

PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)
Minutes of Regular Meeting
10 Feb. 2025 3:30 pm
Zoom/Pender Community Hall

Commissioners: George Leroux (Chair/Treasurer), Andrea Mills, Cecilia Suh(EP), Paul Kubik **Regrets:** Paul Brent, Sandra Tretick, Lisa Baille. **Guests:** Carolyn Cartwright Owers.

Staff: Lori Seay-Potter (Recorder), Rob Fawcett (Project Coordinator).

1. **CALL TO ORDER:** The Chair called the meeting to order at 3:32 p.m.

2. **APPROVAL OF AGENDA**

MOTION to approve the 10 Feb. 2025 PIPRC agenda as amended to include Ellena Road assessment, Volunteer Fair and Delegation from Three on the Tree Society. M-Commissioner Mills, S-Commissioner Leroux. **CARRIED.**

3. **ADOPTION OF MINUTES**

MOTION to approve the 13 Jan. 2025 PIPRC minutes as circulated. M-Commissioner Kubik, S-Commissioner Suh. **CARRIED.**

ACTION: Chair will ask Ben to arrange Commissioner Kubik site visit.

4. **DELEGATION:** Liis Graham from Three on the Tree Society joined the meeting to propose two projects:

-Hearts on the Heart Trail: The Society, in partnership with the school, is seeking permission from PIPRC (and Parks Canada) to make a seasonal art installation involving affirmations and hearts made by students. The installation will run from May-September 2025.

MOTION to support the “Hearts on the Heart Trail” sponsored by the Three on the Tree Society and Pender Community School. M-Commissioner Mills, S-Commissioner Suh. **CARRIED.**

-Pottery tile project: Liis outlined and illustrated a potential mosaic art installation project depicting local riparian ecology around sea life at Magic Lake. The project, sponsored by the Society, would work with the School as part of their environmental education program. The Commission will further consider the proposal at the March 2025 meeting.

ACTION: Chair to talk with Maintenance Contractor about the Magic Lake mosaic proposal. Lori to identify any LOU, Covenants etc at Magic Lake may impact the mosaic proposal.

5. **COMMISSION MEMBERSHIP AND ORGANIZATION**

5.1 **Commissioner Appointments:** Director Brent has reviewed the recommendation of the Commission to welcome Carolyn (Cee) Cartwright Owers and Tim Frick as Commissioners and indicated his support.

PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)
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10 Feb. 2025 3:30 pm
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MOTION to recommend the appointment of Cee Cartwright and Tim Frick to the Pender Island Parks and Recreation Commission. M-Chair Leroux, S-Commissioner Mills. **CARRIED.**

5.2 Election of 2025 Chair,Vice-Chair, Treasurer: George Leroux agreed to stand as Chair and Treasurer for 2025. Call for further nominations was tabled to March 2025 when a full complement of Directors is in attendance. Chair Leroux noted his term ends in December 2025 and encouraged the Commission to begin succession planning.

6. OPERATION REPORTS

6.1 Maintenance: Report circulated prior to the meeting. Ben proposes that the Pump track loop addition be done during Schooner Way build. Budget costs would be machine work for shaping - fill materials will likely be donated. Ben identified the need to plan for dock replacement at Magic Lake Swimming Hole.

ACTION: Project Coordinator will connect with Ben regarding additional work at pump track during SWT Phase One. Chair will ask Ben to document the condition of Magic Lake Swimming Hole dock and develop a replacement plan.

6.2 Restoration: Erin O'Brien's report, on behalf of PICA, was circulated prior to the meeting. Shingle Bay is the current focus of restoration activities. Erin proposed "riparian restoration in progress" signage that acknowledges PICA and PIPRC. The Commission supported this signage. Erin also advised that the Enchanted Forest Island Trust Conservancy report has been completed.

6.3 Capital Projects: Rob's report was circulated prior to the meeting.

-Schooner Way: The trail construction general tender is pending with CRD. Tree contracting is in process. Rob attended the Pender LTC Meeting to inform the Islands Rob will work on License of Use sign off with neighbours impacted by the trail with a notary.

-Thieves Bay Pavillion: There is community interest for a covered pavilion at Thieve's Bay. The rezoning was completed in 2018. The meeting discussed needs, design, community support and possible next steps. Rob and George will discuss prior to the March meeting.

-Wind Phone: Signage has been installed.

-Dog Park: Correspondence on the Lively Park site was reviewed with parking and ecological impacts being the common themes. Rob will follow up on the issues raised. Incoming Commissioner Frick is expected to assist with dog park development and engagement.

7. REPORTS

7.1 CRD Director: Director Brent sent regrets.

7.2 Treasurer Report: Treasurer circulated a financial report prior to the

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meeting and reviewed it in detail. Dog waste collection costs are mounting. George will develop a two-year dog waste costing for review by the Commission at its' March meeting.

7.3 Communications: March Post article will focus on Restoration. Rob will write a Schooner Way Trail update for April.

8. PROJECTS

8.1 Projects – Dog Park, Thieves Bay Picnic Pavilion: reported under Project Coordinator.

8.2 Trail Inventory & Map Update: Tabled-March 2025.

8.3 PIPRC Asset Mapping Update: Tabled-March 2025.

9. NEW BUSINESS

9.1 Ellena Road: Under assessment for decommissioning.

ACTION: Chair will circulate documentation on Ellena Road.

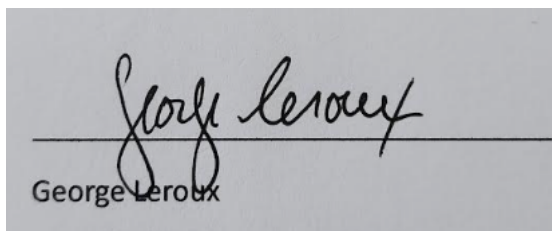
9.2 Volunteer Fair: PIPRC has been invited to a community volunteer fair at the Hall on March 15, 2025.

ACTION: Lori will follow up on the volunteer fair with Commissioners Tretick and Baille.

10. NEXT MEETING: Mar 10., 2025 at 3:30 p.m.

11. MOTION TO ADJOURN The meeting adjourned at 4:45 p.m.

APPROVED at the 10 March 2025 PIPRC Meeting:



George Leroux