

## Meeting Minutes

### Electoral Areas Committee

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Wednesday, April 13, 2022

11:05 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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#### PRESENT

Directors: M. Hicks (Chair), G. Holman (Vice-Chair), P. Brent (for D. Howe), C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; S. Carby, Senior Manager, Protective Services; S. Henderson, Senior Manager, Real Estate; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; M. Taylor, Manager, Building Inspection; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

Regrets: Director D. Howe

The meeting was called to order at 11:38 am.

#### 1. Territorial Acknowledgement

Chair Hicks provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED by Director Plant, SECONDED by Alternate Director Brent,  
That the agenda for the April 13, 2022 Electoral Areas Committee meeting be approved as amended to include the following three (3) items of new business:**  
1) connectivity initiation;  
2) local community commission; and  
3) Association of Vancouver Island and Coastal Communities (AVICC) update  
**CARRIED**

#### 3. Adoption of Minutes

##### 3.1. [22-210](#) Minutes of the March 9, 2022 Electoral Areas Committee Meeting

**MOVED by Director Plant, SECONDED by Alternate Director Brent,  
That the minutes of the Electoral Areas Committee meeting of March 9, 2022 be adopted as circulated.  
CARRIED**

#### 4. Chair's Remarks

There were no Chair's remarks.

#### 5. Presentations/Delegations

There were no presentations or delegations.

#### 6. Committee Business

6.1. [22-207](#) Community Emergency Preparedness Fund: Emergency Operations Centres and Training Grant

S. Carby spoke to Item 6.1.

Discussion ensued on the type of equipment referenced in the staff report.

**MOVED by Alternate Director Brent, SECONDED by Director Holman,  
The Electoral Areas Committee recommends to the Capital Regional District  
(CRD) Board:**

**That the CRD Board support an application to the UBCM Community Emergency Preparedness Fund for the Emergency Operations Centres and Training grant and direct staff to provide overall grant management.**

**CARRIED**

6.2. [22-173](#) 2021 Community Works Fund Annual Report

N. Chan spoke to Item 6.2.

The committee thanked staff for their guidance.

**MOVED by Director Plant, SECONDED by Alternate Director Brent,  
The Electoral Areas Committee recommends to the Capital Regional District  
Board:**

**That the 2021 Community Works Fund Annual Report be received for information.**

**CARRIED**

6.3. [22-176](#) 2021 Grants-in-Aid Annual Report

N. Chan spoke to Item 6.3.

**MOVED by Alternate Director Brent, SECONDED by Director Holman,  
The Electoral Areas Committee recommends to the Capital Regional Board:**

**That the 2021 Grants-in-Aid Annual Report be received for information.**

**CARRIED**

**6.4.**     [22-184](#)     Previous Minutes of Other CRD Committees and Commissions for Information

**MOVED** by Alternate Director Brent, **SECONDED** by Director Holman,  
That the following minutes be received for information:

- a) Magic Lake Estates Water and Sewer Committee minutes of January 11, 2022
  - b) Mayne Island Parks and Recreation Commission minutes of February 10, 2022
- CARRIED**

**7. Notice(s) of Motion**

There were no notice(s) of motion.

**8. New Business**

Director Holman requested that staff provide a status update on the Connectivity Initiative at the next Electoral Areas Committee meeting.

Director Holman provided an update on the Salt Spring Island Local Community Commission. Staff are working with Director Holman to bring a report back to this committee ahead of the July Board.

Staff provided an update on the Association of Vancouver Island and Coastal Communities (AVICC) panel's recommendations around pursuing governance reforms for regional districts.

**9. Adjournment**

**MOVED** by Alternate Director Brent, **SECONDED** by Director Holman,  
That the April 13, 2022 Electoral Areas Committee meeting be adjourned at 12:04 pm.  
**CARRIED**

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CHAIR

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RECORDER