



## Notice of Meeting and Meeting Agenda Electoral Areas Committee

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Wednesday, December 11, 2024

11:05 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. McNeil-Smith (Board Chair, ex-officio)

Guest: Director M. Little

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [24-1334](#) Minutes of the October 28, 2024, and November 13, 2024 Electoral Areas Committee Meetings

**Recommendation:** That the minutes of the Electoral Areas Committee meetings of October 28, 2024, and November 13, 2024 be adopted as circulated.

**Attachments:** [Minutes - October 28, 2024](#)  
[Minutes - November 13, 2024](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

*The public are welcome to attend CRD Board meetings in-person.*

*Delegations will have the option to participate electronically. Please complete the online application at [www.crd.bc.ca/address](http://www.crd.bc.ca/address) no later than 4:30 pm two days before the meeting and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

### 6. Committee Business

**6.1.**      [24-1218](#)      Appointment of Officers

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act and in accordance with CRD Bylaw No. 2681, Tanveer Garg, Vanessa McGregor, Karen O'Brien, Cole Bains, and Eric Jellema be appointed as Bylaw Enforcement Officers.

**Attachments:**      [Staff Report: Appointment of Officers](#)

**6.2.**      [24-1127](#)      Bylaw Nos. 4648 and 4649: Fees and Charges Bylaw Amendments for Utilities within the Three Electoral Areas

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4648, "Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 18, 2024", be introduced and read a first, second and third time; and
2. That Bylaw No. 4648 be adopted.
3. That Bylaw No. 4649, "Southern Gulf Islands and Juan de Fuca Electoral Areas Utilities and Street Lighting Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 13, 2024", be introduced and read a first, second and third time; and
4. That Bylaw No. 4649 be adopted.

**Attachments:**      [Staff Report: Bylaw 4648 and 4649 Fees Charges Bylaws](#)

[Appendix A: Bylaw No. 4648](#)

[Appendix B: Bylaw No. 4649](#)

[Appendix C: Bylaw Nos. 4648 and 4649 Changes Summary](#)

**6.3.**      [24-1284](#)      Bylaw No. 4655: Southern Gulf Islands Small Craft Harbours Regulation Amendment

**Recommendation:** The Southern Gulf Islands Harbours Commission recommends the Electoral Areas Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4655, "Capital Regional District Southern Gulf Islands Small Craft Harbours Regulation Bylaw No. 1, 2000, Amendment Bylaw No. 9, 2024", be introduced and read a first, second, and third time.
2. That Bylaw No. 4655 be adopted.

**Attachments:**      [Staff Report: Bylaw No. 4655 - SGI Small Craft Harbours Reg Amendment](#)

[Appendix A: Bylaw No. 4655](#)

[Appendix B: Bylaw No. 2844 Unofficial Consolidation \(Redlined\)](#)

[Appendix C: Southern Gulf Islands Harbours Proposed Rates 2025](#)

**6.4.**      [24-1176](#)      Bylaw No. 4625: Lyall Harbour/Boot Cove Water Local Service Committee Bylaw Amendment - Conditional Water License Holder and Committee Membership

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:  
1. That Bylaw No. 4625 cited as, "Lyall Harbour/Boot Cove Water Local Services Committee Bylaw, 1990, Amendment Bylaw No. 2, 2024", be introduced and read a first, second, and third time.  
2. That Bylaw No. 4625 be adopted.

**Attachments:**      [Staff Report: LH/BC Proposed Bylaw Amendment](#)  
[Appendix A: Media Release March 20, 2020](#)  
[Appendix B: Bylaw No. 1875 Unofficial Consolidation \(Redlined\)](#)  
[Appendix C: Bylaw No. 4625](#)

**6.5.**      [24-1315](#)      Previous Minutes of Other CRD Committees and Commissions for Information

**Recommendation:** There is no recommendation. The following minutes are for information only:  
a) East Sooke Fire Protection and Emergency Response Service Commission minutes of October 23, 2024  
b) Galiano Island Parks and Recreation Commission minutes of November 7, 2024  
d) Mayne Island Parks and Recreation Commission minutes of October 10, 2024  
e) Pender Island Parks and Recreation Commission minutes of October 21, 2024  
f) Southern Gulf Islands Electoral Area Community Economic Sustainability Commission minutes of July 23, 2024  
g) Willis Point Fire Protection and Recreation Facilities Commission minutes of October 22, 2024

**Attachments:**      [Minutes: E Sooke Fire Prot'n & Emerg Rspns Svc Comm - Oct 23, 2024](#)  
[Minutes: Galiano Island Parks & Rec Commission - Nov 7, 2024](#)  
[Minutes: Mayne Island Parks & Rec Commission - Oct 10, 2024](#)  
[Minutes: Pender Island Parks & Rec Commission - Oct. 21, 2024](#)  
[Minutes: SGI Electoral Area CESC - Jul 23, 2024](#)  
[Minutes: Willis Pt Fire Prot'n & Rec Facilities Comm - Oct 22, 2024](#)

## 7. Notice(s) of Motion

## 8. New Business

## 9. Adjournment

The next meeting is January 8, 2025.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.