

**Capital Regional District
REGIONAL EMERGENCY COORDINATORS
ADVISORY COMMISSION (RECAC)**

**** Operating under Regional Emergency Planning Advisory Commission (REPAC) **
Minutes of the RECAC Mini-Conference Meeting held September 07, 2017 at 9:30AM
CRD Boardroom, 625 Fisgard St., Victoria, BC**

PRESENT:

Sara Jansen	Township of Esquimalt (<i>Chair</i>)
Aaron Sutherland	Insurance Bureau of Canada
Alison Bird	Natural Resources Canada
Al-Nasir Charawia	Greater Victoria Harbour Authority
Chris Spargo	Victoria Police Department
Courtney Cote	Ministry of Public Safety & Solicitor General
Dave Boudewyn	Capital City Pavers/Island Equipment Owners Association
Eileen Grant	District of Oak Bay
Ian Elliott	CRD
Ian Foss	EMBC
Jeri Grant	Juan de Fuca Electoral Area
Jesse Ferguson	HEMBC
Jim LaMorte	Smart Risk Consulting
John Cassidy	Natural Resources Canada
Lisa Benini	Benini Consulting
Maegan Thompson	District of Saanich
Melodie Hutmacher	CRD (<i>Recording Secretary</i>)
Mike Crowe	Songhees First Nations
Mike Garroway	Victoria Airport Authority
Mike Harman	Town of Sidney
Mike Lee	Insurance Bureau of Canada
Peter Ensor	CRD
Ralph Mohrmann	EMBC
Rebecca Chow	School District 62
Rob Johns	UVic
Rob Syverson	District of Central Saanich
Shawn Carby	CRD
Tanya Patterson	City of Victoria
Teron Moore	Ocean Networks Canada
Tina Rogers	Ministry of Transportation and Infrastructure
Troy Mollin	Township of View Royal

1. Pre-Meeting Networking

2. Welcome and Introduction

REPAC Chair Sara Jansen called the meeting to order at 0932 and introductions were made.

3. Approval of Agenda

It was **Moved** by D. Boudewyn and **Seconded** by J. Grant that the agenda be approved as amended: Change start time from 0900 to 0930, amend title of presentation 6.a. to become "Earthquake in the Southern Vancouver Island Region", and add discussion of upcoming EPICC 1-day seminar to New Business.

Motion Carried

4. Approval of previous meeting minutes

It was **Moved** by S. Carby and **Seconded** by M. Thompson that the minutes of May 18, 2017 REPAC meeting be approved as circulated.

Motion Carried

5. Business Arising from Previous Minutes

- a. EMBC Update: Review of flood and wildfire situation in BC presented by R. Mohrmann, EMBC.
- b. REMP Update: M.Thompson presented a review on the status of REMP: 2017 projects, 2018 Business Plan, 2018 projects.
- c. REPAC TOR Update: S. Jansen led discussion on whether to rescind or keep the TOR and amend to include reference to REMP. Waiting for clarification on how REPAC will work with REMP. To be discussed further at next REPAC meeting.

6. Presentations

- a. ShakeZone Primer and ShakeOut 2017 information provided by **Alison Bird, ShakeOut Team**.
- b. Earthquakes in the Southern Vancouver Island Region presented by **Alison Bird, Natural Resources Canada**, and Overview of the Earthquake Early Warning System presented by **Teron Moore, Oceans Network Canada**.

Networking Break

6. Presentations Continued

- c. Insurance Bureau of Canada Presentation given by **Aaron Sutherland, IBC**

7. Micro-Tabletop Exercise

- a. Due to lack of time, the micro-tabletop exercise was deferred. S. Jansen provided an overview of the intended exercise involving a 6+ magnitude earthquake. Worksheets containing ten continuity questions for consideration were made available as a takeaway.

8. New Business

Lisa Benini invited the membership to attend the upcoming EPICC 1-day seminar on September 29, 2017, and asked that the information be shared among the business community. It was also requested that a member of the ShakeOut team attend to promote the work being done.

Action Item: M. Hutmacher to distribute EPICC Seminar flyer to REPAC membership.

9. Next Meeting

The next meeting will take place on November 23 or 30, 2017

Location: (*potential*) CRD Boardroom. 0830 networking, 0930-1200 hrs, regular meeting.

10. Adjournment:

Meeting adjourned at 12:03 PM.