

## Meeting Minutes

### Electoral Areas Committee

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Wednesday, August 9, 2023

11:05 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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#### PRESENT

Directors: P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. Plant (Board Chair, ex-officio)

Staff: T. Robbins, Chief Administrative Officer; A. Fraser, General Manager, Integrated Water Services; M. Barnes, Acting General Manager, Planning and Protective Services; N. Chan, Chief Financial Officer; K. Morley, General Manager, Corporate Services; S. Carey, Senior Manager, Legal Services; S. Henderson, Senior Manager, Real Estate; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Areas; M. Taylor, Manager, Building Inspection; M. Lagoa, Deputy Corporate Officer; J. Dorman, Committee Clerk (Recorder)

Guests: M. Harcourt, Former Premier of British Columbia; R. Bortolin, Stewart McDannold Stuart, Barristers & Solicitors

The meeting was called to order at 11:12 am.

#### 1. Territorial Acknowledgement

A Territorial Acknowledgement was provided in the preceding meeting.

#### 2. Approval of Agenda

**MOVED by Director Plant, SECONDED by Director Wickheim,  
That the agenda for the August 9, 2023 Electoral Areas Committee meeting be  
approved.  
CARRIED**

#### 3. Adoption of Minutes

##### 3.1. [23-528](#) Minutes of the July 12, 2023 Electoral Areas Committee Meeting

**MOVED by Director Plant, SECONDED by Director Wickheim,  
That the minutes of the Electoral Areas Committee meeting of July 12, 2023 be  
adopted as circulated.  
CARRIED**

#### 4. Chair's Remarks

Chair Brent spoke about the presentation Former Premier Mike Harcourt will be presenting in today's meeting and the relevance to the Electoral Areas.

## 5. Presentations/Delegations

There were no delegations.

### 5.1. [23-577](#) Presentation: Mike Harcourt, Re: Affordable Housing Initiatives

M. Harcourt presented on Affordable Housing Initiatives.

Discussion ensued on the following:

- policy and regulatory environment surrounding recreational vehicles
- advocacy for accessible housing in rural areas
- proposed pilot project details on Pender Island
- existing problems and uncertainty surrounding affordable housing

## 6. Committee Business

### 6.1. [23-532](#) 2023 Electoral Areas Committee Terms of Reference - Revised

K. Morley spoke to Item 6.1.

Discussion ensued on the disbandment of commissions and jurisdiction given to the Salt Spring Island Local Community Commission.

**MOVED by Director Holman, SECONDED by Director Plant,  
The Electoral Areas Committee recommends to the Capital Regional District  
Board:  
That the revised 2023 Electoral Areas Committee Terms of Reference be  
approved as presented.  
CARRIED**

**6.2.**     [23-545](#)     Enforcement Practices for Alternative Forms of Housing - Recreational Vehicles

M. Barnes spoke to Item 6.2.

Discussion ensued on the following:

- differentiation between permanent versus temporary service connections
- differences between zoning and building permits
- yurt usage and building code compliance
- building code regulations and requirements

**MOVED by Director Holman, SECONDED by Director Brent,**

**The Electoral Areas Committee recommends to the Capital Regional District Board:**

**That occupancy of recreational vehicles, without alterations for permanent or long term use, will be considered a land use matter and referred to the local land use authority. Temporary service connections, and steps and decks not requiring a building permit and that are not affixed to the recreational vehicle will not be considered permanent alterations.**

**CARRIED**

**MOVED by Director Plant, SECONDED by Director Holman,**

**To allow Mr. Harcourt to participate in the discussion on Item 6.2. Enforcement Practices for Alternative Forms of Housing - Recreational Vehicles.**

**CARRIED**

**Motion Arising:**

**MOVED by Director Plant, SECONDED by Director Holman,**

**The Electoral Areas Committee recommends to the Capital Regional District Board:**

**That the Board work collaboratively with former Premier Mike Harcourt to advocate to other levels of government and their agencies for housing opportunities in the Electoral Areas.**

**CARRIED**

**6.3.**     [23-512](#)     Previous Minutes of Other CRD Committees and Commissions for Information.

The following minutes were received for information:

- a) Galiano Island Parks and Recreation Commission minutes of June 1, 2023
- b) Mayne Island Parks and Recreation Commission minutes of June 8, 2023
- c) Pender Island Parks and Recreation Commission minutes of June 12, 2023
- d) Southern Gulf Islands Electoral Areas Community Economic Sustainability Commission minutes of January 17, 2023
- e) Southern Gulf Islands Electoral Areas Community Economic Sustainability Commission minutes of February 21, 2023
- f) Southern Gulf Islands Electoral Areas Community Economic Sustainability Commission minutes of March 21, 2023
- g) Southern Gulf Islands Electoral Areas Community Economic Sustainability Commission minutes of April 18, 2023
- h) Southern Gulf Islands Electoral Areas Community Economic Sustainability Commission minutes of May 16, 2023

**7. Notice(s) of Motion**

There were no notice(s) of motion.

**8. New Business**

There was no new business.

**9. Motion to Close the Meeting**

**9.1. [23-522](#) Motion to Close the Meeting**

**MOVED by Director Holman, SECONDED by Director Plant,  
That the meeting be closed for Legal Advice in accordance with Section 90(1)(i)  
of the Community Charter.  
CARRIED**

**The Electoral Areas Committee went into the Closed Session at 12:07 pm.**

**The Electoral Areas Committee rose from the Closed Session at 12:24 pm without  
report.**

**10. Adjournment**

**MOVED by Director Holman, SECONDED by Director Wickheim,  
That the August 9, 2023 Electoral Areas Committee meeting be adjourned at  
12:24 pm.  
CARRIED**

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CHAIR

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RECORDER