

## Meeting Minutes

### Capital Regional District Board

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Wednesday, July 12, 2017

1:35 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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**PRESENT:**

**DIRECTORS:** B. Desjardins (Chair); M. Alto (Vice-Chair), R. Atwell, D. Blackwell, S. Brice, J. Brownoff, A. Finall, S. Brice, C. Hamilton, L. Helps, M. Hicks, A. Mills (for D. Howe), B. Isitt, K. Murdoch (for N. Jensen), W. McIntyre, D. Murdock, F. Haynes (for C. Plant), J. Ranns, D. Screech, R. Kasper (for M. Tait), K. Williams, C. Jensen (for R. Windsor), G. Young

**STAFF:** R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; M. Barnes, Manager, Health and Capital Planning Strategies; D. Wilkinson, Project Manager; Brett Hudson, Manager Planning, Resource Management & Development; B. Reems, Corporate Officer; E. Gorman, Deputy Corporate Officer; and Jessica Cuthbert, Committee Clerk (Recorder).

The meeting was called to order at 1:42 p.m.

#### 1. APPROVAL OF THE AGENDA

**MOVED** by Director Price, **SECONDED** by Director Helps,  
That the agenda be approved with the exception of item 5.10, 2017 Draft Island View Beach Regional Park Management Plan, which will be postponed until the August 9, 2017 Regular Board Meeting, in order for late correspondence from Tsawout First Nation to be reviewed by the Board and staff.  
**CARRIED**

**MOVED** by Director Isitt, **SECONDED** by Director Helps,  
That item 8.1, Notice of Motion: Partnership on Abandoned Vessels, be added as New Business.  
**CARRIED**

**MOVED** by Director Isitt, **SECONDED** by Director Haynes,  
That Tracy Cooper and Dr. Barbara Powell be added as two additional delegations for item 4.2 Delegations.  
**CARRIED**

**MOVED** by Director Price, **SECONDED** by Director Helps,  
That the agenda be adopted, as amended.  
**CARRIED**

#### 2. ADOPTION OF MINUTES

2.1. [17-548](#) Minutes for Adoption

**MOVED by Director Murdoch, SECONDED by Director Helps,  
That the minutes of June 14, 2017 be adopted as circulated.  
CARRIED**

### 3. REPORT OF THE CHAIR

Chair Desjardins spoke to the upcoming Union of British Columbia Municipalities meeting and stated that there has been an offer from Minister LeBlanc from Fisheries & Oceans to speak to the Board on July 19. The Chair spoke to that while committee meetings have been in a state of reprieve, it does not mean things are not being done, as there are over 30 capital projects moving ahead right now.

### 4. PRESENTATIONS/DELEGATIONS

#### 4.1 Presentations

There were none.

#### 4.2 Delegations

**4.2.1. [17-555](#)** Delegation: Wayne Cox Re: Agenda Item 5.11. Draft Island View Beach Regional Park Management Plan

Mr. Wayne Cox spoke to the restrictions in various areas, more specifically the proposed restrictions to the beach.  
A Power Point presentation was provided and is on file with Legislative Services.

**4.2.2. [17-556](#)** Delegation: Brenda Axon Re: Agenda Item 5.11. Draft Island View Beach Regional Park Management Plan

Ms. Brenda Axon spoke to concerns of limited access for dogs in the park, the ability for dogs to transit through the park, and the environmental area requiring protection that will be closed off to the public.

**4.2.3. [17-557](#)** Delegation: Jackie Goodwin Re: Agenda Item 5.11. Draft Island View Beach Regional Park Management Plan

Ms. Jackie Goodwin spoke to concerns regarding a safe transit area for dog owners through the southern day use area of the park, the requirement of dogs to be leashed in the back grassland/ditch area, and the requirements that, in this lesser used grassland, area people with or without dogs remain on the trail.

**4.2.4. [17-558](#)** Delegation: Karen Harris Re: Agenda Item 5.11. Draft Island View Beach Regional Park Management Plan

Ms. Karen Harris spoke to articles from 1988 regarding park planning and declaring Island View Beach as a environmental protection zone and how now,

in 2017, there is still no scientific studies to classify the park as a protected environmental area and people will continue to ignore any but a legitimate plan based on the real conditions and real uses of this park land.

- 4.2.5. [17-559](#) Delegation: Ted Murray Re: Agenda Item 5.11. Draft Island View Beach Regional Park Management Plan

Mr. Tedd Muarry was not in attendance.

- 4.2.6. [17-560](#) Delegation: Ann Nightingale Re: Agenda Item 5.11. Draft Island View Beach Regional Park Management Plan

Ms. Ann Nightingale spoke on her approval with the new plan for Island View Beach and to the restrictions on dogs in the park.

- 4.2.7. [17-561](#) Delegation: Michael Simmons Re: Agenda Item 5.11. Draft Island View Beach Regional Park Management Plan

Mr. Michael Simmons spoke to his support for the revised plan, concerns regarding important environmental habitat, and to the restrictions proposed for dogs in the park.

- 4.2.8. [17-562](#) Delegation: Paul Siluch Re: Agenda Item 5.11 Draft Island View Beach Regional Park Management Plan

Mr. Paul Siluch spoke on dogs in the park and his concerns regarding the cordoned off area that will be restricted to the public.

- 4.2.9. [17-563](#) Delegation: Jason Austin Re: Agenda Item 5.11 Draft Island View Beach Regional Park Management Plan

J. Austin spoke to mosquito control, ditch maintenance, and mowing for public access at Island View Beach.

- 4.2.10. [17-564](#) Delegation: Yves Parizeau Re: Item No. 5.11 Draft Island View Beach Regional Park Management Plan

Mr. Yves Parizeau spoke to the restrictions on dogs at Island View Beach.

- 4.2.11 Delegation: Tracy Cooper Re: Agenda Item 5.11 Draft Island View Beach Regional Park Plan

Mr. Tracy Cooper spoke to concerns regarding restrictions on dogs and the public in the park to protect ground nesting birds and the environmental protection for certain areas in the park.

- 4.2.12 Delegation: Dr. Barbara Powell Re: Agenda Item 5.11 Draft Island View Beach Regional Park Management Plan

Ms. Doctor Barbara Powell spoke to concerns regarding the restriction of dogs

in grassland areas at Island View Beach to protect ground nesting bird species.

## 5. REPORTS OF COMMITTEES

### Electoral Area Services Committee

5.1. [17-247](#) Grants in Aid

Alternate Director Mills recused herself for the vote on the Grants in Aid for Moving Around Pender.

**MOVED by Director Hicks, SECONDED by Director McIntyre,  
That the follow grant-in-aid application be approved:  
- Moving Around Pender: \$1,412.00  
CARRIED**

**MOVED by Director Mills, SECONDED by Director McIntyre,  
That the following grant-in-aid applications be approved:  
- Galiano Community Food Program: \$4,220.00  
- Galiano Conservancy Association: \$1,500.00  
- Galiano Conservancy Association: \$1,500.00  
- Galiano Golf and Country Club: \$640.00  
- North Galiano Community Association: \$2,116.77  
- Saturna Island Marine Research & Education Society: \$1,973.48  
- South Pender Historical Society: \$2,595.22  
- TELANET Centre for Innovation and Peace: \$10,000.00  
CARRIED**

5.2. [17-460](#) Consideration to Approve the Experience the Gulf Islands Concept Plan

**MOVED by Director Hicks, SECONDED by Director McIntyre,  
That the Experience the Gulf Islands Concept Plan be approved.  
CARRIED**

5.3. [17-477](#) Community Works Fund Applications

**MOVED by Director Hicks, SECONDED by Director McIntyre,  
That the following Community Works Fund applications be approved:  
- Southern Gulf Island: Chamber of Commerce, Visitor Centre and Kiosks,  
Southern Gulf Islands: \$24,600  
- Salt Spring Island: CRD Service, Hydrology Study, Phase 2, Drake Road  
Housing Development, Salt Spring Island: \$15,000  
- Juan de Fuca: Sheringham Point Lighthouse Preservation Society, Chip  
Sealing of Access Road: \$12,000  
CARRIED**

### Environmental Services Committee

5.4. [17-510](#) Advanced Integrated Resource Management - Next Steps

**MOVED by Director Hamilton, SECONDED by Director Helps,  
a) That staff be directed to prepare the following deliverables for the  
September 2017 Integrated Resource Management Advisory Committee**

meeting:

- a draft Integrated Resource Management Project Plan outline
  - a gap analysis to complete the evaluation of the broader array of technologies and feedstock combinations (as required in the provincial approval of the Core Area Liquid Waste Management Plan, Amendment No. 11)
  - a proposed IRM facilities tour plan to address identified information gaps;
  - a summary of potential policy/project implications resulting from the CRD's lack of flow control over much of the waste feedstock; and
- b) That staff initiate the procurement process.
- c) That the staff report and presentation materials be referred to the Saanich Peninsula and Southern Gulf Islands Wastewater Commissions and the District of Sooke for information.
- d) That the detailed analysis by the consultant be reviewed according to the Freedom of Information and Protection of Privacy Act and then released publicly.

**CARRIED**

Opposed: Directors Young, Blackwell, and Atwell

### Juan De Fuca Land Use Committee

- 5.5.     [17-451](#)           Zoning Amendment Application for Lot 3, District Lot 17, Renfrew District, Plan VIP13240 and Lot A, District Lot 17, Renfrew District, Plan VIP54121

**MOVED** by Director Hicks, **SECONDED** by Director McIntyre,

That the Land Use Committee recommends to the CRD Board:

- a) That the referral of proposed Bylaw No. 4167 directed by the Juan de Fuca Land Use Committee to the Port Renfrew Advisory Planning Commission, BC Hydro, Cowichan Valley Regional District, District of Sooke, Island Health, Ministry of Transportation and Infrastructure, Pacheedaht First Nation, RCMP and Sooke School District No. 62 and appropriate CRD departments be approved and the comments be received;
- b) That proposed Bylaw No. 4167, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 8, 2017" be introduced and read a first time and second time; and
- c) That in accordance with the provisions of Section 469 of the Local Government Act, the Director for the Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a Public Hearing with respect to Bylaw No. 4167.

**CARRIED**

### Regional Housing Trust Fund Commission

- 5.6.     [17-461](#)           Regional Housing Trust Fund Application for Croftonbrook, Salt Spring Island

**MOVED** by Director McIntyre, **SECONDED** by Director Screech,

That a grant in the amount of \$408,000 to Island Women Against Violence (IWAV) be approved to support the development of 34 units of affordable rental housing at 132 Corbett Road, Salt Spring Island, subject to meeting the terms of the RHTF Grant Funding Agreement.

**CARRIED**

- 5.7. [17-462](#) Regional Housing Trust Fund Application for Cedar Grove, Victoria
- MOVED** by Director Jensen, **SECONDED** by Director Screech,  
That a grant in the amount of \$600,000 to the Cool Aid Society be approved to support the development of 50 units of affordable rental housing at 210 Gorge Road East, Victoria, subject to meeting the terms of the RHTF Grant Funding Agreement.  
**CARRIED**

### Regional Parks Committee

- 5.8. [17-484](#) Draft Regional Trails Plan for the Gulf Islands
- MOVED** by Director Hicks, **SECONDED** by Director McIntyre,  
That the draft Regional Trails Plan for the Gulf Islands be made available for public review and comment.  
**CARRIED**
- 5.9. [17-491](#) Elk/Beaver Lake Initiative Update
- MOVED** by Director Hicks, **SECONDED** by Director Screech,  
That staff be directed to include up to \$40,000 in the 2018 Regional Parks service plan to install and operate an oxygenation system for Beaver Lake, and develop a business case for a high-efficiency hypolimnetic oxygenation system for Elk Lake.  
**CARRIED**
- 5.10. [17-502](#) 2017 Draft Island View Beach Regional Park Management Plan
- Consideration postponed until the August 9, 2017 Board Meeting.

### Regional Water Supply Commission

- 5.11. [17-483](#) Appointment of Watershed Security Officers
- MOVED** by Director Blackwell, **SECONDED** by Director Hicks,  
That Bylaw No. 4195, the "Capital Regional District Enforcement Officers Bylaw No. 1, 1999, Amendment Bylaw No. 02, 2017" be introduced, read a first and second time.
- MOVED** by Director Blackwell, **SECONDED** by Director Hicks,  
That Bylaw No. 4195, the "Capital Regional District Enforcement Officers Bylaw No. 1, 1999, Amendment Bylaw No. 02, 2017" be read a third time.  
**CARRIED**
- MOVED** by Director Hicks, **SECONDED** by Director Blackwell,  
That Bylaw No. 4195, the "Capital Regional District Enforcement Officers Bylaw No. 1, 1999, Amendment Bylaw No. 02, 2017" be adopted.  
**CARRIED**
- MOVED** by Director Hicks, **SECONDED** by Director Blackwell,  
That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act, and in accordance with Capital Regional District Bylaw No. 2681, Don Herriott, Nathan Boyne and Stephen Ford be appointed

as Watershed Security Officers.

**CARRIED**

- 5.12. [17-511](#) Drinking Water Quality Monitoring to Meet Provincial Regulatory Requirements

**MOVED** by Director Blackwell, **SECONDED** by Director Alto,  
That the Capital Regional District's Water Quality Program provide water quality sampling, analysis and reporting services on behalf of the municipal water purveyors, funded through the Regional Water Supply bulk water rate; and

That staff bring the recommendation forward, with funding and resource implications, as part of the 2018 Regional Water Supply and CRD Board service plan and budget process.

**CARRIED**

- 5.13. [17-512](#) Proposed Disposition and Road Dedication of CRD land Adjacent to Irwin Road - City of Langford

**MOVED** by Director Blackwell, **SECONDED** by Director Seaton,  
That Lot 2, Section 4, Goldstream District, Plan 8956, PIDs 005-493-030 and Lot 3 Section 26, Goldstream District, Plan 8956, PID 005-493-056 be dedicated as road under section 107 of the Land Title Act as a means to transfer the land to City of Langford, and that CRD staff be directed to provide public notice of the CRD's intent to dispose of the lands; and

That CRD staff be authorized to negotiate and execute the Road Dedication Agreement and any other agreements necessary to complete the transfer.

**CARRIED**

### Transportation Committee

- 5.14. [17-94](#) 2017 Board Standing and Select Committees - Terms of Reference (Transportation Committee)

A discussion ensued regarding the Terms Of Reference Appendix A.

**MOVED** by Director Brice, **SECONDED** by Director Hamilton,  
That the terms of reference for the 2017 Transportation Committee as attached in Appendix A be adopted as amended to change the wording under item 1(d) to "Advocate to senior levels of government to support major multi-modal transportation projects which support the region's sustainability measures", and

That the Capital Regional District Board Chair send a letter to the Province requesting that they release the Capital Integrated Services and Governance Initiatives Report as soon as possible.

**CARRIED**

Opposed: Directors Blackwell, Seaton, Hicks, and Hamilton.

- 5.15. [17-505](#) Transportation Data Collection and Analysis Review

**MOVED** by Director Brice, **SECONDED** by Director Screech,  
That the summary of the Transportation Data Collection and Analysis Review be received for information.

- 5.16. [17-506](#) Update on Regional Transportation Initiatives
- MOVED by Director Brice, SECONDED by Director Screech,  
That the Update on Regional Transportation Initiatives report be received for information.**
- MOVED by Director Isitt, SECONDED by Director Screech,  
That the Update on Regional Transportation Initiatives be referred back to Transportation Committee.  
CARRIED**
- 5.17. [17-446](#) Motion from December 8, 2016 Traffic Safety Commission: Invitation to the District of Metchosin and the City of Colwood to become members of the Traffic Safety Commission
- MOVED by Director Price, SECONDED by Director Kasper,  
That the Capital Regional District Board correspond with both the District of Metchosin and the City of Colwood to request they consider joining the balance of the Capital Regional District municipalities and become a participant in the Traffic Safety Commission Service; and  
That the Traffic Safety Commission Board Chair or representative, and the Capital Regional District Board member on the Commission represent the board and meet with the councils, and/or make presentations to the councils to define the benefit to their communities of participation.  
CARRIED**
- 5.18. [17-503](#) Motion from May 11, 2017 Traffic Safety Commission: New Members
- MOVED by Director Price, SECONDED by Director Kasper,  
That representatives from the Greater Victoria Cycling Coalition and Walk On Victoria be invited to join the Traffic Safety Commission as voting members.  
CARRIED**
- 5.19. [17-504](#) Motion from June 8, 2017 Traffic Safety Commission: Joint submission with Cowichan Valley Regional District to the province to explore the use of interval cameras as an additional tool in the Malahat speed enforcement initiative

In response to questions, Mr. Foord, Vice Chair of the Traffic Safety Commission, advised:

- Specific speed threshold to be selected
- fine revenues are to be determined, and
- driver identification is an ongoing issue

**MOVED by Director Price, SECONDED by Director Haynes,  
That the Transportation Committee recommend that the Capital Regional District Board send a letter to the Cowichan Valley Regional District Board requesting it to cosponsor a joint submission to the province requesting that the use of interval cameras be explored as an additional tool in the Malahat speed enforcement initiative; and  
That the opportunity to provide a response to questions at the Capital Regional District Board be available.**



**CARRIED**

**Opposed: Director Ranns**

## **6. ADMINISTRATION REPORTS**

- 6.1. [17-437](#)** Bylaw No. 4191: Capital Regional District Recreation Services and Facilities Fees and Charges 2017-2018
- MOVED** by Director Helps, **SECONDED** by Director Hicks,  
That Bylaw No. 4191, cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 11, 2017" be introduced and read a first and second time.  
**CARRIED**
- MOVED** by Director Helps, **SECONDED** by Director Hicks,  
That Bylaw No. 4191, cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 11, 2017" be read a third time.  
**CARRIED**
- MOVED** by Director Helps, **SECONDED** by Director Hicks,  
That Bylaw No. 4191, cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 11, 2017" be adopted.  
**CARRIED**
- 6.2. [17-524](#)** Public Hearing Report on Bylaw No. 4104, "Otter Point Official Community Plan Bylaw No. 1, 2014, Amendment Bylaw No. 1, 2016"
- MOVED** by Director Hicks, **SECONDED** by Director Blackwell,  
That the minutes that form the Report of the Public Hearing, which is certified as a fair and accurate summary of the representations that were made at the Public Hearing held on June 5, 2017, for Bylaw No. 4104, "Otter Point Official Community Plan Bylaw No. 1, 2014, Amendment Bylaw No. 1, 2016", be received.  
**CARRIED**
- MOVED** by Director Hicks, **SECONDED** by Director Blackwell,  
That Bylaw No. 4104 be read a third time.  
**CARRIED**
- MOVED** by Director Hicks, **SECONDED** by Director Blackwell,  
That Bylaw No. 4104 be adopted.  
**CARRIED**
- 6.3. [17-539](#)** Community Works Fund Applications
- Alternate Director Mills recused herself from voting on fund for the Southern Gulf Island Community Resource Center.
- MOVED** by Director McIntyre, **SECONDED** by Director Hicks,  
That the following Community Works Fund applications be approved:  
**CRD Service: Mayne Island Parks and Recreation Commission, Dinner Bay Park Surface Replacement - Gravel/Grass: \$27,000**  
**CARRIED**

MOVED by Director McIntyre, SECONDED by Director Hicks,  
Southern Gulf Islands Community Resource Center, Establishment of Southern  
Gulf Islands Visitor Centre: \$36,000  
CARRIED

MOVED by Director Hicks, SECONDED by Director Mills,  
Galiano Club, Community Hall Energy Upgrades: \$13,947.40  
CARRIED

6.4. [17-526](#)

Bylaws No. 4198, 4199 and 4200: Municipal Finance Authority Security  
Issuing Bylaws - Fall 2017

MOVED by Director McIntyre, SECONDED by Director Helps,  
That Bylaw No. 4198, "Security Issuing Bylaw No. 4, 2017", be introduced and  
read a first and second time.  
CARRIED

MOVED by Director Helps, SECONDED by Director McIntyre,  
That Bylaw No. 4198 be read a third time.  
CARRIED

MOVED by Director Helps, SECONDED by Director McIntyre,  
3. That Bylaw No. 4198 be adopted.  
CARRIED

MOVED by Director Williams, SECONDED by Director Screech,  
That Bylaw No. 4199, "Security Issuing Bylaw No. 5, 2017", be introduced and  
read a first and second time.  
CARRIED

MOVED by Director Haynes, SECONDED by Director Price,  
That Bylaw No. 4199 be read a third time.  
CARRIED

MOVED by Director Haynes, SECONDED by Director Price,  
That Bylaw No. 4199 be adopted.  
CARRIED

MOVED by Director Price, SECONDED by Director Helps,  
That Bylaw No. 4200, "Security Issuing Bylaw No. 6, 2017", be introduced and  
read a first and second time.  
CARRIED

MOVED by Director Price, SECONDED by Director Helps,  
That Bylaw No. 4200 be read a third time.  
CARRIED

MOVED by Director Price, SECONDED by Director Helps,  
That Bylaw No. 4200 be adopted.  
CARRIED

6.5. [17-547](#)

Bylaw No. 4178 - Salt Spring Island Stormwater Quality Establishing Bylaw  
Amendment

MOVED by Director McIntyre, SECONDED by Director Hicks,  
That third reading of Bylaw No. 4178, "Salt Spring Island Stormwater Quality Management Extended Service Establishment Bylaw No. 1, 1996, Amendment Bylaw No. 1, 2017", be rescinded.

CARRIED

MOVED by Director McIntyre, SECONDED by Director Haynes,  
That Bylaw No. 4178, "Salt Spring Island Stormwater Quality Management Extended Service Establishment Bylaw No. 1, 1996, Amendment Bylaw No. 1, 2017" be amended as set out in Appendix B to include a maximum requisition clause.

CARRIED

MOVED by Director Helps, SECONDED by Director Hicks,  
That Bylaw No. 4178, "Salt Spring Island Stormwater Quality Management Extended Service Establishment Bylaw No. 1, 1996, Amendment Bylaw No. 1, 2017", be given third reading, as amended.

CARRIED

## 7. BYLAWS

There were none.

## 8. NOTICE OF MOTION

### 8.1. [17-550](#) Notice of Motion: Partnership on Abandoned Vessels

MOVED by Director Helps, SECONDED by Director Isitt,  
That the Board:

(1) Endorse the following resolution and directs staff to work with the Cowichan Valley Regional District, the Regional District of Nanaimo, the Islands Trust, the Government of British Columbia, the Government of Canada and local governments and First Nations governments on southern Vancouver Island and the Gulf Islands on a coordinated response to abandoned vessels, including submission of funding applications to the Abandoned Boats Program and Coastal Restoration Fund, and report back to the Board within six months on the progress of this initiative; and

(2) Requests that the Chair, on behalf of the Board, write to the following entities, forwarding copies of the resolution and requesting favourable consideration and resolutions of support: the Cowichan Valley Regional District Board, the Regional District of Nanaimo Board, the Islands Trust Council, Members of Parliament and Members of the Legislative Assembly representing constituencies on southern Vancouver Island and the Gulf Islands, and local governments and First Nations governments on southern Vancouver Island and the Gulf Islands.

MOVED by Director Isitt, SECONDED by Director Helps,  
That the item be referred to the Environmental Services Committee.

CARRIED

## 9. NEW BUSINESS

There was none.

**10. MOTION TO CLOSE THE MEETING**

**10.1. 17-566** Motion to Close the Meeting

**MOVED** by Director Seaton, **SECONDED** by Director Price,  
That the meeting be closed in accordance with the Community Charter, Part 4,  
Division 3, 90(1) (c) labour relations or other employee relations, (i) the receipt of  
advice that is subject to solicitor-client privilege, including communications  
necessary for that purpose, (k) negotiations and related discussions respected the  
proposed provision of a municipal service that are at their preliminary stages and  
that, in the view of the regional district, could reasonably be expected to harm  
the interests of the regional district if they were held in public, and (m) a matter  
that, under another enactment, is such that the public may be excluded from the  
meeting.  
**CARRIED**

**11. ADJOURNMENT**

**MOVED** by Director Seaton, **SECONDED** by Director Price,  
That the meeting be adjourned at 3:29 p.m.  
**CARRIED**

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER