the net taxable value of land and improvements within the service area. The new Salt Spring Island Community Safety Service is proposed to assist, administer, promote, organize, implement, and monitor community safety initiatives and programs in the Salt Spring Island Electoral Area.

The bylaw obtained Inspector of Municipalities approval on October 3, 2019 and the CRD was notified on October 18, 2019. The next step prior to adopting the bylaw is to obtain elector assent.

The attached Notice (Appendix B) and Elector Response Form (Appendix C) have been prepared in accordance with the applicable sections of the *Local Government Act* (LGA) and the *Community Charter* (CC). The total number of electors in the Salt Spring Island Electoral Area is estimated at 9095, which includes both registered resident electors and registered non-resident property electors. The Board may proceed with adopting the bylaw unless at least 10% of the electors (910) indicate that the Board must obtain the assent of the electors by way of assent voting (referendum). The deadline to receive elector responses is Monday, December 9, 2019.

ALTERNATIVES

Alternative 1

That the Electoral Areas Committee recommend to the Capital Regional District Board:

- 1) That in accordance with section 86(3) of the *Community Charter*, the date of December 9, 2019 be confirmed as the deadline by which electoral response, under the Alternate Approval Process for CRD Bylaw 4325, must be submitted to the Capital Regional District by qualified electors within the Salt Spring Island Electoral Area;
- 2) That the attached Notice of Alternative Approval Process and the Elector Response Form be approved; and
- 3) That the total number of electors within the service area is 9,095 and that 10% of that

number, or 910 electors, must submit elector response forms to prevent the CRD from enacting Bylaw No. 4325 without the assent of the electors by referendum.

Alternative 2

That this report be referred back to staff for additional information.

CONCLUSION

The CRD Board has previously approved obtaining electoral approval by an Alternative Approval Process for Bylaw No. 4325. To conduct the Alternative Approval Process for Bylaw No. 4325, the Board has to confirm the deadline to receive elector responses, establish the total number of electors, and approve the Notice of Alternative Approval Process and the Elector Response Form.

RECOMMENDATION(S)

That the Electoral Areas Committee recommend to the Capital Regional District Board:

- 1) That in accordance with section 86(3) of the Community Charter, the date of December 9, 2019 be established as the deadline by which electoral response, under the Alternate Approval Process for CRD Bylaw 4325, must be submitted to the Capital Regional District by qualified electors within the Salt Spring Island Electoral Area;
- 2) That the attached Notice of Alternative Approval Process and the Elector Response Form be approved; and
- 3) That the total number of electors within the service area is 9,095 and that 10% of that number or 910 electors must submit elector response forms to prevent the CRD from enacting Bylaw No. 4325 without the assent of the electors by referendum.

Submitted by:	Emilie Gorman, MPA, Manager, Legislative Services & Deputy Corporate Officer
Concurrence:	Kristen Morley, JD, General Manager, Corporate Services & Corporate Officer
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

Attachment:

- Appendix A: Bylaw No. 4325 at Third Reading
- Appendix B: Notice of Alternative Approval Process
- Appendix C: Elector Response Form