

Present: Commissioners Charlene Dishaw (Chair), Barry New, Gerald Longson(EP), Jim Henshall, Cathy Clinton ,Stephen Rybak, Andrew Simon(EP), Lorne Byzyna(EP)

Staff: Lori Seay-Potter(Recording Secretary) Emma Davis (Galiano Liaison for the CRD), Kristian Sigvardsen (Maintenance Contractor).

Regrets: Paul Brent

Also attending: Murray Scadeng, Andrew Loveridge.

EP=Electronic Participation

The meeting was called to order at 9:05 a.m.

1. **TERRITORIAL ACKNOWLEDGEMENT**

Commission Chair Dishaw provided a territorial acknowledgement.

2. **APPROVAL OF AGENDA**

MOVED by Commissioner Clinton, Seconded by Commissioner Rybak that the 02 November 2023 agenda be approved as corrected. **CARRIED.**

3. **ADOPTION OF MINUTES**

MOVED by Commissioner Henshall, Seconded by Commissioner Clinton that the 05 Oct. 2023 minutes be approved as amended. **CARRIED.**

4. **CHAIR'S REPORT**

4.1 Map Updates: Designer has received final feedback and printing is slated for December 2023.

4.2 Business Arising and Action Items Review: Covered in reports.

5. **PRESENTATIONS/DELEGATIONS** **NONE**

6. **CORRESPONDENCE:** Apple Pie invoice for annual advertising

7. **ADMINISTRATION REPORTS**

7.1 Maintenance Contractor's Report: Maintenance report was circulated prior to the meeting. Highlights:

- Morning Beach bike rack move: Kristian identifying suitable options.
- Fire Protection Kennedy Workshop: South Galiano Volunteer Fire Department consulted-stoves need WETT inspection.
- Valerie's Place chain needs replacement.

-Matthews Point: Michael Carrothers will work on upper trail and landing. Clarifying signage required with CRD Regional Trail proximity.

ACTION: Commissioner Longson will arrange WETT certification for Kennedy stove(s).
Chair will provide CRD Regional Parks contact to Commissioner Rybak.
Commissioner Rybak will contact CRD Regional Parks regarding signage near Matthews Point.

7.2 Parks, Trails and Shore Access Report: Commission received a reply from MOTI/CRD regarding flagged trees at Morning Beach which we be shared with concerned residents and the public.

7.3 Recreation Report: Commissioners New and Dishaw met with Lori and updated the grants intake process.

7.4 Volunteer Report: Commissioner Clinton sent a monthly update out to the stewards/volunteers and is organizing appreciation for PIPRC Volunteers.

7.5 Betty's Place Operations Subcommittee Report: No meeting since the last Commission meeting. Water sampling underway and winterization complete. Chair connected with neighbours holding the license for the spring. Daily 500 gallon/daily draw is the maximum possible from spring, which leaves it inaccessible to Betty's Place. Final water plan will be included in the Master Plan.

7.6 Betty's Place Master Planning Subcommittee: Draft master plan is expected to be ready for review by the Commission in January 2024, including a budget for annual upkeep. St. Margaret's of Scotland rental proposal currently on hold. Commissioner Longson is in talks with a local horticulturist to provide garden services. Emma Davis will provide insurance requirements to a contractor if requested.

8. TREASURER REPORTS

8.1 Status of Accounts: Report will be reviewed at the December meeting.

8.2 Payment of Invoices: Circulated prior to the meeting. Kristian's invoices are outstanding and will be submitted soon.

8.3 Capital Program Spending: No expenditures this period.

8.4 2024 final budget recommendations:

MOVED by Commissioner Byzyna, Seconded by Commissioner Rybak that the 2024 GIPRC Operating and Capital Budgets be recommended to the CRD. **CARRIED.**

9. UPDATE STATUS OF CAPITAL PROJECTS

9.1 Silú Park Completion: Map requires better waterproofing. Interpretation panel on history of the park is underway in partnership with local Indigenous elders. Toilet building requires additional gutter to address persistent rainwater intrusion.

ACTION: Commissioner Longson and Kristian will arrange Silú toilet building fix and visit Activity Centre site for ideas.

9.2 Zuker-Georgeson Bay Shore Access Restoration: Contractor insurance has been confirmed for Michael Carrothers and invasives removals underway along with a work party planned with UVic students. Neighbour has been contacted and encouraged to continue invasives removal along the property line.

ACTION: Emma will develop a contract for MC for work at Georgeson Bay and Matthew's Point.

10. COMMISSIONER APPOINTMENT RECOMMENDATIONS

MOVED Chair Dishaw, SECONDED by Commissioner to close the meeting in accordance with the Community Charter, Par 4, Div. 3, Section 90(1) Commission moved to the closed session at 10:42 a.m.

Commission rose and reported the following from the closed session at 10:55:

MOVED by Commissioner Rybak, Seconded by Commissioner Henshall that GIPRC recommends that the Electoral Area Director consider Keith Erickson, Sonia Baker and Murray Scadeng for appointment to GIPRC. **CARRIED.**

11. UNADDRESSED THOUGHTS AND CONCERNS

Commissioner Rybak inquired about Sturdies Bay Rd/Murchison Cove site and MOTI final remediation about the forest side.

ACTION: Chair will contact MOTI regarding Murcheson Creek remediation.

Adjournment at 10:57 a.m.

APPROVED by GIPRC at the December 07, 2023 meeting:

A handwritten signature in black ink, appearing to read "Charles Disher", written in a cursive style.

CHAIR

(signature block)

COMMITTEE CLERK "