

Meeting Minutes

Hospitals and Housing Committee

Wednesday, February 6, 2019

1:30 PM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

Directors: L. Helps (Chair), K. Murdoch (Vice Chair), D. Blackwell, S. Brice, F. Haynes, G. Holman, B. Falot (for C. McNeil-Smith), D. Screech, L. Seaton, K. Williams C. Plant (Board Chair, ex-officio)

Staff: K. Lorette, General Manager, Planning and Protective Services; N. Chan, Chief Financial Officer; C. Culham, Senior Manager, Regional Housing; M. Barnes, Senior Manager, Health and Capital Planning Strategies; E. Gorman, Deputy Corporate Officer; P. Perna, Committee Clerk (Recorder)

REGRETS: Director Martin

The meeting was called to order at 1:30 pm.

1. Approval of Agenda

MOVED by Director Blackwell, **SECONDED** by Director Haynes,
That the agenda for the February 6, 2019 Hospitals and Housing Committee meeting be approved as circulated.
CARRIED

2. Adoption of Minutes

2.1. [19-128](#) Minutes for Adoption

MOVED by Director Brice, **SECONDED** by Director Murdoch,
That the minutes of the June 27, 2018 Hospitals and Housing Committee meeting and the minutes of the July 25, 2018 Special Hospitals and Housing Committee meeting be adopted as circulated.
CARRIED

3. Chair's Remarks

The Chair remarked on the projects the committee will be addressing through the year and the uniqueness of the Hospitals and Housing Committee in that it reports to the three organizations being the Capital Regional District Board, the Capital Regional Hospital District Board, and the Capital Regional Housing Corporation Board.

4. Presentations/Delegations

- 4.1. [19-144](#) Delegation: Don Elliott & Kelly Roth, Greater Victoria Coalition to End Homelessness
- D. Elliot and K. Roth spoke to a presentation on youth homelessness and youth homelessness prevention.
- Discussion ensued on the following:
- funding terms and sources
 - longer term activities and potential resources

5. Committee Business

- 5.1. [19-091](#) Terms of Reference - Hospitals and Housing Committee
- K. Lorette provided an overview of the Terms of Reference.
- MOVED by Director Murdoch, SECONDED by Director Haynes,
That the Hospitals and Housing Committee receive the Hospitals and Housing Committee Terms of Reference for information.
CARRIED**
- 5.3. [19-093](#) Tenant Advisory Committee Terms of Reference
- K. Lorette provided an overview of the report.
- MOVED by Director Murdoch, SECONDED by Director Haynes,
That the Hospitals and Housing Committee approves the Tenant Advisory Committee Terms of Reference as presented in Appendix A.
CARRIED**
- MOVED by Director Murdoch, SECONDED by Director Brice,
That Appendix A be amended to change the wording in item 2 b) from "annual" to "quarterly".
CARRIED**
- MOVED by Director Murdoch, SECONDED by Director Haynes,
That Appendix A be amended to change the wording in item 3 b) (i) "Chair" to "Co-Chair" so item (i) reads "The Chair of the CRD Hospitals and Housing Committee, or delegate, will act as Co-Chair of the TAC;" and add item 3 b), "(ii) a tenant member of the TAC will be elected as tenant community Co-Chair."
CARRIED**
- Question was called on the main motion as amended.
- MOVED by Director Murdoch, SECONDED by Director Haynes,
That the Hospitals and Housing Committee approves the Tenant Advisory Committee Terms of Reference as amended in Appendix A, to change the wording in item 2 b) from "annual" to "quarterly", to change the wording in item 3 b) (i) "Chair" to "Co-Chair" so item (i) reads "The Chair of the CRD Hospitals and Housing Committee, or delegate, will act as Co-Chair of the TAC;" and add item 3 b), "(ii) a tenant member of the TAC will be elected as tenant community Co-Chair."
CARRIED**

5.2. [19-121](#)

Orientation to Regional Housing, and Health and Capital Planning Strategies

K. Lorette, C. Culham, and M. Barnes spoke to a presentation regarding Regional Housing, and Health and Capital Planning.

Discussion ensued on the following:

- the need for more affordable housing within for-profit and private housing developments for lower income tenants
- seniors and assisted living care facilities

Director Haynes left the meeting at 2:55 pm.

Alternate Director Fallot left the meeting at 2:58 pm.

**MOVED by Director Brice, SECONDED by Director Murdoch,
That staff be directed to report back to the Housing and Hospitals Committee on the potential for the Capital Regional Housing Corporation to operate and/or own units in privately developed buildings as a service to municipalities working towards inclusionary housing.**

CARRIED

5.4. [19-092](#)

Regional Housing Advisory Committee Terms of Reference

K. Lorette provided an overview of the terms of reference.

**MOVED by Director Murdoch, SECONDED by Director Williams,
That the Hospitals and Housing Committee approves the Regional Housing Advisory Committee Terms of Reference as presented in Appendix A.**

**MOVED by Director Murdoch, SECONDED by Director Brice,
That Appendix A be amended to add item 4 "g) approved minutes will be provided to the Hospitals and Housing Committee for information."**

CARRIED

Question was called on the main motion as amended.

**MOVED by Director Murdoch, SECONDED by Director Williams,
That the Hospitals and Housing Committee approves the Regional Housing Advisory Committee Terms of Reference as amended in Appendix A to add item 4 "g) Approved minutes will be provided to the Hospitals and Housing Committee for information."**

CARRIED

5.5. [19-094](#)

Capital Region Housing Corporation Capital Projects Staffing Requirements

K. Lorette provided an overview of the report.

**MOVED by Director Murdoch, SECONDED by Director Screech,
1. That the Hospitals and Housing Committee recommends to the Capital Region Housing Corporation Board that the amended 2019 Development Services Budget be approved, and**

2. That the Hospitals and Housing Committee recommends to the Capital Regional District Board that an amendment to the 2019 Staff Establishment Chart include one Senior Project Coordinator position for a three-year fixed duration be approved.

CARRIED

5.6. [19-096](#) Reaching Home Program Agreement

K. Lorette provided an overview of the report.

MOVED by Director Brice, SECONDED by Director Williams,
That the Hospitals and Housing Committee recommends to the Capital Regional District (CRD) Board that CRD staff be authorized to negotiate and execute agreements with the Government of Canada for both the Designated and Indigenous Community funding streams of the Reaching Home Program and do all things incidental to finalize such agreements.

CARRIED

5.7. [19-129](#) Greater Victoria Coalition to End Homelessness Funding Request

K. Lorette provided an overview of the report.

MOVED by Director Brice, SECONDED by Director Murdoch,
That the Hospitals and Housing Committee recommend to the Capital Regional District Board that the request from the Greater Victoria Coalition to End Homelessness to increase their annual grant from \$225,000 to \$310,000 for 2019/2020 for one year to support a youth homelessness project, be recommended for consideration in the final 2019 budget approval process.

CARRIED

5.8. [19-095](#) Westshore Urgent Primary Care Centre Major Project Funding Request

K. Lorette provided an overview of the report.

Discussion ensued on the following:

- the requirements under the Hospital District Act to designate a care centre as a health facility and the process involved
- the necessary capital upgrades to meet the needs of an urgent primary care centre
- the five-year term rates and amortization period of the loan

MOVED by Director Blackwell, SECONDED by Director Holman,
That the Hospitals and Housing Committee recommends to the Capital Regional Hospital District (CRHD) Board:

1. That CRHD funding in the amount of \$1,272,000 be approved for the Westshore Urgent Primary Care Centre;
2. That CRHD Bylaw No. 395, "Capital Regional Hospital District Capital Bylaw No. 172, 2019" (for a maximum of \$1,272,000) be introduced and read a first, second, and third time.
3. That Bylaw No. 395 be adopted; and
4. That CRHD provide Island Health a letter of support to designate the Westshore Urgent Primary Care Centre a health facility under Section 49 of the Hospital District Act.

CARRIED

5.9. [18-451](#) Previous Minutes of Other Committees and Commissions for Information

MOVED by Director Seaton, **SECONDED** by Director Murdoch,
That the following minutes be received for information:

1. Housing Action Team Minutes - January 15, March 20, and April 25, 2018
- CARRIED**

6. New Business

7. Adjournment

MOVED by Director Murdoch, **SECONDED** by Director Brice,
That the February 6, 2019 Hospitals and Housing Committee meeting be
adjourned at 3:21 pm.
CARRIED

Chair

Recorder